



**ACTION AGENDA**

CITY OF GRAPEVINE  
CITY OF GRAPEVINE, TEXAS  
REGULAR JOINT MEETING OF  
CITY COUNCIL AND PLANNING AND ZONING COMMISSION  
TUESDAY, MAY 15, 2018

GRAPEVINE CITY HALL, SECOND FLOOR  
200 SOUTH MAIN STREET  
GRAPEVINE, TEXAS

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6:00 p.m.	Dinner – City Council Conference Room
6:30 p.m.	Reception – Outside Council Chambers
7:00 p.m.	Call to Order of City Council Meeting – City Council Chambers
7:00 p.m.	Election Canvass and Swearing-In Ceremony – City Council Chambers
7:00 p.m.	Executive Session – City Council Conference Room
7:30 p.m.	Joint Regular Meeting – City Council Chambers

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**CALL TO ORDER: 7:00 p.m.** – City Council Chambers

**ABSENT: O'DELL**

**CANVASS ELECTION**

1. Consider **Resolution No. 2018-042** canvass the May 5, 2018 City Election for Mayor, City Council Place 1 and City Council Place 2; declare the results; and take any necessary action. **APPROVED 6-0**

**OATH OF OFFICE**

2. City Secretary to administer the Oath of Office to Mayor William D. Tate, Council Member Place 1 Paul Slechta and Council Member Place 2 Sharron Spencer.  
**OATHS ADMINISTERED**

**EXECUTIVE SESSION:**

3. City Council to recess to the City Council Conference Room to conduct a closed session relative to:
  - A. Real property relative to deliberation to the purchase, exchange, lease, sale or value of real property (City facilities, Public Works, and the 185 acres) pursuant to Section 551.072, Texas Government Code.  
**ITEM DISCUSSED. NO ACTION TAKEN.**
  - B. Conference with City Manager and Staff to discuss and deliberate commercial and financial information received from business prospects the City seeks to have locate, stay, or expand in the City; deliberate the offer of

a financial or other incentive; with which businesses the City is conducting economic development negotiations pursuant to Section 551.087, Texas Government Code. **ITEM DISCUSSED. NO ACTION TAKEN.**

City Council to reconvene in open session in the City Council Chambers and take any necessary action relative to items discussed in Executive Session.

**REGULAR MEETING: 7:30 p.m.** – City Council Chambers

4. Invocation and Pledge of Allegiance: Commissioner Dennis Luers

**JOINT PUBLIC HEARING**

5. Conditional Use Permit **CU18-12** (Gaylord Texan) – City Council and Planning and Zoning Commission to conduct a public hearing relative to an application submitted by RHP Property GT, LP requesting a conditional use permit to amend the previously approved site plan of CU16-07 (Ordinance No. 2016-029) for a planned commercial center with hotel and convention center, specifically to allow for additional ground parking in the convention center area. The subject property is located at 1501 Gaylord Trail and is currently zoned “PCD” Planned Commerce Development District. **PUBLIC HEARING HELD**
6. Conditional Use Permit **CU18-13** (RaceTrac) – City Council and Planning and Zoning Commission to conduct a public hearing relative to an application submitted by Spiars Engineering requesting a conditional use permit to amend the previously approved site plan of SPRC CU16-15, SPRC CU15-45, SPRC CU13-34, and CU12-24 (Ordinance No. 2012-30) for a planned commercial center allowing the possession, storage, retail sale and off-premise consumption of alcoholic beverages (beer and wine only) with outside dining and gasoline service, specifically to revise the exterior elevations in conjunction with a convenience store. The subject property is located at 3955 Grapevine Mills Parkway and is currently zoned “CC” Community Commercial District. **PUBLIC HEARING HELD**
7. Amendments to Comprehensive Zoning Ordinance No. 82-73 **AM18-03** – City Council and Planning and Zoning Commission to conduct a public hearing relative to amendments and changes to the Comprehensive Zoning Ordinance, No. 82-73, same being Appendix D of the Code of Ordinances as follows: Section 43, Non-Conforming Uses and Structures relative to off-premise advertising signage; and Section 60, Sign Standards relative to off-premise advertising signage and any other additions, deletions, or changes to various sections, articles and provisions contained in said Ordinance No. 82-73. **PUBLIC HEARING HELD**
8. Conditional Use Permit **CU18-14** (Clear Channel Outdoor) – City Council and Planning and Zoning Commission to conduct a public hearing relative to an application submitted by Clear Channel Outdoor, Inc. requesting a conditional use permit to allow a digital billboard. The subject property is located at 900 East State

Highway 114 and is currently zoned "LI" Light Industrial District.  
**PUBLIC HEARING HELD**

Planning and Zoning Commission to recess to Planning and Zoning Commission Conference Room, Second Floor, to consider published agenda items.

