



CITY OF GRAPEVINE, TEXAS
REGULAR CITY COUNCIL MEETING AGENDA
TUESDAY, FEBRUARY 5, 2019

GRAPEVINE CITY HALL, SECOND FLOOR
200 SOUTH MAIN STREET
GRAPEVINE, TEXAS

6:00 p.m.	Dinner - City Council Conference Room
6:30 p.m.	Call to Order of City Council Meeting - City Council Chambers
6:30 p.m.	Executive Session - City Council Conference Room
7:30 p.m.	Regular Meeting - City Council Chambers

CALL TO ORDER: 6:30 p.m. - City Council Chambers

EXECUTIVE SESSION:

1. City Council to recess to the City Council Conference Room to conduct a closed session relative to:
 - A. Consultation with and legal advice from the City Attorney regarding pending litigation (Morrissey, et al. v. Grapevine – Cause No. 348-303736-18), pursuant to Section 551.071, Texas Government Code.
 - B. Real property relative to deliberation to the purchase, exchange, lease, sale or value of real property (City property, Public Works, and the 185 acres) pursuant to Section 551.072, Texas Government Code.
 - C. Conference with City Manager and Staff to discuss and deliberate commercial and financial information received from business prospects the City seeks to have locate, stay, or expand in the City; deliberate the offer of a financial or other incentive; with which businesses the City is conducting economic development negotiations pursuant to Section 551.087, Texas Government Code.

City Council to reconvene in open session in the City Council Chambers and take any necessary action relative to items discussed in Executive Session.

REGULAR MEETING: 7:30 p.m. - City Council Chambers

2. Invocation: Council Member Duff O'Dell
3. Posting of the Colors and Pledges of Allegiance: Boy Scout Troop 905

CITIZEN COMMENTS

4. Any person who is not scheduled on the agenda may address the City Council under Citizen Comments by completing a Citizen Appearance Request form with the City Secretary. In accordance with the Texas Open Meetings Act, the City Council is restricted in discussing or taking action during Citizen Comments.

PUBLIC HEARING AND RELATED ITEMS

5. City Council to conduct a public hearing relative to the adoption of the Youth Programs Standards of Care.
6. Consider **Ordinance No. 2019-002** adopting the Youth Programs Standards of Care by amending the Code of Ordinances Section 16-19 and take any necessary action.

PRESENTATIONS

7. Parks Director to present gateway signage for Northwest Highway and State Highway 114.
8. Human Resources Director to present Human Resources Department update.

NEW BUSINESS

9. Consider **Ordinance No. 2019-003** amending the Master Thoroughfare Plan, as amended in its entirety by Ordinance No. 2004-78, to reflect modifications in proposed cross-sections, roadway classifications and alignments, and take any necessary action.

CONSENT AGENDA

Consent items are deemed to need little Council deliberation and will be acted upon as one business item. Any member of the City Council or member of the audience may request that an item be withdrawn from the consent agenda and placed before the City Council for full discussion. Approval of the consent agenda authorizes the City Manager, or his designee, to implement each item in accordance with Staff recommendations.

10. Consider the mid-year appointment of Chuck Pacioni to the Convention and Visitor's Board. Council Member Sharron Rogers recommends approval.
11. Consider **Resolution No. 2019-005** authorizing the purchase of synthetic turf for Oak Grove Softball Park from Geo Surfaces. Parks and Recreation Director recommends approval.

12. Consider **Resolution No. 2019-006** authorizing the purchase of exercise equipment for The REC from Team Marathon Fitness. Parks and Recreation Director recommends approval.
13. Consider **Resolution No. 2019-007** approving the Tarrant County contract with McClendon Construction Co., Inc. for the 44th Year Community Development Block Grant (CDBG) street reconstruction project. Public Works Director recommends approval.
14. Consider **Resolution No. 2019-008** authorizing the purchase of two compact track loaders from Holt Texas. Public Works Director recommends approval.
15. Consider Amendment No. 1 for the addition of environmental design work associated with the HSIP traffic signal improvements project. Public Works Director recommends approval.
16. Consider **Resolution No. 2019-009** calling the 2019 City Officers Election to be held on Saturday, May 4, 2019, designating the polling place and, if necessary, a run-off election to be held on June 8, 2019.
17. Consider the minutes of the January 15, 2019 Regular City Council meeting. City Secretary recommends approval.

Pursuant to the Texas Open Meetings Act, Texas Government Code, Chapter 551.001 et seq, one or more of the above items may be considered in Executive Session closed to the public. Any decision held on such matter will be taken or conducted in open session following conclusion of the executive session.

ADJOURNMENT

In accordance with the Open Meetings Law, Texas Government Code, Chapter 551, I hereby certify that the above agenda was posted on the official bulletin boards at Grapevine City Hall, 200 South Main Street and on the City's website on February 1, 2019 by 5:00 p.m.

Tara Brooks

Tara Brooks
City Secretary



If you plan to attend this public meeting and you have a disability that requires special arrangements at the meeting, please contact the City Secretary's Office at 817.410.3182 at least 24 hours in advance of the meeting. Reasonable accommodations will be made to assist your needs.

MEMO TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: BRUNO RUMBELOW, CITY MANAGER *BR*

MEETING DATE: FEBRUARY 5, 2019

SUBJECT: APPROVAL OF AN ORDINANCE ADOPTING THE GRAPEVINE YOUTH PROGRAMS STANDARDS OF CARE

RECOMMENDATION: City Council to approve an ordinance adopting the Grapevine Youth Programs Standards of Care and take any necessary action.

FUNDING SOURCE:

BACKGROUND: Adopted standards are a Texas Department of Family and Protective Services requirement for an exempt status for day care licensing. A public hearing is required for adoption of the ordinance. The public hearing and adoption of the ordinance may occur on the same day.

The City of Grapevine Parks and Recreation Department offers day camp programs for children ages five to 13. The Texas Legislature requires municipal day camp youth programs for elementary age children to meet day care licensing requirements or file for an exemption [Section 42.041(b) (14) of the Child Care Standards and Regulations of the Texas Human Resources Code]. To receive exempt status, a municipality must submit a copy of program standards, a notice of a public hearing for the program and a copy of the ordinance adopting the standards.

The Youth Programs Standards of Care will provide basic child care regulations for day camp activities operated by the City of Grapevine Parks and Recreation Department, allowing the department to qualify for an exemption from the requirements of the Texas Child Care Standards and Regulations within the Texas Human Resources Code.

The City of Grapevine day camp program meets, and in some areas, exceeds many of the standards listed in the State's Child Care Standards and Regulations. All of the Standards of Care included in the City of Grapevine Parks and Recreation day camp policies and procedures were already in place prior to determining this more formal adoption process and have been used in the staff training process prior to camp starting each year.

The Standards of Care will be provided to the parents of each program participant and shall include at a minimum, the following areas:

- minimum requirements for staffing ratios;
- staff qualifications and essential job functions;
- facility, health and safety standards;
- procedures for reporting child abuse/neglect allegations;
- written procedures stating that parents and each staff member will be provided a set of standards;
- contact information of department supervisors for the purpose of complaint notification and resolution regarding the recreational program;
- written procedures for staff who will be monitoring the programs and enforcing the standards;
- requirement of criminal background checks on prospective day camp employees;
- service standards for communicating with parents and performance expectations of day camp employees;
- behavior management and discipline procedures; and
- general rules and regulations.

The application for exemption determination and the formal adoption of the Youth Programs Standards of Care and ordinance is an annual requirement so that the Standards of Care can be revised as needed to reflect current regulations and policy changes. This is the third time the City has approved and adopted the revised regulations.

Staff recommends approval.

KM

ORDINANCE NO. 2019-002

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS, AMENDING THE GRAPEVINE CODE OF ORDINANCES BY ADDING SECTION 16-19, ADOPTING THE YOUTH PROGRAMS STANDARDS OF CARE, CITY OF GRAPEVINE, TEXAS; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, The City of Grapevine, Texas (the "City") administers day camps and programs for children ages five to thirteen years old; and,

WHEREAS, as required by V.T.C.A. Human Resources Code § 42.041(b)(14) (the "Code"), the City of Grapevine must meet day care licensing requirements for elementary age children for all day camps administered by the City or apply for an exemption from the Texas Department of Family and Protective Services; and,

WHEREAS, the City of Grapevine Youth Programs Standards of Care will provide basic child care regulations for day camp activities operated by the Parks and Recreation and other departments in accordance with the Code; and,

WHEREAS, as required by the Code, on February 5, 2019, the City Council of the City held a public hearing at its regular meeting to gather input from citizens on the proposed Youth Programs Standards of Care; and,

WHEREAS, the Youth Programs Standards of Care is attached hereto as Exhibit "A" for all intents and purposes and shall be available on the City's website; and,

WHEREAS, all constitutional and statutory prerequisites for the approval of this Resolution have been met, including but not limited to the Open Meetings Act and Chapter 211 of the Local Government Code; and

WHEREAS, the City Council deems the adoption of this ordinance to be in the best interests of the health, safety, and welfare of the public.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS:

Section 1. That all matters stated hereinabove are found to be true and correct and are incorporated herein by reference as if copied in their entirety.

Section 2. That Section 16-19 of the City of Grapevine Code of Ordinances shall be added to read as follows:

“Sec. 16-19 Youth Programs Standards of Care”

The City Council of the City of Grapevine hereby adopted the City of Grapevine Youth Programs Standards of Care for providing basic child care regulations for day camp activities operated by the Parks and Recreation Department, as well as other departments. As required by V.T.C.A. Human Resources Code § 42.041(b)(14), the Standards adopted by this ordinance include staffing ratios, minimum staff qualifications; minimum facility, health, and safety standards; and mechanisms for monitoring and enforcing the adopted local standards. A substantial copy of the City of Grapevine Youth Programs Standards of Care is attached hereto and incorporated herein for all intents and purposes and shall be available on the City’s website under the Parks and Recreation subhead.”

Section 3. That the above premises are found to be true and correct and are incorporated into the body of this ordinance as if copied in their entirety.

Section 4. That the City of Grapevine is hereby directed to provide a copy of the program standards, a notice of a public hearing, and a copy of the ordinance adopting the standards to the Texas Department of Family and Protective Services.

Section 5. That if any portion, section or part of a section of this ordinance is subsequently declared invalid, inoperative or void for any reason by a court of competent jurisdiction, the remaining portions, sections or parts of sections of this ordinance shall be and remain in full force and effect and shall not in any way be impaired or affected by such decision, opinion or judgment.

