



CITY OF GRAPEVINE, TEXAS  
REGULAR CITY COUNCIL MEETING AGENDA  
TUESDAY, AUGUST 7, 2018

GRAPEVINE CITY HALL, SECOND FLOOR  
200 SOUTH MAIN STREET  
GRAPEVINE, TEXAS

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6:30 p.m.	Dinner - City Council Conference Room
7:00 p.m.	Call to Order of City Council Meeting - City Council Chambers
7:00 p.m.	Executive Session - City Council Conference Room
7:30 p.m.	Regular Meeting - City Council Chambers

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**CALL TO ORDER: 7:00 p.m.** - City Council Chambers

**EXECUTIVE SESSION:**

1. City Council to recess to the City Council Conference Room to conduct a closed session relative to:
  - A. Consultation with and legal advice from the City Attorney regarding pending or contemplated litigation for U-Haul (TPGA) located at 3501 William D. Tate pursuant to Section 551.071, Texas Government Code.
  - B. Real property relative to deliberation to the purchase, exchange, lease, sale or value of real property (City facilities, Public Works, and the 185 acres) pursuant to Section 551.072, Texas Government Code.
  - C. Conference with City Manager and Staff to discuss and deliberate commercial and financial information received from business prospects the City seeks to have locate, stay, or expand in the City; deliberate the offer of a financial or other incentive; with which businesses the City is conducting economic development negotiations pursuant to Section 551.087, Texas Government Code.

City Council to reconvene in open session in the City Council Chambers and take any necessary action relative to items discussed in Executive Session.

**REGULAR MEETING: 7:30 p.m.** - City Council Chambers

2. Invocation: Council Member Paul Slechta
3. Posting of the Colors and Pledges of Allegiance: Comanche Chapter of the Order of the Arrow

## CITIZEN COMMENTS

4. Any person who is not scheduled on the agenda may address the City Council under Citizen Comments by completing a Citizen Appearance Request form with the City Secretary. In accordance with the Texas Open Meetings Act, the City Council is restricted in discussing or taking action during Citizen Comments.

## PRESENTATIONS

5. Representatives from Dallas Area Rapid Transit to present an update on the Cottonbelt Corridor Project.

## NEW BUSINESS

6. Consider **Resolution No. 2018-060** accepting the Certified Tax Rolls having a total appraised value of \$13,559,435,077, less exemptions of \$4,829,123,174 for a net taxable value of \$8,730,311,903.
7. Consider the purchase of public art for Oak Grove Softball Complex, and take any necessary action.

## CONSENT AGENDA

Consent items are deemed to need little Council deliberation and will be acted upon as one business item. Any member of the City Council or member of the audience may request that an item be withdrawn from the consent agenda and placed before the City Council for full discussion. Approval of the consent agenda authorizes the City Manager, or his designee, to implement each item in accordance with Staff recommendations.

8. Consider **Resolution No. 2018-061** authorizing the purchase of roof rehabilitation and restoration services for the Palace Arts Center from Weatherproofing Services through an established Cooperative Agreement with The National Intergovernmental Purchasing Alliance (National IPA) and **Ordinance No. 2018-063** appropriating funds. Convention and Visitors Bureau Director recommends approval.
9. Consider renewal of an additional one-year contract option for outside audit services with Pattillo, Brown & Hill, LLP. Chief Financial Officer recommends approval.
10. Consider declaring certain items surplus property and authorizing their sale through public auction. Chief Financial Officer recommends approval.
11. Consider renewal of annual contracts with Voya Financial for voluntary critical illness and accident insurance. Chief Financial Officer recommends approval.

12. Consider the award of an informal request for quote to purchase water fountains for the Parks and Recreation department from Morrison Supply Company. Parks and Recreation Director recommends approval.
13. Consider the renewal of annual contracts for tree maintenance services with Arbor Masters Tree Service as the primary vendor and Smith Lawn and Tree as the secondary vendor. Parks and Recreation Director recommends approval.
14. Consider the renewal of an annual contract for fiber internet access and a digital protection system for the Police Department with Spectrum Enterprise. Police Chief recommends approval.
15. Consider the renewal of annual contracts for equipment rental services for the Public Works department to Fox Rental and RDO Equipment. Public Works Director recommends approval.
16. Consider **Resolution No. 2018-062** authorizing the purchase of shuttle buses from Creative Bus Sales, Inc. through an interlocal agreement with the Houston-Galveston Area Council (H-GAC). Public Works Director recommends approval.
17. Consider the minutes of the July 17, 2018 Regular City Council meeting and the July 23, 2018 Special City Council meeting. City Secretary recommends approval.

Pursuant to the Texas Open Meetings Act, Texas Government Code, Chapter 551.001 et seq, one or more of the above items may be considered in Executive Session closed to the public. Any decision held on such matter will be taken or conducted in open session following conclusion of the executive session.

### ADJOURNMENT

In accordance with the Open Meetings Law, Texas Government Code, Chapter 551, I hereby certify that the above agenda was posted on the official bulletin boards at Grapevine City Hall, 200 South Main Street and on the City's website on August 3, 2018 by 5:00 p.m.

  
 Tara Brooks  
 City Secretary



If you plan to attend this public meeting and you have a disability that requires special arrangements at the meeting, please contact the City Secretary's Office at 817.410.3182 at least 24 hours in advance of the meeting. Reasonable accommodations will be made to assist your needs.

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**MEMO TO:** HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

**FROM:** BRUNO RUMBELOW, CITY MANAGER *BR*

**MEETING DATE:** AUGUST 7, 2018

**SUBJECT:** RESOLUTION TO ACCEPT THE CERTIFIED TAX ROLLS

**RECOMMENDATION:** Staff recommends that the City Council approve a resolution to accept the Certified Tax Rolls having a total appraised value of \$13,559,435,077, less exemptions of \$4,829,123,174 for a net taxable value of \$8,730,311,903.

**FUNDING SOURCE:**

**BACKGROUND:** This resolution is provided pursuant to Section 26.04 of the Texas Property Tax Code which requires the assessor for a taxing unit to submit the total appraised value, the total assessed value and the total taxable value of the property within the unit's boundaries to the unit's governing body by August 1st or as soon thereafter as is practicable.

Colette Ballinger, Tax Assessor, has submitted this information to the City and has also certified that the estimated tax collection rate for the tax year 2019 is 100%. As prescribed by law, the appraised value from the certified rolls is \$13,559,435,077, less \$4,829,123,174 in exemptions, producing a net taxable value of \$8,730,311,903. The new construction value included in the net taxable value amount is \$187,447,730.

The City Council designates Colette Ballinger, RTA, CSTA (Registered Tax Assessor Collector, Certified School Tax Assessor) as the official person to calculate and publish the effective tax rate calculation for the City of Grapevine, Texas for FY2019.

Staff recommends approval.

RESOLUTION NO. 2018-060

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS, APPROVING THE TAX ROLLS FOR TAX YEAR 2018 ON PROPERTY WITHIN THE CITY; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, on or by July 25, 2018, the Chief Appraisers of the Tarrant, Dallas and Denton Appraisal Districts approved and certified to the Grapevine City Council the Tax Rolls for 2018 with a total appraised value of \$13,559,435,077 and having a net taxable value of \$8,730,311,903; and

WHEREAS, all legal prerequisites for the adoption of this resolution have been met, including but not limited to the Local Government Code and the Open Meetings Act; and

WHEREAS, the City Council hereby declares that the approval of this resolution is in the best interests of the health, safety, and welfare of the public.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS:

Section 1. That all matters stated in the preamble are true and correct and are incorporated herein as if copied in their entirety.

