

STATE OF TEXAS
COUNTY OF TARRANT
CITY OF GRAPEVINE

The City Council of the City of Grapevine, Texas met in Regular Session on this the 3rd day of July, 2018 in the City Council Chambers, Second Floor, 200 South Main Street, with the following members present:

William D. Tate	Mayor
Darlene Freed	Mayor Pro Tem
Sharron Rogers	Council Member
Mike Lease	Council Member
Chris Coy	Council Member
Duff O'Dell	Council Member

constituting a quorum, with Council Member Paul Slechta being absent, and with the following members of the City Staff:

Bruno Rumbelow	City Manager
Jennifer Hibbs	Assistant City Manager
John F. Boyle, Jr.	City Attorney
Matthew C.G. Boyle	Assistant City Attorney
Tara Brooks	City Secretary

Call to Order

Mayor Tate called the meeting to order at 7:30 p.m.

Item 1. Executive Session

Mayor Tate announced that Council did not meet in Executive Session.

REGULAR MEETING

Item 2. Invocation

Council Member Duff O'Dell delivered the invocation and led the Pledge of Allegiance.

Item 3. Citizen Comments

There was no one wishing to speak during the citizen comments.

NEW BUSINESS

Item 4. Consider **Resolution No. 2018-053** amending the Golf Course Advisory Board membership from seven members to nine members, and take any necessary action.

Council Member Mike Lease requested Council increase the number of Golf Course Advisory Board members to assist with planning of the new clubhouse and concourse.

Motion was made to approve Resolution No. 2018-053 amending the Golf Course Advisory Board membership.

Motion: Freed

Second: Lease

Ayes: Tate, Freed, Rogers, Lease, Coy, and O'Dell

Nays: None

Approved: 6-0

RESOLUTION NO. 2018-053

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS, AMENDING RESOLUTION NO. 79-35 ADOPTED ON OCTOBER 16, 1979, AS AMENDED, RELATING TO THE GRAPEVINE GOLF COURSE ADVISORY BOARD; ALTERING THE MEMBERSHIP OF SAID BOARD BY AMENDING SECTION 3, PARAGRAPH A; AND PROVIDING AN EFFECTIVE DATE

Item 5. Consider appointment of members to the City's Boards and Commissions; Mayor Tate to make Chairman appointments to the Convention and Visitors Bureau Advisory Board, the Grapevine Heritage Foundation, Parks and Recreation Advisory Board and the Senior Citizens Advisory Board, and take any necessary action.

City Secretary Tara Brooks read the names of Council's appointments to the Boards and Commissions, including the Mayor's Chairman appointments. The appointments were as follows:

4B Economic Development Corporation

Matt Carnes, Alan Kunst, and Lavon Light

Animal Shelter Advisory Board

Larry Hallmark and Joy Mayo

Board of Zoning Adjustment

Doug Anderson, George Dalton, and Ben Johnson as regular members
Jonathan Gaspard as an alternate member

Building Board of Appeals

Clint Hallman, Joe Lipscomb, Kosse Maykus, as regular members
Neal Cooper as an alternate member

Convention and Visitors Bureau Board

Cynthia Blankenship (Bank Representative), Joe Szymaszek (Major Retailer Representative), Mark Terpening (Citizen) as regular members

Debi Meek (Citizen) as an alternate member
Joe Szymaszek as the Chairman

Golf Course Advisory Board

Robert Blalock, Louis Capone, Thomas Cherry, Deborah Gore, and Tom Kormondy

Health Officer

Andrew Kilgus

Heritage Foundation Advisory Board

Becky Hummer, Janet Perkins, Curtis Ratliff, Melva Stanfield, Balla Wright Courtney Fray to fulfill an unexpired term to expire in 2019
Curtis Ratliff as the Chairman

Historic Preservation Commission

Ashley Anderson, Jason Parker, Margaret Telford, and Chuck Voelker as regular members
Paula Wilbanks as an alternate member

Housing Authority Board of Commissioners

Bonnie McHugh and Karen Rice

Library Board

Susan Peabody, Gerald Shannon, and Karen Smith

Metroport Teen Court Advisory Board

Aaryn Lamb and Marjorie Lewis

Parks and Recreation Board

Roy Robertson (Place 1), Ray Harris (Place 2), Christian Ross (Place 8), and Dave Buhr (Place 9) to the
Christian Ross as Chairman

Planning and Zoning Commission

Dennis Luers, Gary Martin, and B.J. Wilson as regular members
Traci Hutton and Robert Rainwater as alternate members

Senior Citizens Advisory Board

Richard Guckel, Barbara Johnson, and Roger Jones
Richard Guckel as Chairman

Motion was made to approve the recommendations as read.

