

CITY OF GRAPEVINE, TEXAS
REGULAR CITY COUNCIL MEETING AGENDA
TUESDAY, SEPTEMBER 4, 2018

GRAPEVINE CITY HALL, SECOND FLOOR
200 SOUTH MAIN STREET
GRAPEVINE, TEXAS

6:00 p.m.	Dinner - City Council Conference Room
6:30 p.m.	Call to Order of City Council Meeting - City Council Chambers
6:30 p.m.	Executive Session - City Council Conference Room
7:30 p.m.	Regular Meeting - City Council Chambers

CALL TO ORDER: 6:30 p.m. - City Council Chambers

EXECUTIVE SESSION:

1. City Council to recess to the City Council Conference Room to conduct a closed session relative to:
 - A. Real property relative to deliberation to the purchase, exchange, lease, sale or value of real property (City property, Public Works, the 185 acres and 420 East College Street) pursuant to Section 551.072, Texas Government Code.
 - B. Conference with City Manager and Staff to discuss and deliberate commercial and financial information received from business prospects the City seeks to have locate, stay, or expand in the City; deliberate the offer of a financial or other incentive; with which businesses the City is conducting economic development negotiations pursuant to Section 551.087, Texas Government Code.

City Council to reconvene in open session in the City Council Chambers and take any necessary action relative to items discussed in Executive Session.

REGULAR MEETING: 7:30 p.m. - City Council Chambers

2. Invocation: Council Member Sharron Rogers
3. Posting of the Colors and Pledges of Allegiance: Boy Scout Troop 7

CITIZEN COMMENTS

4. Any person who is not scheduled on the agenda may address the City Council under Citizen Comments by completing a Citizen Appearance Request form with

the City Secretary. In accordance with the Texas Open Meetings Act, the City Council is restricted in discussing or taking action during Citizen Comments.

PUBLIC HEARINGS AND RELATED ITEMS

5. City Council to conduct a public hearing relative to single-family dwelling transient units (short term rentals).
6. Consider **Ordinance No. 2018-065**, adopting a new article VI to Chapter 14 of the City Code of Ordinances regarding single-family dwelling transient rentals, and take any necessary action.
7. City Council to conduct a public hearing to consider adoption of a tax increase and take any necessary action.

NOTE: In accordance with state law, this item is the second of two public hearings on the proposed tax increase. Because the proposed tax rate (\$0.289271 per \$100) exceeds the effective tax rate (\$0.272565 per \$100), the law requires that the City Council hold two public hearings on the proposal. The first public hearing was held August 21, 2018. City Council will vote on the tax rate during the Regular Meeting on September 18, 2018 at 7:30 p.m. in the Council Chambers in City Hall at 200 South Main Street, Grapevine, Texas.

PRESENTATIONS

8. Mayor Tate to present a proclamation to the Tarrant Area Food Bank declaring September “Hunger Action Month”.
9. Joe and Christine Szymaszek to present information regarding the 32nd Annual GrapeFest.

NEW BUSINESS

10. Consider the Guaranteed Maximum Price with AUI Partners, LLC for the remodel of Fire Stations 1 and 4, and take any necessary action.

CONSENT AGENDA

Consent items are deemed to need little Council deliberation and will be acted upon as one business item. Any member of the City Council or member of the audience may request that an item be withdrawn from the consent agenda and placed before the City Council for full discussion. Approval of the consent agenda authorizes the City Manager, or his designee, to implement each item in accordance with Staff recommendations.

11. Consider the mid-year appointment of Morgan Nichols to the Parks and Recreation Board. Council Member Slechta recommends approval.

12. Consider changing the time of the October 2, 2018 City Council meeting to 5:30 p.m. to allow the City Council to attend neighborhood National Night Out functions. City Secretary recommends approval.
13. Consider **Resolution No. 2018-066** authorizing an annual contract for Laserfiche support services with MCCI, LLC. City Secretary recommends approval.
14. Consider the renewal of an annual sole source contract for multimedia services with Swagit Productions, LLC for streaming and recording of City meetings. City Secretary recommends approval.
15. Consider the renewal of annual contracts for temporary employment services with Abacus Corporation and Temporaries of Texas, Inc. Human Resources Director recommends approval.
16. Consider the renewal of an annual sole source contract for managed data storage services with One Safe Place Media Corporation. Chief Technology Officer recommends approval.
17. Consider the award of RFB 478-2018 for FM2499 Landscape Enhancements Phase IV to Cole Construction, Inc. and **Ordinance No. 2018-066** appropriating funds. Parks and Recreation Director recommends approval.
18. Consider **Resolution No. 2018-067** authorizing the purchase of a Christmas tree from Inception Marketing. Parks and Recreation Director recommends approval.
19. Consider the renewal of an annual sole source contract for digital evidence management services with TASER International, Inc. Police Chief recommends approval.
20. Consider the renewal of an annual contract for law enforcement uniform cleaning services with Grapevine Cleaners for the Police Department. Police Chief recommends approval.
21. Consider **Resolution No. 2018-068** authorizing annual contracts for the purchase of law enforcement uniforms with Galls, LLC as primary vendor and C&G Wholesale as secondary vendor. Police Chief recommends approval.
22. Consider the award of Request for Qualifications 427-2018 for the Architectural Design Services for the Golf Course Clubhouse and Pavilion with Thiel and Thiel, Inc. Public Works Director recommends approval.
23. Consider **Resolution No. 2018-069** authorizing the purchase of a truck from Freightliner of Austin for the Public Works Department. Public Works Director recommends approval.

24. Consider **Resolution No. 2018-070** approving the Tarrant County contract with Reyes Group for the 43rd Year Community Development Block Grant street reconstruction project. Public Works Director recommends approval.
25. Consider the award of the construction service contract with Red River Construction, Inc. for construction of chemical processing improvements at the Water Treatment Plant and **Ordinance No. 2018-067** amending the Fiscal Year 2018 Capital Budget. Public Works Director recommends approval.
26. Consider **Ordinance No. 2018-068** amending Chapter 25, Utilities and Services, Article III, Solid Waste Disposal, Section 25-97, Service Rate - Schedules to reflect adjustments to the commercial and residential solid waste and recycling collection rates. Public Works Director recommends approval.
27. Consider the renewal of annual contracts for aggregate materials with Big Sandy Sand, DFW Materials, Liberty Sand and Gravel and Martin Marietta Materials. Public Works Director recommends approval.
28. Consider the minutes of the August 21, 2018 Regular City Council meeting. City Secretary recommends approval.

Pursuant to the Texas Open Meetings Act, Texas Government Code, Chapter 551.001 et seq, one or more of the above items may be considered in Executive Session closed to the public. Any decision held on such matter will be taken or conducted in open session following conclusion of the executive session.

ADJOURNMENT

In accordance with the Open Meetings Law, Texas Government Code, Chapter 551, I hereby certify that the above agenda was posted on the official bulletin boards at Grapevine City Hall, 200 South Main Street and on the City's website on August 31, 2018 by 5:00 p.m.

Tara Brooks
 Tara Brooks
 City Secretary



If you plan to attend this public meeting and you have a disability that requires special arrangements at the meeting, please contact the City Secretary's Office at 817.410.3182 at least 24 hours in advance of the meeting. Reasonable accommodations will be made to assist your needs.

MEMO TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: BRUNO RUMBELOW, CITY MANAGER *BR*

MEETING DATE: SEPTEMBER 4, 2018

SUBJECT: ORDINANCE REGARDING SINGLE-FAMILY DWELLING TRANSIENT RENTALS (SHORT TERM RENTALS)

RECOMMENDATION: City Council to consider an ordinance regarding single-family dwelling transient units (short term rentals).

FUNDING SOURCE:

BACKGROUND: After a presentation at the August 21 City Council meeting, Council directed staff to present an ordinance that would affirm the current prohibition against single-family dwelling transient rentals (short-term rentals) in the City.

This topic was placed on the agenda due to the number of complaints and police calls related to excessive parking, noise and security concerns from neighbors close to short term rentals. Several residents spoke in favor of the prohibition at the August 21 City Council meeting.

The attached ordinance defines single-family transient rentals as any rental of a dwelling (or a portion of it) for less than 30 days. The ordinance affirms that single-family transient rentals are prohibited. Leaseback arrangements upon the sale of a home are exempted from the ordinance.

ORDINANCE NO. 2018-065

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS ADOPTING A NEW ARTICLE VI TO CHAPTER 14 OF THE CODE OF ORDINANCES REGARDING SINGLE-FAMILY DWELLING TRANSIENT RENTALS; REPEALING CONFLICTING ORDINANCES; PROVIDING A PENALTY; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City of Grapevine is authorized to adopt and enforce ordinances necessary to protect health, life, and property to preserve good government and the security of its inhabitants; and

WHEREAS, the City of Grapevine has adopted a comprehensive Zoning Ordinance to regulate the location and use of buildings and land in full accordance with Chapter 211 of the Local Government Code; and

WHEREAS, single-family dwelling transient rentals have been identified in the City's Zoning Ordinance since at least April 18, 2000, with the adoption of Ordinance No. 2000-47; and

WHEREAS, single-family dwelling transient rentals are not currently listed as a permitted use in any Zoning District within the City; and

WHEREAS, there has been a proliferation of single-family dwelling transient rentals within residential areas of the City; and

WHEREAS, single-family dwelling transient rentals do not fit in or fall under the definition of single-family attached dwelling or single-family detached dwelling under the Zoning Ordinance; and

WHEREAS, single-family dwelling transient rentals are not consistent with the character or nature of single-family residential uses under the Zoning Ordinance; and

WHEREAS, single-family dwelling transient rentals are not suitable in residential neighborhoods, are not compatible with residential uses, and the neighborhood adjacency of single-family dwelling transient rentals in residential neighborhoods is harmful; and

WHEREAS, in the absence of being listed as a permitted use in any Zoning District, single-family dwelling transient rentals are prohibited under the City's Zoning Ordinance; and

WHEREAS, single-family dwelling transient rentals in the City of Grapevine, with

their attendant traffic, parking, noise, litter, and the influx of non-residents into residential areas is incompatible with the intent of residential districts in the City and the desires and expectations of the City's residents and is contrary to the long-standing character of the community; and

WHEREAS, single-family dwelling transient rentals in residential areas of the City pose a risk of increased public nuisances, disruption of neighborhoods, and additional enforcement related issues; and

WHEREAS, the City's Police Department has responded to multiple calls for service at known addresses of single-family dwelling transient rentals in residential areas of the City; and

WHEREAS, the calls for service attributable to single-family dwelling transient rentals in residential areas of the City include noise, parking, and disturbance complaints; and

WHEREAS, the increase in calls for service attributable to single-family dwelling transient rentals in residential areas of the City result in an additional burden on the Police Department; and

WHEREAS, the City of Grapevine City Council has determined that it is a necessity to regulate activities as provided for herein to safeguard the public; and

WHEREAS, the City of Grapevine is authorized by law to adopt the provisions contained herein; and

WHEREAS, the City Council of the City of Grapevine deems the passage of this ordinance as necessary to protect the public, health, safety, and welfare; and

WHEREAS, the City Council is authorized by law to adopt the provisions contained herein, and has complied with all the prerequisites necessary for the passage of this Ordinance, including but not limited to the Open Meetings Act.

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS:

Section 1. That all matters stated hereinabove are found to be true and correct and are incorporated herein by reference as if copied in their entirety.

Section 2. That a new Article VI to Chapter 14 is hereby adopted and added to the Code of Ordinances as follows:

“ARTICLE VI. SINGLE-FAMILY DWELLING TRANSIENT RENTALS

14-150 - Definitions

Single-family dwelling transient rental – The rental or offer for rental of any dwelling or any portion of a dwelling for a period of less than 30 days.