Section 2. That the Certified Tax Rolls value for the tax year 2018 for the City of Grapevine, Texas be and hereby approved in the amount of \$13,559,435,077 for total appraised value.

Section 3. That the certified net taxable value (total appraised value less exemptions) of \$8,730,311,903 is approved.

Section 4. That in addition to the value shown in Section 3 above, the Chief Appraisers have prepared a list of all properties pending disposition before the Appraisal Review Board. A projected minimum value of \$186,008,985 has been assigned to this property and \$193,952,830 in properties not on the rolls, for a total of \$379,961,815 used for budget purposes.

Section 5. That this resolution shall take effect from and after the date of its passage.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS on this the 7th day of August, 2018.

APPROVED:

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William D. Tate  
Mayor

ATTEST:

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Tara Brooks  
City Secretary

APPROVED AS TO FORM:

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City Attorney

**MEMO TO:** HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

**FROM:** BRUNO RUMBELOW, CITY MANAGER *BR*

**MEETING DATE:** AUGUST 7, 2018

**SUBJECT:** APPROVAL FOR THE PURCHASE OF PUBLIC ART FOR THE OAK GROVE SOFTBALL COMPLEX

**RECOMMENDATION:** City Council to consider approval for the purchase of public art for Oak Grove Softball Complex.

**FUNDING SOURCE:** Funding for this purchase is currently available in account 114-44686-101-001 (Public Art Fund) for a total amount not to exceed \$75,000.

**BACKGROUND:** Public art is an important element in Grapevine. The renovation of Oak Grove Softball presented a perfect opportunity to complement "Choosing Sides" which is the public art piece at Oak Grove Baseball Fields. Staff sent RFPs to the Texas Artist Association, Texas Public Art Administrators database and web platforms. Three submissions were received, "Grace in the Batter's Box" was selected by the public art committee.

"Grace in the Batter's Box" will be comprised of three, life-size, bronze figures placed at home plate to represent a game situation. The statuary will be placed near the concession stand at Oak Grove Softball. The figures will include: One girl batting, one girl catching and one umpire. (see attached photo for reference)

Linda Lewis will be the lead sculptor and all statues will be poured at the Grapevine Foundry resulting in further savings on the project.

The goal is to have the statues installed in Spring of 2019.

Staff recommends approval.



# Project

## “Grace in the Batter’s Box”

06/01/2018—

Grapevine Foundry

Lead Artist Linda Lewis

701 S MAin Street #102

Grapevine, TX 76051

**PUBLIC ART**

## City of Grapevine Project Grapevine, Texas

### Overview

Project " Grace in the Batter's Box" will represent the absolute beauty of the position of a young strong powerful female batter in full swing and in contact of a softball. In research there are few if any, young women's softball sculptures. They are not delicate flowers they are power houses and should be center of attention drawing in the crowds eyes. Not only with the bat in full swing, but your eyes will see the dominant presence of the catcher in full stance will the umpire engaged watching every movement.

Grace...is more than a name, it is what the ladies bring to the game.

### Goals

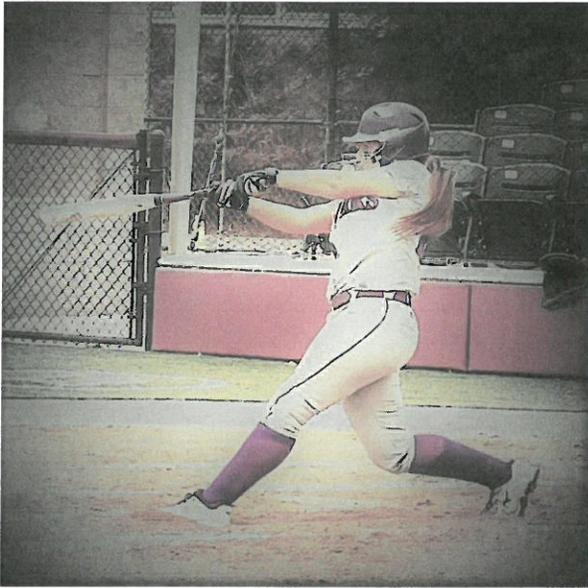
1. 3 lifesize sculptures, one female batter, one female catcher, one male umpire

