

**STATE OF TEXAS  
COUNTY OF TARRANT  
CITY OF GRAPEVINE**

The Grapevine Heritage Foundation (GHF) Advisory Board met at 5:00 p.m. on Wednesday, April 17, 2019 in the Grapevine Convention & Visitors Bureau, 2<sup>nd</sup> Floor Boardroom, 636 South Main Street, Grapevine, Texas 76051 for their regular scheduled monthly meeting.

Curtis Ratliff	Chairman
Melva Stanfield	Vice Chairman
Balla Wright	Treasurer
Janet Perkins	Secretary
Sue Franks	Member
Becky Hummer	Member
Pat Stinson	Member
Courtney Fray	Alternate
Mike Lease	City Council Liaison

The above constituting a quorum with member(s) Frances Jensen absent.

With the following city staff present:

Paula Newman	Managing Director of Administration & Operations, Grapevine Convention & Visitors Bureau
Cody Jolliff	Nash Farm Manager
David Klempin	Heritage Preservation Programs Manager
Mary Bush	Administrative

**I. CALL TO ORDER**

Chairman Curtis Ratliff called the meeting to order at 5 p.m. and thanked all for attending.

**II. CITIZEN COMMENTS**

There were no citizen comments registered.

*Any person who is not scheduled on the agenda may address the Historic Preservation Commission under Citizen Comments by completing a Citizen Appearance Request form. In accordance with the Texas Open Meetings Act, the Advisory Board is restricted in discussing or taking action during Citizen Comments.*

### **III. APPROVAL OF MINUTES**

Balla Wright made the motion to accept the minutes as written from the March 20, 2019 meeting. Melva Stanfield seconded the motion, which prevailed in the following vote:

Ayes: 7 (Ratliff, Stanfield, Wright, Perkins, Franks, Hummer and Stinson)  
Nays: 0 None  
Absent:1 (Jensen)

### **IV. OLD BUSINESS**

Secretary Janet Perkins reported membership at 223 active members and \$8,600 in donations.

Vice Chairman Melva Stanfield reported Nash Farm's April numbers to date were seven group tours totaling 500 people; one parlor tour of 20; two rentals with 130 attending; the American Girls "Sleepover" of 25 and 28 more the following day. Special event visitation totaled 813 people and daily visitation for the first 17 days of April was 454 yielding 1,267 visitors to date with a couple of weeks to go in April.

The *Spring Into Nash* event was known as "Rain Into Nash" with only 110 visitors braving the rainy day. Remaining events for the month of April are the *Farm to Fork Supper* on April 26; four more school tours and one rental.

Farm Manager Cody Jolliff announced the *Farm to Fork Supper* is the featured fundraiser of the year aside from sponsors and mission partners; he called on the board members for their support and attendance saying there were tickets remaining and board members who had not purchased tickets. He thanked all who attended the Spring Into Nash event; updated the progress on the McPherson shed; the Amazon volunteers would be painting the fence; and 15 new Bourbon turkey chicks would be coming to the Farm on the following day. He said there was much preparation to be done for the upcoming event at the Farm for the retiring Foundation Liaison, City Councilman Mike Lease, on May 9, 2019.

Treasurer Balla Wright reported the 2019 Sponsorships had now been received, and surpassed the set goal, to total \$19,500.

Managing Director of Administration & Operations Paula Newman reported on the Palace Arts Center (PAC) saying they had booked 32 future events for a total 8,132 people, the Rocky Gribble concert had attendance of 285. The First Friday Movie was *North by Northwest*, followed by *All About Eve* and *Out of Africa*; Main Street Fest's theme of "Back to the Future" will be supported by the trilogy of the *Back to the Future I, II and III* movies shown daily during the free admission for festival attendees. She announced she would be bringing to the next Foundation meeting the new PAC manager, Jessica Farish, with an excellent history in the performing arts.

### **V. NEW BUSINESS**

Farm Manager Cody Jolliff reminded all to purchase their *Farm to Fork Supper* tickets. He said this year will have more true historic farm dishes raised on site at Nash Farm.

Heritage Preservation Programs Manager David Klempin presented the three 2019 Preservation Advocacy nominees to the board for their approval to recognize.

The nominees were:

Preservation Support Program, Kathrine Brink: 2007 – 19 Candlelight Tour of Homes; Grapevine Township Project, Mike Kellerman: 1939 Hugh Lee & LulaFay Higgins Home; Preservation/Conservation, Phil Parker: 1914 Willhoite Building, 432 South Main Street.

Chairman Ratliff called for discussion; the board was in agreement of the recipients.

Pat Stinson made the motion to approve the nominees as recognized. Balla Wright seconded the motion, which prevailed in the following vote:

Ayes: 7 (Ratliff, Stanfield, Wright, Perkins, Franks, Hummer and Stinson)

Nays: 0 None

Absent: 1 (Jensen)

Vice Chairman Melva Stanfield reported on the 2019 Candlelight Tour of Homes stating docents would have a badge or button identifying them as they work at the properties. The docent homeowner training is scheduled for Tuesday October 22; the homeowners and docents Friday Night Pre-Tour will be Friday, November 1; and the public tour will be Saturday, November 2, 2019 from 4 - 7 p.m. Cody Jolliff volunteered to make docent identifying pins or buttons.

Paula Newman reported the Grapevine Convention & Visitors Bureau (CVB) events fought the rains on the same day as mentioned at Nash Farm. She said the Blessing of the Vines Wine Trail had 450 people attending; Day Out with Thomas and several other events were all scheduled and well attended on the same rainy day with the sun coming out as the events were ending. The Farmer's Market will be here every Friday and Saturday through October 12, 2019; Earth Day will be celebrated on Saturday at the Gazebo. She said the 1903 Blevins House was not sold, April 30 was the closing date for bids and they had about 15 inquiries and visitors for the house; the house was advertised and promoted on social media and online newspapers. Last week, the City closed on the sale of the Ruby Moore property at 619 Church Street, the house will be used to display the City's Sister City artifacts becoming part of the Ted R. Ware Plaza Museum complex. The CVB is now at work on the Main Street Festival for May 17, 18 and 19, 2019; Paula thanked the board for their support.

Chairman Ratliff asked for further discussion or a motion to adjourn. Pat Stinson said she would like to make a statement noting the Grapevine Heritage Foundation was a wonderful organization to be treasured and she appreciated their devotion to advocating for the preservation of Grapevine's history and heritage.

**ADJOURNMENT**

Pat Stinson, seconded by Balla Wright, made the motion to adjourn the meeting at 6:15 p.m. The motion prevailed by the following vote:

Ayes: 7 (Ratliff, Stanfield, Wright, Perkins, Franks, Hummer and Stinson)  
Nays: 0 None  
Absent: 1 (Jensen)

PASSED AND APPROVED BY THE GRAPEVINE HERITAGE FOUNDATION, THE  
APRIL 17, 2019 MINUTES, ON THIS THE 15TH DAY OF MAY 2019.

APPROVED:

  
\_\_\_\_\_ CHAIRMAN

ATTEST:

  
\_\_\_\_\_ SECRETARY