Section 6. That the fact that the present ordinances and regulations of the City of Grapevine, Texas, are inadequate to properly safeguard the health, safety, morals, peace and general welfare of the inhabitants of the City of Grapevine, Texas, creates an emergency for the immediate preservation of the public business, property, health, safety and general welfare of the public which requires that this ordinance shall become effective from and after the date of its final passage, and it is accordingly so ordained.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS on this the 5th day of February, 2019.

APPROVED:

William D. Tate
Mayor

ATTEST:

Tara Brooks
City Secretary

APPROVED AS TO FORM:

City Attorney

**CITY OF GRAPEVINE
PARKS AND RECREATION DEPARTMENT
Youth Programs - Standards of Care**

I. GENERAL INFORMATION/ADMINISTRATION

A. Organization:

Purpose: To provide basic childcare regulations for recreation activities operated by the Grapevine Parks and Recreation Department. This will allow the department to qualify as exempt from requirements of the Texas Human Resource Code.

1. The governing body of the City of Grapevine Youth Programs is the City of Grapevine's City Council.
2. Implementation: Program will be the responsibility of the Grapevine Parks & Recreation Department, with the Recreation Supervisor and Recreation Program Coordinator supervising the overall program and administering the program on-site.
3. Programs: The Youth Programs *Standards of Care* will apply to all elementary-age day camp and programs for children ages 5 – 13 years old.
4. Other: Each site will make available for the public and staff a current copy of the Standards of Care. Parents of participants will be provided an abbreviated copy of *Standards of Care* during the registration process.

Program Sites:

- Botanical Garden/Bessie Mitchell 411 Ball Street
- Dove Park 1509 Hood Lane
- Grapevine Public Library 1201 Municipal Way
- Grapevine Golf Course 3800 Fairway Drive
- Lakeview Park 3850 Lakeview Drive
- Meadowmere Park 3000 Meadowmere Lane
- Oak Grove Park 2520 Oak Grove Loop South
- Parr Park 3010 Parr Lane
- Pickering Park 1901 Kimball Avenue
- Pleasant Glade Pool 1805 Hall Johnson Road
- Rockledge Park 3600 Pilot Point
- The REC of Grapevine 1175 Municipal Way
- Community Outreach Center 3010 Mustang Drive
- Oak Grove Softball Complex 2700 Dove Loop Road

B. Implementation:

The Standards of Care Program will be the responsibility of the Grapevine Parks and Recreation Department, with the Recreation Program Coordinator overseeing the overall program and the daily operations/administering the programs on site.

Regulations apply to these on-going programs:

- Summer Day Camp
- Winter Break Camp
- Spring Break Camp
- Youth Programs
- All Specialty Camps

C. Day Camp Objective

1. To provide youth with the opportunity to experience a variety of recreational activities which include sports, games, arts & crafts, education, drama, special events, field trips, etc.
2. To provide a pleasant and memorable experience in a fun atmosphere.
3. To provide a safe environment; always promoting good health and welfare for all.
4. To teach children how to spend their leisure time wisely, in an effort to meet several needs; emotional, physical and social.

D. Exemption Status:

Once an exempt status is established, the Licensing Division will not monitor the recreational program. The Licensing Division will be responsible for investigating complaints of unlicensed child care and for referring other complaints to the municipal authorities or, in the case of abuse/neglect allegation, to the local authorities.

Exemption status covers ages 5 – 13. Exemption status does not cover children under the age of 5 or over the age of 14.

E. Standards of Care Review:

Standards will be reviewed annually and brought to the City Council for approval after a public hearing is held to pass an ordinance regarding section 42.04 1(b) (14) of the Texas Human Resources Code. Childcare Licensing will not regulate these programs nor be involved in any complaint investigation related to the program.

Any parent, visitor or staff may register a complaint by contacting The REC Camp / Recreation Program Coordinator at 817 410-3454, The Recreation Supervisor at 817 410-3468 or Recreation Manager at 817 410-3458.

II. STAFFING**A. Summer Camp / Recreation Coordinator:**

The Recreation Coordinator directs and manages a staff of 10 – 16-day camp counselors and supervises the activities of children in a day camp environment.

1. Essential Job Functions:

- a.) Direct and supervise all counselors including hiring and training.
- b.) Complete and submit proper records including camp schedules, counselor work schedules, payroll, accident/incident reports and attendance.
- c.) Develop age appropriate camp curriculum (5-13 years) in accordance with the philosophy of the program.
- d.) Ensure staff is committed to following established guidelines, procedures and policies.
- e.) Maintain an orderly, clean and safe environment for the children while promoting a non-competitive program directed toward accentuating positive behaviors, physical development and emotional growth.
- f.) Develop and distribute a weekly schedule of activities.
- g.) Complete facility reservations and transportation needs for all camp activities.
- h.) Schedule, confirm, obtain and distribute payment for all field trips

- i.) Maintain supplies, equipment and all necessary documentation for the operation of the camp.
- j.) Communicate to parents about camper's progress and activities.
- k.) Conduct on-going program evaluations implementing approved recommendations as needed.
- l.) Provide reports to the Recreation Supervisor on a weekly basis to monitor camp activities throughout the program.

2. Qualifications:

- a.) Bachelor's Degree in Education or Recreation is preferred, but not required.
- b.) A minimum of three years of experience as a camp counselor and/or educator.
- c.) Requires a valid Texas driver's license with a good driving record over the past three years.
- d.) Must pass city criminal background check prior to hiring.
- e.) Must pass pre-employment drug screen and/or physical.
- f.) Must complete First Aid and CPR certification prior to camp.

3. Requirements of Work:

- a.) Coordinator must complete the mandatory staff training program of at least 20 hours, in addition to planning hours with site staff prior to the start of camp. This training includes departmental orientation, customer service, sexual harassment, behavioral issues and discipline, training and examination program on sexual abuse and molestation, as well as practical skills on activities for children in games, songs and crafts.
- b.) Ability to be physically active and involved with children all day.
- c.) Ability to lift 50 pounds.
- d.) Knowledge of child development and age appropriate activities.
- e.) Advanced organizational and communication skills.
- f.) Team leadership abilities.
- g.) Varied experience in a variety of activities including, but not limited to, sports, art, nature, drama and cooperative activities.

B. Day Camp/Recreation Counselor:

The Camp Counselor is responsible for direct leadership of youth ages 5 – 13 in a variety of activities including, but not limited to games, sports, arts & crafts, schedules, activities, supplies and equipment, and also responsible for cleanliness of the area used by camp participants. The counselor positions are also responsible for

completing necessary forms relating to attendance, check-in/check-out procedures, accidents and incidents.

1. Essential Job Functions:

- a.) Promote a non-competitive, positive, self-image enhancing environment for each participant through the direction of non-competitive, fun, varied and well organized activities.
- b.) Directly lead activities using a method that will provide opportunity for the involvement of all children on an equal level. The Counselor prepares, in advance, direction for activities, daily schedules and required equipment used during activities.
- c.) Accompanies youth on all field trips.
- d.) Exhibit enthusiasm for the activity to impart a feeling of excitement to camp participants.
- e.) Follow procedures for camper check in/check out. Reports accidents/incidents, behavioral modifications and camp schedules.
- f.) Follow guidelines for safety and storage of equipment, including inventory of supplies.
- g.) Provide and adhere to established guidelines set forth for the safety, behavior, communication and discipline of the camp participants.
- h.) Recognize and reward positive, improved and outstanding behavior and/or accomplishments of camp participants.

2. Minimum Qualifications:

- a.) Three months to a year of experience working with children in a day camp setting depending on if applicant is applying as an RCA I Camp Counselor or RCA II Camp Counselor.
- b.) Minimum age of 16
- c.) A valid Texas driver's license with good driving record.
- d.) Must pass criminal background check prior to hiring.
- e.) Must pass pre-employment drug screen and/or physical.
- f.) Must complete First Aid and CPR certification prior to camp.

3. Other Requirements:

- a.) Staff must complete the mandatory staff training program of at least 10 hours, in addition to planning hours with Recreation Program Coordinator prior to the start of camp. This training

includes departmental orientation, customer service, sexual harassment training, behavioral issues and discipline, as well as practical skills on activities for children in games, songs and crafts.

- b.) Staff must exhibit competency, good judgement and self-control, throughout the duration of camp.
- c.) Staff should relate to children with courtesy, respect, acceptance and patience.
- d.) Staff must wear the proper uniform.
- e.) Staff will be evaluated at least once during the summer prior to the completion of camp. Evaluations will be reviewed with the camp counselors to discuss any areas of improvement or suggestions.

a. Criminal Background Checks:

Criminal background checks will be conducted on prospective day camp employees. Applicants may be disqualified if they have a job related criminal conviction. A prospective employee will be subject to a pre-employment drug test and/or physical prior to hiring.

4. Staffing Ratios:

The state required ratio for number of children (ages 5 – 13) may not exceed 15:1 children to staff.

III. FACILITY STANDARDS

- A. Emergency evacuation and relocation plans will be posted at each facility.
- B. Program employees will inspect sites frequently for any sanitation or safety concerns. Those concerns should be passed on to the Recreation Supervisor.
- C. Each camp must have a fully stocked first aid kit. This shall be checked and stocked on a weekly basis by the Recreation Program Coordinator. It shall include bandages, first aid cream, rubber gloves, Neosporin, alcohol wipes, hot/cold packs, gauze, tweezers and scissors.
- D. In a situation where evacuation is necessary, the first priority of staff is to make sure all participants are in a safe location.

- E. Program sites will be inspected annually by the Fire Marshal and must comply with Fire Marshal's directives.
- F. The recommended number of fire extinguishers shall be inspected quarterly and available and "primed" for use.
- G. Fire drills should be conducted once a month during the summer camp.
- H. Medication will only be administered with written parental consent. Prescription medications shall be left with staff in their original container, labeled with the child's name, date, directions and physician's name. Medication shall be dispensed only as stated on the bottle, and not past the expiration date.
- I. Non-prescription medicine with the child's name and date on the medication may be brought if in the original container. Non-prescription medication will only be administered with written parental consent.
- J. Each indoor site shall have adequate indoor toilets and lavatories located such that children can use them independently and program staff can supervise as needed. There shall be one flush toilet per 30 children. Outdoor sites shall provide portable toilets based on number of children attending each day. Sinks shall be provided based on one sink per 30 children.
- K. All participants must wear appropriate footwear daily. Sandals and flip flops will be allowed only in swimming pool areas.