### Specifications



Batter example

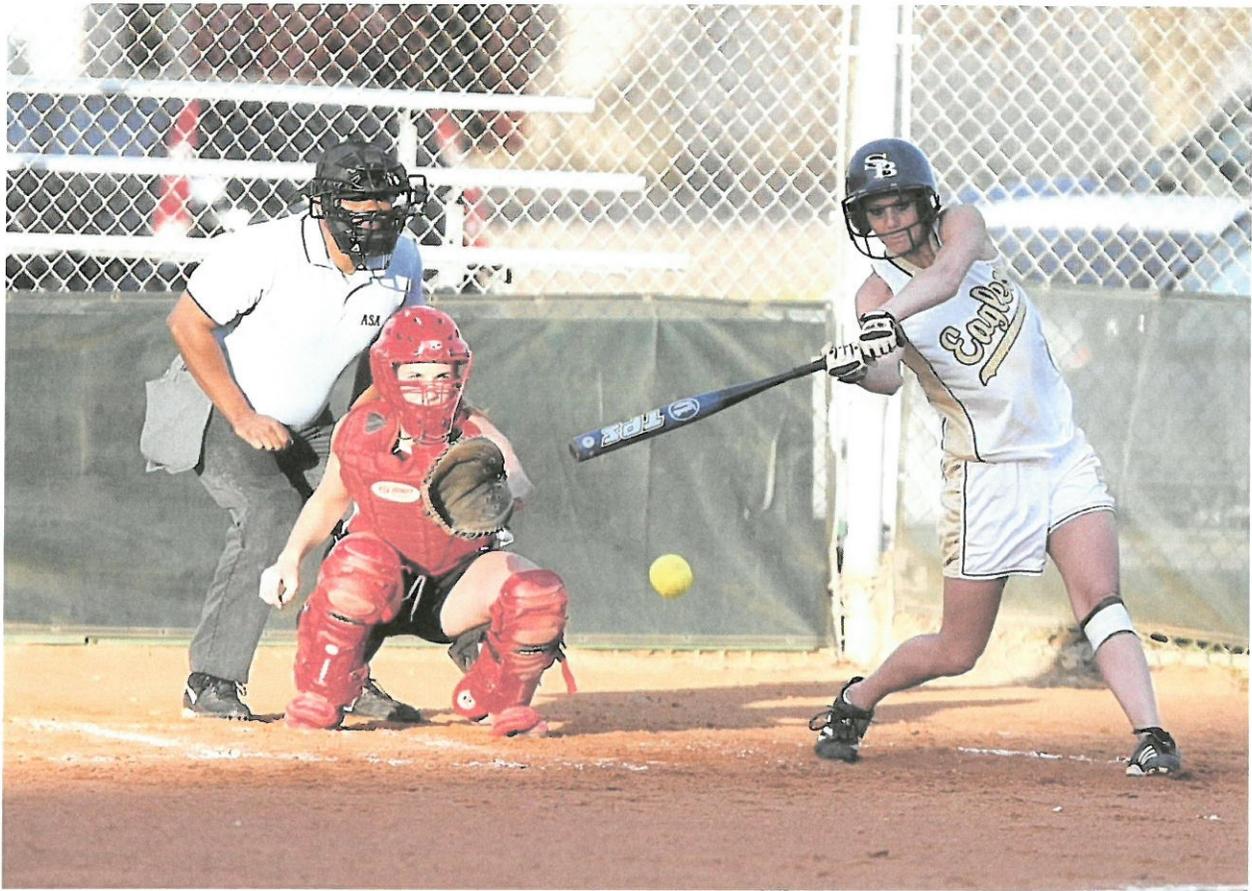
## Specifications



Batter example



Catcher Examples



Umpire example

## Budget

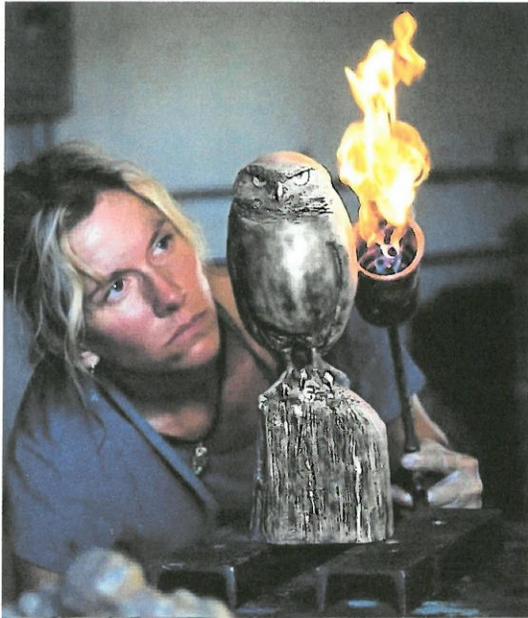
### I. 75,000

3 Lifesize Sculptures with full softball gear sculpted and cast into bronze with a 12 to 18 month time frame.

This piece will bring the mind to the power which creates the excitement to win.

**“Grace in the Batter’s Box”**

LEAD ARTIST LINDA LEWIS



17 YEARS EXPERIENCE IN SCULPTING AND BRONZE CASTING

Public Art Request for Qualifications Oak Grove Softball Complex

**Attachment A**

**FORM OF RESPONSE**

Mr. Kevin Mitchell Director Parks & Recreation 1175 Municipal Way Grapevine, Texas 76051

**RE: Multi-Generational Recreation Center # 11-14**

Having examined the Request for Qualifications and other related information and being fully informed of the nature of the Work, and conditions relating to its performance and completion, I hereby submit my Qualifications for the above Public Art Project to the City of Grapevine.

CONTACT INFORMATION (Type or Print legibly)

Name: LINDA LEWIS - GRAPEVINE FOUNDRY

Address: 701 S MAIN STREET #102

City, State, Zip Code: GRAPEVINE, TX 76051

Telephone No: 214-960-8605

Email Address: GRAPEVINEFOUDNRY@GMAIL.COM

Fax No:

Website Address (if applicable): WWW.GRAPEVINEFOUDNRY.COM

**Primary Medium: BRONZE**

**ADDENDA**

We have received (#) Addenda prior to the submission of this Response.

Signature LINDA LEWIS

Name LINDA LEWIS

Title OWNER

Enclosures: One (1) thumb/jump drive and one (1) hard copy of all required information, including this signed form.

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**MEMO TO:** HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

**FROM:** BRUNO RUMBELOW, CITY MANAGER *BR*

**MEETING DATE:** AUGUST 7, 2018

**SUBJECT:** APPROVAL OF ROOF REHABILITATION AND RESTORATION SERVICES FOR THE PALACE ARTS CENTER

**RECOMMENDATION:** City Council to consider a resolution authorizing the purchase of roof rehabilitation and restoration services for the Palace Arts Center from Weatherproofing Services through an established Cooperative Agreement with The National Intergovernmental Purchasing Alliance (National IPA) and an ordinance appropriating funds.

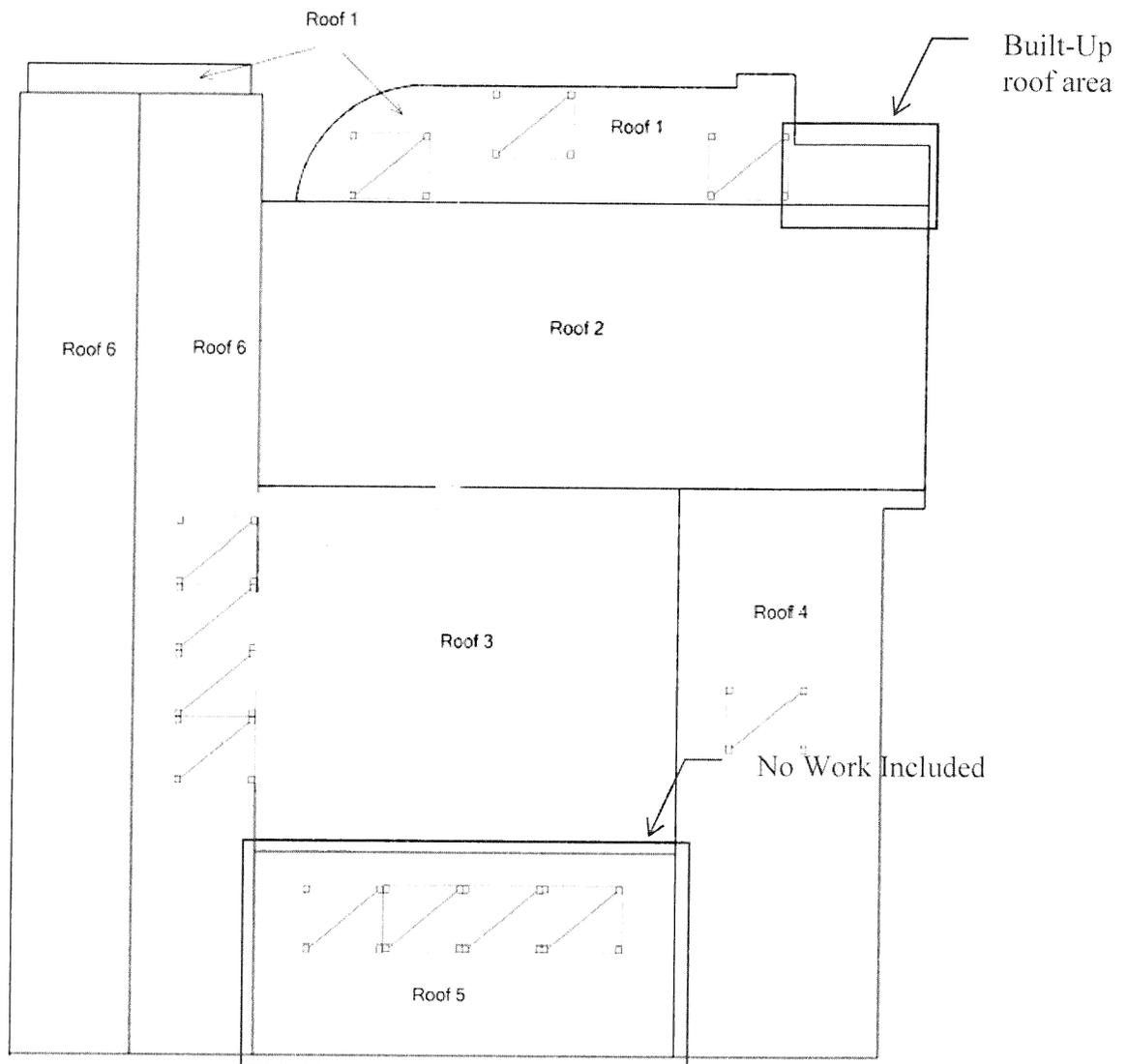
**FUNDING SOURCE:** Upon approval of the attached ordinance funds will be available in the Convention and Visitors Bureau Fund, in account 115-43350-350-03 in an amount not to exceed \$137,900.

