

AGENDA
CITY OF GRAPEVINE, TEXAS
REGULAR CITY COUNCIL MEETING
TUESDAY, NOVEMBER 4, 2014
GRAPEVINE CITY HALL, SECOND FLOOR
200 SOUTH MAIN STREET
GRAPEVINE, TEXAS 76051

6:00 p.m. Dinner - City Council Conference Room
6:30 p.m. Call to Order - City Council Chambers
6:30 p.m. Executive Session - City Council Conference Room
7:15 p.m. Workshop - City Council Chambers
7:30 p.m. Regular Meeting - City Council Chambers

CALL TO ORDER: 6:30 p.m. - City Council Chambers

EXECUTIVE SESSION:

1. City Council to recess to the City Council Conference Room to conduct a closed session relative to:
 - A. Conference with City Manager and Staff to discuss and deliberate commercial and financial information received from business prospects the City seeks to have locate, stay, or expand in the City; deliberate the offer of a financial or other incentive; with which businesses the City is conducting economic development negotiations pursuant to Section 551.087, Texas Government Code.

City Council to reconvene in open session in the City Council Chambers and take any necessary action relative to items discussed in Executive Session.

WORKSHOP: 7:15 p.m. - City Council Chambers

2. Commuter Rail Project update by Fort Worth Transportation Authority President Paul Ballard.

REGULAR MEETING: 7:30 p.m. - City Council Chambers

INVOCATION AND PLEDGE OF ALLEGIANCE: Council Member Mike Lease

CITIZEN COMMENTS

3. Any person who is not scheduled on the agenda may address the City Council under Citizen Comments by completing a Citizen Appearance Request form with the City Secretary. In accordance with the Texas Open Meetings Act, the City Council is restricted in discussing or taking action during Citizen Comments.

PRESENTATION

4. Departmental update on Development Services.

OLD BUSINESS

5. Consider the hours of operation for Nash Farm located at 626 Ball Street and a staffing request and take any necessary action.

NEW BUSINESS

6. Consider an agreement with Mesa Design Group to develop a Master Plan for Rockledge Park and take any necessary action.

CONSENT AGENDA

Consent items are deemed to need little Council deliberation and will be acted upon as one business item. Any member of the City Council or member of the audience may request that an item be withdrawn from the consent agenda and placed before the City Council for full discussion. Approval of the consent agenda authorizes the City Manager, or his designee, to implement each item in accordance with Staff recommendations.

7. Consider a **resolution** ratifying and authorizing the emergency purchase of Intel Ethernet equipment from Parity Consultants for the Information Technology Department. City Manager recommends approval.
8. Consider renewal of an annual contract for fire fighter uniforms with GST Public Safety Supply, LLC through an Interlocal Cooperative Agreement with the City of Bedford, Texas. Fire Chief recommends approval.
9. Consider an **ordinance** amending the Grapevine Code of Ordinances, Chapter 23 Traffic, Section 23-30 Stop Intersections relative to adding stop intersections in Eastwoods, Glade Hill, Heritage Cove, Lake Pointe, Park Boulevard and Vineyard Creek Estates. Public Works Director recommends approval.
10. Consider the minutes of the October 21, 2014 City Council meetings as published. City Secretary recommends approval.

Pursuant to the Texas Open Meetings Act, Texas Government Code, Chapter 551.001 et seq, one or more of the above items may be considered in Executive Session closed to the public. Any decision held on such matter will be taken or conducted in open session following conclusion of the executive session.

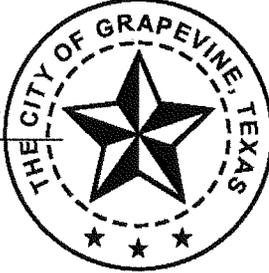
ADJOURNMENT

If you plan to attend this public meeting and you have a disability that requires special arrangements at the meeting, please contact the City Secretary's Office at 817.410.3182 at least 24 hours in advance of the meeting. Reasonable accommodations will be made to assist your needs.

In accordance with the Open Meetings Law, Texas Government Code, Chapter 551, I hereby certify that the above agenda was posted on the official bulletin boards at Grapevine City Hall, 200 South Main Street and on the City's website on October 31, 2014 by 5:00 p.m.



Jodi C. Brown, City Secretary



MEMO TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: BRUNO RUMBELOW, CITY MANAGER **BR**

MEETING DATE: NOVEMBER 4, 2014

SUBJECT: NASH FARM HOURS OF OPERATION & STAFFING

RECOMMENDATION:

City Council to consider approval of new additional operating hours for Nash Farm as recommended unanimously by the Grapevine Heritage Foundation Board at their October 15 meeting. Council to also consider approval of a new part-time position equal to .508 full-time equivalent would be necessary to cover the additional operating hours.

FUNDING SOURCE:

Funding will be provided from CVB account number 115-41180-350-01.

BACKGROUND:

The Grapevine Heritage Foundation Board met during a Special Called Workshop to review the recommendation for Nash Farm Hours of Operation. Following the workshop, the Grapevine Heritage Foundation Board voted unanimously, during the board meeting, for the following hours of operation.

Memorial Day to Labor Day – Monday through Friday, from 10:00 a.m. to 8:00 p.m.; Saturday and Sunday, 9:00 a.m. to 5:00 p.m.

Labor Day to Memorial Day – Monday through Sunday, from 9:00 a.m. to 5:00 p.m.

Closed on all City holidays, as well as, two weeks in February set aside for annual repair, in-depth maintenance and construction projects.

The Grapevine Heritage Foundation Board of Directors reviewed the previously submitted hours of operation and debated the need for extended summer hours of operations. Additionally, the Board reviewed similar Heritage Education sites and came up with the above recommendation. The Board then asked staff to seek a solution for the additional staff time necessary to address the expanded hours of operation. As additional exhibits, equipment and livestock will be placed at Nash Farm, they did not want it unstaffed during open hours.

STAFFING

In order to staff Nash Farm during the recommended hours, additional staff will be needed.

- To staff Nash Farm on Saturday and Sunday, an employee will be required for 16 hours a week.
- To staff Nash Farm during the extended summer time hours, Monday through Friday, from 5:00 p.m. to 8:00 p.m., an employee will be required for 15 hours a week.
- The additional staff hours will require the creation of a new part time job equivalent to .508 FTE and will be titled Nash Farm Maintenance Technician/Interpreter.

See attachments for visitation study and comparative study of heritage sites in Texas as requested by Council.

JL

Attachment #1

COUNCIL REQUESTED STUDY – ON SITE VISITATION 5:00 P.M. TO 9:00 P.M.**Nash Farm Visitation Observation Findings September 8-19, 2014, 5:00 pm to 9:00 pm**

Date	Group Description	Arrival Time	Departure Time	Activity Description
9/8/2014	1 man, mid 20s with dog	5:23 PM	5:40 PM	walked and played with dog.
9/12/2014	1 woman, mid 40s	6:39 PM	6:40 PM	jogging and cut across farm.
9/17/2014	1 man, approx 50 yrs	6:43 PM	6:50 PM	walked and looked around.
9/18/2014	2 boys, teenagers	7:00 PM	7:25 PM	walked around and found lost skateboard piece.
9/19/2014	1 woman, mid20s w/ 2 dog	6:47 PM	6:57 PM	played with dogs.
9/19/2014	1 man, 1 woman, mid 20s	8:34 PM	8:37 PM	walked around Nash House.
Summary: 8 visitors, teens - 40s and 3 dogs.		Average duration of visit: less than 15 minutes.		Activities could be done during regular hours.

Additional Scheduled Activities Not Affected By Hours of Operation

11-Sep Photo shoot scheduled with Farm Manager, consisted of three women and one man.

16-Sep Local FFA Chapter rented the Pole Barn for Fall Kick-off Gathering, had over one hundred present.