IV. SERVICE STANDARDS - Day Camp / Camp Counselors

This information will be provided to each staff as a part of the day camp manual:

- A. Camp staff shirts, shorts, and appropriate footwear are to be worn at all times.
- B. Camp participants and parents will be treated with respect at all times.
- C. Camp staff will take it upon themselves to resolve complaints. If you are unable to resolve the complaint on the spot, take the customer's name and phone number, investigate complaint resolution and then follow up with the customer.

- D. Camp staff will keep parents continuously informed of camp activities. A weekly schedule will be distributed the week prior to session and extra copies will be kept with the sign in log daily.
- E. Camp staff will note details of behavior of campers (accomplishments, discipline problems, general activities, etc.) and update parents as much as possible.
- F. Camp staff will monitor the sign in/out log at all times.
- H. Camp staff shall clean rooms after each activity. Floors will be swept or vacuumed, chairs stacked, mirrors cleaned, and supplies put away. This is extremely important due to the fact that rooms are used throughout the day by other groups.
- I. Camp staff will dedicate their on-duty time to campers and/or parents to ensure a meaningful and pleasant experience.
- J. Prior to working with campers, camp staff will check all messages for the day.

V. OPERATIONAL ISSUES

- A. Emergency Phone numbers are kept at the front desk of the facilities, as well as with the Day Camp Director on field trips. Those numbers include fire, police, and ambulance services.
- B. A Day Camp manual is given to every Day Camp Counselor, Day Camp/Recreation Leader and Program Coordinator. The manual addresses the following items:
 - 1. Discipline Issues
 - 2. City Rules and Regulations
 - 3. Forms that must be filled out
 - 4. Service Standards
 - 5. Game/activity leadership
 - 6. Ways to interact with children
 - 7. Field Trips

Additional manuals will be located at each site for access by any staff member.

- C. Sign in/sign out sheets will be used every day. Only adults listed on sign-in/out release will be allowed to pick up children. An authorized person must enter the building, present appropriate identification and sign the sheet in order for staff to release the child.
- D. Emergency evacuation and relocation plans will be posted at each facility.
- E. Parents will be notified regarding planned field trips and provided the required release forms.
- F. Enrollment information will be kept and maintained on each child and shall include:
 - 1. Child's name, birth date, home address, home telephone number, physician's phone number and address and phone numbers where parents may be reached during the day.
 - 2. Name, driver's license number and telephone numbers of persons to whom the child can be released.
 - 3. Field trip release form as needed.
 - 4. Liability waiver.
 - 5. Parental consent to administer medication, medical information, and release on participant.
- G. Staff shall immediately notify the parent or other person authorized by the parent when the child is injured or has been involved in any situation that placed the child at risk.
- H. Staff shall notify parents or authorized persons of children in the facility when there is an outbreak of a communicable disease in the facility that is required to be reported to the County Department of Health. Staff must notify parents of children in a group when there is an outbreak of lice or other infestation in the group.
- I. Discipline:
 - 1. Discipline and guidance of children must be consistent and based on an understanding of individual needs and development.
 - 2. There shall be no harsh, cruel, or unusual treatment.

- a.) Children shall not be shaken, bit, hit, or have anything put in or on their mouth as punishment.
- b.) Children shall not be humiliated, yelled at or rejected.
- c.) Children shall not be subjected to abusive or profane language.
- d.) Punishment shall not be associated with food.
- e.) Corporal punishment in any form will not be tolerated.
- f.) Staff may use brief, supervised separation from the group if necessary, but staff shall not place children in a locked room or in a dark room with the door closed.

3. Incident reports will be filled out on any disciplinary cases, and information is to be shared with parents when picking up the child or sooner, when extreme cases occur. Continued disciplinary problems will result in the participant being asked to leave the program.

4. Children who show patterns of endangerment to themselves, other participants or staff will be asked to leave the program.

J. Illness or Injury

1. Parents shall be notified immediately in cases of illness or injury.
2. An ill child will not be allowed to participate if the child is suspected of having a temperature and/or accompanied by behavior changes or other signs or symptoms until medical evaluation indicates that the child can be included in the activities. In the event that an injury cannot be administered through basic first aid, staff will call 911.
3. When an injury occurs, an incident report shall be filled out immediately. The form shall be filled out completely with the original sent to the Recreation Supervisor's office and a copy kept in the Day Camp files.

VI. GENERAL GUIDELINES FOR CHILDREN

As a part of the Day Camp Manual, staff will be given the following information:

- A. A child is not allowed to use the phone unless it is an emergency. In this case, Day Camp staff should make the call for the child.
- B. Children must stay off any elevated surfaces (tables, counter tops, ping pong tables, etc.)

- C. Children should walk in the building. Running is permitted only in designated areas.
- D. Bouncing and throwing balls is permitted only in the gym.
- E. Active games using equipment that can cause damage to window, shades, lights, and ceilings must be played only in the gym.
- F. Children must respect staff and each other.
- G. Children must wear shoes at all times.
- H. Children must be contained and not allowed to filter in with the general public. You must know where each and every child is AT ALL TIMES.

VII. ACTIVITIES

- A. Activities for each group will be planned according to the participant age, interest and ability. The activities should be flexible and promote social and educational advancement.
- B. A weekly calendar of activities will be posted for parents the Friday prior to that week of camp.
- C. When taking field trips, staff will:
 - 1. Count everyone before they leave the program site as well as prior to leaving the field trip site.
 - 2. Carry medical information on each child and necessary medications with them on the trip.
 - 3. Carry a first aid kit.
 - 4. Carry a cellular phone for emergency use.
 - 5. Ensure that participants are wearing a camp shirt and a City of Grapevine wristband so that children are easily identified.

VIII. FIELD TRIPS

- A. Ratio on field trips will be 10:1 per staff member.
- B. Each staff member is given a list of campers. Staff is responsible for the assigned list of campers for the duration of the trip.

- C. A required face to name check will be done prior to leaving the program site, upon arrival at the field trip site, upon leaving the field trip site and upon arrival back at the program site.
- D. A notebook with all important information for each camper will be taken to each field trip.

IX. MONITORING AND ENFORCEMENT

Standards of care established by The REC of Grapevine will be monitored and enforced by city departments responsible for their respective areas as identified:

- A. Health and safety standards will be monitored and enforced by the City's Police, Fire, and Code Enforcement Departments.
- B. Staff and program issues will be monitored and enforced by the City of Grapevine Parks and Recreation Department. The Recreation Manager shall visit each site on a weekly basis for an informal inspection of the programs. Recreation Supervisor and Recreation Program Coordinator are responsible for informally checking the camp activities on a daily basis. When this staff is not available, another full-time staff person will be assigned for daily checks.

MEMO TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: BRUNO RUMBELOW, CITY MANAGER *BR*

MEETING DATE: FEBRUARY 5, 2019

SUBJECT: APPROVAL OF UPDATE TO THE MASTER THOROUGHFARE PLAN

RECOMMENDATION: City Council consider adopting an ordinance amending the City of Grapevine Master Thoroughfare Plan, as amended in its entirety by Ordinance No. 2004-78, to reflect modifications in proposed cross-sections, roadway classifications and alignments.

FUNDING SOURCE: None

BACKGROUND: The City adopted its original Master Thoroughfare Plan (MTP) in 1968. Revised MTPs were adopted in 1987 and in 2004. The 2004 MTP was updated in 2006, and 2017. During the MTP review process in 2017, staff was directed to take a comprehensive look at the current plan and bring back proposed modifications for Council consideration.

While the current plan has served the City well, staff does have substantial changes to consider as follows:

1. Remove Wall Street from MTP
2. Re-align Southwest Grapevine Parkway from SH 26 to Mustang Drive
3. Downgrade Park Boulevard from six lanes to four lanes from Northwest Highway to Dove Road.
4. Downgrade N. Dove Road and Dove Loop Road from four lanes to three lanes from Northwest Highway north to the lake.
5. Downgrade Dooley Street from four lanes to two lanes from Dallas Road to Northwest Highway and four lanes to three lanes from Northwest Highway to terminus
6. Upgrade Fairway Drive from two lanes to three lanes from Northwest Highway to the dam
7. Downgrade Euless-Grapevine Road from four lanes to three lanes from Glade Road to Hughes Road
8. Coordinate with adjacent jurisdictions' plans
9. Reduce roadway classifications from eight to five and update the roadway cross-sections

Staff feels the proposed plan is simpler, easier to administer, and more consistent with both the built environment and the future needs of the City.

Staff recommends approval.

ORDINANCE NO. 2019-003

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS AMENDING ORDINANCE NO. 2004-78, RELATING TO THE MASTER THOROUGHFARE PLAN OF THE CITY OF GRAPEVINE, TEXAS; PROVIDING A SEVERABILITY CLAUSE; DECLARING AN EMERGENCY AND PROVIDING AN EFFECTIVE DATE

WHEREAS, after substantial study and numerous public hearings and meetings of the city were conducted at which the public was invited to attend and express their views, the Thoroughfare Plan (the “Thoroughfare Plan 1987-2030”) was prepared by Freese and Nichols, Inc., for the City of Grapevine, Texas (the “City”) and adopted through the passage of Ordinance 87-15; and

WHEREAS, the Thoroughfare Plan 1987-2030 has been amended from time to time with the passage of a series of ordinances; and

WHEREAS, the City Council found it necessary to adopt amendments to the City’s Master Thoroughfare Plan, and to replace all prior versions of the Thoroughfare Plan by adoption of Ordinance No. 2004–078 on December 7, 2004; and

WHEREAS, City staff was directed to take a comprehensive look at the current Master Thoroughfare Plan and make proposed modification recommendations; and

WHEREAS, all constitutional and statutory prerequisites for the approval of this ordinance have been met, including but not limited to the Open Meetings Act; and

WHEREAS, City Council deems the adoption of this ordinance serves the best interests of the health, safety, and welfare of the public.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS.

Section 1. That all of the above premises are found to be true and correct and are incorporated into the body of this ordinance as if copied in their entirety.

Section 2. The Thoroughfare Plan, a true and correct copy of which is on file with the City Secretary of the City of Grapevine, Texas, is hereby amended to reflect the revisions to the Master Thoroughfare Plan as reflected in Exhibit “A”.

Section 3. If any section, article, paragraph, sentence, clause, phrase or word in this ordinance, or application thereto to any person or circumstances is held invalid or unconstitutional by a Court of competent jurisdiction, such holding shall not affect the validity of the remaining portions of this ordinance; and the City Council hereby declares

it would have passed such remaining portions of the ordinance despite such invalidity, which remaining portions shall remain in full force and effect.

