

State of Texas
County of Tarrant
City of Grapevine

The Board of Commissioners of the Grapevine Housing Authority met in Regular Session on this the 28th day of March 2019 in the Conference Room of the Grapevine Housing Authority, with the following members present to wit:

Bonnie McHugh	Vice-Chair
Karen Rice	Finance Officer
Ethel Anderson	Resident Commissioner
Teri Rhodes-Cantu	Commissioner

Constituting a quorum, with the following also present:

Greg Jordan	CFO City of Grapevine
Jane Everett	Executive Director

CITIZENS COMMENTS

No Citizen comments.

REGULAR MEETING – CALL TO ORDER

Vice Chairman McHugh called the meeting to order at 4:30 p.m.

Item #1 Report of the Executive Director (Informational Only)

A. Rent Delinquency and Information Sheet

The Executive Director reported to the Board on the rent delinquencies, number of empty units, work orders and statistical information for the waiting list for Public Housing through March 28, 2019.

B. Capital Funds Report and Work in Progress

The Executive Director reported to the Board on the current Capital Funds and corresponding projects.

C. Report of Public Housing Activity and Issues

- Update on the roof replacement. A local roofer assessed the roofs on each street. He found little damage to the roofs, but did find several rusted vent jacks, which are not covered by insurance funds.
- GHA has started the process to obtain bids to replace the water main on Starr Place.

D. Minutes from the Resident Advisory Meetings held March 2019

The minutes from the RAB meeting were not completed in time for the meeting.

NEW BUSINESS

Item #2 - Consideration of the minutes from the March 28, 2019 meeting and take any necessary action.

The Board was provided the minutes from the March 28, 2019 meeting for approval.

Commissioner Rhodes-Cantu moved and Commissioner Rice seconded to accept the March 28, 2019 minutes as presented.

Ayes: McHugh, Rice, Anderson & Rhodes-Cantu
Nays: None
Absent: Troeger

Motion passed

Item #3 - Consideration and acceptance of Resolution No. 19-04 approving the Executive Director to enter into a contract with Olshan Foundation Solutions.

The Board was presented with the Olshan Foundation estimate of \$5885.00 to repair the foundation of the conference room portion of the GHA office.

Commissioner Rhodes-Cantu moved and Commissioner Rice seconded to adopt Resolution No. 19-04 to allow the Executive Director to enter into a contract with Olshan Foundation.

Ayes: McHugh, Rice, Anderson & Rhodes-Cantu
Nays: None
Absent: Troeger

Motion passed

Item #4 - Consideration and approval of Resolution No. 19-05, to adopt the revisions to the Procurement Policy.

The Board was presented with an electronic updated version of the Procurement Policy where the small purchase threshold changed from \$3000 to \$10,000, except for construction-related small purchases.

Commissioner Anderson moved and Commissioner Rhodes-Cantu seconded to approve Resolution No. 19-05 to accept the revised version of the Procurement Policy.

Ayes: McHugh, Rice, Anderson & Rhodes-Cantu
Nays: None
Absent: Troeger

Motion passed

ADJOURNMENT

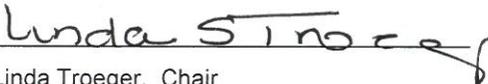
Commissioner Rice moved and Commissioner Anderson seconded that the meeting be adjourned.

Ayes: McHugh, Rice, Anderson & Rhodes-Cantu
Nays: None
Absent: Troeger

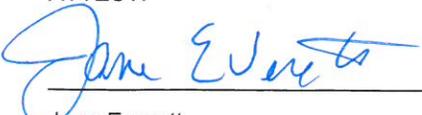
Motion passed. Meeting adjourned at 4:41 p.m.

PASSED AND APPROVED BY THE BOARD OF COMMISSIONERS OF THE GRAPEVINE HOUSING AUTHORITY
ON THE 25th DAY OF APRIL 2019.

APPROVED:


Linda Troeger, Chair

ATTEST:


Jane Everett,

Executive Director