Attachment #2

COMPARATIVE STUDY OF HERITAGE SITES IN TEXAS

Heritage Farmstead Museum, Plano, Texas

- Mission:
 - Collect, preserve and interpret late 19th and early 20th century Blackland Prairie history while making appropriate use of the authentically restored Farrell-Wilson Farmstead, a designated historic site.
- Hours of Operation:
 - Tuesday thru Sunday – 10:00 a.m. to 4:30 p.m.
 - Closed on Monday
- Staff:
 - Executive Director
 - Director of Development
 - Director of Education
 - Education Assistant/Volunteer Coordinator/Rentals Coordinator
 - Farm/Grounds Manager
 - Business Manager (part-time)
 - Weekend Manager (part-time)
 - Volunteers
- Daily Fees:
 - \$2 self-guided tours (general admission)
 - \$10 special event fee
 - \$5 adult guided tour fee
 - \$3.50 student and senior guided tour fee
- Other information:
 - Located in residential and community area.
 - Operated by the Heritage Farmstead Association

Farmers Branch Historical Park, Farmers Branch, Texas

- Mission:
 - Collect, preserve and interpret the history of the United States and Texas with an emphasis on Peters Colony and Farmers Branch.
- Hours of Operation:
 - Monday thru Friday – 8:00 a.m. to 6:00 p.m.
 - Saturday & Sunday – 12:00 p.m. to 6:00 p.m.
 - Closed on City holidays.
- Staff:
 - Director
 - Office Manager

- Curator
- Museum Educator
- Facilities/Grounds Staff
- Volunteers
- Daily Fees:
 - \$0 daily admission fees, funded by
 - Select events \$50 event fee
- Other information:
 - Located in a residential area.
 - Owned and operated by the City of Farmers Branch.
 - Supported by the Friends of Farmers Branch Historical Park.

Dallas Heritage Village, Dallas, Texas

- Mission:
 - The mission of the Dallas County Heritage Society is to preserve representative structures, artifacts and other historical materials related to the history of Dallas and North Texas between the years of 1840-1910.
- Hours of Operation:
 - Tuesday thru Saturday – 10:00 a.m. to 4:00 p.m.
 - Sunday – 12:00 p.m. to 4:00 p.m.
 - Closed on Monday, City holidays and the months of January and August.
- Staff:
 - Director
 - Assistant Director
 - Curator
 - Education/Program Manager
 - Rentals Manager
 - Facilities Manager
 - Educators (multiple/part-time)
 - Janitor/Grounds Keepers
- Daily Fees:
 - General admission:
 - \$9 adult fee, \$7 senior fee, \$5 student fee
 - \$5-8 large group self-guided group tour fee
 - \$4-6 student tour fee (depends on the tour)
 - \$5 chaperone tour fee
 - \$12 adult tour fee
- Other information:
 - Located in a residential community area
 - Owned and operated by the Dallas County Heritage Society in partnership with the City of Dallas.
 - Supported by the Texas Commission on the Arts and Dallas Heritage Village Guild.

Log Cabin Village, Fort Worth, Texas

- Mission:
 - The purpose of Log Cabin Village is to educate the public through the collection, preservation and interpretation of artifacts, representative structures, and other items of social and cultural significance to Texas' pioneer era (1840-1890).
- Hours of Operation:
 - Tuesday thru Friday – 9:00 a.m. to 4:00 p.m.
 - Saturday & Sunday – 1:00 p.m. to 5:00 p.m.
 - Closed on Monday and two weeks in August.
- Staff:
 - Director
 - Curator
 - Museum Educator
 - Facilities/Grounds Staff
 - Volunteers
- Daily Fees:
 - \$4-5 general admission fee (depends on the age)
 - \$3-15 guided tour fee (depends on the tour)
 - \$15 workshop participation fee
- Other information:
 - Located in the center of Fort Worth near the Zoo.
 - Owned and operated by the City of Fort Worth.

Pioneer Farms, Austin, Texas

- Mission:
 - Preserve history of agrarian lifestyle of 1880s.
- Hours of Operation:
 - Friday thru Sunday – 10:00 a.m. to 5:00 p.m.
 - Closed Monday thru Thursday
 - Special reservation tours available on Wednesday and Thursday.
- Staff: N/A
- Daily Fees:
 - \$8 adult general admission
 - \$6 student general admission
 - \$5 group admission for twenty or more
 - Special event fees determined by the event.
- Other information:
 - Located in a residential neighborhood.
 - Owned and operated by the Jourdan-Bachman Pioneer Farms Foundation Inc., supported by Preservation Austin.

George Ranch Historical Park, Richmond, Texas

- Mission:

- The Fort Bend County Museum Association preserves the history of Fort Bend County and the surrounding area. The Association strives to inspire and educate the public for the purpose of strengthening awareness and appreciation of cultural heritage for future generations.
- Hours of Operation:
 - Tuesday thru Saturday – 9:00 a.m. to 5:00 p.m.
 - Closed Sunday & Monday and Thanksgiving, Christmas Eve, Christmas Day and New Year's Day
- Staff:
 - Director of the George Ranch Historical Park
 - Director of Visitor Experiences
 - 3 Front Desk Clerks
 - Educational Coordinator
 - Café Manager
 - 2 Tram Drivers
 - Director of Programs
 - 5 Lead Interpreter Positions
 - 4 Interpreters
 - 3 Seasonal Interpreters
 - Director of Corporate Sales and Events
 - 2 Event Coordinators
 - 6 Event Assistants
 - Executive Chef
- Daily Fees:
 - \$10 adult general admission
 - \$9 senior general admission
 - \$5 student general admission
- Other information:
 - Located in a rural setting on the edge of a residential community.
 - Owned and operated in partnership with the Fort Bend County Museum Association and The George Foundation.

Barrington Living History Farm, Washington, Texas

- Mission:
 - To manage and conserve the natural and cultural resources of Texas and to provide hunting, fishing and outdoor recreation opportunities for the use and enjoyment of present and future generations.
- Hours of Operation:
 - Open seven days a week – 10:00 a.m. to 4:30 p.m.
 - Closed Christmas Day.
- Staff:
 - Farm Manager
 - Domestic Farm Lead Interpreter
 - 2 Domestic Farm Interpreters
 - Agricultural Farm Lead Interpreter

- Agricultural Farm Interpreter
- Office Manager
- Part-time Clerk
- Maintenance Staff
- Volunteers
- Daily Fees:
 - \$5 adult general admission fee
 - \$3 student general admission fee
 - \$1 school tour fee
- Other information:
 - Located in a rural state park.
 - Owned and operated by Texas State Parks.
 - Supported by the Washington-on-the-Brazos Park Association.

Sauer-Beckmann Living History Farm, Stonewall, Texas

- Mission:
 - To manage and conserve the natural and cultural resources of Texas and to provide hunting, fishing and outdoor recreation opportunities for the use and enjoyment of present and future generations.
- Hours of Operation:
 - Open seven days a week – 8:00 a.m. to 4:30 p.m.
 - Closed Thanksgiving, Christmas Day and New Year's Day.
- Staff:
 - Farm Manager
 - 2 Domestic Interpreters
 - 2 Agricultural Interpreters
 - Office Manager
 - Part-time Clerk
 - Maintenance Staff
 - Volunteers
- Daily Fees:
 - \$0 daily admission fees, funded by an endowment.
- Other information:
 - Located in a rural state park.
 - Owned and operated by the Texas State Parks.

Nash Farm, Grapevine, Texas

- Mission:
 - Preserve, protect and visually reflect the significance of our farming and agricultural heritage so that future generations may appreciate and experience a way of life lived by the settlers of the Grape Vine Prairie.
 - Goal to develop Nash Farm into the greatest educational center for turn of the century living on the Grape Vine Prairie.
- Hours of Operation:

- Currently, open seven days a week from dawn until dusk.
- Staff Recommendation:
 - Labor Day to Memorial Day, Open Monday through Sunday, seven days a week, from 9:00 a.m. to 5:00 p.m.
 - Memorial Day to Labor Day, Open Monday through Friday, 10:00 a.m. to 8:00 p.m. and Saturday & Sunday, 9:00 a.m. to 5:00 p.m.
 - Closed on all City holidays
 - Closed two weeks in February for large scale maintenance projects
- Staff:
 - Nash Farm Manager
 - Independent Contractor for Programming (part-time)
 - Nash Farmhand Volunteers
- Daily Fees:
 - \$0 daily admission fees.
 - \$3-\$15 participation fees for workshops and programs (depends on program).
- Other information:
 - Located in a residential area.
 - Owned and operated by the City of Grapevine with support of Grapevine Heritage Foundation.