**BACKGROUND:** This purchase will be made in accordance with an existing purchasing agreement with the State of Texas as allowed by Texas Local Government Code, Section 271.102. The purchasing agreement will satisfy all bidding requirements under the Local Government Code. The State TXMAS program are contracts established by the Federal General Services Commission and offered by the State to all State agencies that belong to the State Cooperative Purchasing program.

The purpose of this resolution is to approve awarding the contract for restoration of roof sections 1, 2 & 3 of the attached exhibit of the Palace Arts Center.

The roof was replaced approximately 18 years ago. Infrared testing was completed by Diagnostic Weatherproofing Solutions to determine the roof was a good candidate for restoration rather than completely re-roofing. Tremco roofing materials will be used to restore the roof and will have a 20 year NDL (No Dollar Limit) warranty.

Staff recommends approval.

**EXCLUDES:**

1. Any ponding water
2. Any oil canning
3. Any electrical work including exterior lighting removal and installation
4. Any plumbing
5. Any mechanical (Except for the removal and re-setting of the A/C ducting in the immediate area of the proposed work).
6. Any wood work
7. Any wall, curbing or access modifications
8. Any walk pads
9. Any interior protection
10. Any structural work
11. Any heavy gage work

**Unit pricing:**

RESOLUTION NO. 2018-061

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS, AUTHORIZING THE CITY MANAGER OR THE CITY MANAGER'S DESIGNEE TO PURCHASE ROOF REHABILITATION AND RESTORATION SERVICES THROUGH AN ESTABLISHED INTERLOCAL AGREEMENT AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City of Grapevine, Texas is a local government in the State of Texas and as such is empowered by the Texas Local Government Code, Chapter 271 and Texas Government Code, Chapter 791 to enter into an interlocal agreement with other qualified agencies in the State of Texas; and

WHEREAS, The National Purchasing Alliance (National IPA) is a qualified purchasing program as authorized by Texas Local Government Code, Chapter 271 and Texas Government Code, Chapter 791; and

WHEREAS, the City of Grapevine, Texas has an interlocal agreement with the National IPA and wishes to utilize established contracts meeting all State of Texas bidding requirements; and

WHEREAS, The National IPA has an established contract No. R132205 for Roofing Products and Services with Weatherproofing Services; and

WHEREAS, the City of Grapevine, Texas has a need to rehabilitate and restore the Palace Arts Center roof; and

WHEREAS, all constitutional and statutory prerequisites for the approval of this resolution have been met, including but not limited to the Open Meetings Act; and

WHEREAS, the City Council deems the adoption of this resolution to be in the best interests of the health, safety, and welfare of the public.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS:

Section 1. That all matters stated hereinabove are found to be true and correct and are incorporated herein as if copied in their entirety.

Section 2. That the City Council of the City of Grapevine authorizes the purchase of roof rehabilitation and restoration services for the Palace Arts Center from Weatherproofing Services for an amount not to exceed \$137,900.00.

Section 3. That the City Manager or his designee is authorized to take all steps necessary to consummate the purchase and installation of said roofing rehabilitation and restoration services.

Section 4. That this resolution shall take effect from and after the date of its passage.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS on this the 7th day of August, 2018.

APPROVED:

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William D. Tate  
Mayor

ATTEST:

\_\_\_\_\_  
Tara Brooks  
City Secretary

APPROVED AS TO FORM:

\_\_\_\_\_  
City Attorney

ORDINANCE NO. 2018-0063

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS, APPROPRIATING \$137,900 IN THE CONVENTION AND VISITORS BUREAU FUND; DECLARING AN EMERGENCY AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City has identified the need for roof rehabilitation and restoration services for the Palace Arts Center; and

WHEREAS, approval of this ordinance will make the total project funds available; and

WHEREAS, all constitutional and statutory prerequisites for the approval of this ordinance have been met, including but not limited to the Open Meetings Act; and

WHEREAS, the City Council deems the adoption of this ordinance is in the best interests of the health, safety, and welfare of the public.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS:

Section 1. That all matters stated herein above are true and correct and are incorporated herein by reference, as if copied in their entirety.

Section 2. That the City Council hereby appropriates \$137,900 in the Convention and Visitors Bureau Fund.

Section 3. The fact that the present ordinances and regulations of the City of Grapevine, Texas are inadequate to properly safeguard the health, safety, morals, peace and general welfare of the public creates an emergency which requires that this ordinance become effective from and after the date of its passage, and it is accordingly so ordained.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS on this the 7th day of August, 2018.

APPROVED:

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William D. Tate  
Mayor

ATTEST:

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Tara Brooks  
City Secretary

APPROVED AS TO FORM:

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City Attorney

**MEMO TO:** HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

**FROM:** BRUNO RUMBELOW, CITY MANAGER *BR*

**MEETING DATE:** AUGUST 7, 2018

**SUBJECT:** APPROVAL TO RENEW AN ADDITIONAL ONE YEAR CONTRACT OPTION FOR OUTSIDE AUDIT SERVICES WITH PATTILLO, BROWN & HILL, LLP

**RECOMMENDATION:** City Council to consider approval to renew an additional one-year contract option for outside audit services with Pattillo, Brown & Hill, LLP.

**FUNDING SOURCE:** Funds are available for professional audit fees in the financial service fees account 44535 in an amount not to exceed \$113,000. The fees cover the cost of the annual audit review of the City's funds which are appropriated during the budget process.

**BACKGROUND:** The City Council approved a contract with Pattillo, Brown & Hill, LLP on April 16, 2013 to perform the City of Grapevine's annual audit services. Pattillo, Brown & Hill, LLP have extensive experience providing these services throughout the North Texas area with several clients in the Metroplex that are pleased with their professional services.

Staff recommends approval.

**MEMO TO:** HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

**FROM:** BRUNO RUMBELOW, CITY MANAGER *BR*

**MEETING DATE:** AUGUST 7, 2018

**SUBJECT:** APPROVAL FOR THE SALE OF CITY SURPLUS PROPERTY

**RECOMMENDATION:** City Council to consider declaring certain items surplus property and authorizing their sale through public auction.

**FUNDING SOURCE:** N/A

**BACKGROUND:** This request is for approval for the sale of surplus property as listed on next page. The City currently has miscellaneous surplus items including vehicles, a bucket truck, a freightliner, a paver, an asphalt tank, bicycles, a canine cage, chairs, pool furniture, lamps, a tool box, a plotter, a microfiche machine, a microfiche cabinet, a printer, treadmills, a portable stage, storage bins, tables, office furniture, file cabinets, and a modular office ready for auction due to item age or condition. Staff has considered age, cost of operation and/or life-to-date maintenance costs when classifying certain property as surplus.

Staff recommends approval.