Rental – The renting, bartering, trading, letting or otherwise allowing the use of a dwelling or room or rooms within a dwelling for compensation. This shall not restrict, limit or interfere with any homeowner from participating in a leaseback upon the sale of a dwelling.

Leaseback – An arrangement where the seller of a home leases the home back from the purchaser. In a leaseback arrangement, the specifics of the arrangements are typically made prior or immediately after the sale of the home.

14-151 - Single-family Dwelling Transient Rentals Prohibited

All single-family dwelling transient rentals are hereby prohibited and unlawful within the City of Grapevine.”

Section 3. That City staff is hereby directed to proceed with a notice and enforcement initiative as to single-family dwelling transient rentals.

Section 4. That all ordinances or any parts thereof in conflict with the terms of this ordinance shall be and hereby are deemed repealed and of no force or effect; provided, however, that the ordinance or ordinances under which the cases currently filed and pending in the Municipal Court of the City of Grapevine, Texas shall be deemed repealed only when all such cases filed and pending under such ordinance or ordinances have been disposed of by a final conviction or a finding of not guilty, nolo contendere, or dismissal.

Section 5. Any person, firm or corporation violating any of the provisions of this ordinance shall be deemed guilty of a misdemeanor and upon conviction thereof shall be fined in a sum not to exceed two thousand dollars (\$2,000.00) and a separate offense shall be deemed committed upon each day during or on which a violation occurs or continues.

Section 6. If any section, article, paragraph, sentence, clause, phrase or word in this ordinance, or application thereto any person or circumstance is held invalid or unconstitutional by a Court of competent jurisdiction, such holding shall not affect the validity of the remaining portions of this ordinance; and the City Council hereby declares it would have passed such remaining portions of the ordinance despite such invalidity, which remaining portions shall remain in full force and effect.

Section 7. The fact that the present ordinances and regulations of the City of Grapevine, Texas are inadequate to properly safeguard the health, safety, morals, peace and general welfare of the public creates an emergency which requires that this ordinance become effective from and after the date of its passage, and it is accordingly so ordained. PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS on this the 4th day of September, 2018.

APPROVED:

Mayor
William D. Tate

ATTEST

Tara Brooks
City Secretary

APPROVED AS TO FORM:

City Attorney

MEMO TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: BRUNO RUMBELOW, CITY MANAGER *BR*

MEETING DATE: SEPTEMBER 4, 2018

SUBJECT: SECOND PUBLIC HEARING ON AD VALOREM TAX RATE

RECOMMENDATION: That the City Council conduct a public hearing on the proposed ad valorem tax rate of \$0.289271 per \$100 valuation for Tax Year 2018 and Fiscal Year 2019.

FUNDING SOURCE:

BACKGROUND: The proposed ad valorem tax rate of \$0.289271 per \$100 valuation for Tax Year 2018 and Fiscal Year 2019 is apportioned as follows:

For the General Fund, a tax rate of \$0.130614 per \$100 value

For Debt Service, a tax rate of \$0.158657 per \$100 value

Pursuant to the Texas Tax Code, Section 26.05 (d), a municipal government must hold two public hearings when considering the adoption of a tax rate other than the effective tax rate.

The first public hearing was held on August 21, 2018. The City Council will consider an ordinance adopting the tax rate at the regularly scheduled meeting on September 18, 2018 at 7:30 pm.

MEMO TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: BRUNO RUMBELOW, CITY MANAGER *BR*

MEETING DATE: SEPTEMBER 4, 2018

SUBJECT: APPROVAL OF A CONTRACT WITH AUI PARTNERS LLC FOR THE REMODEL OF FIRE STATIONS 1 AND 4

RECOMMENDATION: City Council to consider a contract for a Guaranteed Maximum Price with AUI Partners LLC for the remodel of Fire Stations 1 and 4.

FUNDING SOURCE: Upon approval, funds will be available in the Capital Projects General Facilities Fund 177 for an amount not to exceed \$5,441,294.

BACKGROUND: The remodel construction of Fire Stations 1 & 4 provides a much needed update to both facilities. Fire Station 1 was built in 1991 and was not intended to house the number of personnel that are currently assigned. Likewise, Fire Station 4 was built in 1994 and service needs and personnel changes have increased since the original construction. Neither fire station was built to accommodate a diverse workforce with both male and female employees.

Staff did an RFP for a Construction Manager at Risk (CMAR) and interviewed three firms over a year ago. Staff chose and has been working with AUI Partners, LLC for some time along with architects Brown, Reynolds, Watford (BRW). With completion of the design and construction document phases, AUI Partners, LLC has submitted a Guaranteed Maximum Price (GMP) to construct the project.

In November 2016, the City issued Certificates of Obligation in the amount of \$6,450,000 for the purpose of remodeling and updating the two stations. The total construction budget for Station 1 is \$3,365,285 and the construction budget for Station 4 is \$2,076,009. If approved, the sum of construction, architect, and all other related costs and fees is within the original planned budget of \$6,450,000.

The staff from Brown, Reynolds, Watford, AUI Partners, LLC and the City have worked diligently over the last several months to refine the costs and remain within the project budget.

Staff recommends approval.

DB/LW

MEMO TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: BRUNO RUMBELOW, CITY MANAGER BR

MEETING DATE: SEPTEMBER 4, 2018

SUBJECT: PARKS AND RECREATION BOARD APPOINTMENT

RECOMMENDATION: City Council to consider the mid-year appointment of Morgan Nichols to the Parks and Recreation Board.

FUNDING SOURCE:

BACKGROUND: Parks and Recreation Board member Debra Tridico resigned from the Board on August 3, which created a vacancy in Place 7.

Council Member Slechta has requested Morgan Nichols be appointed to fill the unexpired term. This term will expire in 2019.

A copy of Mrs. Nichol's application is attached.

TAB



CITY OF GRAPEVINE
BOARD AND COMMISSION APPLICATION

BOARD OR COMMISSION: Parks and Recreation
Use a separate application for each appointment desired.

Name: Ms. Mrs. Mr. Dr. Morgan E. Nichols

Address: 1247 Canyon Lake, Grapevine TX, 76051

Cell phone: 805-368-3001 Work phone: 817-488-0905

Employer: Nichols Financial Group

Occupation: Financial Planner

Grapevine Resident 3 Years Tarrant Co. Voter Registration No. 40641831

E-mail Address: [REDACTED]

Why are you interested in being appointed to this board/commission?

Being involved in my community is important to me and I have been fortunate to get well-connected in Grapevine over the past several years. Leadership Grapevine continued to open my eyes to the possibilities of getting involved through leadership. I think being part of the Parks and Rec Board will be a great opportunity to get further involved in giving back to the city while focusing on a part of the community that is important to me.

List any City service and experience, civic organizations, as well as professional activities.

Grapevine Rotary Club 2015-Present (Co-Director of Youth-In-Service (2018-2019) Director of International (2017-2018), Co-Director (2016-2017), RITE Teacher Host Family (2016)); Leadership Grapevine (2017-2018) ; Grapevine Chamber Women's Division Member (2015-Present) ; AMPT Grapevine Young Professionals (Chair Elect (2018)) ;

Pepperdine Dallas Waves Alumni Chapter (Board Member)

What is your educational and occupational experience?

I have a Bachelor of Science in International Business from Pepperdine University. I also have my Masters in Finance from Harvard University. I have worked in the financial services industry for ten years. Our business in Grapevine, Nichols Financial Group, a private wealth advisory practice of Ameriprise Financial focuses on investment and financial planning for individuals, families, and small businesses. My specialties are in investment management, retirement planning, wealth preservation strategies as well education savings planning. I have earned the designations of Certified Financial Planner ® and Chartered Retirement Planning Counselor ®. I also have my Series 7, Series 66, and Life and Health Insurance producer licenses.

Last Name: Nichols

ITEM # 11

What other knowledge, experience, or education do you have that is applicable to the board/commission function?

I have experience working with Kevin Mitchell and Parks and Recreation during the installation of the Grapevine Rotary Clock gifted to the city of Grapevine. I helped organize and execute that project with Darlene Freed. Through Leadership Grapevine, I learned a great deal on what goes into running the City of Grapevine and how many departments work together to have a well-functioning city. I am greatly interested in continuing to find ways to show leadership and support our community.

What do you believe will be your most significant contribution to the board/commission?

I believe I can add value with an un-baised agenda as to where Parks and Recreation can best focus its resources and energy. As an active resident and involved member of this community, I can engage with the community to understand what is most important to them through pursuing feedback and representing the collective community priorities in board meetings. When I take a look at the existing board, it is predominantly male. I think what is most important to women is sometimes different than men for recreation and I can represent that viewpoint. I am also relatively young and can represent the viewpoint of young families and millenials.

What else would you like to tell us about yourself?

My Top 5 Strenght's Finder Traits are: Discipline, Achiever, Learner, Consistency, Restorative.

My husband and I moved to Grapevine, TX three years ago, bought our home, and intend to have Grapevine be our home for many decades ahead. My business is here in Grapevine as well.

List the name and phone number of one Grapevine resident, City staff, City Council, or current Committee member who may be contacted on your behalf.

Paul Slechta (817) 360-8146

Number of Board/Commission meetings attended in past 12 months 0

Number of City Council meetings attended in past 12 months 2

Have you ever entered a guilty plea or no contest or been convicted of a crime in a civilian or military court or received a deferred adjudication (not including traffic violations)? No

If yes to the above question, what offense(s) and counties/states/dates? If this is not applicable, type "NA". (A criminal record will not necessarily disqualify you from appointment).

I understand that by signing this application my attendance will be required at all committee meetings.

Signature: Morgan E. Nichols

Date: August 22, 2018

Please return completed application to the City Secretary's Office:

In person: 200 South Main Street, Grapevine, TX 76051

By mail: PO Box 95104, Grapevine TX 76099

By fax: 817-410-3004

By email: fjones@grapevinetexas.gov

MEMO TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: BRUNO RUMBELOW, CITY MANAGER *BR*

MEETING DATE: SEPTEMBER 4, 2018

SUBJECT: CHANGE THE START TIME OF THE OCTOBER 2 MEETING

RECOMMENDATION: City Council to consider changing the time of the October 2, 2018 City Council meeting to 5:30 p.m. to allow the City Council to attend neighborhood National Night Out functions.

FUNDING SOURCE:

BACKGROUND: Grapevine celebrates National Night Out on the first Tuesday of October with neighborhoods throughout the City holding neighborhood events.

Having the regularly scheduled Council meeting begin at 5:30 p.m. instead of 7:30 p.m. will allow Council Members to take part in many of the events happening that evening.

TAB

MEMO TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: BRUNO RUMBELOW, CITY MANAGER *BR*

MEETING DATE: SEPTEMBER 4, 2018

SUBJECT: APPROVAL OF A RESOLUTION FOR AN ANNUAL CONTRACT FOR LASERFICHE SUPPORT SERVICES

RECOMMENDATION: City Council to consider a resolution authorizing an annual contract for Laserfiche support services with MCCI, LLC for the City Secretary's Office.

FUNDING SOURCE: Funds for this purchase are available in account 100-44500-103-001 (IT License and Maintenance Fees) for the annual amount of \$48,027.

BACKGROUND: Laserfiche is a system that manages digital records in a way that makes them easily searchable, retrievable, and shareable while adhering to common record management principles. Laserfiche has been adopted as the citywide document management system. Development Services, City Secretary's Office, Parks and Recreation, Library, Golf, Fire, Police, Fiscal Services, Human Resources and Public Works are currently using this system.

This will renew the annual software support for all licenses within the City. This renewal is an increase of \$11,294 due to the additional licenses and modules that were purchased in Fiscal Year 2018.