MEMO TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: BRUNO RUMBELOW, CITY MANAGER BR

MEETING DATE: NOVEMBER 4, 2014

SUBJECT: APPROVAL FOR AWARD OF AGREEMENT FOR MASTER PLANNING OF ROCKLEDGE PARK

RECOMMENDATION:

City Council to consider approval of an agreement with Mesa Design Group to develop a Master Plan for Rockledge Park.

FUNDING SOURCE:

Funding for this purchase is currently available in Council Quality of Life Fund/ Professional Services/ Parks and Recreation 2015 Projects for the amount not to exceed \$147,000.

BACKGROUND INFORMATION:

The City has a grant opportunity with Texas Parks & Wildlife Department (TP&W) and several other entities to create a unique outdoor park. This outdoor park would include hunter education, archery, fishing, and other Ranger based programming. For this project to move forward the City needs to provide a Master Plan and feasibility/proforma study for Rockledge Park.

The agreement is for the master planning services for Rockledge Park Master Plan. Mesa was selected based on the work Mesa has provided the City in the past, collaboration with Texas Parks & Wildlife and the need to proceed.

Staff successfully negotiated an agreement dated October 6, 2014 for master planning services with Mesa for Rockledge Park project. The proposed agreement is for \$147,000. A copy of the proposed agreement is attached for review.

Proposal and Contract for Professional Services

October 6, 2014

Mr. Kevin Mitchell
City of Grapevine
1175 Municipal Way
Grapevine, Texas 76051

Project: Rockledge Park Master Plan
Grapevine, Texas

Dear Mr. Mitchell,

This proposal and contract describes the landscape architectural services to be provided by MESA, the costs of these services and general terms and conditions under which these services would be executed.

SCOPE OF SERVICES

STAGE I: MACRO PROGRAMMING OF LAKE PARK ENTERPRISE ZONES

Task 1.1: Kick-Off Meeting, Data Confirmation, and Assessments

A. Kick-Off Meeting, Data Confirmation,

MESA and the design team will meet with City staff, the owner, and other critical parties, and walk the site to review all existing base data, goals associated with the project, and new initiatives identified by the City for the project. A key component of this meeting will be the confirmation of schedules (including key milestones, critical path elements, etc.) and anticipated deliverables. Confirmation of the core client team, primary points of contact, stakeholder groups and their roles within the planning process will be discussed, as well as dates and formats for public workshops. The Kick-Off Meeting will be combined with the initial site visit associated with the assessments listed below.

B. Enterprise Zone Assessment: Operations and Opportunities

MESA and the design team will meet with City staff to understand the City operating protocols. Interviews with potential users and operators of various activity zones within the park may be conducted to provide an understanding of capacities, capabilities, demands, and services, in order to influence park design and materials for long term sustainability.

C. Operations Assessment of Lake Park Enterprise Zones

Mesa will evaluate current operations through which facilities and programs are offered. Operations typology will be established that separates the various operational activities into related but separate categories. Each categorical type will be evaluated according to operation criteria including:

1. Efficiency
2. Redundancy
3. Completeness

MESA will prepare an evaluative method, via questionnaires, summaries, etc., to be utilized by Staff in a one-day workshop (not attended by MESA). The purpose of this method is to provide a means for staff to internally document, review, evaluate, and prioritize their operations without personal bias. During one of MESA's site visits, MESA will meet with staff members to review and discuss the findings of the evaluations (for use in planning documents).

D. User Needs Assessment of Lake Park Enterprise Zones

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Mesa will undertake an assessment of user needs in which various categories of such needs will be evaluated according to the extent they are served, underserved, important to plan objectives, related to specialized user groups, related to emerging market user groups. User needs will be derived from several sources as follows:

1. Current Users: Identified by the Client using a survey instrument provided by MESA
2. Target Users: Identified by the Client in the course of interviews with MESA
3. Comparative Facility User Needs: Identified through phone interviews with other market area facilities.
4. Review of past Studies and Master Plans developed for the Lake Park Enterprise Zones.

Product: MESA and the design team will visit the site, collect and synthesize base data into an assessment plan composite of existing conditions, meet with City staff, and host separate stakeholder interviews as necessary.

Meetings: MESA will also make one a (1) one-day presentation to the City of Grapevine. Conference calls will be utilized as necessary to mitigate travel costs.

STAGE II: SITE SPECIFIC ASSESSMENTS, INVENTORY, PROGRAMMING, AND ANALYSIS OF ROCKLEDGE PARK

Task 2.1: Site Specific Data Confirmation and Assessments

These activities are intended to provide a basis of policy, physical, natural, wildlife, historical, and cultural information about the sites as a foundation of the planning process and include the following:

A. Base Maps, Code Review, and Previous Research

MESA and the design team will gather from the City and other public domain sources, the data needed to undertake assessments described below. MESA has the right to rely on this information. An on-the-ground topographic survey and tree inventory will be performed as necessary to update information already in our files. Development codes and jurisdictional restrictions will be reviewed.

B. Site Assessment: Environmental and Habitat Systems

MESA and the design team will gain an understanding of the criteria for park program development based on the natural systems present on the site. We will comprehend and describe ecosystems through review of previously developed documentation as well as document the extent to which they have been disrupted by human intervention to date. "Layers" dealing with soils, slope, vegetation, habitat, and others, will each be considered.

C. Use Assessment: Program Patterns and Activities

MESA and the design team will map the anticipated patterns of usage and circulation based upon City feedback at the Kick-Off Meeting (as well as positive and negative impacts of these activities) to gain an understanding of current and potential usage levels, and the inter-relationship between various programs. Neighborhood connections will be evaluated. A detailed demographic analysis will be developed based on the service area regarding population, household income levels, and age group characteristics. Additionally, a trends analysis will look at demographic shifts and their impact on what the community may consider based on future park facility trends, interest and participation levels for a variety of activities, and what is new in recreational facilities.

D. Built Fabric Assessment: Existing Facilities and Infrastructure

MESA and the design team will evaluate the condition of existing on-site facilities, including infrastructure (roads, sidewalks, utilities, etc.), and other amenities available for adaptive re-use opportunities, making a cursory evaluation of all built elements in terms of their physical condition, current use, and longevity. We will rank them as appropriate for any proposed reuse, upgrade, or removal. Functionality and maintenance challenges will be documented. Context encroachment will be addressed on adjacent tracts and mitigation strategies will be addressed to preserve the integrity of the parks anticipated experiential qualities.

E. Sensitivity Composite Assessment

MESA and the design team will overlay the various sensitivity maps, rendering a composite map for all facets of the assessments (natural, built, etc.). This process creates a true assessment, rather than inventory, of the park's significant strengths, vulnerabilities, and flexibility (ability to adapt to change). This map is essential in evaluating the impact of current and future use patterns, City initiatives, programs, and facilities within the existing fabric of the park. This document will serve as a guiding instrument in the development of the Master Plan.

F. Experiential Assessment: Patterns, Forms, & Features

MESA and the design team will evaluate the park in efforts to distinguish the experiential qualities and districts essential to the park's sense of place. The differentiation of these spaces may be a response to facilities, natural features, programs, or contextual relationships. Through the identification of "experiential" rooms, and the characteristics associated with those spaces, MESA will be able to develop a master plan responsive to site-specific opportunities and constraints. The experiential assessment is a critical component in MESA's process, bringing the experiential attributes of the site into the design process with the same significance as natural or built analysis.