LW

ITEMS FOR AUCTION INCLUDE:

1. 1 each 2005 Chevrolet TrailBlazer.
2. 1 each 1999 Ford F550 bucket truck.
3. 1 each 1999 freightliner FL70 2000-gallon water truck.
4. 1 each 2000 CedarRapid CR451 paver.
5. 1 each 6000 -gallon asphalt material tank with 2000 gallons of AC-10 product.
6. 1 each 2003 Infiniti CP/G35.
7. 1 each 2002 Acura ZDCP/R SX.
8. 4 each police bicycles.
9. 1 each police canine housing unit.
10. 59 each stackable chairs.
11. 260 pieces of pool furniture.
12. 1 each shot gun safe.
13. Assorted obsolete light bulbs.
14. 1 each 1 x 8 drawer tool box.
15. 1 each HP design jet 500 plotter.
16. 1 each Bell & Howell ABR 2600 microfiche machine.
17. 1 each Russ Bassett microfiche cabinet.
18. 1 each IBM 6400 printer
19. 1 each Precor treadmill.
20. 1 each portable stage.
21. Assorted small red plastic storage bins.
22. 4 each wood desk.
23. 8 each metal file cabinets.
24. 15 each classroom tables.
25. 10 each fabric chairs

**MEMO TO:** HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

**FROM:** BRUNO RUMBELOW, CITY MANAGER *BR*

**MEETING DATE:** AUGUST 7, 2018

**SUBJECT:** APPROVAL OF A CONTRACT WITH VOYA FINANCIAL FOR VOLUNTARY EMPLOYEE BENEFITS

**RECOMMENDATION:** City Council to consider an annual contract with Voya Financial for voluntary critical illness and accident insurance.

**FUNDING SOURCE:** Funds are available in account 100-45674-109-1 (Health Insurance Premiums) in the estimated amount of \$78,000.

**BACKGROUND:** The City provides the option for employees to purchase critical illness and accident insurance coverage. Critical illness insurance pays a lump-sum benefit if you are diagnosed with a covered illness or condition. Accident insurance pays you benefits for specific injuries and events resulting from a covered accident.

This contract is for one year and may be renewed for up to two consecutive, one-year terms. The rate is guaranteed for three years. This contract is identical to the contract approved by City Council in 2015 and will not realize a premium increase for FY2019.

City staff reviewed the contract and determined that Voya Financial would continue to provide the best service and pricing for meeting the needs of the City.

Staff recommends approval.

**MEMO TO:** HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

**FROM:** BRUNO RUMBELOW, CITY MANAGER *BR*

**MEETING DATE:** AUGUST 7, 2018

**SUBJECT:** APPROVAL FOR THE AWARD OF AN INFORMAL REQUEST FOR QUOTE TO PURCHASE WATER FOUNTAINS

**RECOMMENDATION:** City Council to consider approval for the award of an informal request for quote to purchase water fountains for the Parks and Recreation Department from Morrison Supply Company.

**FUNDING SOURCE:** Funds for this purchase are available in account 174-74015-312-059 (water fountain replacement) for an amount not to exceed \$22,854.

**BACKGROUND:** This purchase is for seven new water fountains. Parr Park (2), Meadow Park (1), Yorkshire Meadows (1), Glade Landing (1) and Bear Creek Park (1).

Quotes were taken in accordance with City Purchasing Policy. Formal bids and advertisements are not required for purchases under \$50,000. Three vendors submitted quotations. Morrison Supply Company submitted the lowest responsive and responsible quotes meeting specifications.

Morrison Supply Company \$22,854  
BJ Park & Recreation Products \$24,526  
H2O Supply, Inc. \$28,525

Staff recommends approval.

BG/BS

**MEMO TO:** HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

**FROM:** BRUNO RUMBELOW, CITY MANAGER *BR*

**MEETING DATE:** AUGUST 7, 2018

**SUBJECT:** APPROVAL TO RENEW ANNUAL CONTRACTS FOR TREE MAINTENANCE SERVICES

**RECOMMENDATION:** City Council to consider the renewal of annual contracts for tree maintenance services with Arbor Masters Tree Service as the primary vendor and Smith Lawn and Tree as the secondary vendor.

**FUNDING SOURCE:** Funds for this purchase are available in various accounts for an annual estimated amount of \$400,000.

**BACKGROUND:** The purpose of this contract is to establish fixed hourly rates for a variety of tree maintenance services on an as-needed basis.

Bids were taken in accordance with Local Government Code Chapter 252, Subchapter B, Section 252.021 (a) and Section 252.041 (a). Based on the evaluation of the bid by the Parks and Recreation Department and Purchasing, it was determined that the award be made to Arbor Masters Tree Service as the primary vendor and Smith Lawn and Tree as the secondary vendor to assure availability if the primary vendor is unable to respond. The vendors submitted the lowest responsive and responsible bids meeting specifications for all line items. The contracts were for an initial one-year period with four, one-year optional renewals. If approved, this will be for the first renewal available.

Staff recommends approval.

MK/LW

**MEMO TO:** HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

**FROM:** BRUNO RUMBELOW, CITY MANAGER *BR*

**MEETING DATE:** AUGUST 7, 2018

**SUBJECT:** APPROVAL TO RENEW AN ANNUAL CONTRACT FOR FIBER INTERNET ACCESS

**RECOMMENDATION:** City Council to consider the renewal of an annual contract for fiber internet access and a digital protection system for the Police Department with Spectrum Enterprise.

**FUNDING SOURCE:** Funds for this purchase are available in account 117-44525-209-004 (CCPD - Utilities) for an estimated amount of \$30,168.

**BACKGROUND:** This purchase request is for TV services and an internet circuit through Spectrum for the Public Safety Building. Spectrum will provide television service for televisions in the building. The internet circuit will be a secondary internet account in the building that will provide us a failover circuit in case our primary internet fails.

This purchase will be made in accordance with an existing interlocal agreement with the State of Texas Department of Information Resources (DIR) as allowed by Texas Local Government Code, Chapter 271 and Texas Government Code, Chapter 791.

Bids were taken by the Cooperative and a contract was awarded to Spectrum Enterprise. The Police Department staff and Purchasing reviewed the contract for specification compliance and pricing and determined that the contract would provide the best service and pricing meeting the needs of the City. This is for the first annual renewal. There are three optional, one-year renewals left after this renewal.

Staff recommends approval.

MB/BS

**MEMO TO:** HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

**FROM:** BRUNO RUMBELOW, CITY MANAGER *BR*

**MEETING DATE:** AUGUST 7, 2018

**SUBJECT:** APPROVAL TO RENEW ANNUAL CONTRACTS FOR EQUIPMENT RENTAL SERVICES

**RECOMMENDATION:** City Council to consider the renewal of annual contracts for equipment rental services for the Public Works Department with Fox Rental and RDO Equipment.

**FUNDING SOURCE:** Funds for this purchase are available in the capital and machinery equipment fund (325) for an estimated annual amount of \$30,000.

**BACKGROUND:** The purpose of this contract is to establish fixed annual pricing for various types of heavy equipment rental services to be used primarily by the Public Works Department on an as-needed basis.

Bids were taken in accordance with the City Purchasing Policy. Formal bids and advertisements are not required for purchases under \$50,000. Based on the evaluation of the bid by the Public Works Department and Purchasing, it was determined that the award be made to Fox Rental and RDO Equipment. The vendors submitted the lowest responsive and responsible bids meeting specifications. The contracts were for an initial one-year period with four, one-year optional renewals. If approved, this will be for the first renewal available.

Staff recommends approval.