Section 4. That the terms and provisions of this ordinance shall be deemed to be severable, and that if the validity of any section, subsection, word, sentence or phrase shall be held to be invalid, it shall not affect the remaining part of this ordinance.

Section 5. The fact that the present ordinances and regulations of the City of Grapevine, Texas, are inadequate to properly safeguard the health, safety, morals, peace, and general welfare of the inhabitants of the City of Grapevine, Texas, creates an emergency for the immediate preservation of the public business, property, health, safety and general welfare of the public which requires that this ordinance become effective from and after the date of its passage and it is accordingly so ordained.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS on this the 5th day of February, 2019.

APPROVED:

William D. Tate
Mayor

ATTEST:

Tara Brooks
City Secretary

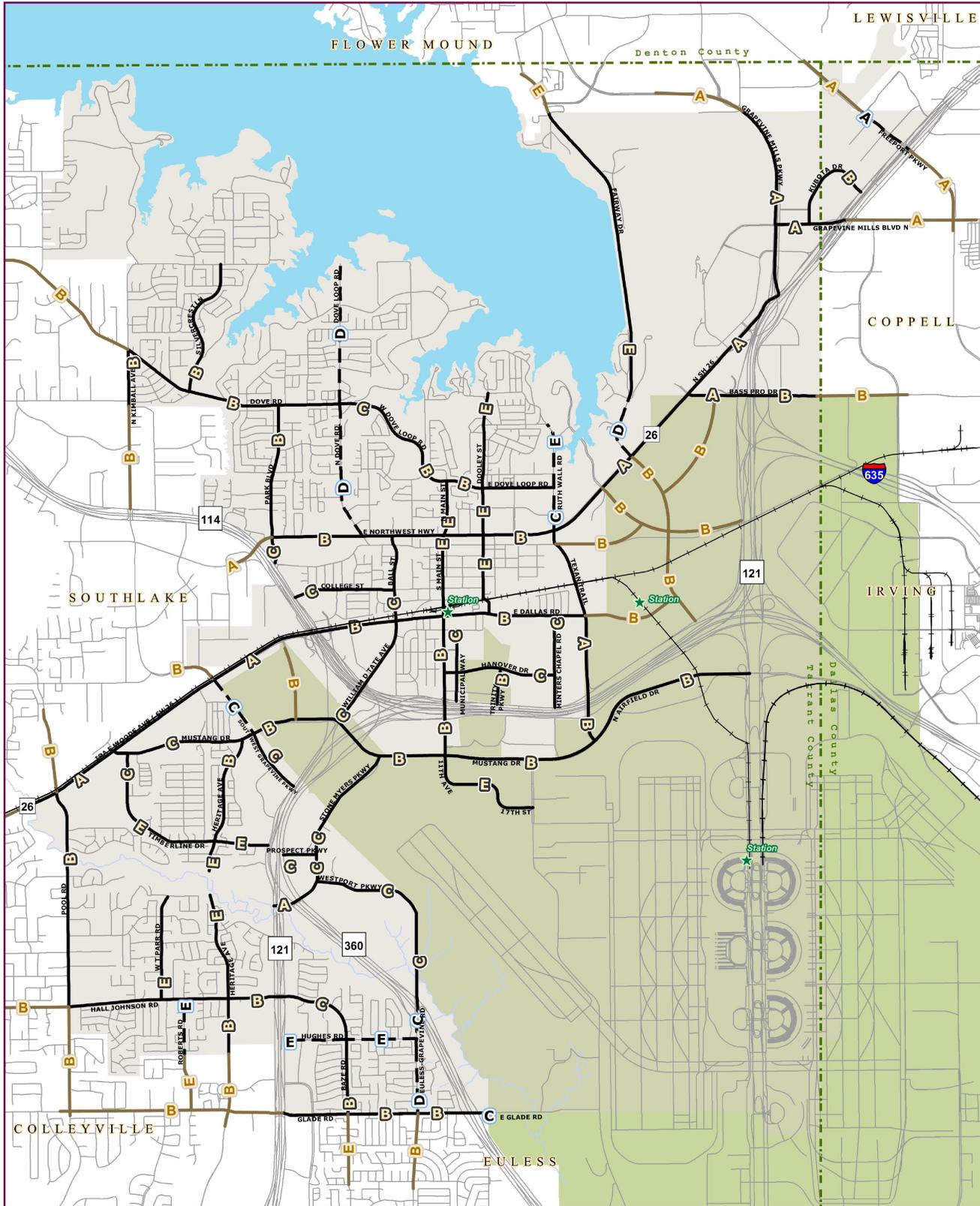
APPROVED AS TO FORM:

City Attorney

City of Grapevine Thoroughfare Plan

Revised 12/18/2018

Airport Proposed Roads & Revised Road Classifications



ROADWAYS

- Built Infrastructure
- Planned
- Adjacent Entity
- TEXRail Stations
- County Boundary
- City Boundary
- DFW Airport

CLASS TYPE

A	Principal Arterial	100'	6 lane divided
B	Major Arterial	80'	4 lane divided/5 lane undivided
C	Minor Arterial	70'	4 lane undivided
D	Minor Arterial	70'	3 lane undivided
E	Collector	60'	2 lane



0 0.5 1 Miles

MEMO TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: BRUNO RUMBELOW, CITY MANAGER *BR*

MEETING DATE: FEBRUARY 5, 2019

SUBJECT: APPROVAL OF A MID-YEAR APPOINTMENT TO THE CONVENTION AND VISITORS BUREAU BOARD

RECOMMENDATION: City Council to consider the mid-year appointment of Chuck Pacioni to the Convention and Visitors Bureau Board.

FUNDING SOURCE: NA

BACKGROUND: The Convention and Visitors Bureau Board has a vacant position for a representative from a hotel with over 500 rooms.

The position for General Manager of the Gaylord Texan and Resort was not filled at the time the regular board appointments were made last July. Since that time, Chuck Pacioni has been hired as the new General Manager.

The term for this appointment will expire in 2020.

Mr. Pacioni's application is attached.

TAB

CITY OF GRAPEVINE
BOARD AND COMMISSION APPLICATION

BOARD OR COMMISSION: Grapevine Convention Visitor's Bureau

Name: Ms. Mrs. Mr. Dr. Mr. Chuck Pacioni

Address: 1501 Gaylord Trail, Grapevine, TX 76051

Cell phone: 415-760-1964 Work phone: 817-778-1100

Employer: Gaylord Texan Resort & Convention Center

Occupation: General Manager

Grapevine Resident 4 months ~~Years~~ Tarrant Co. Voter Registration No. _____

E-mail Address: [REDACTED]

Why are you interested in being appointed to this board/commission?

Contribute to the growth of the City of Grapevine and growing the relationship between the City of Grapevine and the Gaylord Texan.

List any City service and experience, civic organizations, as well as professional activities.

Chairman of Convention Bureau San Francisco Travel
Chairman MED/TID City of San Francisco
Executive Board Hotel Council/San Francisco
Chaired Homeless/Aggressive Street Behavior

What is your educational and occupational experience?

San Diego State – Psychology

Last Name: Pacioni

What other knowledge, experience, or education do you have that is applicable to the board/commission function?

30+ years with Marriott International

What do you believe will be your most significant contribution to the board/commission?

Driving convention business to the city

What else would you like to tell us about yourself?

List the name and phone number of one Grapevine resident, City staff, City Council, or current Committee member who may be contacted on your behalf.

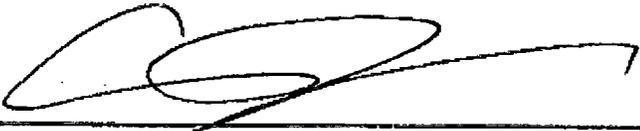
Sue Wilkes, Real Estate Agent

Number of Board/Commission meetings attended in past 12 months _____

Number of City Council meetings attended in past 12 months _____

Have you ever entered a guilty plea or no contest or been convicted of a crime in a civilian or military court or received a deferred adjudication (not including traffic violations)? No
If yes to the above question, what offense(s) and counties/states/dates? If this is not applicable, type "NA". (A criminal record will not necessarily disqualify you from appointment).

I understand that by signing this application my attendance will be required at all committee meetings.

Signature: 

Date: January 17, 2019

Please return completed application to the City Secretary's Office:

In person: 200 South Main Street, Grapevine, TX 76051

By mail: PO Box 95104, Grapevine TX 76099

By fax: 817-410-3004

By email: fiones@grapevinetexas.gov

MEMO TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: BRUNO RUMBELOW, CITY MANAGER *BR*

MEETING DATE: FEBRUARY 5, 2019

SUBJECT: APPROVAL OF A RESOLUTION FOR THE PURCHASE OF SYNTHETIC TURF

RECOMMENDATION: City Council to consider a resolution authorizing the purchase of synthetic turf for Oak Grove Softball Park from Geo Surfaces for the Parks and Recreation Department.

FUNDING SOURCE: Funds for this purchase are available in account 325-42281-312-004 (Apparatus and Tools) for a total amount not to exceed \$73,890.

BACKGROUND: The purchase of this synthetic turf is for the Oak Grove Softball renovation project to be installed in multiple common areas, public art, bullpens and batting cages.

This purchase will be made in accordance with an existing interlocal agreement with the Region VIII Education Service Center in Texas as allowed by Texas Local Government Code, Chapter 271 and Texas Government Code, Chapter 791.

Bids were taken by the cooperative and a contract was awarded to Geo Surfaces. The Parks and Recreation and Purchasing staff reviewed the contract for departmental specification compliance and pricing and determined that the contract would provide the best product and pricing for meeting the needs of the City.

Staff recommends approval.

RS/LW

RESOLUTION NO. 2019-005

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS, AUTHORIZING THE CITY MANAGER OR THE CITY MANAGER'S DESIGNEE TO PURCHASE SYNTHETIC TURF THROUGH AN ESTABLISHED INTERLOCAL AGREEMENT AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City of Grapevine, Texas is a local government in the State of Texas and as such is empowered by the Texas Local Government Code, Chapter 271 and Texas Government Code, Chapter 791 to enter into an interlocal agreement with other qualified agencies in the State of Texas; and

WHEREAS, the Region VIII Education Service Center in Texas is a qualified purchasing program as authorized by Texas Local Government Code, Chapter 271 and Texas Government Code, Chapter 791; and

WHEREAS, the City of Grapevine, Texas has an interlocal agreement with the Region VIII Education Service Center and wishes to utilize an established contract through their Interlocal Purchasing System Program (TIPS) meeting all State of Texas bidding requirements; and

WHEREAS, the Region VIII Education Service Center has an established contract No. 170205, Synthetic or Natural Sports Fields, Courts or Tracks with Geo Surfaces, contract; and

WHEREAS, the City of Grapevine, Texas has a need to replace natural turf with synthetic turf at the Oak Grove Softball Park; and

WHEREAS, all constitutional and statutory prerequisites for the approval of this resolution have been met, including but not limited to the Open Meetings Act; and

WHEREAS, the City Council deems the adoption of this resolution to be in the best interests of the health, safety, and welfare of the public.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS:

Section 1. That all matters stated hereinabove are found to be true and correct and are incorporated herein as if copied in their entirety.