City Council to remain in session in the Council Chambers to consider published business.

### CITIZEN COMMENTS

9. Any person who is not scheduled on the agenda may address the City Council under Citizen Comments by completing a Citizen Appearance Request form with the City Secretary. In accordance with the Texas Open Meetings Act, the City Council is restricted in discussing or taking action during Citizen Comments.  
**0 SUBMITTED**

### PRESENTATIONS

10. Parks and Recreation Director to present the proposed Parks Masterplan.  
**PRESENTATION MADE**
11. Chief Financial Officer to present the monthly financial report.  
**PRESENTATION MADE**

### NEW BUSINESS

12. Consider the appointment of the Mayor Pro Tem and take any necessary action.  
**APPROVED 6-0 (APPOINTING DARLENE FREED)**
13. Consider the award of a Landscape Architecture contract to La Terra Studio, Inc. for the landscape/irrigation plan and construction documents for Silver Lake Park and take any necessary action. **APPROVED 6-0**

### CONSENT AGENDA

Consent items are deemed to need little Council deliberation and will be acted upon as one business item. Any member of the City Council or member of the audience may request that an item be withdrawn from the consent agenda and placed before the City Council for full discussion. Approval of the consent agenda authorizes the City Manager, or his designee, to implement each item in accordance with Staff recommendations.

14. Consider **Resolution No. 2018-043** authorizing an interlocal agreement with the City of Colleyville for fiber optic cable installation by the City of Grapevine in the City of Colleyville. Chief Technology Officer recommends approval.  
**APPROVED 6-0**

- 15. Consider **Resolution No. 2018-044** authorizing the purchase of an outdoor workout station from The Playwell Group, Inc. for the Parks and Recreation department. Parks and Recreation Director recommends approval.  
**APPROVED 6-0**
- 16. Consider the award of an annual contract for RFB 468-2018 for water meters and registers with Zenner Performance Meters, Inc. for the Public Works Department. Public Works Director recommends approval. **APPROVED 6-0**
- 17. Consider the purchase of structural repairs for the wastewater treatment plant with MVA Services, LLC. Public Works Director recommends approval.
- 18. Consider the purchase of backlit sign arms from Structural and Steel Products, Inc. Public Works Director recommends approval. **APPROVED 6-0**
- 19. Consider the minutes of the May 1, 2018 Regular City Council meeting. City Secretary recommends approval. **APPROVED 6-0**

Pursuant to the Texas Open Meetings Act, Texas Government Code, Chapter 551.001 et seq, one or more of the above items may be considered in Executive Session closed to the public. Any decision held on such matter will be taken or conducted in open session following conclusion of the executive session.

PLANNING AND ZONING COMMISSION RECOMMENDATIONS

- 20. Conditional Use Permit **CU18-12** (Gaylord Texan) – Consider the recommendation of the Planning and Zoning Commission and **Ordinance No. 2018-042**, if applicable, and take any necessary action. **APPROVED 6-0**
- 21. Conditional Use Permit **CU18-13** (RaceTrac) – Consider the recommendation of the Planning and Zoning Commission and **Ordinance No. 2018-043**, if applicable, and take any necessary action. **APPROVED 6-0**
- 22. Amendments to Comprehensive Zoning Ordinance No. 82-73 **AM18-03** – Consider the recommendation of the Planning and Zoning Commission and **Ordinance No. 2018-044**, if applicable, and take any necessary action.  
**APPROVED 6-0**
- 23. Conditional Use Permit **CU18-14** (Clear Channel Outdoor) – Consider the recommendation of the Planning and Zoning Commission and **Ordinance No. 2018-045**, if applicable, and take any necessary action. **APPROVED 6-0**
- 24. **Final Plat** of Lot 1, Block 1, 411 Turner Addition – Consider the recommendation of the Planning and Zoning Commission regarding an application submitted by Troy (Lee) Burchfield to plat property located at 411 Turner Road.  
**APPROVED 6-0**

ADJOURNMENT 8:13 pm

The Action Agenda is provided as a convenience to citizens, Council and Staff for a quick reference to actions taken at the City Council meeting. The Action Agenda is not the official minutes of the Council meeting. The minutes will be posted on the City's website after they are approved by City Council.

Please contact our office, if you have any questions or comments.

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