Purchases will be made in accordance with an existing interlocal agreement with The Local Government Purchasing Cooperative (BuyBoard) as allowed by Texas Local Government Code, Section 271 and Texas Government Code, Section 791.

Bids were taken by the Cooperative and a contract was awarded to MCCI, LLC. The City Secretary's Office and Purchasing staff reviewed the contract for departmental specification compliance and pricing and determined that the contract would best meet the needs of the City. The contract is for an initial one-year period with three, one-year renewal options.

Staff recommends approval.

TB/BS

RESOLUTION NO. 2018-066

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS, AUTHORIZING THE CITY MANAGER OR THE CITY MANAGER'S DESIGNEE TO PURCHASE LASERFICHE SUPPORT SERVICES THROUGH AN ESTABLISHED INTERLOCAL PARTICIPATION AGREEMENT AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City of Grapevine, Texas is a local government in the State of Texas and as such is empowered by the Texas Local Government Code, Chapter 271 and Texas Government Code, Chapter 791 to enter into a cooperative purchasing program agreement with other qualified agencies in the State of Texas; and

WHEREAS, The Local Government Purchasing Cooperative (BuyBoard) is a qualified entity as authorized by Texas Local Government Code, Chapter 271 and Texas Government Code, Chapter 791; and

WHEREAS, the City of Grapevine, Texas, has established an interlocal agreement with BuyBoard and wishes to utilize established contracts meeting all State of Texas bidding requirements; and

WHEREAS, BuyBoard has established a contract with MCCI, LLC under contract No. 544-17, Copy-Print and Document Management Services; and

WHEREAS, the City of Grapevine, Texas has a need to continue Laserfiche support services; and

WHEREAS, all constitutional and statutory prerequisites for the approval of this resolution have been met, including but not limited to the Open Meetings Act; and

WHEREAS, the City Council deems the adoption of this resolution to be in the best interests of the health, safety, and welfare of the public.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS:

Section 1. That all matters stated hereinabove are found to be true and correct and are incorporated herein as if copied in their entirety.

Section 2. That the City Council of the City of Grapevine authorizes annual contract for Laserfiche support services with MCCI, LLC through an interlocal cooperative agreement with BuyBoard in an amount not to exceed \$48,027.

Section 3. That the City Manager or his designee is authorized to take all steps necessary to consummate the purchase of Laserfiche support services.

Section 4. That this resolution shall take effect from and after the date of its passage.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS on this the 4th day of September, 2018.

APPROVED:

William D. Tate
Mayor

ATTEST:

Tara Brooks
City Secretary

APPROVED AS TO FORM:

City Attorney

MEMO TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: BRUNO RUMBELOW, CITY MANAGER *BR*

MEETING DATE: SEPTEMBER 4, 2018

SUBJECT: APPROVAL TO RENEW AN ANNUAL SOLE SOURCE CONTRACT FOR MULTIMEDIA SERVICES

RECOMMENDATION: City Council to consider the renewal of an annual sole source contract for multimedia services with Swagit Productions, LLC for streaming and recording of City meetings.

FUNDING SOURCE: Funds for this purchase are available in account 100-44540-102-001 (Professional Services) for an amount not to exceed \$16,200.

BACKGROUND: Since 2014, Swagit has streamed and archived the City Council and Planning and Zoning Commission meetings. In 2018, they began audio recording the Board of Zoning Adjustment, Building Board of Appeals and Historic Preservation Commission meetings. As of August 22, the Historic Preservation Commission meetings are also live streamed and archived on the City's website. There is no additional charge for these added meetings. The contract allows for Swagit Productions to manage the camera and audio remotely.

This procurement was made as a sole source in accordance with Local Government Code Chapter 252, Subchapter B, § 252.022. General Exemptions (a)(7)(A). The contract was for an initial one-year period with optional, one-year renewals. If approved, this will be the fourth renewal option.

Staff recommends approval.

TB/BS

MEMO TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: BRUNO RUMBELOW, CITY MANAGER *BR*

MEETING DATE: SEPTEMBER 4, 2018

SUBJECT: APPROVAL TO RENEW ANNUAL CONTRACTS FOR TEMPORARY EMPLOYMENT SERVICES

RECOMMENDATION: City Council to consider the renewal of annual contracts for temporary employment services with Abacus Corporation and Temporaries of Texas, Inc.

FUNDING SOURCE: Funds for this purchase are available in various departmental accounts in an annual estimated amount of \$500,000.

BACKGROUND: The purpose of this contract is to establish fixed annual pricing for temporary employment services for various departments. The primary contract will be with Abacus Corporation and the secondary will be with Temporaries of Texas, Inc.

Bids were taken in accordance with Local Government Code Chapter 252, Subchapter B, Section 252.021 (a) and Section 252.041 (a). The contract was for an initial one-year period with four, one-year renewal options. If approved, this will be for the second renewal available.

Staff recommends approval.

RH/BS

MEMO TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: BRUNO RUMBELOW, CITY MANAGER *BR*

MEETING DATE: SEPTEMBER 4, 2018

SUBJECT: APPROVAL TO RENEW AN ANNUAL SOLE SOURCE CONTRACT FOR MANAGED DATA STORAGE SERVICES

RECOMMENDATION: City Council to consider the renewal of an annual sole source contract for managed data storage services with One Safe Place Media Corporation for the IT Department.

FUNDING SOURCE: Funds for this purchase are available in account 100-44500-101-002 (General Fund/ City Manager / Technology/IT License & Maint Fees) for an amount not to exceed \$22,056.

BACKGROUND: The purpose of this contract is for disaster recovery of all City data stored in an electronic form. The data is located and stored in fully encrypted form in a secure data center off site. The daily transfer of new and changed data occur nightly over the Internet with full data encryption. This service keeps the City in compliance with industry standards and Federal, State and Local Laws which require that the City will not lose any data due to a disaster or equipment failure.

This procurement was made as a sole source in accordance with Local Government Code Chapter 252, Subchapter B, § 252.022. General Exemptions (a)(7)(A). The contract was for an initial one-year period with optional, one-year renewals. If approved, this will be the seventh renewal option.

Staff recommends approval.

AP/BS

MEMO TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: BRUNO RUMBELOW, CITY MANAGER *BR*

MEETING DATE: SEPTEMBER 4, 2018

SUBJECT: APPROVAL FOR THE AWARD OF RFB 478-2018 FOR FM2499 LANDSCAPE ENHANCEMENTS PHASE IV AND ADOPT AN APPROPRIATION ORDINANCE

RECOMMENDATION: City Council to consider the award of RFB 478-2018 for FM2499 Landscape Enhancements Phase IV to Cole Construction, Inc. for the Parks and Recreation Department and adopt the an ordinance appropriating funds.

FUNDING SOURCE: Upon approval of the attached appropriation ordinance, \$539,986 will be available in the Grants Fund 113.

BACKGROUND: Phases I, II, and III of the Connector Landscaping Project are complete creating a welcoming corridor into our community along SH 114 that is two miles long.

Phase IV is located along FM 2499. The addition of landscaping will enhance this designated northern gateway into the City from Denton Creek to Stars and Stripes Way. Of the total cost for this phase, \$539,986, Texas Department of Transportation (TxDOT) will provide funding in the amount of \$300,000. Consistent with previous project phases, the \$239,986 balance of Phase IV will come from the Quality of Life Fund.

The City of Grapevine has received funding for all four phases. These projects are funded by The Federal Highway Administration (FHWA) and TxDOT Green Ribbon program. The Green Ribbon program provides no allowances for cost overruns; therefore, the City will cover any cost overruns that may arise.

Bids were taken in accordance with Local Government Code Chapter 252, Subchapter B, Section 252.021 (a) and Section 252.041 (a). The bid was advertised in the Fort Worth Star Telegram on July 5 and July 12, 2018. It was also posted on the Texas Electronic State Business Daily. There were 849 vendors electronically notified of the bid through the eBid system. Five vendors submitted bids. The bid was opened publicly on July 26, 2018 at 2:00 p.m.

Based on the evaluation by Purchasing, TxDOT and the PARD staff, Cole Construction, Inc. is the lowest responsible and responsive bid.

Staff recommends approval.

KN/BS



Tabulation of Bids
City of Grapevine

Bid Number:	RFB 478-2018	Bid Opening Date	7/26/2018	1st Ad:	7/5/2018	Bidders Notified:	849
Name:	FM 2499 Landscape Enhancements Phase IV	Bid Opening Time	2:00 PM	2nd Ad:	7/12/2018	Bids Issued/Viewed	14
Requesting Dept:	PARD					Bids Received	5

ITEM # 17

			VENDOR	VENDOR	VENDOR	VENDOR	VENDOR
Name of Bidder.....			Apex Landscapes	AALC	C. Green Scaping	Cole Construction	Central North
Item	Qty	Unit	Price	Price	Price	Price	Price
1	1	Total	\$ 588,000.00	\$ 549,020.18	\$ 576,146.80	\$ 539,986.00	\$ 665,000.00
NOTES							

“TABULATION STATEMENT”

ALL BIDS SUBMITTED ARE REFLECTED ON THIS BID TAB SHEET. HOWEVER, THE LISTING OF A BID ON THIS SHEET SHOULD NOT BE CONSTRUED AS A COMMENT ON THE RESPONSIVENESS OF SUCH BID OR AS ANY INDICATION THAT THE CITY ACCEPTS SUCH BID AS RESPONSIVE. THE CITY WILL MAKE A DETERMINATION AS TO THE RESPONSIVENESS OF BIDS SUBMITTED BASED UPON COMPLIANCE WITH ALL APPLICABLE LAWS, CITY OF GRAPEVINE PURCHASING GUIDELINES, AND PROJECT DOCUMENTS, INCLUDING BUT NOT LIMITED TO THE PROJECT SPECIFICATIONS AND CONTRACT DOCUMENTS. THE CITY WILL NOTIFY THE SUCCESSFUL BIDDER UPON AWARD OF THE CONTRACT AND, ACCORDING TO LAW, ALL BIDS RECEIVED WILL BE AVAILABLE FOR INSPECTION AT THAT TIME.

ORDINANCE NO. 2018-066

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS; APPROPRIATING \$239,986 IN THE QUALITY OF LIFE FUND FOR THE FARM TO MARKET ROAD 2499 LANDSCAPE ENHANCEMENTS PHASE IV PROJECT; TRANSFERRING \$239,986 FROM THE QUALITY OF LIFE FUND TO THE GRANT FUND; AND APPROPRIATING \$539,986 IN THE GRANT FUND FOR THE FARM TO MARKET ROAD 2499 LANDSCAPE ENHANCEMENTS PHASE IV PROJECT AND PROVIDING AN EFFECTIVCE DATE

WHEREAS, the City Council of Grapevine desires to make landscape improvements to Farm to Market Road 2499; and

WHEREAS, funding for this project has reimbursable portion through the approved Local Advance Funding Agreement with the Texas Department of Transportation; and

WHEREAS, the City's portion of the project will come from the Quality of Life Fund; and

WHEREAS, approval of this ordinance will make funds available for the total Farm to Market Road 2499 Phase IV project in the amount of \$539,986 in the Grant Fund 113; and

WHEREAS, all constitutional and statutory prerequisites for the approval of the ordinance have been met, including but not limited to the Open Meetings Act; and

WHEREAS, the City Council deems the adoption of this ordinance is in the best interests of the health, safety, and welfare of the public.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS:

Section 1. That all matters stated herein above are true and correct and are incorporated herein by reference as if copied in their entirety.

Section 2. That the City Council hereby appropriates \$239,986 in the Quality of Life Fund and transfers the amount from the Quality of Life Fund to the Grant Fund.