Section 2. That the City Council of the City of Grapevine authorizes the purchase a synthetic turf from Geo Surfaces through an interlocal agreement with the Region VIII Education Service Center for an amount not to exceed \$73,890.

Section 3. That the City Manager or his designee is authorized to take all steps necessary to consummate the purchase of said synthetic turf for Oak Grove Softball Park.

Section 4. That this resolution shall take effect from and after the date of its passage.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS on this the 5th day of February, 2019.

APPROVED:

William D. Tate
Mayor

ATTEST:

Tara Brooks
City Secretary

APPROVED AS TO FORM:

City Attorney

MEMO TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: BRUNO RUMBELOW, CITY MANAGER *BR*

MEETING DATE: FEBRUARY 5, 2019

SUBJECT: APPROVAL OF A RESOLUTION FOR THE PURCHASE OF EXERCISE EQUIPMENT

RECOMMENDATION: City Council to consider a resolution authorizing the purchase of exercise equipment for The REC from Team Marathon Fitness for the Parks and Recreation Department.

FUNDING SOURCE: Funds for this purchase are currently available in account 100-48860-312-008 (Machinery and Equipment) for a total amount not to exceed \$93,731.

BACKGROUND: This project is part of the annual equipment replacement for The REC. Every year The REC replaces approximately 1/3 of its cardiovascular equipment that is out of warranty and beyond its life cycle for equipment being used in a commercial setting.

This purchase will be made in accordance with an existing interlocal agreement with The Local Government Purchasing Cooperative (BuyBoard) as allowed by Texas Local Government Code, Chapter 271 and Texas Government Code, Chapter 791.

Bids were taken by the Cooperative and a contract was awarded to Team Marathon Fitness. The Parks and Recreation and Purchasing staff reviewed the contract for departmental specification compliance and pricing and determined that the contract would best meet the needs of the City.

Staff recommends approval.

TK/LW

RESOLUTION NO. 2019-006

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS, AUTHORIZING THE CITY MANAGER OR THE CITY MANAGER'S DESIGNEE TO PURCHASE EXERCISE EQUIPMENT THROUGH AN ESTABLISHED INTERLOCAL AGREEMENT AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City of Grapevine, Texas is a local government in the State of Texas and as such is empowered by the Texas Local Government Code, Chapter 271 and Texas Government Code, Chapter 791 to enter into an interlocal agreement with other qualified agencies in the State of Texas; and

WHEREAS, The Local Government Purchasing Cooperative (BuyBoard) is a qualified purchasing cooperative program as authorized by Texas Local Government Code, Chapter 271 and Texas Government Code, Chapter 791; and

WHEREAS, the City of Grapevine, Texas has established an interlocal agreement with The Local Government Purchasing Cooperative (BuyBoard) and wishes to utilize established contracts meeting all State of Texas bidding requirements; and

WHEREAS, The Local Government Purchasing Cooperative (BuyBoard) has an established contract No. 502-16, Athletic, PE and Gymnasium Supplies, Equipment, and Heavy Duty Exercise Equipment with Team Marathon Fitness; and

WHEREAS, the City of Grapevine, Texas has a need to replace certain exercise equipment for the Parks and Recreation department; and

WHEREAS, all constitutional and statutory prerequisites for the approval of this resolution have been met, including but not limited to the Open Meetings Act; and

WHEREAS, the City Council deems the adoption of this resolution to be in the best interests of the health, safety, and welfare of the public.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS:

Section 1. That all matters stated hereinabove are found to be true and correct and are incorporated herein by reference as if copied in their entirety.

Section 2. That the City Council of the City of Grapevine authorizes the purchase of exercise equipment from Team Marathon Fitness through an interlocal agreement with The Local Government Purchasing Cooperative (BuyBoard) for an amount not to exceed \$93,731.

Section 3. That the City Manager or his designee is authorized to take all steps necessary to consummate the purchase of said exercise equipment.

Section 4. That this resolution shall take effect from and after the date of its passage.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS on this the 5th day of February, 2019.

APPROVED:

William D. Tate
Mayor

ATTEST:

Tara Brooks
City Secretary

APPROVED AS TO FORM:

City Attorney

MEMO TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: BRUNO RUMBELOW, CITY MANAGER *BR*

MEETING DATE: FEBRUARY 5, 2019

SUBJECT: APPROVAL OF A RESOLUTION FOR THE CONSTRUCTION CONTRACT AWARD OF THE 44TH YEAR COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM

RECOMMENDATION: City Council to consider a resolution approving the Tarrant County contract with McClendon Construction Co., Inc. for the 44th Year Community Development Block Grant street reconstruction project.

FUNDING SOURCE: Upon approval, funds will be available in the Capital Projects Street Fund 178 for an estimated amount of \$85,647.70.

BACKGROUND: The scope of the project is the reconstruction of the 500 block of South Dooley Street (from Franklin to College Streets) including new curb and gutter, concrete paving, sidewalks on both sides of the road, handicap ramps, and driveway approaches.

The roadway reconstruction project is located in the Original Town of Grapevine, CDBG Target Area designated as census tract 1137.05 Block Group 4, in the Housing and Urban Development (HUD) Low/Moderate Income Survey Data (LMISD).

These improvements will contribute to the upgrade of the areas by providing an improved travel surface for motorists and pedestrians in the neighborhood.

On February 20, 2018, Council held a Public Hearing for the project. At that time, construction cost was estimated at \$375,000.

Bids were received and opened on January 9, 2019. There was a total of five bidders on this project. The bids were as follows:

McClendon Construction Co., Inc. \$264,907.50
Cam -Crete Contracting, Inc. \$318,633.50
Pavecon Public Works LP \$361,824.82
Rebcon, Inc. \$364,025.00
2 L Construction, LLC \$404,105.00

Bids have been reviewed and references checked. The Engineer of Record and City staff recommend Council award the contract to McClendon Construction Co., Inc. in an amount estimated at \$264,907.50.

Tarrant County manages the CDBG program and will provide construction management and process payments from the McClendon Construction Co., Inc. for the project. Per our existing agreement, Tarrant County will fund all the engineering and the bulk of the construction cost leaving a City obligation of \$43,262.50.

The application process requires that the following statement be included in the memo. "The City shall be responsible for all costs of the 44th Year CDBG project that exceeds the amount of the grant fund."

As such, funds in the amount of \$42,385.20 (16%) are being requested for construction related services. This includes 10% for construction contingencies, 4% for inspection, and 2% for materials testing for a total obligation of \$85,647.70.

Funds are available in the Capital Projects Street Fund.

Staff recommends approval

RESOLUTION NO. 2019-007

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS, APPROVING THE 44th YEAR COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM PROJECT CONTRACTOR, CONTRACT PRICE AND PROVIDING AN EFFECTIVE DATE

WHEREAS, on February 20, 2018, the City Council of the City of Grapevine, Texas conducted a public hearing related to the proposed 44th year Community Development Block Grant Program (CDBG); and

WHEREAS, On February 20, 2018, the City Council of the City of Grapevine, Texas approved the 44th year CDBG program for the reconstruction of the 500 block of South Dooley Street (from Franklin to College Streets); and

WHEREAS, Tarrant County, Texas solicited bids for the 44th year CDBG program; and

WHEREAS, the City of Grapevine City Council is approving the hiring of McClendon Construction Co., Inc. as the low bidder for the 44th Year CDBG Project; and

WHEREAS, The City of Grapevine is approving the bid amount of \$264,907.50 submitted by McClendon Construction Co., Inc. plus a project contingency in the amount of \$42,385.20 for the 44th Year CDBG Project; and

WHEREAS, The City of Grapevine commits up to an amount of \$90,000 toward construction of the 44th Year CDBG Project; and

WHEREAS, The City of Grapevine accepts the construction time on the project will be ninety (90) calendar days to substantial completion; and

WHEREAS, all constitutional and statutory prerequisites for the approval of this resolution have been met, including but not limited to the Open Meetings Act; and

WHEREAS, the City Council deems the adoption of this resolution to be in the best interests of the health, safety, and welfare of the public.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS:

Section 1. That all matters stated hereinabove are found to be true and correct and are incorporated herein by reference as if copied in their entirety.

Section 2. That the City Council of the City of Grapevine, Texas, approves the terms as set forth above concerning the 44th Year CDBG Project to be submitted to the Tarrant County Community Development Division for approval by the Tarrant County Commissioner's Court.

Section 3. That this resolution shall take effect from and after the date of its passage.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS on this the 5th day of February 2019.

APPROVED:

William D. Tate
Mayor

ATTEST:

Tara Brooks
City Secretary

APPROVED AS TO FORM:

City Attorney

MEMO TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: BRUNO RUMBELOW, CITY MANAGER *BR*

MEETING DATE: FEBRUARY 5, 2019

SUBJECT: APPROVAL OF A RESOLUTION FOR THE PURCHASE OF TWO COMPACT TRACK LOADERS

RECOMMENDATION: City Council to consider a resolution authorizing the purchase of two compact track loaders from Holt Texas for the Public Works Department.

FUNDING SOURCE: Funds for this purchase are available in accounts 116-48860-415-003 (Machinery & Equipment) and 200-48860-530-001 (Machinery & Equipment) for a total amount not to exceed \$205,681.

BACKGROUND: This purchase is for two 299D2 Caterpillar compact track loaders. One is equipped with a mulcher attachment and the other is equipped with a bucket to replace two units approved in the FY 2019 replacement schedule for the Public Works Utilities Division. These pieces of excavation equipment are essential to daily operations for Public Works' staff out in the field. The equipment attachments are used for grading, digging, loading, clearing, mulching and are interchangeable with Parks Department equipment serving a dual purpose for the City.

This purchase will be made in accordance with an existing interlocal agreement with Sourcewell as allowed by Texas Local Government Code, Chapter 271 and Texas Government Code, Chapter 791.