G. Stakeholder Engagement

MESA and the design team will act as a facilitator to the stakeholder input process. Initially, we will develop an Information Management Plan and schedule identifying times, as deemed appropriate by the City, to conduct interview and input sessions with key critical parties and user groups that are significant to the master plan development. **These may include City Council Members, City Staff, Texas Parks and Wildlife Department Members, U.S. Olympic Committee Members, Corps of Engineers, On-site Telecommunication Providers, recreational associations, neighborhood associations (HOA), etc. Subsequent to these reviews MESA will present its findings to the City Staff in Task 2.3.**

Product: MESA and the design team will visit the site, collect and synthesize base data into an assessment plan composite of existing conditions, meet with City staff, and host the stakeholder interviews as necessary. MESA will provide the city with one (1) hard copy of each map as well as digital files (PDF). MESA will meet with the City to prioritize all input received during stakeholder engagement meetings prior to moving forward with the following tasks.

Meetings: MESA will include two (2) one-day visits to review the City of Grapevine Lake Park Enterprise zones and meet with appropriate staff/stakeholders. MESA will also make one (1) one-day presentation to the City of Grapevine. Conference calls will be utilized as necessary to mitigate travel costs.

Task 2.2: Comparative Park Analysis

Working with City staff, MESA will formulate a list of potential parks and recreation sites that City staff and the design team may visit to comparatively evaluate program content, operations and maintenance, management, and design and construction of site elements. Two options are presented; a one day trip, up to 4 park sites utilizing a city van, and the other involves traveling with an overnight stay out of town. The purpose of the trips is to examine program elements which may be desirable to include in the Master Plan for future development. The findings of the comparative analysis will be documented in the Master Plan Report and used to develop the initial programming for the park. **The comparative park analysis will facilitate the creation of a potential sponsorship and organizational teaming opportunities matrix as identified during the programming process.**

Product: MESA will prepare comparative matrices and graphics depicting the information outlined above – photography may be included as necessary. The most compatible elements will be included in a summary of the master planning process, as well as project and site history, as components of the Final Report.

Task 2.3: Assessments Presentation & Programming Prioritization

MESA will host a workshop with the City staff to review the assessments, stakeholder input, and prioritize potential park improvements in conjunction with the programming vision. The design team will look for critique and confirmation of the assessments and engage with the attendees in a "visioning" session designed to take into account all assessments and assist in determining the most responsive direction for development. We will review anticipated phasing, temporary use for short-range initiatives, and program flexibility for the Master Plan. This report will conclude with an overall listing of opportunities, constraints, resources, and liabilities that challenge Rockledge Park's future and facilitate its strategic plan.

Product: MESA will host an assessment and programming workshop for City staff. MESA will compile the findings of the aforementioned assessments (reports, excel spreadsheets, matrix, and plan graphics including site photographs) into an assessment report. The report will be formatted for utilization in presentations and capital campaigns, serving as the first chapter of the Rockledge Park Master Plan Report, which will be completed with the preparation of the completed Master Plan. MESA will provide City of Grapevine with ten hard copies of the report and one digital copy (PDF).

Meetings: MESA will include two (2) two-day site visits (listed task 2.2) to review site conditions and meet with staff. MESA will also make one a (1) one-day presentation to the client at Rockledge Park. Conference calls will be utilized as necessary to mitigate travel costs.

CC ITEM #6

STAGE III: CONCEPT MASTER PLAN OF ROCKLEDGE PARK

Task 3.1: Concept Master Plan

MESA and the design team will develop a descriptive level vision for the park that is directly derived from the goals identified in the City staff visioning and public workshops. This graphic is a preliminary concept that depicts the program for the park and comprises a checklist of effects (from the initial input) that the master plan must accomplish. It is the “structure” that the plan will be built around and serves as an opportunity for confirmation before development of the final vision. MESA and the design team will host a presentation to City staff and share the following aspects of the concept:

- A. Programs** will graphically depict zones for each activity on site and serve to describe the relationships between each.
- B. Connectivity** identifies the external and internal linkages and circulation throughout the park and connections the surrounding community.
- C. Facilities & Amenities** will describe the list of structures and infrastructure that are necessary to provide and support the programs framework, also denoting circulation patterns, arrival sequences, and other patterns.
- D. The Natural Systems Framework** will identify an approach to habitat restoration, ecological strategies, and other management agenda to increase the quality and vitality of the park’s natural systems, directly addressing issues identified in the assessments.

A preliminary cost projection will be prepared for consideration. MESA will meet with the City to share the concept master plan, and adjustments will be made prior to the public presentation to be conducted in Task 4.4.

Product: MESA and the design team will prepare the concept master plan and supporting documents for internal City presentations and for use in subsequent public meetings. Task processes, findings, and recommendations will be summarized into a chapter within the final report.

Meetings: MESA will make one a (1) one-day presentation to the City of Grapevine. Conference calls will be utilized as necessary to mitigate travel costs.

Task 3.2: Preliminary Operational Budget, Pro-Forma and Economic Impact Estimates

Based on all the information gathered throughout the process, the design team will develop annual operational and maintenance budget projections to include all expenses and revenues associated with the Park’s operation. The projected operational and maintenance budgets will include staffing levels, benefits, commodities, utilities, contractual services, pricing strategies, revenue opportunities, rentals, concessions, merchandising, programs, participation levels, events, cost recovery, and subsidy levels, along with any additional budget items identified by the Department.

A five-year pro-forma projecting the expenses, revenues, and cost recovery anticipated over the first five years of operating the park will be created. The pro-forma will be based on the operational budget projections as well as all the information provided by the Parks and Recreation Department. These figures will project increases in participation as well as estimated inflationary costs and/or price changes.

A broad based analysis will be prepared of the economic impact and benefits of the proposed park venues. The following components will be analyzed:

- A. Any increase in direct operating expenditures of wages, services and goods
- B. Any new employment generated
- C. Impact of ancillary expenditures by audiences attending events at Rockledge Park
- D. Estimated multiplier effect using regional estimators from state of federal sources
- E. Economic impact arising from capital costs – construction wages, services, and materials

STAGE IV: FINAL MASTER PLAN OF ROCKLEDGE PARK**Task 4.1: Final Master Plan**

MESA and the design team will refine the Concept Master Plan into a vision for future park development. This will be a descriptive level graphic plan, including sections and perspectives necessary to convey the design, which will graphically depict all park amenities at an appropriate scale – depicting forms, material concepts, habitat enhancements, and detailed connections. The plan will illustrate all programs and areas of park development and address the following areas of park development all comprised within one graphic:

- A. Adaptive Reuse Initiatives** identify the structures, spaces, pathways, and other features of the site that deserve and need to be preserved, maintained, restored, renovated, and/ or reconstructed.
- B. Natural Fabric Initiatives** address projects associated with the preservation, conservation, restoration, and maintenance of natural systems and habitats that influence the park's form.
- C. Thematic Structure Initiatives** represent projects that address key thematic improvements such as entrance portals and sequencing, gateways, nodes, edges, and the definition of unique park districts.
- D. Traffic and Circulation Initiatives** identify those projects that establish an efficient and humble relationship between the park and its varied circulation patterns – pedestrian, vehicular, and trails, including community connections.
- E. Program Plan & Amenity Enhancement Initiatives** will organize the preservation, restoration, integration, and removal of program opportunities with the park.
- F. Implementation and Phasing Initiatives** will identify the subsequent design stages for the project and set a framework for implementation and funding mechanisms required to move forward at the anticipated schedule.
- G. The Conceptual Interpretive Plan (optional)** - This plan will develop an interpretive theme/ story outline for the park, and note the site elements necessary for conveying that educational storyline.

While the Final Master Plan illustrates the above mentioned elements (and others) on the site, the planning team will also prepare elevation studies, sections, perspective sketches and more detailed floor plans and alignments to illustrate the aesthetic character of the constructed vision. These schematic architectural studies of pavilions, amenities, and other thematic elements begin to give a sense of vitality and life to the plan.

