



## REQUEST FOR DOCENT LED TOUR AND/OR ACTIVITY

TOUR DATE: \_\_\_\_\_ TIME: \_\_\_\_\_

Name of Group or Event: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Phone (Home) \_\_\_\_\_ (Cell) \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_

Number of Participants: \_\_\_\_\_ Ages \_\_\_\_\_ (Minimum age is 4 yrs.)

Number of Adult Chaperones \_\_\_\_\_ (a minimum of 2 chaperones and 1 chaperone per every 7 children required.)

Please note that the tour/activity is planned specifically for the participants. Others are welcome but must be supervised by adult chaperones.

Check topic(s) of most interest to your group:

- General tour of Gardens       Horticulture, plants, trees, botanic detail, etc.  
 Composting       Scout badges  
 Hands-on activities/crafts  
 Other - Please specify \_\_\_\_\_

**NOTE: A minimum of two weeks notification of selected date is requested. Not all tour dates/time can be honored.** Group size may be limited by group makeup and docent availability. We recommend arriving a few minutes early to use restroom facilities and divide into groups.

\_\_\_\_\_  
Name      Date  
*Signature above acknowledges that group has read and will adhere to garden etiquette during visit*

Contact Information:  
Lisa Grove, Horticulturist  
817.410.3350(o) 817.410.3051(f)  
[gardener@grapevintexas.gov](mailto:gardener@grapevintexas.gov)

Return to: Grapevine Municipal Service Center  
501 Shadybrook Dr.  
Grapevine, TX. 76051  
Scan and return form via e-mail.

Approved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_

Notes: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_



## Etiquette

The garden and all things in it are protected as a monument of nature. We depend on our visitors to help us maintain the beauty of our gardens. Accordingly, we ask you during your stay in the Garden to abide by the following rules.

- Please do not alienate, tear and/or move the labels with the names of the plants. Please do not collect plants, flowers or plant labels. Also, do not take away any of our insects (including butterflies) or any other wildlife.
- Please respect birds, butterflies, squirrels, fish, and all forms of wildlife within the garden.
- Please refrain from feeding animals, insects, and fish.
- So that everyone may enjoy their visit, we ask that all portable radios, tape players, and other sound devices are operated at low volume levels.
- To protect our plant collections and guests, active sports or games are not permitted in the gardens. These active games include frisbee, rollerblades, skating, football, baseball, kites, bikes, other toys, etc.
- Please refrain from playing or throwing objects in the fountains, ponds, or other water features.
- Campfires and outdoor cooking are prohibited.
- Do not stand or walk in the garden beds. Do not climb on trees or shrubs.