Bids were taken by the cooperative and a contract was awarded to Holt Texas. The Fleet and Purchasing staff reviewed the contract for specification compliance and pricing and determined that the contract would provide the best service and pricing for meeting the needs of the City.

Staff recommends approval.

PH/LW

RESOLUTION NO. 2019-008

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS, AUTHORIZING THE CITY MANAGER OR THE CITY MANAGER'S DESIGNEE TO PURCHASE TWO COMPACT TRACK LOADERS THROUGH AN ESTABLISHED INTERLOCAL AGREEMENT AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City of Grapevine, Texas is a local government in the State of Texas and as such is empowered by the Texas Local Government Code, Chapter 271 and Texas Government Code, Chapter 791 to enter into an interlocal agreement with other qualified agencies in the State of Texas; and

WHEREAS, Sourcewell is a qualified purchasing cooperative program as authorized by Texas Local Government Code, Chapter 271 and Texas Government Code, Chapter 791; and

WHEREAS, the City of Grapevine, Texas has established an interlocal agreement with Sourcewell and wishes to utilize established contracts meeting all State of Texas bidding requirements; and

WHEREAS, Sourcewell has an established contract No. 032515-CAT, New and Used Construction and Paving Equipment, Parts and Rental with Holt Texas; and

WHEREAS, the City of Grapevine, Texas has a need to purchase two new compact track loaders for the Public Works Department; and

WHEREAS, all constitutional and statutory prerequisites for the approval of this resolution have been met, including but not limited to the Open Meetings Act; and

WHEREAS, the City Council deems the adoption of this resolution to be in the best interests of the health, safety, and welfare of the public.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS:

Section 1. That all matters stated hereinabove are found to be true and correct and are incorporated herein by reference as if copied in their entirety.

Section 2. That the City Council of the City of Grapevine authorizes the purchase of two new compact track loaders from Holt Texas through an interlocal agreement with Sourcewell for an amount not to exceed \$205,681.

Section 3. That the City Manager or his designee is authorized to take all steps necessary to consummate the purchase of said compact track loaders.

Section 4. That this resolution shall take effect from and after the date of its passage.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS on this the 5th day of February, 2019.

APPROVED:

William D. Tate
Mayor

ATTEST:

Tara Brooks
City Secretary

APPROVED AS TO FORM:

City Attorney

MEMO TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: BRUNO RUMBELOW, CITY MANAGER *BR*

MEETING DATE: FEBRUARY 5, 2019

SUBJECT: APPROVAL OF 2016-2017 HSIP TRAFFIC SIGNAL PROJECT AMENDMENT

RECOMMENDATION: City Council consider Amendment No. 1 for the addition of environmental design work associated with the HSIP traffic signal improvements.

FUNDING SOURCE: Funds are available in the Capital Streets Project Fund 178 in an estimated amount of \$26,000.

BACKGROUND: On January 16, 2018, Council approved a contract with Lee Engineering, Inc. in the amount of \$250,000 for the design of traffic signal improvements within the 2016-2017 HSIP Traffic Signal Project. Progress plans were submitted to TxDOT for their review and during the review process it was determined an environmental review was required. Based on the agreement with TxDOT, the City is responsible for the costs of the design of the environmental review plans. The proposed amendment is for the preparation of Categorical Exclusions for the 24 signal projects with an estimated cost of \$26,000.

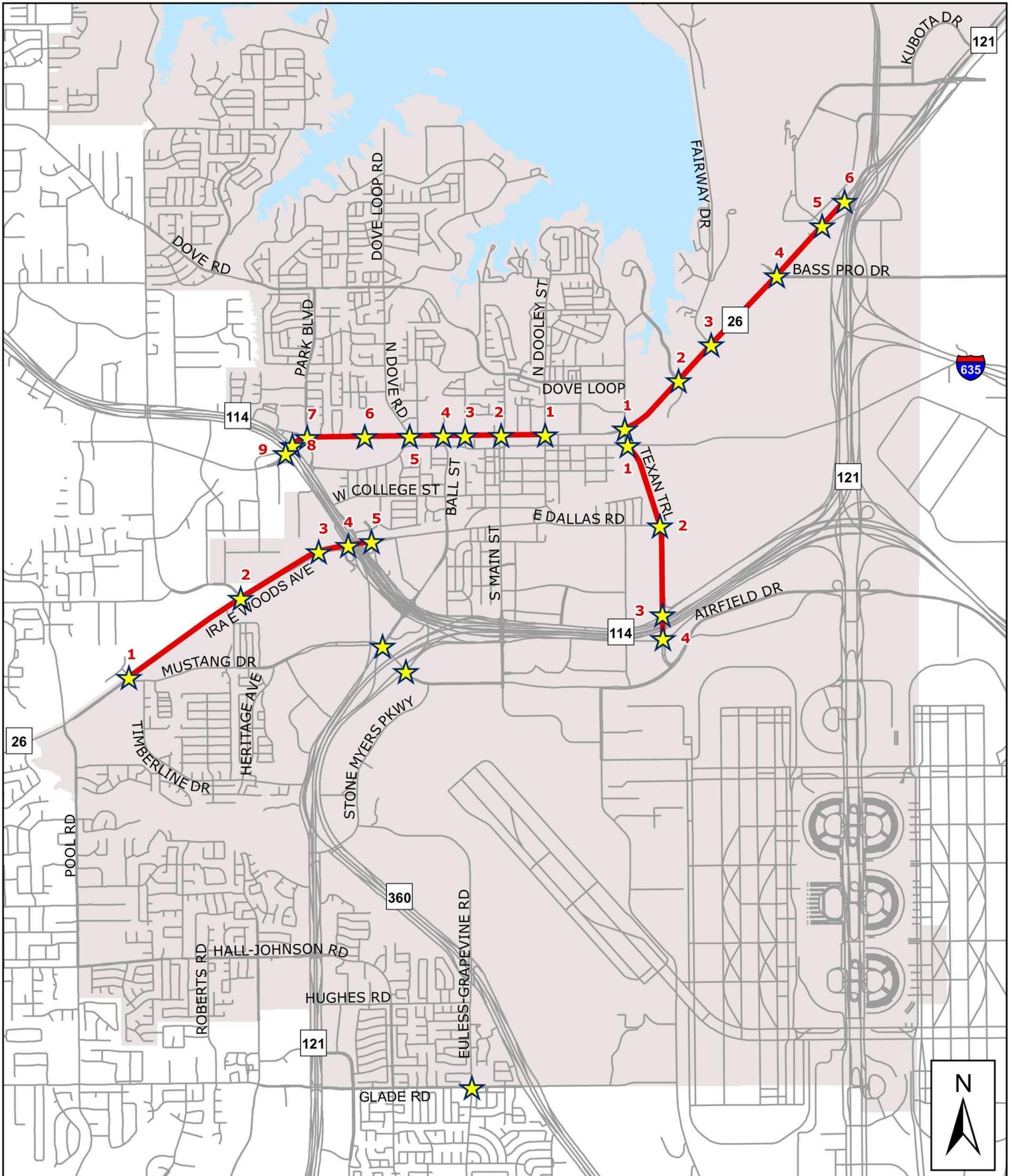
Staff expects to seek Council action on the construction agreement with TxDOT this spring with construction scheduled to start later this calendar year.

The Highway Safety Improvement Program (HSIP) is for highway safety projects that eliminate or reduce the number of fatalities and serious injuries on public roads. State funding is provided for construction and operational improvements both on and off the state highway system. Under this program, TxDOT will provide 100% of the construction funding for "On System" projects and 90% of the construction funding for "Off System" projects. Local agencies are responsible for 100% of the design and construction overrun costs.

In May, 2017, staff submitted 34 traffic signal projects in response to the 2016/2017 TxDOT HSIP call for projects. On November 7, 2017, TxDOT notified staff that 24 intersections had been selected for funding in an amount of \$1,813,318. These projects are along SH 26, Northwest Highway, Glade at Euless Grapevine, and SH 121/ William D Tate at Mustang as shown in Figure 1. The scale of the improvements vary from adding vehicle detection to full signal replacement.

Staff recommends approval.

HIGHWAY SAFETY IMPROVEMENT PROGRAM LOCATIONS



★ Intersection Locations

— Corridors

0 0.25 0.5 1 1.5 2 Miles

MEMO TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: BRUNO RUMBELOW, CITY MANAGER *BR*

MEETING DATE: FEBRUARY 5, 2019

SUBJECT: CALL MAY 4, 2019 GENERAL ELECTION

RECOMMENDATION: City Council to consider a resolution calling the 2019 City Officers Election to be held on Saturday, May 4, 2019, designating the polling place and, if necessary, a run-off election to be held on June 8, 2019.

FUNDING SOURCE: Funding for election expenditures is currently available in the City Secretary's Professional Services account 100-44540-103-1.

BACKGROUND: This year, City of Grapevine voters will cast ballots for City Council, Place 3 and City Council, Place 4.

The filing period for citizens to apply for a place on the ballot began on January 16, 2019 and closes on February 15, 2019.

Early voting will take place from April 22 – April 30 at The REC of Grapevine, or any early voting polling location in Tarrant County.

The REC of Grapevine will be the only polling location on May 4.

Early voting and election day voting will be conducted in compliance with the Texas Election Code relative to the 2002 Help America Vote Act (HAVA).

In order to comply with HAVA, an election services contract with Tarrant County Elections Administration will be presented at a later date for the County to conduct the election to allow us to use their DRE voting machines and early voting polling locations.

Staff recommends approval.

TAB

RESOLUTION NO. 2019-009

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS, PROVIDING FOR THE 2019 GENERAL ELECTION TO BE HELD ON MAY 4, 2019; DETERMINING THE POLLING PLACE; PROVIDING SPECIFIC INSTRUCTIONS FOR THE CONDUCTING OF SAID ELECTION; REPEALING INCONSISTENT RESOLUTIONS AND PROVIDING AN EFFECTIVE DATE

WHEREAS, Section 41.001(a) of the Texas Election Code provides for the holding of general city elections on the first Saturday in May; and

WHEREAS, the City desires to conform its practices with State law; and

WHEREAS, the Charter of the City of Grapevine, Texas provides that the Election Code of the State of Texas is applicable to the City Council and Run-Off Elections, and in order to comply with said code an order should be passed establishing the procedure to be followed in said election, and designating the voting place for said election; and

WHEREAS, all legal prerequisites for the adoption of this resolution have been met, including but not limited to the Local Government Code and the Open Meetings Act; and

WHEREAS, the City Council hereby declares that the approval of this resolution is in the best interests of the health, safety, and welfare of the public.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS:

Section 1. That all matters stated hereinabove are found to be true and correct and are incorporated herein by reference as if copied in their entirety.