MESA and the design team will prepare a refined cost projection and break out the holistic vision into a series of attainable and fundable phases for execution. The end result of this subtask will be the definition of a Phase I scope and construction budget to further refine and bring forth to implementation.

Product: MESA and the design team will prepare a master plan graphic and report that depicts the information outlined above – specific area enlargements, sections, elevations, and sketches may be prepared as necessary. The updated cost projection will break out the discussed phases of park development, and identify the scope of the first phase of construction. A summary of the master planning process, as well as project and site history, and recommendations will be components of the Final Report.

Meetings: MESA will make one a (1) one-day presentation to the City of Grapevine. Conference calls will be utilized as necessary to mitigate travel costs.

Task 4.2: Final Operational Budget, Pro-Forma and Economic Impact Estimates

The design team will refine and finalize the annual operational and maintenance budget including staffing levels, benefits, commodities, utilities, contractual services, pricing strategies, revenue opportunities, rentals, concessions, merchandising, programs, participation levels, events, cost recovery, and subsidy levels, along with any additional budget items identified by the Department.

A five-year pro-forma projecting the expenses, revenues, and cost recovery anticipated over the first five years of operating the park will be refined and finalized as well as the economic impact analysis.

Task 4.3: Illustrative Graphics

In an effort to create a marketing package for presentation to the public, MESA will assemble the design products described in the tasks above into a uniformly formatted Presentation Package. The Presentation Package will include:

- One (1) Rendered Illustrative Site Master Plan (36"x48")
- Three (3) Illustrative Perspectives (Three Dimensional Water Color Rendering by professional illustrator)
- One (1) digital copy of scanned images written to archive disk.

Task 4.4: Final Project Presentation – City Council & Public

MESA will make a final project presentation to the City council (potentially a joint public comment session) of the vision and proposed Phase I. If the City considers this an important component of the community outreach process, MESA will also host a meeting to share the phasing and priority breakout of particular projects with the public (rather than a joint session).

CC ITEM #6

COST OF SERVICES

The below scope of services will be billed on a percentage completion basis or hourly not to exceed as applicable (in accordance with the fee schedule specified below) with the total cost of services not to exceed the amount specified for each without a written addendum to this contract. The below tasks shall be billed as follows:

**STAGE I: MACRO PROGRAMMING OF LAKE PARK ENTERPRISE ZONES
SITE ASSESSMENTS, INVENTORY AND ANALYSIS**

1.1 Kick-Off Meeting, Data Confirmation, and Assessments

A. Kick-Off Meeting, Data Confirmation, and Assessments <i>Lump Sum</i>	\$8,000.00
B. Enterprise Zone Assessment <i>Lump Sum</i>	\$3,500.00
C. Operation Assessment of Lake Park Enterprise Zones <i>Lump Sum</i>	\$5,000.00
D. User Needs Assessment of Lake Park Enterprise Zones <i>Lump Sum</i>	\$5,000.00
Total Stage 1:	\$21,500.00

STAGE II: SITE SPECIFIC ASSESSMENTS, INVENTORY, PROGRAMMING, AND ANALYSIS OF ROCKLEDGE PARK

2.1 Site Specific Data Confirmation and Assessments

A. Base Maps, Code Review, and Previous Research <i>Lump Sum</i>	\$3,000.00
B. Site Assessment <i>Lump Sum</i>	\$6,000.00
C. Use Assessment <i>Lump Sum</i>	\$6,000.00
D. Built Fabric Assessment <i>Lump Sum</i>	\$3,000.00
E. Sensitivity Composite Assessment <i>Lump Sum</i>	\$3,000.00
F. Experiential Assessment <i>Lump Sum</i>	\$3,000.00
G. Stakeholder Assessment <i>Lump Sum</i>	\$4,000.00
Subtotal of Task 2.1	\$28,000.00

2.2 Comparative Park Analysis <i>Lump Sum</i>	\$7,500.00
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2.3 Assessments Presentation & Programming Prioritization <i>Lump Sum</i>	\$5,000.00
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Total Stage 2:	\$40,500.00
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STAGE III: CONCEPT MASTER PLAN OF ROCKLEDGE PARK

3.1	Concept Master Plan <i>Lump Sum</i>	\$25,000.00
3.2	Preliminary Operational Budget and Pro Forma <i>Lump Sum</i>	\$10,000.00
Total Stage 3:		\$35,000.00

STAGE IV: FINAL MASTER PLAN OF ROCKLEDGE PARK

4.1	Final Master Plan <i>Lump Sum</i>	\$25,000.00
4.2	Final Operational Budget and Pro Forma <i>Lump Sum</i>	\$8,000.00
4.3	Illustrative Graphics <i>Lump Sum</i>	\$12,000.00
4.4	Final Project Presentation	\$5,000.00
Total Stage 4:		\$50,000.00
TOTAL COST OF SERVICES		\$147,000.00

REIMBURSABLE EXPENSES -

Please note that reimbursable expenses are included in the above fee with the exception of items listed in No. 5 of the Proposal and Contract Conditions.

Note: Fees for Design Development, Construction Documents, Bidding Negotiation and Contract Administration/Construction Observation to be provided upon final development of the project scope of work and landscape construction budget.

ADDITIONAL SERVICES/HOURLY FEE SCHEDULE

Services requested, but not specifically included in the scope of services listed above, will be considered additional services. Modifications to drawings, after approval by Owner, as a result of changes requested by Owner or other consultant will be considered additional services and billed at an hourly rate as follows:

Senior Principal	\$235.00
Principal	\$180.00
Associate Principal	\$150.00
Associate	\$130.00
Senior Project Manager - CA/CO	\$130.00
Senior Project Manager	\$110.00
Project Manager	\$100.00
Senior Designer	\$ 90.00
Designer	\$ 75.00
Marketing/Acct./Admin	\$ 75.00
Intern	\$ 50.00

PROPOSAL AND CONTRACT CONDITIONS:

1. The client will provide the following and MESA has the right to rely on this information and rely on any information provided by others:
 - a. Boundary and general survey locating structures, property lines, utilities that cross the property and interior lobby plans in AutoCAD format.
 - b. Soils Report (if required).
 - c. Budgetary Considerations.
2. Not included are the following:
 - a. Vehicular Paving Improvements
 - b. Utilities (water, sewer, storm, electrical, cable, telephone, etc.)
 - c. Civil, Structural, Mechanical and Electrical Engineering
 - d. Detailed Design, construction documents and construction observation.
 - e. Landscape Lighting Electrical Plans
 - f. Project Signage and Graphics
 - g. Design of new or additional elements added to the scope of work or any related off-site improvements
 - h. Redesign of elements due to site plan changes (i.e., buildings relocated, site grading changes)
 - i. Geotechnical Information
 - j. Water features
 - k. Illustrative plans, models and drawings not specifically described in the Scope of Services
 - l. TDLR Submittal
 - m. As Built Drawings
 - n. On-Site Construction Management

3. MESA Design Associates may subcontract consultants in the performance of any services described in this agreement.
4. MESA Design Associates does not act as General Contractor in any way, or accept responsibility for poor craftsmanship.

5. The above-described compensation for MESA Design Associates does not include the following non-labor costs:

Reimbursables:

- a. **Permits and/or registration fees**
- b. **Travel expenses outside of Dallas/Fort Worth metroplex such as airfare and lodging**
- c. **Other products and services requested by the Client and not specifically described herein.**
- d. **Any and all Jurisdictional Submittal, Permitting or Review Fees.**
- e. **TDLR Fees and Expenses.**

There will be a 0% Administrative Fee added to all reimbursable expenses.

6. Should the Client or Owner cancel scheduled meetings with less than 72 hours notice, MESA reserves the right to invoice the Client or Owner for all related National and International travel and accommodation expenses incurred.
7. Either Party may terminate this contract with (7) seven days written notice to the other party. Upon termination, MESA will be paid for all work performed, including reimbursable expenses, through the date of termination.
8. Should the project go "on hold" for more than sixty (60) days, the Consultant reserves the right to charge a \$600.00 restart fee when the project resumes. MESA's fees for the remaining services and the time schedules shall be equitably adjusted.
9. This agreement is to be governed by the laws of the State of Texas. Compensation for all services shall be paid in Dallas, Dallas County, Texas.