Section 3. That the City Council hereby appropriates \$539,986 in the Grant Fund for the total Phase IV landscape project.

Section 4. That this ordinance shall take effect immediately upon passage by the City Council of the City of Grapevine, Texas.

Section 5. The fact that the present ordinances and regulations of the City of Grapevine, Texas are inadequate to properly safeguard the health, safety, morals, peace and general welfare of the public creates an emergency which requires that this ordinance become effective from and after the date of its passage, and it is accordingly so ordained.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE TEXAS on this the 4th day of September, 2018.

APPROVED:

William D. Tate
Mayor

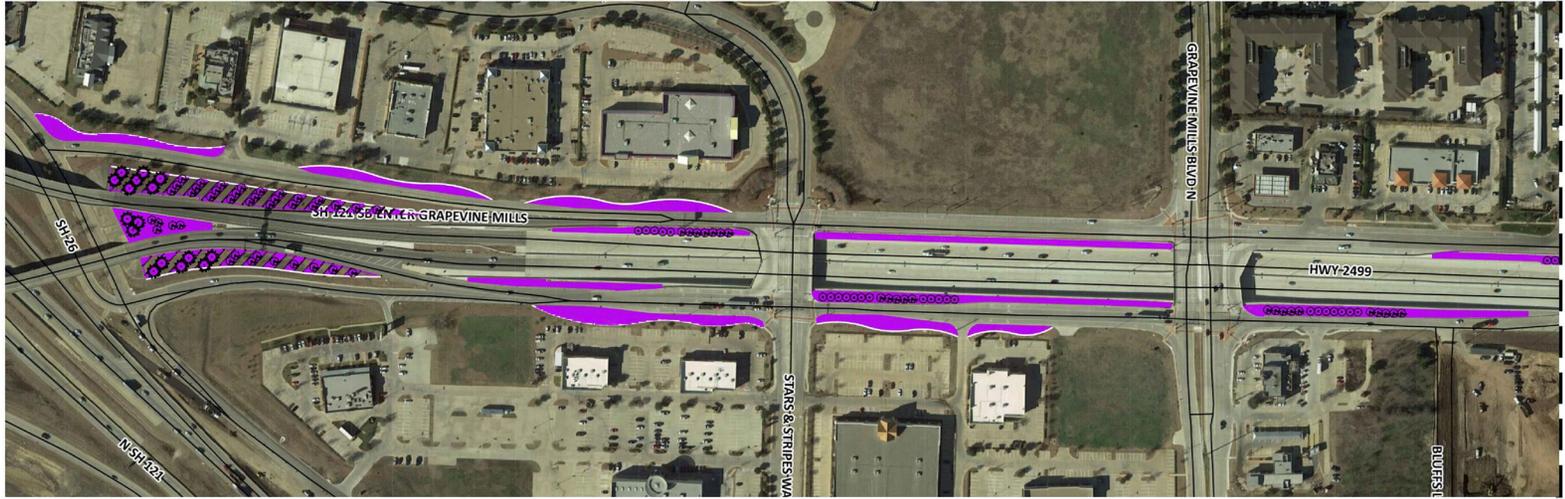
ATTEST:

Tara Brooks
City Secretary

APPROVED AS TO FORM:

City Attorney

Filename: H:\job\5344\01 ACAD\Exhibits\Master Plan_Layout_Phase 4.dwg Date: 5/4/17 User: Welford, Clint



ITEM # 17
CITY OF GRAPEVINE
GREEN RIBBON PROJECT



HWY 2499 FROM SH 26
TO DENTON CREEK
LANDSCAPE ENHANCEMENTS

PHASE - 4
SCHEMATIC PLAN

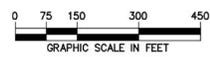


SRA Schrickel, Rollins and Associates, Inc.
Landscape Architecture - Civil Engineering - Planning
1141 Corporate Drive West Phone: 817-448-3276
Suite 200 Memo: 817-540-8232
Arlington, Texas 76006 Fax: 817-448-2145

DRAWN:	SCALE:	1" = 150'	
CHECKED:	SPA JOB NO:	5223	
FED. PROJ. NO.	FEDERAL AND PROJECT NO.		
6	NH 1502(480)		
STATE:	DIST.	COUNTY	HIGHWAY NO.
TEXAS	FTW	TARRANT	SH 114
CONTROL	SECTION	JOB	SHEET NO.
0353	03	096	1

LEGEND:

-  SHRUB/ORNAMENTAL AREAS
-  BUFFALO GRASS



MEMO TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: BRUNO RUMBELOW, CITY MANAGER *BR*

MEETING DATE: SEPTEMBER 4, 2018

SUBJECT: APPROVAL OF A RESOLUTION FOR THE PURCHASE OF A CHRISTMAS TREE

RECOMMENDATION: City Council to consider a resolution authorizing the purchase of a Christmas tree from Inception Marketing.

FUNDING SOURCE: Funds for this purchase are available in account 121-42281-312-008-000001 (Main Street Holiday Decorations) for an amount not to exceed \$46,463.

BACKGROUND: This purchase is for the replacement of the thirty foot artificial Christmas tree that is located at the gazebo area. This tree has specially designed lighting installed to maximize the effect of the new lighting technology. The new tree will also be made up of "branch garland" that will give it a much more natural look.

This purchase will be made in accordance with an existing interlocal agreement with The Interlocal Purchasing System (TIPS) as allowed by Texas Local Government Code, Chapter 271 and Texas Government Code, Chapter 791.

Bids were taken by the cooperative and a contract was awarded to Inception Marketing. The Parks and Recreation and Purchasing staff reviewed the contract for departmental specification compliance and pricing and determined that the contract would best meet the needs of the City.

Staff recommends approval.

TS/BS

RESOLUTION NO. 2018-067

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS, AUTHORIZING THE CITY MANAGER OR THE CITY MANAGER'S DESIGNEE TO PURCHASE OF A CHRISTMAS TREE THROUGH AN ESTABLISHED INTERLOCAL AGREEMENT AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City of Grapevine, Texas is a local government in the State of Texas and as such is empowered by the Texas Local Government Code, Chapter 271 and Texas Government Code, Chapter 791 to enter into an interlocal agreement with other qualified agencies in the State of Texas; and

WHEREAS, The Interlocal Purchasing System (TIPS) is a qualified purchasing cooperative program as authorized by Texas Local Government Code, Chapter 271 and Texas Government Code, Chapter 791; and

WHEREAS, the City of Grapevine, Texas has established an interlocal agreement with TIPS and wishes to utilize established contracts meeting all State of Texas bidding requirements; and

WHEREAS, TIPS has an established contract No. 170805, Holiday and Special Events Lighting, with Inception Marketing; and

WHEREAS, the City of Grapevine, Texas has a need to replace an outdoor Christmas tree; and

WHEREAS, all constitutional and statutory prerequisites for the approval of this resolution have been met, including but not limited to the Open Meetings Act; and

WHEREAS, the City Council deems the adoption of this resolution to be in the best interests of the health, safety, and welfare of the public.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS:

Section 1. That all matters stated hereinabove are found to be true and correct and are incorporated herein by reference as if copied in their entirety.

Section 2. That the City Council of the City of Grapevine authorizes the purchase of a Christmas tree from Inception Marketing through an interlocal agreement with TIPS for an amount not to exceed \$46,463.

Section 3. That the City Manager or his designee is authorized to take all steps necessary to consummate the purchase of said Christmas tree.

Section 4. That this resolution shall take effect from and after the date of its passage.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS on this the 4th day of September, 2018.

APPROVED:

William D. Tate
Mayor

ATTEST:

Tara Brooks
City Secretary

APPROVED AS TO FORM:

City Attorney

ITEM # 18



MEMO TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: BRUNO RUMBELOW, CITY MANAGER *BR*

MEETING DATE: SEPTEMBER 4, 2018

SUBJECT: APPROVAL TO RENEW AN ANNUAL SOLE SOURCE CONTRACT FOR DIGITAL EVIDENCE MANAGEMENT SERVICES

RECOMMENDATION: City Council to consider the renewal of an annual sole source contract for digital evidence management services with TASER International, Inc. for the Police Department.

FUNDING SOURCE: Funds for this purchase are available in account 117-44540-209-004 (CCPD - Professional Services) for an amount not to exceed \$118,466.

BACKGROUND: This purchase is for the storage of digital video evidence obtained through the use of body worn cameras worn by peace officers. This purchase also provides one year of warranty, service and replacement services for body worn cameras.

Taser International Inc. is the documented sole source provider of the Axon Body Camera and the Evidence.com online storage system.

This procurement will be made as a sole source in accordance with Local Government Code Chapter 252, Subchapter B, § 252.022. General Exemptions (a)(7)(A). The contract was for an initial one-year period with four optional, one-year renewals. If approved, this will be for the second renewal option.

Staff recommends approval.

MB/BS

MEMO TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: BRUNO RUMBELOW, CITY MANAGER *BR*

MEETING DATE: SEPTEMBER 4, 2018

SUBJECT: APPROVAL TO RENEW AN ANNUAL CONTRACT FOR POLICE UNIFORM CLEANING SERVICES

RECOMMENDATION: City Council to consider the renewal of an annual contract for police uniform cleaning services with Grapevine Cleaners for the Police Department.

FUNDING SOURCE: Funds for this purchase are available in account 117-42220-209-004 (Clothing Supplies) for an annual estimated amount of \$25,000.

BACKGROUND: The Police Department acquired a single annual contract provider to clean department issued uniforms.

Bids were taken in accordance with Local Government Code Chapter 252, Subchapter B, Section 252.021 (a) and Section 252.041 (a). The contract was for an initial one-year period with two, one-year renewal options. If approved, this will be for the second and final renewal available.

Staff recommends approval.

TH/BS

MEMO TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: BRUNO RUMBELOW, CITY MANAGER *BR*

MEETING DATE: SEPTEMBER 4, 2018

SUBJECT: APPROVAL OF A RESOLUTION FOR ANNUAL CONTRACTS FOR THE PURCHASE OF LAW ENFORCEMENT UNIFORMS

RECOMMENDATION: City Council to consider a resolution authorizing annual contracts for the purchase of law enforcement uniforms with Galls, LLC as primary vendor and C&G Wholesale as secondary vendor for the Police Department.

FUNDING SOURCE: Funds for this purchase are available in account 117-42220-209-004 (Clothing Supplies Account) in an estimated annual amount of \$100,000.

BACKGROUND: The purpose of this contract is to establish fixed annual pricing for law enforcement uniforms on an as-needed basis.

This purchase will be made in accordance with an existing interlocal agreement with the City of Frisco, Texas as allowed by Texas Local Government Code, Section 271 and Texas Government Code, Chapter 791. The contract is for an initial one-year period with four optional, one-year renewals.

The City of Frisco, Texas solicited a best value bid for law enforcement uniforms and awarded a primary contract to Galls, LLC and a secondary contract to C&G Wholesale based on the best value criteria stated in the bid. The secondary vendor will be utilized if the primary vendor is unable to meet delivery requirements or stock the particular items. The Police Department and Purchasing reviewed the contract for specification compliance and pricing and determined that this contract would provide the best product, service and pricing for meeting the needs of the City.

Staff recommends approval.