Section 2. That the Regular City Officer Election for the City of Grapevine is hereby called for Saturday, May 4, 2019, for the following:

COUNCIL, PLACE 3
COUNCIL, PLACE 4

Section 3. All eligible City of Grapevine voters shall cast their ballots at The REC of Grapevine, 1175 Municipal Way, between the hours of 7:00 a.m. and 7:00 p.m. on Election Day.

Section 4. The first day to file an application for a place on the ballot is January 16, 2019. All candidates for election for City Council, Place 3 and City Council, Place 4, must file their names with the City Secretary of the City of Grapevine, Texas, by 5:00 p.m. on February 15, 2019. That all of the said applications shall be on a form

approved by the City Secretary and shall be in compliance with the City Charter and the State Election Code.

Section 5. That the City Secretary shall post the names of all candidates who have filed their applications in accordance with the terms and provisions of this order.

Section 6. The Election shall be conducted under the jurisdiction of the Tarrant County Elections Department (the "Elections Administrator") pursuant to an Election Services Contract (the "Contract") by and among the Tarrant County Elections Department, the City and other participating entities, if any, described in the Contract. The Mayor or the Mayor's designee is authorized to amend or supplement the Contract to the extent required for the Election to be conducted in an efficient and legal manner as determined by the Elections Administrator.

Section 7. All early voting shall be conducted pursuant to and in accordance with the applicable provisions of the State of Texas Election Code. The Elections Administrator is hereby appointed as Early Voting Clerk for the Election and shall determine the early voting place and hours, however, such locations may be changed if so directed by the Elections Administrator without further action of the City Council. The Elections Administrator is hereby authorized and directed to make such changes in locations as may be necessary for the proper conduct of the Election. The Elections Administrator is hereby authorized to appoint the members of the Early Voting Ballot Board and the presiding judge and alternate judge in accordance with the requirements of the Code.

Section 8. That the Tarrant County Elections Administrator/Early Voting Clerk has established the following dates, times and locations for early voting by personal appearance:

Early Voting Polling Locations

Tarrant County Elections Center, 2700 Premier Street, Fort Worth, Texas 76111
 The REC of Grapevine, 1175 Municipal Way, Grapevine, Texas 76051

*Other Tarrant County early voting locations to be designated by the Tarrant County Elections Administrator/Early Voting Clerk pursuant to joint election agreements with other political subdivisions within Tarrant County

Days and hours for Early Voting by Personal Appearance

***Hours subject to change*

April 22-26	Monday - Friday	8:00 a.m. - 5:00 p.m.
April 27	Saturday	7:00 a.m. - 7:00 p.m.
April 28	Sunday	11:00 a.m. - 4:00 p.m.
April 29-30	Monday - Tuesday	7:00 a.m. - 7:00 p.m.

Section 9. The Elections Administrator shall provide and furnish all necessary supplies and personnel to conduct said election. Said supplies and personnel shall be furnished at the expense of the General Fund of the City of Grapevine, Texas. Early voting will be conducted on Direct Recording Electronic (DRE) System and Election Day voting will be on the Digital Scan System accompanied by DRE for disabled and provisional voters.

Section 10. The City Secretary is hereby instructed to publish notice of said election once in a newspaper of general circulation not more than thirty (30) days before the election and not less than ten (10) days before the election.

Section 11. This resolution shall repeal every prior resolution in conflict herewith, but only insofar as the portion of such resolution shall be in conflict, and as to all other sections of resolutions not in direct conflict herewith, this resolution shall be and is hereby made cumulative.

Section 12. The Mayor shall issue all necessary orders, writs and notices for said election and the returns of said election shall be made to the City Secretary after the close of the polls and the completion of the counting of the ballots.

Section 13. That a run-off election, if necessary, shall be called for June 8, 2019.

Section 14. That this resolution shall be effective from and after the date of its passage.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS on this the 5th day of February, 2019.

APPROVED:

William D. Tate
Mayor

ATTEST:

Tara Brooks
City Secretary

APPROVED AS TO FORM:

City Attorney

STATE OF TEXAS
COUNTY OF TARRANT
CITY OF GRAPEVINE

The City Council of the City of Grapevine, Texas met in Regular Session on this the 15th day of January, 2019 in the City Council Chambers, Second Floor, 200 South Main Street, with the following members present:

William D. Tate	Mayor
Darlene Freed	Mayor Pro Tem
Sharron Rogers	Council Member
Mike Lease	Council Member
Chris Coy	Council Member
Duff O'Dell	Council Member
Paul Slechta	Council Member

constituting a quorum, with the following members of the Planning and Zoning Commission:

Larry Oliver	Chairman
BJ Wilson	Vice Chairman
Monica Hotelling	Member
Beth Tiggelaar	Member
Gary Martin	Member
Dennis Luers	Member
Robert Rainwater	Alternate Member
Traci Hutton	Alternate Member

constituting a quorum, with Member Jim Fechter being absent, and the following members of the City Staff:

Bruno Rumbelow	City Manager
Jennifer Hibbs	Assistant City Manager
Matthew C.G. Boyle	Assistant City Attorney
Tara Brooks	City Secretary

Call to Order

Mayor Tate called the meeting to order at 6:30 p.m.

Item 1. Executive Session

Mayor Tate announced the City Council would recess to the City Council Conference Room to conduct a closed session regarding:

- A. Consultation with and legal advice from the City Attorney regarding pending or contemplated litigation (short term/transient rentals), pursuant to Section 551.071, Texas Government Code.

- B. Real property relative to deliberation to the purchase, exchange, lease, sale or value of real property (City facilities, Public Works, and the 185 acres) pursuant to Section 551.072, Texas Government Code.
- C. Conference with City Manager and Staff to discuss and deliberate commercial and financial information received from business prospects the City seeks to have locate, stay, or expand in the City; deliberate the offer of a financial or other incentive; with which businesses the City is conducting economic development negotiations pursuant to Section 551.087, Texas Government Code.

The City Council recessed to the City Council Conference Room and began the closed session at 6:34 p.m. The closed session ended at 7:13 p.m.

Upon reconvening in open session in the Council Chambers, Mayor Tate asked if there was any action necessary relative to Sections 551.071, 551.072 or 551.087. City Manager Bruno Rumbelow requested approval of a development agreement with Stand Rock Grapevine LLC and authorizing the City Manager to execute same and all associated documents and to take all other necessary action.

Motion was made to approve a development agreement with Stand Rock Grapevine LLC and authorize the City Manager to execute same and all associated documents and to take all other necessary action.

Motion: Coy
 Second: Slechta
 Ayes: Tate, Freed, Rogers, Lease, Coy, O'Dell and Slechta
 Nays: None
 Approved: 7-0

REGULAR MEETING

Call to Order

Mayor Tate called the meeting to order at 7:31 p.m. in the City Council Chambers.

Item 2. Invocation and Pledge of Allegiance

Commissioner Monica Hotelling delivered the Invocation and led the Pledge of Allegiance.

JOINT PUBLIC HEARINGS

Item 3. Final Plat of Lot 1R, Block 1, Grapevine Mills Wells

Mayor Tate declared the Public Hearing open.

Manager of Engineering John Robertson reported the applicant was requesting to replat Lot 1, Block 1, Grapevine Mills Wells and 1.78 acres of unplatted property. The property

is located at 2800 Grapevine Mills Parkway and is currently zoned "HCO" Hotel and Corporate Office District.

No one spoke during the public hearing and there was no correspondence to report.

Motion was made to close the public hearing.

Motion: Luers

Second: Tiggelaar

Ayes: Oliver, Wilson, Hotelling, Tiggelaar, Martin, Luers, and Rainwater

Nays: None

Approved: 7-0

Motion was made to close the public hearing.

Motion: O'Dell

Second: Lease

Ayes: Tate, Freed, Rogers, Lease, Coy, O'Dell and Slechta

Nays: None

Approved: 7-0

Mayor Tate announced the Planning and Zoning Commission would recess to the Planning and Zoning Conference Room to consider published business.

The City Council remained in session in the Council Chambers to consider published business.

Item 4. Citizen Comments

Bruce Rider, 325 West Worth Street, Grapevine commended Library Director Janis Roberson on her 40 years of service to the City.

PRESENTATIONS

Item 5. Chief Financial Officer to present financial update.

Chief Financial Officer Greg Jordan reported the General and Utility Funds are projected to have a surplus at the end of the year and described how the wet weather has affected the Golf and Lake Parks Funds.

Chief Financial Officer Jordan, Golf Director Russell Pulley and City Manager Rumbelow answered questions from Council.

Item 6. Public Works Director to present proposed changes to the Master Thoroughfare Plan.

Public Works Director Bryan Beck presented the proposed changes to the Master Thoroughfare Plan which include removing Wall Street, re-aligning Southwest Grapevine Parkway from State Highway 26 to Mustang Drive, downgrading Park Boulevard from six to four lanes, downgrading North Dove Road and Dove Loop from four lanes to three from

Northwest Highway north to the lake, downgrading Dooley Street from four to two lanes from Dallas Road to Northwest Highway, downgrading Dooley Street from four to three lanes from Northwest Highway to terminus, upgrading Fairway Drive from two to three lanes, downgrading Euless-Grapevine Road from four lanes to three from Glade Road to Hughes Road, coordinating with adjacent jurisdictions' plans, reducing roadway classifications from eight to five, and revising roadway cross sections.

Mr. Beck answered questions from Council.

Mayor Tate announced Council would consider the recommendations of the Planning and Zoning Commission next.

PLANNING AND ZONING COMMISSION RECOMMENDATIONS

Item 19. Final Plat of Lot 1R, Block 1, Grapevine Mills Wells

Manager of Engineering Robertson reported the Planning and Zoning Commission approved the final plat with a vote of 7-0.

Motion was made to approve the Statement of Findings and the Final Plat of Lot 1R, Block 1, Grapevine Mills Wells.

Motion: Freed

Second: Coy

Ayes: Tate, Freed, Rogers, Lease, Coy, O'Dell, and Slechta

Nays: None

Approved: 7-0

Item 20. Final Plat of Lot 1, Block 1, Grace Hill Addition

Manager of Engineering Robertson reported the Planning and Zoning Commission approved the final plat with a vote of 7-0.

Motion was made to approve the Statement of Findings and the Final Plat of Lot 1, Block 1, Grace Hill Addition.