CC ITEM #6

10. In the event disputes are not satisfactorily resolved through informal discussions, the Client and MESA agree that all disputes between them arising out of or relating to this agreement or the Project shall be submitted to nonbinding mediation. In the event the parties to this agreement are unable to reach a settlement through mediation, then such disputes shall be settled by litigation, in a court of competent jurisdiction.
11. Invoice Terms: Net thirty (30) days from invoice date. A finance charge of 1.5% per month (18% per annum) will be added to accounts over thirty (30) days past due. Client agrees to pay reasonable attorney's fees incurred by MESA to collect on unpaid invoices. MESA reserves the right to file a property lien if invoices go over sixty (60) days past due.
12. If the client fails to make payments to MESA in accordance with this agreement, such failure shall be considered substantial non-performance and cause for termination or, at MESA's option, cause for suspension of performance of service under this agreement. If MESA elects to suspend service, prior to suspension of services, MESA shall give seven (7) days written notice to the Client. In the event of a suspension of services, MESA shall have no liability to the Client for delay or damage caused to the Client because of such suspension of services. Client agrees to hold MESA harmless and completely indemnify MESA from and against any and all damages, costs, attorney's fees, and/or other expenses which MESA may incur as a result of any claim by any person or entity arising out of such suspension of work. Before resuming services, MESA shall be paid all sums due prior to suspension and any expenses incurred in the interruption and resumption of MESA's services. MESA's fees for the remaining services and the time schedules shall be equitably adjusted.
13. The hourly rates and multiples for services of the Consultant and Consultant's sub consultants as set forth in this Agreement shall be adjusted in accordance with their normal salary review practices annually or as agreed upon between the Client and Consultant. MESA reserves the right to adjust hourly-based contracts and additional service fees to compensate for inflation increases annually.
14. The initial payment of \$ Dollars (\$) shall be made upon execution of this Agreement and is the minimum payment under this Agreement. It shall be credited to the Client's account at final payment. Subsequent payments for services shall be made monthly and, where applicable, shall be in proportion to services performed on the basis set forth in this Agreement.
15. The Texas Board of Architectural Examiners has jurisdiction over complaints regarding the professional practices of persons registered as Landscape Architects in Texas. Texas Board of Architectural Examiners, P.O. Box 12337, Austin, Texas 78711-2337; tele: 512.305.9000; fax: 512.305.9005; e-mail: www.tbae.state.tx.us.
- 16. LIMITATION OF LIABILITY: to the maximum extent permitted by law, the Client agrees to limit MESA's liability for the Client's damages to two times the fees indicated in this proposal. This limitation shall apply regardless of the cause of action or legal theory pled or asserted.**
17. By making visits to the site, MESA is not assuming the responsibilities of the builder, Construction Manager, Construction Superintendent or any of their agents or subcontractors.
18. Plans, drawings and specifications or other writings or documents prepared or provided by MESA hereunder are prepared for this Project only, but may be used by MESA for purposes of illustrating the scope and nature of project involvement. MESA shall provide Client with a reproducible set of drawings and specifications for its records. They shall not be used by Client for other projects or extensions to the project without the express written permission of MESA.
19. It is expressly understood and agreed that MESA shall not have control of, or charge of, or be responsible for construction, means, methods, techniques, sequences or procedures, or for safety precautions or programs in connection with the Project or for the acts or omissions of any contractor, subcontractor or other persons performing work for the Project and Client shall indemnify MESA and hold MESA harmless from and against any and all claims, demands, losses, costs, third party beneficiaries, liabilities and damages including, without limitation, reasonable attorney's fees and expenses, incurred by MESA and arising out of or related to any of the aforesaid.

CC ITEM #6

- 20. Notwithstanding any other provision of this Agreement, MESA and MESA’s sub consultants shall have no responsibility for the discovery, presence, handling, removal, disposal or exposure of persons to hazardous materials in any form at the project site, including but not limited to asbestos, asbestos products, mold, polychlorinated biphenyl (PCB) or other toxic substances.
- 21. The Client agrees to waive consequential damages for claims, disputes or other matters in question arising out of or relating to this agreement.
- 22. Nothing contained in this agreement shall create a contractual relationship with or a cause of action in favor of a third party against either MESA or the Client. MESA’s services under this agreement are being performed solely for the Client’s benefit, and no other party or entity shall have any claim against MESA because of this agreement or the performance or nonperformance of services hereunder.
- 23. The Client agrees, to the fullest extent permitted by law, to indemnify and hold harmless MESA, its officers, directors, employees and sub consultants (collectively, MESA) against all damages, liabilities or costs, including reasonable attorney’s fees and costs, to the extent caused by the Clients negligent acts or breach of this agreement, and the acts of its contractors, subcontractors or consultants or anyone for whom the Client is legally liable. Neither the Client nor MESA shall be obligated to indemnify the other party in any manner whatsoever for the other party’s own negligence.**
- 24. This document supercedes all previous discussions and documents, if any, and may only be amended by written agreement between the parties.
- 25. If any term or provision of this Agreement is held to be invalid or unenforceable under any applicable statute or rule of law, such holding shall be applied only to the provision so held, and the remainder of the Agreement shall remain in full force and effect.

Respectfully submitted,
MESA Design Associates, Inc.



Stan R. Cowan
Senior Principal

Acceptance of Proposal and Contract Terms and Conditions:
City of Grapevine

Authorized Representative

Date

PROJECTED PROJECT SCHEDULE

STAGE I: MACRO PROGRAMMING OF LAKE PARK ENTERPRISE ZONES SITE ASSESSMENTS, INVENTORY AND ANALYSIS

1.1 Kick-Off Meeting, Data Confirmation, and Assessments

- | | |
|--|----------------------------|
| A. Kick-Off Meeting, Data Confirmation, and Assessments
Initiation: Immediately upon execution of contract. | Duration: 3-4 weeks |
| B. Enterprise Zone Assessment
Initiation: Immediately upon conclusion of Task 1.1A. | Duration: 4-6 weeks |
| C. Operation Assessment of Lake Park Enterprise Zones
Initiation: Immediately upon conclusion of Task 1.1A. | Duration: 4-6 weeks |
| D. User Needs Assessment of Lake Park Enterprise Zones
Initiation: Immediately upon conclusion of Task 1.1A. | Duration: 4-6 weeks |

Total Duration of Stage I:

7-10 weeks

STAGE II: SITE SPECIFIC ASSESSMENTS, INVENTORY, PROGRAMMING, AND ANALYSIS OF ROCKLEDGE PARK

2.1 Site Specific Data Confirmation and Assessments

- | | |
|--|----------------------------|
| A. Base Maps, Code Review, and Previous Research
Initiation: Immediately upon conclusion of Stage I. | Duration: 2-3 weeks |
| B. Site Assessment
Initiation: Immediately upon conclusion of Task 2.1A. | Duration: 4-6 weeks |
| C. Use Assessment
Initiation: Immediately upon conclusion of Task 2.1A. | Duration: 4-6 weeks |
| D. Built Fabric Assessment
Initiation: Immediately upon conclusion of Task 2.1A. | Duration: 4-6 weeks |
| E. Sensitivity Composite Assessment
Initiation: Immediately upon conclusion of Task 2.1A. | Duration: 4-6 weeks |
| F. Experiential Assessment
Initiation: Immediately upon conclusion of Task 2.1A. | Duration: 4-6 weeks |
| G. Stakeholder Engagement
Initiation: Immediately upon conclusion of Task 2.1A. | Duration: 6-8 weeks |

2.2 Comparative Park Analysis

Initiation: Immediately upon conclusion of Task 2.1.