KH/LW

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**MEMO TO:** HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

**FROM:** BRUNO RUMBELOW, CITY MANAGER *BR*

**MEETING DATE:** AUGUST 7, 2018

**SUBJECT:** APPROVAL OF A RESOLUTION FOR THE PURCHASE OF SHUTTLE BUSES

**RECOMMENDATION:** City Council to consider a resolution authorizing the purchase of shuttle buses from Creative Bus Sales, Inc. through an interlocal agreement with the Houston-Galveston Area Council (H-GAC).

**FUNDING SOURCE:** Funding for this purchase is available in account 325-48910-350-014-170001-0 (Motor Vehicles) for an amount not to exceed \$296,108.

**BACKGROUND:** This purchase is for two ARBOC shuttle buses approved in the FY2018 vehicle budget for the Convention & Visitors Bureau. The additional buses will provide and extend the City of Grapevine transportation services to visitors, guests, friends and family so they may enjoy Grapevines shops, restaurants and art galleries and increase service necessary with the opening of the TEXRail station at the end of the year. There are three additional bus drivers in the Fy 19 budget to complement these buses. These buses have become a familiar sight within the DFW area with their distinctive retro bustleback look and Grapevine's landmark murals.

This purchase will be made in accordance with an existing interlocal agreement with Houston-Galveston Area Council (H-GAC) as allowed by Texas Local Government Code, Chapter 271 and Texas Government Code, Chapter 791.

Bids were taken by the Cooperative and a contract was awarded to Creative Bus Sales, Inc. The Fleet Department staff and Purchasing reviewed the contract for departmental specification compliance and pricing and determined that the contract would provide the best product and pricing for meeting the needs of the City.

Staff recommends approval.

PH/BS

RESOLUTION NO. 2018-062

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS, AUTHORIZING THE CITY MANAGER OR THE CITY MANAGER'S DESIGNEE TO PURCHASE SHUTTLE BUSES THROUGH AN ESTABLISHED INTERLOCAL AGREEMENT AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City of Grapevine, Texas is a local government in the State of Texas and as such is empowered by the Texas Local Government Code, Chapter 271 and Texas Government Code, Chapter 791 to enter into an interlocal agreement with other qualified agencies in the State of Texas; and

WHEREAS, the Houston-Galveston Area Council (H-GAC), a regional planning commission, is a qualified purchasing cooperative program as authorized by Texas Local Government Code, Chapter 271 and Texas Government Code, Chapter 791; and

WHEREAS, the City of Grapevine, Texas has established an interlocal agreement with H-GAC and wishes to utilize established contracts meeting all State of Texas bidding requirements; and

WHEREAS, H-GAC has established a contract with Creative Bus Sales, Inc. under contract No. BT01-17, Buses-Shuttle, Transit, Trams and Other Specialty Buses; and

WHEREAS, the City of Grapevine, Texas has a need to purchase two new buses for the Convention and Visitors Bureau; and

WHEREAS, all constitutional and statutory prerequisites for the approval of this resolution have been met, including but not limited to the Open Meetings Act; and

WHEREAS, the City Council deems the adoption of this resolution to be in the best interests of the health, safety, and welfare of the public.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS:

Section 1. That all matters stated hereinabove are found to be true and correct and are incorporated herein by reference as if copied in their entirety.

Section 2. That the City Council of the City of Grapevine authorizes the purchase of two shuttle buses from Creative Bus Sales, Inc. through an interlocal agreement with H-GAC for an amount not to exceed \$296,108.

Section 3. That the City Manager or his designee is authorized to take all steps necessary to consummate the purchase said shuttle buses.

Section 4. That this resolution shall take effect from and after the date of its passage.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS on this the 7th day of August, 2018.

APPROVED:

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William D. Tate  
Mayor

ATTEST:

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Tara Brooks  
City Secretary

APPROVED AS TO FORM:

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City Attorney

STATE OF TEXAS  
COUNTY OF TARRANT  
CITY OF GRAPEVINE

The City Council of the City of Grapevine, Texas met in Regular Session on this the 17th day of July, 2018 in the City Council Chambers, Second Floor, 200 South Main Street, with the following members present:

Darlene Freed	Mayor Pro Tem
Sharron Rogers	Council Member
Mike Lease	Council Member
Duff O'Dell	Council Member
Paul Slechta	Council Member

constituting a quorum, with Mayor William D. Tate and Council Member Chris Coy absent, with the following members of the Planning and Zoning Commission:

Larry Oliver	Chairman
BJ Wilson	Vice Chairman
Jim Fechter	Member
Beth Tiggelaar	Member
Gary Martin	Member
Dennis Luers	Member
Robert Rainwater	Alternate Member
Traci Hutton	Alternate Member

constituting a quorum, with Member Monica Hotelling absent, and the following members of the City Staff:

Bruno Rumbelow	City Manager
Jennifer Hibbs	Assistant City Manager
Matthew C.G. Boyle	Assistant City Attorney
Tara Brooks	City Secretary

Call to Order

Mayor Pro Tem Freed called the meeting to order at 7:00 p.m.

Item 1. Executive Session

Mayor Pro Tem Freed announced the City Council would recess to the City Council Conference Room to conduct a closed session regarding:

- A. Real property relative to deliberation to the purchase, exchange, lease, sale or value of real property (City facilities, Public Works, and the 185 acres) pursuant to Section 551.072, Texas Government Code.

- B. Conference with City Manager and Staff to discuss and deliberate commercial and financial information received from business prospects the City seeks to have locate, stay, or expand in the City; deliberate the offer of a financial or other incentive; with which businesses the City is conducting economic development negotiations pursuant to Section 551.087, Texas Government Code.

The City Council recessed to the City Council Conference Room and began the closed session at 7:02 p.m. The closed session ended at 7:25 p.m.

Upon reconvening in open session in the Council Chambers, Mayor Pro Tem Freed asked if there was any action necessary relative to Sections 551.072 or 551.087. City Manager Bruno Rumbelow reported there was not any action necessary.

NOTE: City Council continued with the Regular portion of the Agenda in open session in the City Council Chambers.

## **REGULAR MEETING**

### Call to Order

Mayor Pro Tem Freed called the meeting to order at 7:30 p.m. in the City Council Chambers.

### Item 2. Invocation and Pledge of Allegiance

Vice Chairman BJ Wilson delivered the Invocation and led the Pledge of Allegiance.

## JOINT PUBLIC HEARINGS

### Item 3. Conditional Use Permit **CU18-17** (Mason & Dixie)

Mayor Pro Tem Freed declared the Public Hearing open.

Development Services Assistant Director Ron Stombaugh reported the applicant was requesting to amend the previously approved site plan of CU17-03 (Ordinance No. 2017-18) to establish a restaurant in the "CBD" Central Business District, specifically to expand into suite 300. The subject property is located at 603 South Main Street No. 303 and is currently zoned "CBD" Central Business District.

The applicant, Beth Newman, presented her request and answered questions from the Commission and Council. Development Services Assistant Director Stombaugh answered questions from Council.

No one spoke during the public hearing and there was no correspondence to report.

Motion was made to close the public hearing.

Motion: Luers

Second: Martin  
 Ayes: Oliver, Wilson, Fechter, Tiggelaar, Martin, Luers, and Rainwater  
 Nays: None  
 Approved: 7-0

Motion was made to close the public hearing.