Motion: Slechta

Second: Lease

Ayes: Tate, Freed, Rogers, Lease, Coy, O'Dell, and Slechta

Nays: None

Approved: 7-0

Item 21. Preliminary Plat of Lots 1-5, Block 1, and Lots 1-5, Block 2, Grapevine Hill Addition

Manager of Engineering Robertson reported, with a vote of 7-0, the Planning and Zoning Commission tabled the preliminary plat to the February 19, 2019 meeting.

Motion was made to table the preliminary plat to the February 19, 2019 meeting.

Motion: Rogers

Second: Slechta
Ayes: Tate, Freed, Rogers, Lease, Coy, O'Dell, and Slechta
Nays: None
Approved: 7-0

Item 22. Final Plat of Lots 1-5, Block 1, and Lots 1-5, Block 2, Grapevine Hill Addition

Manager of Engineering Robertson reported, with a vote of 7-0, the Planning and Zoning Commission tabled the final plat to the February 19, 2019 meeting.

Motion was made to table the preliminary plat to the February 19, 2019 meeting.

Motion: Coy
Second: Rogers
Ayes: Tate, Freed, Rogers, Lease, Coy, O'Dell, and Slechta
Nays: None
Approved: 7-0

Council continued with the rest of the agenda in the published order.

NEW BUSINESS

Item 7. Consider a construction contract for the Nash-Berry reconstruction and South Nolen Drive connection project with Jeske Construction Company, and take any necessary action.

Public Works Director Beck described the proposed projects and answered questions from Council. Combining the two projects together into one contract will be more cost effective. The estimated cost of the contract is \$675,000.

Public Works Director Beck and Manager of Engineering Robertson answered questions from Council.

Motion was made to approve the construction contract for the Nash-Berry reconstruction and South Nolen Drive connection projects.

Motion: Coy
Second: Rogers
Ayes: Tate, Freed, Rogers, Lease, Coy, O'Dell, and Slechta
Nays: None
Approved: 7-0

CONSENT AGENDA

Consent items are deemed to need little Council deliberation and will be acted upon as one business item. Any member of the City Council or member of the audience may request that an item be withdrawn from the consent agenda and placed before the City Council for full discussion. There were no requests to remove any items from the consent agenda.

Approval of the consent agenda authorizes the City Manager, or his designee, to implement each item in accordance with Staff recommendations.

Motion was made to approve the consent agenda as presented.

Motion: O'Dell
Second: Slechta
Ayes: Tate, Freed, Rogers, Lease, Coy, O'Dell, and Slechta
Nays: None
Approved: 7-0

Item 8. Consider the renewal of an annual contract for medical control services with BEST EMS.

Fire Chief Darrell Brown recommended approval of the renewal of the contract for medical control services in an amount not to exceed \$31,282.

Motion was made to approve the consent agenda as presented.

Motion: O'Dell
Second: Slechta
Ayes: Tate, Freed, Rogers, Lease, Coy, O'Dell, and Slechta
Nays: None
Approved: 7-0

Item 9. Consider **Resolution No. 2019-001** authorizing the purchase of chairs for the Bessie Mitchell House from Lone Star Furnishings.

Parks and Recreation Director Kevin Mitchell recommended approval of the resolution authorizing the purchase of 100 chairs for a total amount not to exceed \$19,962.

Motion was made to approve the consent agenda as presented.

Motion: O'Dell
Second: Slechta
Ayes: Tate, Freed, Rogers, Lease, Coy, O'Dell, and Slechta
Nays: None
Approved: 7-0

RESOLUTION NO. 2019-001

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS, AUTHORIZING THE CITY MANAGER OR THE CITY MANAGER'S DESIGNEE TO PURCHASE CHAIRS FOR THE BESSIE MITCHELL HOUSE THROUGH AN ESTABLISHED INTERLOCAL AGREEMENT AND PROVIDING AN EFFECTIVE DATE

Item 10. Consider **Resolution No. 2019-002** authorizing a sole source purchase of park benches from Paul E. Allen Company.

Parks and Recreation Director Mitchell recommended approval of the resolution authorizing the purchase of park benches for the Oak Grove Softball Complex for an amount not to exceed \$22,300.

Motion was made to approve the consent agenda as presented.

Motion: O'Dell
Second: Slechta
Ayes: Tate, Freed, Rogers, Lease, Coy, O'Dell, and Slechta
Nays: None
Approved: 7-0

RESOLUTION NO. 2019-002

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS, AUTHORIZING THE CITY MANAGER OR THE CITY MANAGER'S DESIGNEE TO PURCHASE PARK BENCHES FOR THE PARKS AND RECREATION DEPARTMENT THROUGH A SOLE SOURCE VENDOR AND PROVIDING AN EFFECTIVE DATE

Item 11. Consider the renewal of an annual contract for grounds management services with Terracare Associates.

Parks and Recreation Director Mitchell recommended approval of the renewal of the annual contract for grounds management services for an annual estimated amount of \$1,600,000. The agreement includes mowing, litter control and weed abatement as well as fertilization, herbicides, pesticides, and fungicide application at the various parks, medians, right-of-ways, open spaces, facilities and athletic complexes throughout the City.

Motion was made to approve the consent agenda as presented.

Motion: O'Dell
Second: Slechta
Ayes: Tate, Freed, Rogers, Lease, Coy, O'Dell, and Slechta
Nays: None
Approved: 7-0

Item 12. Consider **Resolution No. 2019-003** authorizing the purchase of CradlePoint cellular modems from Comprehensive Communication Services, LLC.

Police Chief Mike Hamlin and Fire Chief Brown recommended approval of the resolution authorizing the purchase of 62 cellular modems for the Police and Fire Departments for an amount not to exceed \$105,523.

Motion was made to approve the consent agenda as presented.

Motion: O'Dell
Second: Slechta
Ayes: Tate, Freed, Rogers, Lease, Coy, O'Dell, and Slechta

Nays: None
Approved: 7-0

RESOLUTION NO. 2019-003

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS, AUTHORIZING THE CITY MANAGER OR THE CITY MANAGER'S DESIGNEE TO PURCHASE CELLULAR MODEMS THROUGH AN ESTABLISHED INTERLOCAL AGREEMENT AND PROVIDING AN EFFECTIVE DATE

Item 13. Consider **Resolution No. 2019-004** authorizing purchase and annual contract for in-car video recording solution and associated digital management services (in-car video systems and storage) from Axon Enterprise, Inc.

Police Chief Hamlin recommended approval of the resolution authorizing the purchase of in-car video recording solution and digital management services for a total amount not to exceed \$40,023.

Motion was made to approve the consent agenda as presented.

Motion: O'Dell
Second: Slechta
Ayes: Tate, Freed, Rogers, Lease, Coy, O'Dell, and Slechta
Nays: None
Approved: 7-0

RESOLUTION NO. 2019-004

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS, AUTHORIZING THE CITY MANAGER OR THE CITY MANAGER'S DESIGNEE TO ENTER INTO AN ANNUAL CONTRACT FOR DIGITAL EVIDENCE MANAGEMENT SERVICES THROUGH AN ESTABLISHED INTERLOCAL AGREEMENT AND PROVIDING AN EFFECTIVE DATE

Item 14. Consider **Ordinance No. 2019-001** authorizing the transfer of funds from the Crime Control District Fund for leases and rentals to the Capital Equipment Fund for vehicle acquisition.

Police Chief Hamlin and Public Works Director Beck recommended approval of the ordinance authorizing the transfer of an estimated amount of \$20,000 to purchase a vehicle for the Police Department.

Motion was made to approve the consent agenda as presented.

Motion: O'Dell

Second: Slechta
Ayes: Tate, Freed, Rogers, Lease, Coy, O'Dell, and Slechta
Nays: None
Approved: 7-0

ORDINANCE NO. 2019-001

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS; TRANSFERRING \$20,000 APPROPRIATED IN THE CRIME CONTROL DISTRICT FUND 117 TO THE 325 CAPITAL EQUIPMENT FUND AND APPROPRIATING \$20,000 IN THE 325 CAPITAL EQUIPMENT FUND FOR THE ACQUISITION OF A POLICE VEHICLE; DECLARING AN EMERGENCY AND PROVIDING AN EFFECTIVE DATE

Item 15. Consider a sales agreement with the City of Robstown for the sale of three surplus police Tahoes.

Police Chief Hamlin and Public Works Director Beck recommended approval of the sale of three surplus vehicles to the City of Robstown for a total amount of \$23,500.

Motion was made to approve the consent agenda as presented.

Motion: O'Dell
Second: Slechta
Ayes: Tate, Freed, Rogers, Lease, Coy, O'Dell, and Slechta
Nays: None
Approved: 7-0

Item 16. Consider the award of an informal request for quote for 48-inch pipe from Contech Engineered Solutions.

Public Works Director Beck recommended approval of the award of an informal request for quote for pipe for an amount not to exceed \$17,112. The new pipe will be used to line three damaged sections of storm drain crossing going under Timberline Drive.

Motion was made to approve the consent agenda as presented.

Motion: O'Dell
Second: Slechta
Ayes: Tate, Freed, Rogers, Lease, Coy, O'Dell, and Slechta
Nays: None
Approved: 7-0

Item 17. Consider the on-call traffic engineering services contract with Kimley-Horn and Associates.

Public Works Director Beck recommended approval of the on-call traffic engineering services in an amount not to exceed \$50,000. The purpose of this contract is to assist

staff with small projects such as signal timing studies, review of traffic control plans, traffic related grant applications, and traffic studies.

Motion was made to approve the consent agenda as presented.

Motion: O'Dell

Second: Slechta

Ayes: Tate, Freed, Rogers, Lease, Coy, O'Dell, and Slechta

Nays: None

Approved: 7-0

Item 18. Consider the minutes of the December 18, 2018 Regular City Council meeting.

City Secretary Tara Brooks recommended approval of the minutes as provided.

Motion was made to approve the consent agenda as presented.

Motion: O'Dell

Second: Slechta

Ayes: Tate, Freed, Rogers, Lease, Coy, O'Dell, and Slechta

Nays: None

Approved: 7-0

ADJOURNMENT

Motion was made to adjourn the meeting at 8:03 p.m.

Motion: Coy

Second: O'Dell

Ayes: Tate, Freed, Rogers, Lease, Coy, O'Dell and Slechta

Nays: None

Approved: 7-0

Passed and approved by the City Council of the City of Grapevine, Texas on this the 5th day of February, 2019.

APPROVED:

William D. Tate
Mayor

ATTEST:

Tara Brooks
City Secretary