Duration: 3-5 weeks

2.3 Assessments Presentation & Programming Prioritization

Initiation: Immediately upon conclusion of Task 2.2.

Duration: 2-3 weeks

Total Duration of Stage II:

13-19 weeks

STAGE III: CONCEPT MASTER PLAN OF ROCKLEDGE PARK

3.1 Concept Master Plan

Initiation: Immediately upon conclusion of Stage II.

Duration: 3-4 weeks

3.2 Preliminary Operational Budget and Pro Forma

Initiation: Concurrent with Task 3.1.

Duration: 4-5 weeks

Total Duration of Stage III:

4-5 weeks

STAGE IV: FINAL MASTER PLAN OF ROCKLEDGE PARK

4.1 Final Master Plan

Initiation: Immediately upon conclusion of Stage III.

Duration: 3-4 weeks

4.2 Final Operational Budget and Pro Forma

Initiation: Concurrent with Task 4.1.

Duration: 6-8 weeks

4.3 Illustrative Graphics

Initiation: Concurrent with Task 4.1.

Duration: 3-4 weeks

4.4 Final Project Presentation

Initiation: Immediately upon conclusion of Task 4.1.

Duration: 5-6 weeks

Total Duration of Stage IV:

14-18 weeks

TOTAL PROJECT DURATION, through completion of Stage IV:

38-52 weeks

MEMO TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL
FROM: BRUNO RUMBELOW, CITY MANAGER *BR*
MEETING DATE: NOVEMBER 4, 2014
SUBJECT: APPROVAL OF A RESOLUTION FOR THE EMERGENCY
PURCHASE OF IT ETHERNET EQUIPMENT

RECOMMENDATION:

City Council to consider adopting a resolution authorizing and ratifying the emergency purchase of Intel Ethernet equipment for the IT department that was made from Parity Consultants.

FUNDING SOURCE:

Funding for this purchase is currently available in account 325-42281-101-13-0011 (Apparatus and Tools) in the amount of \$16,244.70.

BACKGROUND:

After the IT data center upgrade to new top of line switches on October 11, 2014, we began experiencing disk access problems that were causing unacceptable performance for the finance system and other business applications. We confirmed, through testing, that the issue was caused by the type of network interface card in the host servers. In order to expedite the repair and limit further business interruption, an emergency purchase was made to rectify the problem.

This request asks for ratification of a purchase order to Parity Consultants for the equipment on October 17, 2014.

Staff recommends approval.

JJ/BS

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS, RATIFYING AND APPROVING THE EMERGENCY PURCHASE OF INTEL ETHERNET EQUIPMENT THAT WAS MADE ON OCTOBER 17, 2014 AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City of Grapevine, Texas is a local government in the State of Texas and as such is empowered by the Texas Local Government Code, Section 252.022 (a) (3) for unforeseen replacement of IT equipment; and

WHEREAS, the emergency INTEL Ethernet equipment was needed for the servers as soon as possible; and

WHEREAS, all legal prerequisites for the adoption of this resolution have been met, including but not limited to the Local Government Code and the Open Meetings Act; and

WHEREAS, the City Council hereby declares that the approval of this resolution is in the best interests of the health, safety, and welfare of the public.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS:

Section 1. That all matters stated in the above preamble are true and correct and are incorporated herein as if copied in their entirety.

Section 2. That the City Council of the City of Grapevine, Texas ratifies and approves the emergency purchase INTEL Ethernet equipment from Parity Consultants on October 17, 2014 in the amount of \$16,244.70.

Section 3. That the City Manager or his designee is authorized to take all steps necessary to consummate the emergency purchase of said IT equipment.

Section 4. That this resolution shall take effect from and after the date of its passage.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS on this the 4th day of November, 2014.

APPROVED:

ATTEST:

APPROVED AS TO FORM:

MEMO TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL
FROM: BRUNO RUMBELOW, CITY MANAGER *BR*
MEETING DATE: NOVEMBER 4, 2014
SUBJECT: APPROVAL TO RENEW AN ANNUAL CONTRACT FOR
FIREFIGHTER UNIFORMS

RECOMMENDATION:

City Council to consider approval to renew an annual contract for firefighter uniforms from GST Public Safety Supply, LLC through an Interlocal Cooperative Agreement with the City of Bedford, Texas.

FUNDING SOURCE:

Funds are budgeted in account 100-42220-210-3 (Clothing Supplies/Fire Department) for the estimated annual budgeted amount of \$40,000.00.

BACKGROUND:

Purchases will be made in accordance with an existing Interlocal Cooperative Agreement with the City of Bedford, Texas as allowed by Texas Government Code, Section 271.101 and 271.102 Cooperative Purchasing Program. If approved, this will be the third and final renewal option.

The City of Bedford, Texas solicited bids on RFB #10-1008 from which they awarded a contract to GST Public Safety Supply, LLC on November 9, 2010. The purpose of this contract is to establish fixed annual pricing for firefighter uniforms for the Fire Department. The uniforms consist of various sizes and styles of pants, shirts, jackets and accessories to be purchased on an as-needed basis. These uniforms conform to the design and functionality requirements of the Fire Department.

The Purchasing and Fire Department staff reviewed the contract for specification compliance and determined this annual contract would provide the best product, service and pricing for meeting the needs of the City. GST Public Safety Supply, LLC has agreed to renew the contract with no increase in pricing.

Staff recommends approval.

JS/LW

MEMO TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: BRUNO RUMBELOW, CITY MANAGER BR

MEETING DATE: NOVEMBER 4, 2014

SUBJECT: STOP INTERSECTION – PARK BOULEVARD AND WALL STREET AND VARIOUS OTHER STOP INTERSECTIONS WITHIN SUBSIVISIONS

RECOMMENDATION:

City Council consider adopting an ordinance amending Chapter 23, Traffic, Section 23-30, Stop Intersections as follows:

Add:

(548) Vineyard Creek Estates

- (a) On northbound Vineyard Creek Drive at Hall-Johnson Road
- (b) On southbound Vineyard Creek Drive at Hughes Road

(549) Eastwoods

- (a) On southbound Eastwoods Drive at Hughes Road

(550) Heritage Cove

- (a) On eastbound Brighton Cove Lane at Roberts Road
- (b) On eastbound Heritage Cove Lane at Roberts Road

(551) Glade Hill

- (a) On southbound Glade Hill Drive at Glade Road
- (b) On eastbound Hill Manor Road at State Highway 360
- (c) On eastbound Park Hill Lane at Hill Meadow Drive
- (d) On westbound Park Hill Lane at Hill Vista Drive

(552) Lake Pointe

- (a) On northbound and southbound Canyon Lake at Lake Pointe Drive
- (b) On southbound Falcon Drive at Lavon Drive
- (c) On northbound Huron Drive at Falcon Drive
- (d) On southbound Huron Drive at Lavon Drive
- (e) On eastbound Lake Pointe Drive at Dove Loop Road

(553) On southbound Park Boulevard left turn lane onto eastbound Wall Street

and take any necessary action.

BACKGROUND:

The intersection at Park Boulevard and Wall Street has been reconstructed to add a left turn from southbound Park Boulevard onto eastbound Wall Street. A stop sign is required at this left turn lane from southbound Park Boulevard, as vehicles utilizing this turning movement will cross traffic exiting the westbound SH 114 frontage road onto northbound Park Boulevard.

Stop signs are also to be added within newly constructed residential subdivisions as detailed within this memo.

Staff recommends approval.