Motion: O'Dell  
 Second: Slechta  
 Ayes: Freed, Rogers, Lease, O'Dell and Slechta  
 Nays: None  
 Approved: 5-0

Mayor Pro Tem Freed announced the Planning and Zoning Commission would recess to the Planning and Zoning Conference Room to consider published business.

The City Council remained in session in the Council Chambers to consider the remaining agenda.

#### Item 4. Citizen Comments

No one spoke during Citizen Comments.

#### NEW BUSINESS

Item 5. Consider **Resolution No. 2018-056** authorizing the purchase of pavement analysis services from Infrastructure Management Systems, LLC, and take any necessary action.

Public Works Director Bryan Beck presented this item to Council. The proposed services including analyzing and rating all roadways in the City and inventorying the existing sidewalk gaps. This information will be used to generate an asset management plan to maintain roadway conditions through the creation of five- and ten-year management program.

Motion was made to approve the resolution authorizing the purchase of pavement analysis services.

Motion: Slechta  
 Second: Lease  
 Ayes: Freed, Rogers, Lease, O'Dell, and Slechta  
 Nays: None  
 Approved: 5-0

#### RESOLUTION NO. 2018-056

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS, AUTHORIZING THE CITY MANAGER OR THE CITY MANAGER'S DESIGNEE TO PURCHASE PAVEMENT ANALYSIS SERVICES THROUGH AN

ESTABLISHED INTERLOCAL AGREEMENT AND  
PROVIDING AN EFFECTIVE DATE

CONSENT AGENDA

Consent items are deemed to need little Council deliberation and will be acted upon as one business item. Any member of the City Council or member of the audience may request that an item be withdrawn from the consent agenda and placed before the City Council for full discussion. There were not any requests to remove any items from the consent agenda.

Approval of the consent agenda authorizes the City Manager, or his designee, to implement each item in accordance with Staff recommendations.

Item 6. Consider **Resolution No. 2018-057** authorizing the purchase of replacement and upgrade of the animatronics operating system from Life Formations, Inc., for the CVB Tower "Nat and Willy" Would Be Train Robbers.

Convention and Visitors Bureau Director P.W. McCallum recommended approval of the purchase of replacement and upgrade of the animatronics operating system for the Would Be Train Robbers for an amount not to exceed \$24,320.

Motion was made to approve the consent agenda as presented.

Motion: Rogers  
Second: Slechta  
Ayes: Freed, Rogers, Lease, O'Dell, and Slechta  
Nays: None  
Approved: 5-0

RESOLUTION NO. 2018-057

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF  
GRAPEVINE, TEXAS, AUTHORIZING THE CITY MANAGER  
OR THE CITY MANAGER'S DESIGNEE TO PURCHASE  
OPERATING SYSTEM REPLACEMENT AND UPGRADE  
FOR ANIMATRONICS SYSTEM FROM A SOLE SOURCE  
VENDOR AND PROVIDING AN EFFECTIVE DATE

Item 7. Consider **Resolution No. 2018-058** authorizing the purchase of replacement audio visual equipment from Digital Resources, Inc. for the Palace Arts Center through an interlocal agreement with the Interlocal Purchasing System (TIPS).

Convention and Visitors Bureau Director McCallum recommended approval of the purchase of audio visual equipment for the Palace Arts Center for an amount not to exceed \$74,813.

Motion was made to approve the consent agenda as presented.

Motion: Rogers

Second: Slechta  
 Ayes: Freed, Rogers, Lease, O'Dell, and Slechta  
 Nays: None  
 Approved: 5-0

RESOLUTION NO. 2018-058

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS, AUTHORIZING THE CITY MANAGER OR THE CITY MANAGER'S DESIGNEE TO PURCHASE AN AUDIO SYSTEM THROUGH AN ESTABLISHED INTERLOCAL AGREEMENT AND PROVIDING AN EFFECTIVE DATE

Item 8. Consider the renewal of an annual contract for workforce management cloud hosting with Kronos, Inc. for the Fire Department.

Fire Chief Darrell Brown recommended approval of the renewal of the contract for annual cloud hosting of the automated payroll software system for the Fire Department for an amount not to exceed \$15,690.

Motion was made to approve the consent agenda as presented.

Motion: Rogers  
 Second: Slechta  
 Ayes: Freed, Rogers, Lease, O'Dell, and Slechta  
 Nays: None  
 Approved: 5-0

Item 9. Consider the renewal of an annual contract for ethernet internet circuit services from CenturyLink Communications, LLC through an interlocal agreement with the State of Texas Department of Information Resources (DIR).

Chief Technology Officer Tessa Allberg recommended approval of the renewal of the annual contract for ethernet internet circuit services for an annual amount not to exceed \$71,064. The request was for one GB Metro Ethernet circuit which provides all incoming and outgoing e-mail as well as publishing websites and connections to remote buildings throughout the City.

Motion was made to approve the consent agenda as presented.

Motion: Rogers  
 Second: Slechta  
 Ayes: Freed, Rogers, Lease, O'Dell, and Slechta  
 Nays: None  
 Approved: 5-0

Item 10. Consider the renewal of an annual contract for telephone services from Frontier Communications.

Chief Technology Officer Allberg recommended approval of the annual contract for telephone services for an annual estimated amount of \$18,516. This purchase is to upgrade the current Frontier PRI (Primary Rate Interface) telephone lines installed at the Public Safety Building to the latest and up-to-date technology, SIPS (Session Initiation Protocol) telephone lines.

Motion was made to approve the consent agenda as presented.

Motion: Rogers  
 Second: Slechta  
 Ayes: Freed, Rogers, Lease, O'Dell, and Slechta  
 Nays: None  
 Approved: 5-0

Item 11. Consider **Resolution No. 2018-059** authorizing a sole source purchase of repair services for three centrifugal blowers for the Wastewater Treatment Plant from Evans Enterprises.

Public Works Director Beck recommended approval of the sole source purchase of repair services for three centrifugal blowers for the Wastewater Treatment Plant for an amount not to exceed \$38,585. These blowers are critical for treatment purposes as they provide oxygen to the aerobic bacteria in order to remove organic wastes per Texas Commission on Environmental Quality (TCEQ) requirements.

Motion was made to approve the consent agenda as presented.

Motion: Rogers  
 Second: Slechta  
 Ayes: Freed, Rogers, Lease, O'Dell, and Slechta  
 Nays: None  
 Approved: 5-0

RESOLUTION NO. 2018-059

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS, AUTHORIZING THE CITY MANAGER OR THE CITY MANAGER'S DESIGNEE TO PURCHASE CENTRIFUGAL BLOWERS REPAIR FROM A SOLE SOURCE VENDOR AND PROVIDING AN EFFECTIVE DATE

Item 12. Consider approval of a Developers Agreement with Grapevine Shady Brook, LLC for Shady Brook Addition for off-site roadway and drainage improvements and **Ordinance No. 2018-060** appropriating funds.

Public Works Director Beck recommended approval of a Developers Agreement with Grapevine Shady Brook, LLC and an ordinance appropriating \$340,000 from the Capital

Projects Street Fund. The agreement provides for cost sharing of adjacent and off-site improvements for the Shady Brook Addition.

Motion was made to approve the consent agenda as presented.

