STATE OF TEXAS
COUNTY OF TARRANT
CITY OF GRAPEVINE

The Library Board of the Grapevine Public Library of the City of Grapevine, Texas met in Regular Session on the 17th day of October, 2016 at 6:30PM in the Board Room, Grapevine Public Library, 1201 Municipal Way, with the following members present to-wit:

Janice Cook	Chairman
Lynda Brown	Member
Fred Sheffler	Member
Bruce Rider	Member
Janee Trasler	Member
Debbie Venable	Member, Acting Secretary

constituting a quorum, with the following members of the City Staff:

Janis Roberson	Library Director
Duff O'Dell	Liaison to City Council

Susan Peabody, Board member, was not in attendance.

CALL TO ORDER
Janice Cook called the meeting to order at 6:30PM.

Citizen Comments – None

Motion by Bruce Rider, seconded by Lynda Brown, to approve the July 18th, 2016 meeting minutes as written:
Ayes: Unanimous
Nays: None

Update on Oath of Office
Board appointees were sworn in after the last meeting. There was no formal action taken.

Update on Expansion of Teen Room and Genealogy
Janis Roberson informed the board members that the new exterior brick and mortar matches the existing building exterior materials well. Flashing on the windows is still to be delivered. The interior painting should begin soon. If everything stays on track, the new carpeting should arrive soon. Books will be moved the week of November 7th. The project is still within budget. There was no formal action taken.

Update on Budget for 2016-2017
Janis told the board that she submitted the 2016-2017 library budget as a "flat budget" in the operating budget. There was no formal action taken.

Discussion of Grand Opening of Expansion
March 4th is the library's 94th anniversary. Janis proposed that we use that date to celebrate all the moves within the library – Create It, Tween Zone, Genealogy, Teen Zone, etc. Tours of the entire library can be given. There was no formal action taken.

Discussion of Strategic Five Year Plan
Janis resubmitted the Mobile Library during the Capital & Quality of Life Section. She has sent the requirements and ideas to the bus company. They have sent back a rough draft, along with a blank copy, to play with on the design ideas. The bus would be 40' in length. After the confirmation of the order, the time to produce the bus is approximately twelve months. The estimated cost is $390,000. The Bookmobile would travel 4-5 days with a two-week circulation. Members suggested some names to be painted on the bookmobile – "Alive in '95" and "Heard It on the Grapevine". There was no formal action taken.

Update on Friends' Artisan Marketplace
The Friends' annual Artisan Marketplace is scheduled for December 3rd and 4th. Artisans will exhibit mostly handmade crafts and art. A percentage of the sales is donated to the Friends. There was no formal action taken.

The next quarterly board meeting is scheduled for January 16, 2017 at 6:30PM.

ADJOURNMENT
Bruce Rider, seconded by Fred Sheffler, motioned to adjourn the meeting at 7:30PM. The motion prevailed by the following vote
Ayes: Unanimous
Nays: None

PASSED AND APPROVED BY THE LIBRARY BOARD OF THE CITY OF GRAPEVINE, TEXAS on the 16th day of January, 2017.

APPROVED:

Janice Cook

Janice Cook
Chair

ATTEST:

Debbie Venable

Debbie Venable
Acting Secretary