MH/LW

RESOLUTION NO. 2018-068

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS, AUTHORIZING THE CITY MANAGER OR THE CITY MANAGER'S DESIGNEE TO PURCHASE LAW ENFORCEMENT UNIFORMS THROUGH AN ESTABLISHED INTERLOCAL PARTICIPATION AGREEMENT AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City of Grapevine, Texas is a local government in the State of Texas and as such is empowered by the Texas Local Government Code, Chapter 271 and Texas Government Code, Chapter 791 to enter into a cooperative purchasing program agreement with other qualified agencies in the State of Texas; and

WHEREAS, the City of Frisco, Texas is a qualified entity as authorized by Texas Local Government Code, Chapter 271 and Texas Government Code, Chapter 791; and

WHEREAS, the City of Grapevine, Texas, has established an interlocal agreement with the City of Frisco, Texas and wishes to utilize established contracts meeting all State of Texas bidding requirements; and

WHEREAS, the City of Frisco, Texas has established contract No. 1804-060, Law Enforcement Uniforms, Galls, LLC and C&G Wholesale; and

WHEREAS, the City of Grapevine, Texas has a need to purchase law enforcement uniforms; and

WHEREAS, all constitutional and statutory prerequisites for the approval of this resolution have been met, including but not limited to the Open Meetings Act; and

WHEREAS, the City Council deems the adoption of this resolution to be in the best interests of the health, safety, and welfare of the public.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS:

Section 1. That all matters stated hereinabove are found to be true and correct and are incorporated herein as if copied in their entirety.

Section 2. That the City Council of the City of Grapevine authorizes annual contracts for law enforcement uniforms with Galls, LLC as primary vendor and C&G Wholesale as secondary vendor through an interlocal cooperative agreement with the City of Frisco, Texas in an estimated amount of \$100,000.

Section 3. That the City Manager or his designee is authorized to take all steps necessary to consummate the purchase of law enforcement uniforms.

Section 4. That this resolution shall take effect from and after the date of its passage.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS on this the 4th day of September, 2018.

APPROVED:

William D. Tate
Mayor

ATTEST:

Tara Brooks
City Secretary

APPROVED AS TO FORM:

City Attorney

MEMO TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: BRUNO RUMBELOW, CITY MANAGER **BR**

MEETING DATE: SEPTEMBER 4, 2018

SUBJECT: APPROVAL FOR THE AWARD OF RFQ 472-2018 FOR ARCHITECTURAL DESIGN SERVICES FOR THE GOLF COURSE CLUBHOUSE AND PAVILION

RECOMMENDATION: City Council to consider award of Request for Qualifications 427-2018 for the Architectural Design Services for the Golf Course Clubhouse and Pavilion with Thiel and Thiel, Inc.

FUNDING SOURCE: Upon approval, funds will be available in the Capital Projects General Facilities Fund 177 in an estimated amount of \$396,000.

BACKGROUND: An election was held on Tuesday, November 7, 2017 for various capital projects for voter consideration. Proposition C was approved which provided \$4,800,000 in General Obligation Bonds for the constructing, improving and furnishing a multi-use facility and clubhouse at the Grapevine Municipal Golf Course.

A Request for Qualification was solicited in accordance with Texas Government Code Chapter 2254.004. The RFQ was issued February 23, 2018 and closed on March 23, 2018. Six firms responded to the publicized Request for Qualification. The responding firms were:

Barker Rinker Seacat
Larson and Pedigo
RPGA Design Group
SRG Architects
Thiel and Thiel, Inc.
Vic Jones Associates

Proposals/qualifications were reviewed, evaluated, and graded by a five-member selection committee comprised of staff from Golf, Public Works, and the City Manager's office. The top four firms were scheduled for interviews. Interviews with each firm were conducted as well as reference checks. Additionally, representative committee members visited/toured previously constructed clubhouses and other constructed facilities or sites that were under construction in which the two firms had design and construction oversight. After a comprehensive evaluation of the responses, the references, and the site visits, the evaluation committee is recommending Thiel and Thiel, Inc. of Colleyville, Texas as the architectural and engineering design firm for the construction of a new golf course clubhouse and a tournament pavilion facility based upon the grading matrix.

Staff recommends approval.

MEMO TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: BRUNO RUMBELOW, CITY MANAGER *BR*

MEETING DATE: SEPTEMBER 4, 2018

SUBJECT: APPROVAL OF A RESOLUTION FOR THE PURCHASE OF A TRUCK

RECOMMENDATION: City Council to consider a resolution authorizing the purchase of a truck from Freightliner of Austin for the Public Works Department.

FUNDING SOURCE: Funds for this purchase are available in account 325-48910-000-000-0003 (Capital Equipment) for a total amount not to exceed \$183,217.

BACKGROUND: This purchase is for a 2019 M2-106 Freightliner chassis with 2000 gallon Etnyre asphalt distributor which will replace unit an 18 year old unit in Public Works Street Department. This vehicle is at the end of its useful life, and currently in the que for replacement. This new asphalt distributor truck will be equipped to match the capabilities of the recently acquired paving machine and is essential for paving operations.

This purchase will be made in accordance with an existing interlocal agreement with The Local Government Purchasing Cooperative (BuyBoard) as allowed by Texas Local Government Code, Chapter 271 and Texas Government Code, Chapter 791.

Bids were taken by the Cooperative and contracts were awarded to Freightliner of Austin and R.B. Everett & Co. The Public Works Department and Purchasing staff reviewed the contract for departmental specification compliance and pricing and determined that the contract would best meet the needs of the City.

Staff recommends approval.

PH/BS

RESOLUTION NO. 2018-069

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS, AUTHORIZING THE CITY MANAGER OR THE CITY MANAGER'S DESIGNEE TO PURCHASE A TRUCK THROUGH AN ESTABLISHED INTERLOCAL AGREEMENT AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City of Grapevine, Texas is a local government in the State of Texas and as such is empowered by the Texas Local Government Code, Chapter 271 and Texas Government Code, Chapter 791 to enter into an interlocal agreement with other qualified agencies in the State of Texas; and

WHEREAS, The Local Government Purchasing Cooperative (BuyBoard) is a qualified purchasing cooperative program as authorized by Texas Local Government Code, Chapter 271 and Texas Government Code, Chapter 791; and

WHEREAS, the City of Grapevine, Texas has established an interlocal agreement with The Local Government Purchasing Cooperative (BuyBoard) and wishes to utilize established contracts meeting all State of Texas bidding requirements; and

WHEREAS, The Local Government Purchasing Cooperative (BuyBoard) has an established contract No. 521-16, Vehicles, Heavy Duty Trucks, Police Motorcycles, Parts, and Service Labor, with Freightliner of Austin. BuyBoard also has an established contract No. 515-16, Construction, Road/Bridge, Ditching, Trenching, Utility and Other Equipment, with R.B. Everett and Company; and

WHEREAS, the City of Grapevine, Texas has a need to purchase a replacement asphalt distributor truck; and

WHEREAS, all constitutional and statutory prerequisites for the approval of this resolution have been met, including but not limited to the Open Meetings Act; and

WHEREAS, the City Council deems the adoption of this resolution to be in the best interests of the health, safety, and welfare of the public.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS:

Section 1. That all matters stated hereinabove are found to be true and correct and are incorporated herein by reference as if copied in their entirety.

Section 2. That the City Council of the City of Grapevine authorizes the purchase of a truck from Freightliner of Austin and R.B. Everett and Company through an

interlocal agreement with The Local Government Purchasing Cooperative (BuyBoard) for an amount not to exceed \$183,217.

Section 3. That the City Manager or his designee is authorized to take all steps necessary to consummate the purchase of said truck.

Section 4. That this resolution shall take effect from and after the date of its passage.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS on this the 4th day of September, 2018.

APPROVED:

William D. Tate
Mayor

ATTEST:

Tara Brooks
City Secretary

APPROVED AS TO FORM:

City Attorney

MEMO TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: BRUNO RUMBELOW, CITY MANAGER *BR*

MEETING DATE: SEPTEMBER 4, 2018

SUBJECT: APPROVAL OF A RESOLUTION FOR THE CONSTRUCTION CONTRACT AWARD OF THE 43RD YEAR COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM

RECOMMENDATION: City Council to consider a resolution approving the Tarrant County contract with the Reyes Group for the 43rd Year Community Development Block Grant street reconstruction project.

FUNDING SOURCE: Upon approval, funds will be available in the Capital Projects Street Fund 178 for an estimated amount of \$228,140.

BACKGROUND: The scope of the project is the reconstruction of the 300 block of South Ruth Street (from Texas to Worth Streets) including new curb and gutter, asphalt paving, sidewalks on both sides of the road, handicap ramps and driveway approaches.

The roadway reconstruction project is located in the College Heights Addition, CDBG Target Area designated as census tract 1137.05 Block Group 4, in the Housing and Urban Development (HUD) Low/Moderate Income Survey Data (LMISD).

These improvements will contribute to the upgrade of the areas by providing an improved travel surface for motorists and pedestrians in the neighborhood.

The application process requires that the following statement be included in the memo, "The City shall be responsible for all costs of the 43rd Year CDBG project that exceeds the amount of the grant fund."

There was a total of three bidders on this project. The bids were as follows:

Contractor Base Bid

Reyes Group \$310,435.00
McClendon Construction Co. \$341,214.00
Quality Construction \$356,056.05

Bids have been reviewed and references checked. The Engineer of Record and City staff recommend Council award the contract to Reyes Group in an amount not to exceed \$1,063,300. Reyes Group has successfully completed other projects of similar scope.

In addition, funds in the amount of \$49,670 (16%) are being requested for construction related services. This includes 10% for construction contingencies, 4% for inspection, and 2% for materials testing.

Tarrant County manages the CDBG program and will provide construction management and process payments from the Reyes Group for the project. At the end of the project, Tarrant County will seek reimbursement from the City of Grapevine. Tarrant County will fund \$131,965 of the estimated \$360,105 overall construction cost which leaves a City obligation of \$228,140. Funds are available in the Capital Projects Street Fund.

Staff recommends approval

RESOLUTION NO. 2018-070

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS, APPROVING THE 43RD YEAR COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM PROJECT CONTRACTOR AND CONTRACT PRICE AND PROVIDING AN EFFECTIVE DATE

WHEREAS, on February 21, 2017, the City Council of the City of Grapevine, Texas conducted a public hearing related to the proposed 43rd year Community Development Block Grant Program (CDBG); and

WHEREAS, On February 21, 2017, the City Council of the City of Grapevine, Texas approved the 43rd year CDBG program for the reconstruction of the 300 blocks of Ruth Street (from Texas to Worth Streets); and

WHEREAS, Tarrant County, Texas solicited bids for the 43rd year CDBG program; and

WHEREAS, the City of Grapevine City Council is approving the hiring of Reyes Group as the low bidder for the 43rd Year CDBG Project; and

WHEREAS, The City of Grapevine is approving the bid amount of \$310,435 submitted by Reyes Group and a project contingency in the amount of \$30,000 for the 43rd Year CDBG Project; and

WHEREAS, The City of Grapevine commits up to an amount of \$208,470 toward construction of the 43rd Year CDBG Project; and

WHEREAS, The City of Grapevine accepts the construction time on the project will be one-hundred twenty (120) calendar days; and

WHEREAS, all constitutional and statutory prerequisites for the approval of this resolution have been met, including but not limited to the Open Meetings Act; and

WHEREAS, the City Council deems the adoption of this resolution to be in the best interests of the health, safety, and welfare of the public.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS:

Section 1. That all matters stated hereinabove are found to be true and correct and are incorporated herein by reference as if copied in their entirety.

Section 2. That the City Council of the City of Grapevine, Texas, approves the terms as set forth above concerning the 43rd Year CDBG Project to be submitted to the

Tarrant County Community Development Division for approval by the Tarrant County Commissioner's Court

Section 3. That this resolution shall take effect from and after the date of its passage.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS on this the 4th day of September 2018.