Motion: Rogers  
 Second: Slechta  
 Ayes: Freed, Rogers, Lease, O'Dell, and Slechta  
 Nays: None  
 Approved: 5-0

ORDINANCE NO. 2018-060

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS, REVISING THE ADOPTED CAPITAL IMPROVEMENTS BUDGET FOR THE FISCAL YEAR ENDING IN 2018; APPROPRIATING FUNDS FROM THE CAPITAL PROJECTS STREET FUND; DECLARING AN EMERGENCY AND PROVIDING AN EFFECTIVE DATE

Item 13. Consider Change Order No. 1 to the Inflow and Infiltration Phase 3 Project with Excel 4 Construction, LLC for sanitary sewer inflow and infiltration improvements and Ordinance No. 2018-061 appropriating funds.

Public Works Director Beck recommended approval of Change Order No. 1 to the Inflow and Infiltration Phase 3 Project and Ordinance No. 2018-061 appropriating \$33,000 from the Utility Enterprise Capital Fund. This project will take the sewer lateral lines for the homes at 404, 416 and 504 West College Street from public service and will tie them to the new sewer line in College Street with their own private sewer tap.

Motion was made to approve the consent agenda as presented.

Motion: Rogers  
 Second: Slechta  
 Ayes: Freed, Rogers, Lease, O'Dell, and Slechta  
 Nays: None  
 Approved: 5-0

ORDINANCE NO. 2018-061

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS, REVISING THE ADOPTED CAPITAL IMPROVEMENTS BUDGET FOR THE FISCAL YEAR ENDING IN 2018; APPROPRIATING FUNDS FROM THE UTILITY ENTERPRISE CAPITAL FUND; AND PROVIDING AN EFFECTIVE DATE

Item 14. Consider the minutes of the July 3, 2018 Regular City Council meeting.

City Secretary Tara Brooks recommended approval of the minutes from the July 3, 2018 meeting.

Motion was made to approve the consent agenda as presented.

Motion: Rogers  
 Second: Slechta  
 Ayes: Freed, Rogers, Lease, O'Dell, and Slechta  
 Nays: None  
 Approved: 5-0

PLANNING AND ZONING COMMISSION RECOMMENDATIONSItem 15. Conditional Use Permit **CU18-17** (Mason & Dixie)

Development Services Assistant Director Stombaugh reported the Planning and Zoning Commission approved the conditional use permit with a vote of 7-0.

Motion was made to approve Conditional Use Permit CU18-17 (Mason & Dixie) and Ordinance No. 2018-062.

Motion: Slechta  
 Second: O'Dell  
 Ayes: Freed, Rogers, Lease, O'Dell and Slechta  
 Nays: None  
 Approved: 5-0

ORDINANCE NO. 2018-062

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GRAPEVINE ISSUING CONDITIONAL USE PERMIT CU18-17 AMENDING SITE PLAN CU17-03 APPROVED BY ORDINANCE NO. 2017-018 TO ALLOW A RESTAURANT EXPANSION FOR LOT C, BLOCK 15, CITY OF GRAPEVINE (603 SOUTH MAIN STREET NO. 303) ALL IN ACCORDANCE WITH A SITE PLAN APPROVED PURSUANT TO SECTION 47 OF ORDINANCE NO. 82-73 AND ALL OTHER CONDITIONS, RESTRICTIONS AND SAFEGUARDS IMPOSED HEREIN; CORRECTING THE OFFICIAL ZONING MAP; PRESERVING ALL OTHER PORTIONS OF THE ZONING ORDINANCE; PROVIDING A CLAUSE RELATING TO SEVERABILITY; DETERMINING THAT THE PUBLIC INTERESTS, MORALS AND GENERAL WELFARE DEMAND THE ISSUANCE OF THIS CONDITIONAL USE PERMIT; PROVIDING A PENALTY NOT TO EXCEED THE SUM OF TWO THOUSAND DOLLARS (\$2,000.00); DECLARING AN EMERGENCY AND PROVIDING AN EFFECTIVE DATE

Item 16. Final Plat of Lots 1 and 2, Block A, Glade 360 Addition

Development Services Assistant Director Stombaugh reported the Planning and Zoning Commission approved the final plat with a vote of 7-0.

Motion was made to approve the Statement of Findings and Final Plat of Lots 1 and 2, Block A, Glade 360 Addition.

Motion: Slechta  
Second: Rogers  
Ayes: Freed, Rogers, Lease, O'Dell and Slechta  
Nays: None  
Approved: 5-0

Item 17. Final Plat of Lots 1-34, Block A, Lots 1-10, Block B, and Lots 1X, 2X, 3X, and 4X, Shady Brook Addition

Development Services Assistant Director Stombaugh reported the Planning and Zoning Commission approved the final plat with a vote of 7-0.

Motion was made to approve the Statement of Findings and Final Plat of Lots 1-34, Block A, Lots 1-10, Block B, and Lots 1X, 2X, 3X, and 4X, Shady Brook Addition.

Motion: Lease  
Second: Slechta  
Ayes: Freed, Rogers, Lease, O'Dell and Slechta  
Nays: None  
Approved: 5-0

ADJOURNMENT

Motion was made to adjourn the meeting at 7:43 p.m.

Motion: Rogers  
Second: Slechta  
Ayes: Freed, Rogers, Lease, O'Dell and Slechta  
Nays: None  
Approved: 5-0

Passed and approved by the City Council of the City of Grapevine, Texas on this the 7th day of August, 2018.

APPROVED:

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Darlene Freed  
Mayor Pro Tem

ATTEST:

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Tara Brooks  
City Secretary

STATE OF TEXAS  
 COUNTY OF TARRANT  
 CITY OF GRAPEVINE

The City Council of the City of Grapevine, Texas met in Workshop on this the 23rd day of July, 2017 in the City Council Chambers, Second Floor, 200 South Main Street, with the following members present to-wit:

Darlene Freed	Mayor Pro Tem
Sharron Rogers	Council Member
Mike Lease	Council Member
Chris Coy	Council Member
Duff O'Dell	Council Member
Paul Slechta	Council Member

constituting a quorum, with Mayor William D. Tate being absent, and the following members of the City Staff:

Bruno Rumbelow	City Manager
Jennifer Hibbs	Assistant City Manager
Shawna Barnes	Assistant City Secretary
Greg Jordan	Chief Financial Officer

CALL TO ORDER

Mayor Pro Tem Freed called the workshop to order at 6:00 p.m.

Item 1. City Council to conduct a workshop relative to the Fiscal Year 2018-2019 budget.

City Manager Bruno Rumbelow introduced the Fiscal Year 2018-2019 budget and reported the proposed Fiscal Year 2018-2019 budget would keep the same tax rate of \$0.289 per \$100 of valuation.

Chief Financial Officer Greg Jordan discussed how this is a maintenance budget that responds to current market conditions, fosters long-term sustainability, and maintains current service levels. The main cost drivers of the Fiscal Year 2018-2019 budget includes the transfer of the Crime Control and Prevention District revenue, health insurance cost increases and maintaining compensation at the 50<sup>th</sup> percentile. Mr. Jordan detailed each department's budget and then described the budget in each of the special funds and answered Council's questions.

City Manager Rumbelow, Assistant City Manager Jennifer Hibbs, Convention and Visitor's Bureau Director Paul W. McCallum, and Public Works Director Bryan Beck answered Council's questions.

Council discussed the proposed budget.

There was no formal action taken by the City Council.

ADJOURNMENT

Mayor Pro Tem Freed adjourned the workshop at 7:02 p.m.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE,  
TEXAS on this the 7th day of August, 2018.

APPROVED:

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Darlene Freed  
Mayor Pro Tem

ATTEST:

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Shawna Barnes  
Assistant City Secretary