Motion: Freed

Second: Coy

Ayes: Tate, Freed, Rogers, Lease, Coy, and O'Dell

Nays: None
Approved: 6-0

Item 6. Consider Mayor's appointments of Council liaisons to the City Boards and Commissions and Council committees, and take any necessary action.

Mayor Tate announced his appointments of the Council Members as liaisons to the City Boards and Commission and their appointments to the Council Committees:

William D. Tate

Tax Increment Finance District Boards - One and Two
Crime Control and Prevention District Board
Grapevine 4B Economic Development Corporation Board
Industrial Development Corporation

Paul Slechta

Parks and Recreation Advisory Board Liaison
Historic Preservation Commission Liaison
Golf Course Advisory Board – 1st Alternate Liaison
U. S. Army Corps of Engineer Liaison
Tax Increment Finance District Boards – One and Two
Open Space Review Committee
Facilities Committee
Utility Committee
Crime Control and Prevention District Board
Industrial Development Corporation

Sharron Rogers

Board of Zoning Adjustment Liaison
Planning and Zoning Commission – 1st Alternate Liaison
Convention and Visitors Advisory Board
Facilities Committee
Crime Control and Prevention District Board
Grapevine 4B Economic Development Corporation Board
Economic Development Corporation

Mike Lease

Golf Course Advisory Board Liaison
Heritage Foundation Advisory Board Liaison
Senior Citizens Advisory Board – 1st Alternate Liaison
Parks and Recreation Advisory Board – 1st Alternate Liaison
Facilities Committee
Tax Increment Finance District Boards – One and Two
Crime Control and Prevention District Board
Economic Development Corporation

Darlene Freed

Planning and Zoning Commission – 1st Alternate Liaison
Building Board of Appeals – 1st Alternate Liaison
Teen Court Advisory Board
Audit Committee
DFW Airport Board Liaison
Crime Control and Prevention District Board
Grapevine 4B Economic Development Corporation Board

Chris Coy

Building Board of Appeals Liaison
Board of Zoning Adjustment – 1st Alternate Liaison
Grapevine-Colleyville Independent School District Board Liaison
Audit Committee
Utility Committee
Tax Increment Finance District Boards – One and Two
Impact Fee Committee (Ex-Officio)
Crime Control and Prevention District Board
Economic Development Corporation
Grapevine 4B Economic Development Corporation Board

Duff O'Dell

Animal Shelter Advisory Committee Liaison
Housing Authority Advisory Board Liaison
Library Board Liaison
Senior Citizens Advisory Board Liaison
Tax Increment Finance District Boards – One and Two
Impact Fee Committee (Ex-Officio)
Crime Control and Prevention District Board
Industrial Development Corporation

No action was necessary.

Item 7. Consider **Ordinance No. 2018-054** appropriating funds for the installation of the Peace Circle adjacent to the Grapevine Main Project, and take any necessary action.

Convention and Visitors Bureau Director P.W. McCallum presented this item and answered questions from Council. The Peace Circle will be located on the Grapevine Main Station site on the corner of North Main Street and Dallas Road and will consist of eleven life size statues representing Sam Houston and the ten Indian Nations who signed the Treaty of Bird's Fort that took place at Grapevine Springs. Upon approval of the appropriation ordinance, \$600,000 will be available in the Public Art Fund and \$295,000 will be available in the Convention and Visitors Festival Fund.

Chief Financial Officer Greg Jordan answered questions from Council.

Mayor Tate explained the historical significance of the Peace Circle.

Motion was made to approve Ordinance No. 2018-054 appropriating funds for the installation of the Peace Circle.

Motion: Freed
Second: Coy
Ayes: Tate, Freed, Rogers, Lease, Coy, and O'Dell
Nays: None
Approved: 6-0

ORDINANCE NO. 2018-054

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS, APPROPRIATING \$600,000 IN THE SPECIAL REVENUE FUND AND \$295,000 IN THE CONVENTION AND VISITORS BUREAU FUND; DECLARING AN EMERGENCY AND PROVIDING AN EFFECTIVE DATE

Consent Agenda

Consent items are deemed to need little Council deliberation and were acted upon as one business item. Any member of the City Council or member of the audience may request that an item be withdrawn from the consent agenda and placed before the City Council for full discussion. There were no requests to remove any items from the consent agenda.