APPROVED:

William D. Tate
Mayor

ATTEST:

Tara Brooks
City Secretary

APPROVED AS TO FORM:

City Attorney

43rd YR CDBG: 300 block Ruth Street (Texas to Worth Streets)

ITEM # 24

New Curb & Gutter, Asphalt Paving, Sidewalks, Handicap Ramps & Driveway Approaches



0 100 200 400 Feet

MEMO TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: BRUNO RUMBELOW, CITY MANAGER *BR*

MEETING DATE: SEPTEMBER 4, 2018

SUBJECT: AWARD OF CONSTRUCTION SERVICES CONTRACT – WATER TREATMENT CHEMICAL IMPROVEMENT PROJECT AND ADOPT APPROPRIATION ORDINANCE

RECOMMENDATION: City Council consider awarding the construction service contract with Red River Construction, Inc. for construction of chemical processing improvements at the Water Treatment Plant and an ordinance amending the Fiscal Year 2018 Capital Budget.

FUNDING SOURCE: Upon approval of the attached appropriation ordinance, \$1,233,428 will be available in the Utility Enterprise Capital Fund Account # 201-48930-534-0-170002-2.

BACKGROUND: The City approved an engineering services contract with Parkhill, Smith & Cooper for the design of several chemical and process improvements at the Water Treatment Plant on June 6, 2017. The proposed improvements include a chlorine dry scrubbing unit and monitors, a new ammonia tank system, and building and electrical control improvements.

Bids were opened on June 28, 2018 with three bids received:

Red River Construction \$1,063,300
Gracon Construction \$1,106,800
Joe Funk Construction \$2,630,798

Bids have been reviewed and references checked. The Engineer of Record and City staff recommend Council award the contract to Red River Construction in an amount not to exceed \$1,063,300. Red River Construction has successfully completed other City projects at the Wastewater Treatment Plant.

In addition, funds in the amount of \$170,128 (16%) are being requested for construction related services. This includes 10% for construction contingencies, 4% for inspection, and 2% for materials testing.

Staff recommends approval.

ORDINANCE NO. 2018-067

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS, REVISING THE ADOPTED CAPITAL IMPROVEMENTS BUDGET FOR THE FISCAL YEAR ENDING IN 2018, PROVIDING FOR THE TRANSFER OF THE FUNDS; DECLARING AN EMERGENCY AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City Council of the City of Grapevine desires to maintain its Water System with regular upgrades, maintenance, repairs and updates as necessary; and

WHEREAS, funding for the construction phase services for the Water Treatment Plant Chemical Improvements and a construction contingency is not currently included in the Fiscal Year 2017-2018 Capital Improvements Plan Budget; and

WHEREAS, all constitutional and statutory prerequisites for the approval of this ordinance have been met, including but not limited to the Open Meetings Act and Chapter 211 of the Local Government Code; and

WHEREAS, the City Council deems the adoption of this ordinance to be in the best interests of the health, safety, and welfare of the public.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS:

Section 1. That all matters stated hereinabove are found to be true and correct and are incorporated herein by reference as if copied in their entirety.

Section 2. That the City Council hereby authorizes an amount of \$1,233,428 be appropriated from the Utility Enterprise Capital Fund for Water Treatment Plant chemical improvements.

Section 3. That a copy of the revised Fiscal Year 2017-2018 Capital Improvements Plan budget document shall be kept on file in the office of the City Secretary and on the City of Grapevine website.

Section 4. That the terms and provisions of this ordinance shall be deemed to be severable, and that if the validity of any section, subsection, word, sentence or phrase shall be held to be invalid, it shall not affect the remaining part of this ordinance.

Section 5. That the fact that the present ordinances and regulations of the City of Grapevine, Texas are inadequate to properly safeguard the health, safety, morals, peace and general welfare of the inhabitants of the City of Grapevine, Texas, creates an

emergency for the immediate preservation of the public business, property, health, safety, and general welfare which requires that this ordinance shall take effect immediately from and after its passage and it is accordingly so ordained.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS on this the 4th day of September, 2018.

APPROVED:

William D. Tate
Mayor

ATTEST:

Tara Brooks
City Secretary

APPROVED AS TO FORM:

City Attorney

MEMO TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: BRUNO RUMBELOW, CITY MANAGER *BR*

MEETING DATE: SEPTEMBER 4, 2018

SUBJECT: SOLID WASTE AND RECYCLING RATE ADJUSTMENT REQUEST

RECOMMENDATION: City Council consider adopting an ordinance amending Chapter 25, Utilities and Services, Article III. Solid Waste Disposal, Section 25-97, Service Rates - Schedules to reflect adjustments to the commercial and residential solid waste and recycling collection rates.

FUNDING SOURCE: Funds are generated by user fees for this service.

BACKGROUND: City Council granted Republic Services (dba Allied Waste Services of Fort Worth, LLC) and its predecessor companies, a franchise agreement (Ordinance No. 95-35) to provide solid waste and recycling services for both residential and commercial customers in Grapevine on May 2, 1995.

Section 12 - Item 1 of the Franchise Agreement provides for the establishment of residential and commercial rates on an annual basis prior to October 1.

Under Section 11 - Rates and Charges, Republic can request "Any other cost increases including state, federal and local fees, taxes or other additional disposal regulatory charges imposed on disposal since the last rate modification, and any expenditures required of Company solely because of federal, state or local law, rule, regulation, ordinance, order, permit or permit condition becoming effective since the last rate modification may be considered by City on a case-by-case basis."

The rate adjustment calculation is a component of the agreement for both commercial and residential collection. The base rate is divided into operational, disposal and recycle commodity components. The operational component represents 70% and the disposal or recycle commodity component represents 30% of the base rate. The operational component is adjusted based on 70% of the Consumer Price Index for the most recent 12 month period (March 2017 — March 2018). The disposal component is adjusted by the average increase in disposal cost of five local landfill facilities. The recycle commodity component is adjusted by the average decrease in commodity revenue for the 12 month period June 2017 to May 2018.

Republic has requested a rate adjustment effective October 1, 2018. The total combined rate increase request is for a 3.10% increase resulting in a \$0.43 monthly increase for residential service from \$13.87 to \$14.30.

Staff recommends approval.

BB/ds

ORDINANCE NO. 2018-068

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS AMENDING THE GRAPEVINE CODE OF ORDINANCES, CHAPTER 25 UTILITIES AND SERVICES, ARTICLE III SOLID WASTE DISPOSAL, SECTION 25-97 SERVICE RATES - SCHEDULES; PROVIDING A SEVERABILITY CLAUSE; DECLARING AN EMERGENCY AND PROVIDING AN EFFECTIVE DATE

WHEREAS, on June 1, 1995, by passage of Ordinance No. 95-35 the City of Grapevine, Texas granted Laidlaw Waste Systems, Inc. a franchise agreement to provide for solid waste services for both residential and commercial customers for a ten (10) year period; and

WHEREAS, Laidlaw Waste Systems, Inc. was renamed Trinity Waste Services, Inc.; and

WHEREAS, Trinity Waste Services, Inc. was renamed, Allied Waste Services Inc.; and

WHEREAS, Allied Waste Services Inc. was renamed, Allied Waste Services of Fort Worth, LLC.; and

WHEREAS, Allied Waste Services of Fort Worth, LLC is a subsidiary of Republic Services; and

WHEREAS, on September 18, 2001, by passage of Ordinance No. 2001-67 the City of Grapevine, Texas granted Laidlaw Waste Systems, Inc. an extension of the franchise agreement to provide for solid waste services for both residential and commercial customers for one (1) additional five (5) year period, commencing on June 1, 2005; and

WHEREAS, on July 20, 2010, by passage of Ordinance No. 2010-30 the City of Grapevine, Texas granted Republic Services an extension of the franchise agreement to provide for solid waste services for both residential and commercial customers for one (1) additional five (5) year period, commencing on August 1, 2010; and

WHEREAS, on September 18, 2012, by passage of Ordinance No. 2012-44 the City of Grapevine, Texas extended the term of the franchise five (5) years commencing on November 1, 2012; and granted Republic Services an automatic renewal of the franchise agreement for one (1) additional five (5) year period, commencing on November 1, 2017; and

WHEREAS, Section 12, Item 1 of the franchise agreement provides for the establishment of residential and commercial rates on an annual basis prior to October 1 of each year; and

WHEREAS, Section 11, of the franchise agreement provides for the request of other cost increases; and

WHEREAS, Republic Services has requested a rate adjustment to be effective on October 1, 2018; and

WHEREAS, the City Council finds it necessary to increase the rates for collecting and removing garbage, recycling, refuse and trash and other solid waste by amending Chapter 25 Utilities and Services, Article III, Solid Waste Disposal, Section 25-97 of the Code of Ordinances of the City of Grapevine, Texas; and

WHEREAS, all constitutional and statutory prerequisites for the approval of this ordinance have been met, including but not limited to the Open Meetings Act; and

WHEREAS, the City Council deems the adoption of this ordinance to be in the best interests of the health, safety, and welfare of the public.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS:

Section 1. That the above premises are found to be true and correct and are incorporated into the body of this ordinance as if copied in their entirety.

Section 2. That Chapter 25 Utilities and Services, Article III, Solid Waste Disposal, is hereby amended by amending Section 25-97 in its entirety to read as follows:

“Sec. 25-97. Service rates--Schedules.

- (a) Any houses, buildings or premises used for residential purposes, shall have their garbage and trash removed at a monthly charge where such collection and removal is not required in excess of twice each week, have their recyclable materials removed once per week, have their brush and yard waste removed once per week, and have their bulky wastes removed once every other week with such rates established annually by ordinance.

Monthly Charge

Single-family residential	\$14.30
Single-family residence without city water service	14.30
Duplex	28.60
Multifamily, per unit (without dumpster)	14.30"

- (b) Collecting and removing of garbage, refuse and trash from houses, buildings and premises used for commercial and business purposes (apartment complexes with three or more units and mobile home parks are defined as commercial units) shall be determined by the number of times each week that collection and removal of garbage, refuse and trash is required, plus the amount of garbage, refuse and trash collected and removed. The rates are established annually by ordinance.

(1) *Trash Container rates:*

a. Two-yard loose containers:

1 Dump per week	\$72.47
2 Dumps per week	122.16
3 Dumps per week	163.61
4 Dumps per week	230.07
5 Dumps per week	298.70
6 Dumps per week	345.49
Extra pickup.....	24.77

b. Two-yard compactor containers:

1 Dump per week	\$86.97
2 Dumps per week	146.59
3 Dumps per week	196.34
4 Dumps per week	276.08
5 Dumps per week	358.44
6 Dumps per week	414.60
Extra pickup.....	29.57

c. Three-yard loose containers:

1 Dump per week	\$82.40
2 Dumps per week	136.04
3 Dumps per week	195.19
4 Dumps per week	259.64
5 Dumps per week	326.01
6 Dumps per week	369.92
Extra pickup.....	28.33

d. Three-yard compactor containers:

1 Dump per week	\$98.88
2 Dumps per week	163.24
3 Dumps per week	234.23
4 Dumps per week	311.57

5 Dumps per week	391.21
6 Dumps per week	443.90
Extra pickup.....	33.62

e. Four-yard loose containers:

1 Dump per week	\$104.56
2 Dumps per week	168.04
3 Dumps per week	235.31
4 Dumps per week	299.60
5 Dumps per week	365.62
6 Dumps per week	400.07
Extra pickup.....	31.88

f. Four-yard compactor containers:

1 Dump per week	\$125.47
2 Dumps per week	201.65
3 Dumps per week	282.37
4 Dumps per week	359.52
5 Dumps per week	438.74
6 Dumps per week	480.08
Extra pickup.....	42.66

g. Six-yard loose containers:

1 Dump per week	\$124.41
2 Dumps per week	209.81
3 Dumps per week	294.71
4 Dumps per week	379.00
5 Dumps per week	475.25
6 Dumps per week	550.24
7 Dumps per week	641.93
Extra pickup.....	35.41

h. Six-yard compactor containers:

1 Dump per week	\$149.29
2 Dumps per week	251.76
3 Dumps per week	353.65
4 Dumps per week	454.80
5 Dumps per week	570.31
6 Dumps per week	660.29
7 Dumps per week	770.31
Extra pickup.....	50.75

i. Eight-yard loose containers:

1 Dump per week	\$155.02
2 Dumps per week	261.81
3 Dumps per week	374.69
4 Dumps per week	478.97
5 Dumps per week	584.77
6 Dumps per week	666.34
7 Dumps per week	777.41
Extra pickup.....	38.94

j. Roll-Cart Containers (Main Street):

2 Dumps per week	\$29.13
Extra Roll-Carts	6.13

(2) *Recycle Container rates:*

a. Cardboard only front-load eight-yard containers:

1 Dump per week (not to exceed)	\$41.68
---------------------------------------	---------

b. Roll-Cart (95 gallon) Recycle containers:

1 Dump per week (not to exceed)	\$17.45
Extra Roll-Carts	5.91

c. Six-yard front-load recycle containers:

1 Dump per week	\$75.68
2 Dumps per week	130.36
3 Dumps per week	183.11
4 Dumps per week	235.48
Extra pickup	25.73

d. Eight-yard front-load recycle containers:

1 Dump per week	\$87.34
2 Dumps per week	150.43
3 Dumps per week	215.29
4 Dumps per week	275.19
Extra pickup	29.69

e. Twenty-yard open top loose recycle containers:

Total per load	\$258.80
----------------------	----------

f. Twenty-yard compacted recycle containers:

Total per load\$281.19

g. Thirty-yard open top loose recycle containers:

Total per load\$264.40

h. Thirty-yard compacted recycle containers:

Total per load\$303.59

(3) *Organic Food Waste rates:*

a. Three-yard containers:

1 Dump per week\$117.90

(4) *Caster rates:*

per month\$7.68

(5) *Lock rates:*

per lift\$1.35

(6) *Enclosure Gate rates:*

per lift\$1.35

(7) *Commercial hand-load, two (2) dumps per week:* Thirty dollars and thirty-six cents (\$30.36) per month for a maximum for four (4) thirty-gallon containers. If more than four (4) thirty-gallon containers are necessary for service, then customer will use commercial garbage container(s).

(8) *Open top construction and compactor containers:*

a. Delivery fee.....\$114.90

b. Daily rental fee.....\$4.88

c. Haul\$208.41

- d. Trash Disposal:
 - Loose.....\$6.89/cubic yard
 - Compacted9.72/cubic yard

- e. Deposit\$335.46

- f. Billing for commercial containers will be performed by the contractor. The City will establish such rates annually by ordinance.

(c) Collecting and removing of recyclables from multifamily (apartment) complexes will be performed [by] contractor at least once each week. Every apartment complex will be assessed a per unit monthly fee with such rates established annually by ordinance.

Monthly apartment recycling fee\$1.11

(d) Rates for any service required other than the above described services will be determined by the city.

(e) The minimum service to be rendered shall be once each week. Should any place of business not be specifically designated by name, such error or omission will not relieve the owner, occupant, tenant or lessee of the binding effect of this article, but the same charge shall be made as that entered against a business of a like or similar nature.

(f) Mobile home parks may request curbside service for each individual housing unit for the collection of garbage, trash, yard waste and recyclables only. Such garbage, trash, yard waste and recyclables must be generated by tenant. The fee for such service will be the normal residential rate established annually by ordinance per the number of units in the park. The mobile home park must maintain commercial service for its office, management and other operations and for the collection of all brush and bulky waste as further defined by Article III, Section 25-90, Grapevine Code of Ordinances.”

Section 3. If any section, article, paragraph, sentence, clause, phrase or word in this ordinance, or application thereto any person or circumstances is held invalid or unconstitutional by a Court of competent jurisdiction, such holding shall not affect the validity of the remaining portions of the ordinance; and the City Council hereby declares it would have passed such remaining portions of the ordinance despite such invalidity, which remaining portions shall remain in full force and effect.

Section 4. The fact that the present ordinances and regulations of the City of Grapevine, Texas are inadequate to properly safeguard the health, safety, morals, peace and general welfare of the inhabitants of the City of Grapevine, Texas, creates an emergency for the immediate preservation of the public business, property, health, safety

and general welfare of the public which requires that this ordinance shall become effective from and after the date of its passage, and it is accordingly so ordained.

Section 5. That the effective date of this rate adjustment will be October 1, 2018.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS on this the 4th day of September, 2018.

APPROVED:

William D. Tate
Mayor

ATTEST:

Tara Brooks
City Secretary

APPROVED AS TO FORM:

City Attorney

MEMO TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: BRUNO RUMBELOW, CITY MANAGER *BR*

MEETING DATE: SEPTEMBER 4, 2018

SUBJECT: APPROVAL TO RENEW ANNUAL CONTRACTS FOR AGGREGATE MATERIALS

RECOMMENDATION: City Council to consider the renewal of annual contracts for aggregate materials with Big Sandy Sand, DFW Materials, Liberty Sand and Gravel, and Martin Marietta Materials for various departments.

FUNDING SOURCE: Funds for this purchase are available in various accounts for an annual estimated amount of \$150,000.

BACKGROUND: The purpose of this bid is to establish fixed annual pricing for aggregate materials used primarily by the Public Works Street Department, Parks and Recreation Department, Grapevine Golf Course and other departments on an as-needed basis.

Bids were taken in accordance with Local Government Code Chapter 252, Subchapter B, Section 252.021 (a) and Section 252.041 (a). The contracts were for an initial one-year period with four, one-year optional renewals. If approved, this will be for the first renewal available.

Staff recommends approval.

KH/LW

STATE OF TEXAS
COUNTY OF TARRANT
CITY OF GRAPEVINE

The City Council of the City of Grapevine, Texas met in Regular Session on this the 21st day of August, 2018 in the City Council Chambers, Second Floor, 200 South Main Street, with the following members present:

William D. Tate	Mayor
Darlene Freed	Mayor Pro Tem
Sharron Rogers	Council Member
Mike Lease	Council Member
Chris Coy	Council Member
Duff O'Dell	Council Member
Paul Slechta	Council Member

constituting a quorum, with the following members of the Planning and Zoning Commission:

Larry Oliver	Chairman
Monica Hotelling	Member
Jim Fechter	Member
Beth Tiggelaar	Member
Dennis Luers	Member
Robert Rainwater	Alternate Member
Traci Hutton	Alternate Member

constituting a quorum, with Vice Chairman BJ Wilson and Member Gary Martin absent, and the following members of the City Staff:

Bruno Rumbelow	City Manager
Jennifer Hibbs	Assistant City Manager
John F. Boyle, Jr.	City Attorney
Matthew C.G. Boyle	Assistant City Attorney
Tara Brooks	City Secretary

Call to Order

Mayor Tate called the meeting to order at 6:45 p.m.

Item 1. Executive Session

Mayor Tate announced the City Council would recess to the City Council Conference Room to conduct a closed session regarding:

- A. Real property relative to deliberation to the purchase, exchange, lease, sale or value of real property (City facilities, Public Works, and the 185 acres) pursuant to Section 551.072, Texas Government Code.

- B. Conference with City Manager and Staff to discuss and deliberate commercial and financial information received from business prospects the City seeks to have locate, stay, or expand in the City; deliberate the offer of a financial or other incentive; with which businesses the City is conducting economic development negotiations pursuant to Section 551.087, Texas Government Code.

The City Council recessed to the City Council Conference Room and began the closed session at 6:49 p.m. The closed session ended at 7:00 p.m.

Upon reconvening in open session in the Council Chambers, Mayor Tate asked if there was any action necessary relative to Sections 551.072 or 551.087.

In reference to Section 551.072, City Manager Bruno Rumbelow requested Council approve the First Amendment to the Land Purchase and Sale Agreement with Paycom Payroll, LLC, and authorize the City Manager to execute same and all associated documents and to take all other necessary action.

Motion was made to approve the First Amendment to the Land Purchase and Sale Agreement with Paycom Payroll, LLC, and authorize the City Manager to execute same and all associated documents and to take all other necessary action.

Motion: Rogers
Second: Slechta
Ayes: Tate, Freed, Rogers, Lease, Coy, O'Dell and Slechta
Nays: None
Approved: 7-0

Council called for a break at 7:19 so the Crime Control and Prevention District Board can meet.

REGULAR MEETING

Call to Order

Mayor Tate called the meeting to order at 7:30 p.m. in the City Council Chambers.

Item 4. Invocation and Pledge of Allegiance

Commissioner Jimmy Fechter delivered the Invocation and led the Pledge of Allegiance.

JOINT PUBLIC HEARINGS

Item 5. Conditional Use Permit **CU18-19** (Westwood Partners)

Mayor Tate declared the Public Hearing open.

Development Services Assistant Director Ron Stombaugh reported the applicant was requesting a conditional use permit to establish a planned commercial center for the development of an office complex and a convenience store with gasoline sales, a car wash, a restaurant with outside dining along with the possession, storage, retail sales and off-premise consumption of alcoholic beverages (beer and wine only). The applicant was also requesting to replat Lots 2 and 3, Block 1, Opryland Second Addition. The subject property is located at 801 and 1001 East Northwest Highway and is currently zoned "CC" Community Commercial District.

Applicants Chris Leighton with Westwood Partners and Mohammed Sharaf with Victron presented the project and answered questions from the Commission and Council. Nick Viscos and Wes Dawson also answered questions on behalf of the applicant.

Carl Johnson, 3601 Grapevine Mills Circle, Grapevine, spoke in opposition to the conditional use permit.

Al Dossani, 520 East Northwest Highway Suite 100, Grapevine, spoke in opposition to the conditional use permit.

Abdul Pirani, 424 East Northwest Highway, spoke in opposition to the conditional use permit.

Sam Virani, 506 East Northwest Highway, spoke in opposition to the conditional use permit.

Motion was made to close the public hearing.

Motion: Luers
Second: Rainwater
Ayes: Oliver, Hotelling, Fechter, Tiggelaar, Luers, Rainwater and Hutton
Nays: None
Approved: 7-0

Motion was made to close the public hearing.

Motion: Freed
Second: O'Dell
Ayes: Tate, Freed, Rogers, Lease, Coy, O'Dell and Slechta
Nays: None
Approved: 7-0

Mayor Tate announced the Planning and Zoning Commission would recess to the Planning and Zoning Conference Room to consider published business.

The City Council remained in session in the Council Chambers to consider published business.

Item 4. Citizen Comments

Michael J. Stephenson, 933 Water Oak Drive, Grapevine, spoke in opposition to short term rentals where the owner is not on the property.

Tracy Gilmour, 921 Fall Creek, Grapevine, spoke in opposition to short term rentals.

John Cogburn, 810 Red Bud Lane, Grapevine, spoke in opposition to short term rentals.

Laurie Tietz, 1710 Silverside Drive, Grapevine, spoke in opposition to short term rentals.

Andrew Muros, 9319 Greenwood Lane, Grapevine, spoke in opposition to short term rentals.

Michael Faulkner, 506 Dunn Court, Grapevine, spoke in opposition to short term rentals.

CITY COUNCIL PUBLIC HEARINGS

Item 5. City Council to conduct a public hearing to consider adoption of a tax increase and take any necessary action.

Mayor Tate declared the public hearing open.

Chief Financial Officer Greg Jordan presented this item and answered questions from Council. Mr. Jordan stated the tax rate will remain flat at \$0.289271 per \$100 valuation.