Approval of the consent agenda authorizes the City Manager, or his designee, to implement each item in accordance with Staff recommendations.

Item 8. Consider Ordinance No. 2018-047 authorizing payments to the City of Dallas and the City of Fort Worth in accordance with Senate Bill 569 Revenue Sharing Agreement, and take any necessary action.

Chief Financial Officer Jordan recommended approval of the ordinance to appropriate funds for the payments required under SB 569 DFW Revenue Sharing Agreement. The agreement requires that the City of Grapevine share certain revenues generated within the boundaries of the Dallas/Fort Worth International Airport with the Cities of Dallas and Fort Worth. Per the agreement, \$438,600 are due to these cities this year. This item was tabled at the June 19, 2018 meeting.

Motion was made to approve the consent agenda as presented.

Motion: O'Dell
Second: Coy
Ayes: Tate, Freed, Rogers, Lease, Coy, and O'Dell
Nays: None
Approved: 6-0

Item 9. Consider the award of a contract with HMS for health insurance dependent audit services.

Chief Financial Officer Jordan recommended approval of the award of contract for health insurance dependent audit services in an amount not to exceed \$16,000.

Motion was made to approve the consent agenda as presented.

Motion: O'Dell

Second: Coy

Ayes: Tate, Freed, Rogers, Lease, Coy, and O'Dell

Nays: None

Approved: 6-0

Item 10. Consider the award of a contract with Deer Oaks for the Employee Assistance Program (EAP) services.

Chief Financial Officer Jordan recommended approval of the award of contract for the Employee Assistance Program for an estimated amount of \$20,100.

Motion was made to approve the consent agenda as presented.

Motion: O'Dell

Second: Coy

Ayes: Tate, Freed, Rogers, Lease, Coy, and O'Dell

Nays: None

Approved: 6-0

Item 11. Consider an annual contract with the Huguley Assessment Center to provide medical physicals on-site for the Fire and Police Departments.

Chief Financial Officer Jordan recommended approval of the annual contract for medical physicals for the Fire and Police Departments for an amount not to exceed \$79,000.

Motion was made to approve the consent agenda as presented.

Motion: O'Dell

Second: Coy

Ayes: Tate, Freed, Rogers, Lease, Coy, and O'Dell

Nays: None

Approved: 6-0

Item 12. Consider the renewal of an annual contract for magazine print services for the Parks and Recreation department with JG Media.

Parks and Recreation Director Kevin Mitchell recommended approval of an annual contract for magazine print services for an amount not to exceed \$107,535. The agreement includes the design, layout, production and distribution of the Parks and Recreation Department's annual activity magazines.

Motion was made to approve the consent agenda as presented.

Motion: O'Dell
Second: Coy
Ayes: Tate, Freed, Rogers, Lease, Coy, and O'Dell
Nays: None
Approved: 6-0

Item 13. Consider the multiple award of an informal request for quote to purchase veterinary services from Family Pet Clinic of Grapevine and Northwest Animal Hospital.

Police Chief Mike Hamlin recommended approval of the purchase of veterinary services for an estimated amount of \$20,000. The purchase includes services such as sterilization and rabies vaccinations for animals available for adoption at Grapevine Animal Services.

Motion was made to approve the consent agenda as presented.

Motion: O'Dell
Second: Coy
Ayes: Tate, Freed, Rogers, Lease, Coy, and O'Dell
Nays: None
Approved: 6-0

Item 14. Consider Resolution No. 2018-054 authorizing a sole source purchase of reclaimer machinery repairs for the Public Works department from Holt Cat.

Public Works Director Bryan Beck recommended approval of the resolution authorizing the sole source purchase of reclaimer machinery repairs for an amount not to exceed \$33,742.

Motion was made to approve the consent agenda as presented.

Motion: O'Dell
Second: Coy
Ayes: Tate, Freed, Rogers, Lease, Coy, and O'Dell
Nays: None
Approved: 6-0

RESOLUTION NO. 2018-054

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS, AUTHORIZING THE CITY MANAGER OR THE CITY MANAGER'S DESIGNEE TO PURCHASE RECLAIMER MACHINERY REPAIRS FOR THE PUBLIC WORKS DEPARTMENT FROM A SOLE SOURCE VENDOR AND PROVIDING AN EFFECTIVE DATE

Item 15. Consider Resolution No. 2018-055 authorizing the purchase of an asphalt paver from R.B. Everett Company through an Interlocal Participation Agreement with The

Local Government Purchasing Cooperative (Buyboard) and Ordinance No. 2018-055 appropriating funds.