Mayor Tate stated that since the proposed tax rate (\$0.289271 per \$100) exceeds the effective tax rate (\$0.272565 per \$100), the law requires that the City Council hold two public hearings on the proposal. The second public hearing will be held during the regular meeting on September 4, 2018. City Council will vote on the tax rate during the regular meeting on September 18, 2018.

No one spoke during the public hearing.

Motion was made to close the first public hearing relative to adoption of a tax increase.

Motion: Lease

Second: Slechta

Ayes: Tate, Freed, Rogers, Lease, Coy, O'Dell and Slechta

Nays: None

Approved: 7-0

Item 6. City Council to conduct a public hearing relative to the Fiscal Year 2018-2019 operating budget and take any necessary action.

Mayor Tate declared the public hearing open.

Chief Financial Officer Jordan presented this item. The proposed budget is \$177,000,000 which represents a ½ of 1% increase over the Fiscal Year 2017-2018 budget.

Mayor Tate announced Council will consider adoption of the proposed Fiscal Year 2018-2019 operating budget and tax rate of \$0.289271 per \$100 on Tuesday, September 18, 2018.

Motion was made to close the public hearing relative to the Fiscal Year 2018-2019 operating budget and the adoption of the budget be considered in a public meeting to be held on September 18, 2018 at 7:30 p.m.

Motion: O'Dell
Second: Slechta
Ayes: Tate, Freed, Rogers, Lease, Coy, O'Dell and Slechta
Nays: None
Approved: 7-0

PRESENTATIONS

Item 7. City Attorney and City Staff to update Council on regulatory options for short term rentals.

City Manager Rumbelow, Convention and Visitors Bureau Director P.W. McCallum and City Attorney Matthew C.G. Boyle presented this item and answered questions from Council.

Council discussed this item and requested staff place an item on the September 4, 2018 agenda to consider the prohibition of short term rentals.

No action was taken by Council.

Mayor Tate announced Council would consider the recommendations of the Planning and Zoning Commission next.

PLANNING AND ZONING COMMISSION RECOMMENDATIONS

Item 20. Conditional Use Permit **CU18-19** (Westwood Partners)

Development Services Assistant Director Stombaugh reported the Planning and Zoning Commission approved the conditional use permit with a vote of 4-3 stipulating the Ruth Wall Road drive access shall be right-in, right-out with no median break; the complete sidewalk/trail along Northwest Highway shall be constructed during Phase 1; and the gas canopy shall use the "tan" option with company logo only.

Motion was made to approve Conditional Use Permit CU18-19 (Westwood Partners) and Ordinance No. 2018-064 per the Planning and Zoning Commission recommendations.

Motion: Freed
Second: Coy
Ayes: Tate, Freed, Rogers, Lease, Coy, and Slechta
Nays: O'Dell
Approved: 6-1

Item 21. Final Plat of Lots 2R, 3R, 4-7, Block 1 Opryland Second Addition

Development Services Assistant Director Stombaugh reported the Planning and Zoning Commission approved the final plat with a vote of 6-1.

Motion was made to approve the Statement of Findings and Final Plat of Lots 2R, 3R, and Lots 4-7, Block 1 Opryland Second Addition.

Motion: Coy
Second: Slechta
Ayes: Tate, Freed, Rogers, Lease, Coy, O'Dell and Slechta
Nays: None
Approved: 7-0

City Council continued with the published agenda by considering item 8 next.

NEW BUSINESS

Item 8. Consider the award of the Request for Qualifications 463-2018 for Architectural Design Services for the Animal Shelter with Quorum Architects, Inc. and take any necessary action.

Police Chief Mike Hamlin presented this item and answered Council's questions. Quorum Architects, Inc. was selected by a seven-member committee to perform the architectural design services for the new/remodeled animal shelter for an estimated amount of \$370,000.

Motion was to made approve the award of the Request for Qualifications 463-2018 for Architectural Design Services for the Animal Shelter to Quorum Architects, Inc.

Motion: Lease
Second: O'Dell
Ayes: Tate, Freed, Rogers, Lease, Coy, O'Dell and Slechta
Nays: None
Approved: 7-0

Item 9. Consider award of contract to ArchiTexas and Mesa Planning for Design and Development Standards for the Dallas Road Transit Corridor and take any necessary action.

Development Services Director Scott Williams reported this contract would continue and complete the design standards for the Dallas Road Transit Corridor for an estimated amount of \$108,750. Mr. Williams answered questions from Council.

Motion was made to approve

Motion: Freed
Second: Coy
Ayes: Tate, Freed, Rogers, Lease, Coy, O'Dell and Slechta
Nays: None
Approved: 7-0

CONSENT AGENDA

Consent items are deemed to need little Council deliberation and will be acted upon as one business item. Any member of the City Council or member of the audience may request that an item be withdrawn from the consent agenda and placed before the City Council for full discussion. There were no requests to remove any items from the consent agenda.

Approval of the consent agenda authorizes the City Manager, or his designee, to implement each item in accordance with Staff recommendations.

Item 10. Consider the award of a contract for Medical and Rx Stop Loss Insurance with Swiss Re.

Chief Financial Officer Jordan recommended approval of the agreement with Swiss Re for Medical and Rx Stop Loss Insurance for an estimated amount of \$584,000.

Motion was made to approve the consent agenda as presented.

Motion: Coy
Second: Slechta
Ayes: Tate, Freed, Rogers, Lease, Coy, O'Dell, and Slechta
Nays: None
Approved: 7-0

Item 11. Consider **Resolution No. 2018-063** authorizing the purchase of phone equipment from Radcom Technologies, Inc.

Chief Technology Officer Tessa Allberg recommended approval of the resolution authorizing the purchase of phone equipment for an amount not to exceed \$28,884.

Motion was made to approve the consent agenda as presented.

Motion: Coy
Second: Slechta
Ayes: Tate, Freed, Rogers, Lease, Coy, O'Dell, and Slechta
Nays: None
Approved: 7-0

RESOLUTION NO. 2018-063

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS, AUTHORIZING THE CITY MANAGER OR THE CITY MANAGER'S DESIGNEE TO PURCHASE PHONE EQUIPMENT THROUGH AN ESTABLISHED INTERLOCAL AGREEMENT AND PROVIDING AN EFFECTIVE DATE

Item 12. Consider **Resolution No. 2018-064** authorizing the purchase of shade structures from USA Shade and Fabric Structures.

Parks and Recreation Director Kevin Mitchell recommended approval of the resolution authorizing the purchase of shade structures for Lakeview Park and Katie's Woods Park for a total amount not to exceed \$169,960.

Motion was made to approve the consent agenda as presented.

Motion: Coy
Second: Slechta
Ayes: Tate, Freed, Rogers, Lease, Coy, O'Dell, and Slechta
Nays: None
Approved: 7-0

RESOLUTION NO. 2018-064

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS, AUTHORIZING THE CITY MANAGER OR THE CITY MANAGER'S DESIGNEE TO PURCHASE SHADE STRUCTURES THROUGH AN ESTABLISHED INTERLOCAL AGREEMENT AND PROVIDING AN EFFECTIVE DATE

Item 13. Consider **Resolution No. 2018-065** authorizing and directing staff to participate in a Local Parks Grant program for the development of Silver Lake Park.

Parks and Recreation Director Mitchell recommended approval of the resolution authorizing participation in the Local Parks Grant program for the development of Silver Lake Park. Approval of this resolution allows staff to apply for grant funding for the development of the new park.

Motion was made to approve the consent agenda as presented.

Motion: Coy
Second: Slechta
Ayes: Tate, Freed, Rogers, Lease, Coy, O'Dell, and Slechta
Nays: None
Approved: 7-0

RESOLUTION NO. 2018-065

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS, AUTHORIZING THE SUBMISSION ON BEHALF OF GRAPEVINE, TEXAS FOR THE PURPOSE OF PARTICIPATING IN THE LOCAL PARK GRANT PROGRAM, HEREINAFTER REFERRED TO AS THE "PROGRAM"; CERTIFYING THAT THE APPLICANT IS ELIGIBLE TO RECEIVE PROGRAM ASSISTANCE; CERTIFYING THAT THE APPLICANT MATCHING SHARE

IS READILY AVAILABLE; AND DEDICATING THE
PROPOSED SITE FOR PERMANENT PUBLIC PARK AND
RECREATIONAL USES

Item 14. Consider the award of an informal request for quote for promotional testing services from Southwest Leadership Resources.

Police Chief Hamlin recommended approval of the award of an informal request for quote for promotional testing services to perform promotional examinations and assessment center evaluations to sworn police candidates for an amount not to exceed \$19,940.

Motion was made to approve the consent agenda as presented.

Motion: Coy
Second: Slechta
Ayes: Tate, Freed, Rogers, Lease, Coy, O'Dell, and Slechta
Nays: None
Approved: 7-0

Item 15. Consider the renewal of an annual contract for water and wastewater analysis services from the Trinity River Authority of Texas.

Public Works Director Bryan Beck recommended approval of the renewal of the annual contract for water and wastewater analysis in accordance with EPA and TCEQ requirements for an amount not to exceed \$25,000.

Motion was made to approve the consent agenda as presented.

Motion: Coy
Second: Slechta
Ayes: Tate, Freed, Rogers, Lease, Coy, O'Dell, and Slechta
Nays: None
Approved: 7-0

Item 16. Consider an interlocal agreement with Tarrant County for the asphalt overlay work on Dove Loop Road and Boyd Drive.

Public Works Director Beck recommended approval of the interlocal agreement for the asphalt overlay on Dove Loop Road and Boyd Drive in an amount not to exceed \$200,000.

Motion was made to approve the consent agenda as presented.

Motion: Coy
Second: Slechta
Ayes: Tate, Freed, Rogers, Lease, Coy, O'Dell, and Slechta
Nays: None
Approved: 7-0

Item 17. Consider a cost sharing agreement with DFW Airport for reimbursement for one-half the cost of the engineering study related to land development.

Public Works Director Beck recommended approval of an agreement with DFW Airport to split the cost of an engineering study related to land development within the Grapevine sector of the Airport in an amount not to exceed \$37,500.

Motion was made to approve the consent agenda as presented.

Motion: Coy
Second: Slechta
Ayes: Tate, Freed, Rogers, Lease, Coy, O'Dell, and Slechta
Nays: None
Approved: 7-0

Item 18. Consider the renewal of annual contracts for water and wastewater chemicals with Brenntag Southwest, Inc., DPC Industries, Inc., and Fort Bend Services.

Public Works Director Beck recommended approval of the annual contracts for water and wastewater chemicals for an estimated amount of \$195,000. The purchases will be made on an as-needed basis with Brenntag Southwest, Inc., DPC Industries, Inc. and Fort Bend Services.

Motion was made to approve the consent agenda as presented.

Motion: Coy
Second: Slechta
Ayes: Tate, Freed, Rogers, Lease, Coy, O'Dell, and Slechta
Nays: None
Approved: 7-0

Item 19. Consider the minutes of the August 7, 2018 Regular City Council meeting.

City Secretary Tara Brooks recommended approval of the minutes as provided.

Motion was made to approve the consent agenda as presented.

Motion: Coy
Second: Slechta
Ayes: Tate, Freed, Rogers, Lease, Coy, O'Dell, and Slechta
Nays: None
Approved: 7-0

ADJOURNMENT

Motion was made to adjourn the meeting at 9:58 p.m.

Motion: Coy
Second: Slechta
Ayes: Tate, Freed, Rogers, Lease, Coy, O'Dell and Slechta
Nays: None
Approved: 7-0

Passed and approved by the City Council of the City of Grapevine, Texas on this the 4th day of September, 2018.

APPROVED:

William D. Tate
Mayor

ATTEST:

Tara Brooks
City Secretary