Public Works Director Beck recommended approval of a resolution authorizing the purchase of an asphalt paver for an estimated amount of \$379,619 and an ordinance appropriating funds in the Capital Equipment Fund.

Motion was made to approve the consent agenda as presented.

Motion: O'Dell
Second: Coy
Ayes: Tate, Freed, Rogers, Lease, Coy, and O'Dell
Nays: None
Approved: 6-0

RESOLUTION NO. 2018-055

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS, AUTHORIZING THE CITY MANAGER OR THE CITY MANAGER'S DESIGNEE TO PURCHASE AN ASPHALT PAVER THROUGH AN ESTABLISHED INTERLOCAL AGREEMENT AND PROVIDING AN EFFECTIVE DATE

ORDINANCE NO. 2018-055

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS, APPROPRIATING \$379,619 IN THE CAPITAL EQUIPMENT FUND; DECLARING AN EMERGENCY AND PROVIDING AN EFFECTIVE DATE

Item 16. Consider Amendment No. 1 to the Engineering Service Agreement with Huitt Zollars, Inc. for bidding phase service for the reconstruction of Nash Street from the intersection with Jean Street to the south boundary of AURA Apartments, (Berry Street) and the design and construction of Nolen Drive.

Public Works Director Beck recommended approval of Amendment No. 1 to the Engineering Service Agreement with Huitt Zollars for an estimated amount of \$18,875. This agreement combines the Nash Street and Nolen Drive projects into one contract to include bidding phase services.

Motion was made to approve the consent agenda as presented.

Motion: O'Dell
Second: Coy
Ayes: Tate, Freed, Rogers, Lease, Coy, and O'Dell
Nays: None
Approved: 6-0

Item 17. Consider an amendment to the Engineering Services Contract with Garver LLC for the design of a second dewatering screw press at the Waste Water Treatment Plant and process improvements at the Hilton Lift Station, and consider Ordinance No. 2018-056 appropriating funds for engineering services, estimated construction, contingency and construction related costs.

Public Works Director Beck recommended approval of the Engineering Services Contract for the design of a second dewatering screw press at the Waste Water Treatment Plant and process improvements at the Hilton Lift Station in an amount of \$111,740 and an ordinance amending the Fiscal Year 2017-2018 Capital Improvements Budget.

Motion was made to approve the consent agenda as presented.

Motion: O'Dell
Second: Coy
Ayes: Tate, Freed, Rogers, Lease, Coy, and O'Dell
Nays: None
Approved: 6-0

ORDINANCE NO. 2018-056

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS, REVISING THE ADOPTED CAPITAL IMPROVEMENTS BUDGET FOR THE FISCAL YEAR ENDING IN 2018; APPROPRIATING FUNDS FROM THE UTILITY ENTERPRISE CAPITAL FUND; DECLARING AN EMERGENCY AND PROVIDING AN EFFECTIVE DATE

Item 18. Consider the minutes of the June 19, 2018 Regular City Council meeting.

City Secretary Brooks recommended approval of the minutes as provided.

Motion was made to approve the consent agenda as presented.

Motion: O'Dell
Second: Coy
Ayes: Tate, Freed, Rogers, Lease, Coy, and O'Dell
Nays: None
Approved: 6-0

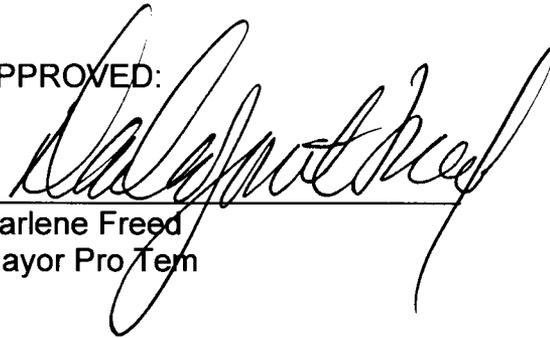
ADJOURNMENT

Motion was made to adjourn the meeting at 8:22 p.m.

Motion: Lease
Second: Rogers
Ayes: Tate, Freed, Rogers, Lease, Coy, and O'Dell
Nays: None
Approved: 6-0

Passed and approved by the City Council of the City of Grapevine, Texas on this the 17th day of July, 2018.

APPROVED:



Darlene Freed
Mayor Pro Tem

ATTEST:


Tara Brooks
City Secretary