ORDINANCE NO. _____

STOP
INTERSECTIONS

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS AMENDING THE GRAPEVINE CODE OF ORDINANCES BY AMENDING CHAPTER 23 TRAFFIC, SECTION 23-30 RELATIVE TO STOP INTERSECTIONS; REPEALING CONFLICTING ORDINANCES; PROVIDING A PENALTY OF FINE NOT TO EXCEED THE SUM OF TWO HUNDRED DOLLARS (\$200.00); PROVIDING A SEVERABILITY CLAUSE; DECLARING AN EMERGENCY AND PROVIDING AN EFFECTIVE DATE

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS:

Section 1. That Chapter 23 Traffic, Section 23-30 Stop Intersections, of the Grapevine Code of Ordinances is hereby amended by adding the following stop intersections:

- “(548) Vineyard Creek Estates
 - (a) On northbound Vineyard Creek Drive at Hall-Johnson Road
 - (b) On southbound Vineyard Creek Drive at Hughes Road

- (549) Eastwoods
 - (a) On southbound Eastwoods Drive at Hughes Road

- (550) Heritage Cove
 - (a) On eastbound Brighton Cove Lane at Roberts Road
 - (b) On eastbound Heritage Cove Lane at Roberts Road

- (551) Glade Hill
 - (a) On southbound Glade Hill Drive at Glade Road
 - (b) On eastbound Hill Manor Road at State Highway 360
 - (c) On eastbound Park Hill Lane at Hill Meadow Drive
 - (d) On westbound Park Hill Lane at Hill Vista Drive

- (552) Lake Pointe
 - (a) On northbound and southbound Canyon Lake at Lake Pointe Drive
 - (b) On southbound Falcon Drive at Lavon Drive
 - (c) On northbound Huron Drive at Falcon Drive
 - (d) On southbound Huron Drive at Lavon Drive
 - (e) On eastbound Lake Pointe Drive at Dove Loop Road

- (553) On southbound Park Boulevard left turn lane onto eastbound Wall Street”

Section 2. That the City Manager, or his designee, is hereby authorized to have the proper traffic signs erected, constructed, and placed at such points along said highway, streets or alleys, or portions thereof under construction, maintenance or repair so that travelers will be reasonably notified of said traffic regulations.

Section 3. That all ordinances or any parts thereof in conflict with the terms of this ordinance shall be and hereby are deemed repealed and of no force or effect; provided, however, that the ordinance or ordinances under which the cases currently filed and pending in the Municipal Court of the City of Grapevine, Texas shall be deemed repealed only when all such cases filed and pending under such ordinance or ordinances have been disposed of by a final conviction or a finding of not guilty, nolo contendere, or dismissal.

Section 4. That any person, firm or corporation violating any of the provisions of this ordinance shall be deemed guilty of a misdemeanor and upon conviction thereof shall be fined in a sum not to exceed Two Hundred Dollars (\$200.00) and a separate offense shall be deemed committed upon each day during or on which a violation occurs or continues.

Section 5. That if any section, article, paragraph, sentence, clause, phrase or word in this ordinance, or application thereto any person or circumstance is held invalid or unconstitutional by a Court of competent jurisdiction, such holding shall not affect the validity of the remaining portions of this ordinance; and the City Council hereby declares it would have passed such remaining portions of the ordinance despite such invalidity, which remaining portions shall remain in full force and effect.

Section 6. That the fact that the present ordinances and regulations of the City of Grapevine, Texas are inadequate to properly safeguard the health, safety, morals, peace and general welfare of the public creates an emergency which requires that this ordinance become effective from and after the date of its passage, and it is accordingly so ordained.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS on this the 4th day of November, 2014.

APPROVED:

ATTEST:

APPROVED AS TO FORM:

STATE OF TEXAS
COUNTY OF TARRANT
CITY OF GRAPEVINE

The City Council and the Planning & Zoning Commission of the City of Grapevine, Texas met in Regular Joint Session on this the 21st day of October, 2014 in the City Council Chambers, Second Floor, 200 South Main Street, with the following members of the City Council present to-wit:

William D. Tate	Mayor
C. Shane Wilbanks	Mayor Pro Tem
Sharron Spencer	Council Member
Darlene Freed	Council Member
Mike Lease	Council Member
Chris Coy	Council Member
Duff O'Dell	Council Member

constituting a quorum, with the following members of the Planning & Zoning Commission:

Herbert Fry	Vice Chairman
Betty "BJ" Wilson	Member
Monica Hotelling	Member
Jim Fechter	Member
Beth Tiggelaar	Member
Dennis Luers	Alternate
Theresa Mason	Alternate

constituting a quorum, with Chairman Larry Oliver and Commissioner Gary Martin absent, with the following members of the City Staff:

Bruno Rumbelow	City Manager
Jennifer Hibbs	Assistant City Manager
John F. Boyle, Jr.	City Attorney
Tara Brooks	Assistant City Secretary

CALL TO ORDER

Mayor Tate called the meeting to order at 6:30 p.m.

EXECUTIVE SESSION

Mayor Tate announced the City Council would recess to the City Council Conference Room to conduct a closed session regarding:

ITEM 1. EXECUTIVE SESSION

A. Pending or contemplated litigation relative to CBS Billboard v. Grapevine and Grapevine Board of Zoning Adjustment, Cause No. 141-254547-11 pursuant to Section 551.071, Texas Government Code; and

B. Conference with City Manager and Staff to discuss and deliberate commercial and financial information received from business prospects the City seeks to have locate, stay, or expand in the City; deliberate the offer of a financial or other incentive; with which businesses the City is conducting economic development negotiations pursuant to Section 551.087, Texas Government Code.

The City Council recessed to the City Council Conference Room and began the closed session at 6:34 p.m.

Upon reconvening in open session in the Council Chambers, Mayor Tate asked if there was any action necessary relative to the closed session. City Manager Bruno Rumbelow stated there was no action necessary relative to pending or contemplated or conference with City Manager and Staff under Sections 551.071 or 551.087, Texas Government Code.

NOTE: City Council continued with the Workshop portion of the Agenda in open session in the City Council Chambers.

WORKSHOP

CALL TO ORDER

The Workshop Session was called to order at 7:16 p.m.

ITEM 2. DISCUSS COMMUNITY ACTIVITIES CENTER BRANDING, MARKETING AND FEE STRUCTURE

Parks and Recreation Director Kevin Mitchell introduced Steve Atkins from The Atkins Group who presented the process that was used to create the branding and marketing ideas for the Community Activities Center. Mr. Atkins then presented the brand "To be the Center of life, health & fitness of Grapevine" and presented some naming ideas. Council decided to have a workshop to brainstorm naming ideas.

Council discussed the fee structure with Director Mitchell.

No formal action was taken by the City Council. There being no further business to discuss on the Workshop Agenda, the Workshop was adjourned.

JOINT MEETING

CALL TO ORDER

Mayor Tate called the meeting to order at 7:52 p.m. in the City Council Chambers.

INVOCATION

Commissioner Herbert Fry delivered the Invocation and led the Pledge of Allegiance.

ITEM 3. PUBLIC HEARING, CONDITIONAL USE APPLICATION CU14-39 WISE GUYS PIZZERIA

Mayor Tate declared the public hearing open.

Assistant Development Services Director Ron Stombaugh stated that Conditional Use Application CU14-39 (Wise Guys Pizzeria) had been submitted by McNamara Wise Guys LLC requesting a conditional use permit to amend the site plan approved by Ordinance No. 2000-15 for the possession, storage, retail sale and on-premise consumption of alcoholic beverages (beer and wine only), outdoor speakers and outside dining in conjunction with a restaurant in a planned commercial center. The subject property is located at 322 South Park Boulevard and is zoned "CC" Community Commercial District Regulations.

Mr. Kevin McNamara with Wise Guys Pizzeria requested favorable consideration of the application.

There were no questions from the City Council or the Planning & Zoning Commission.

Mayor Tate invited guests present to comment regarding the application. No one wished to speak and four letters of support were copied to the Council and Commission.

Commissioner Wilson, seconded by Commissioner Luers, offered a motion to close the public hearing. The motion prevailed by the following vote:

Ayes: Fry, Wilson, Hotelling, Fechter, Tiggelaar, Luers & Mason
Nays: None
Absent: Oliver & Martin

Council Member Coy, seconded by Council Member Lease, offered a motion to close the public hearing. The motion prevailed by the following vote:

Ayes: Tate, Wilbanks, Spencer, Freed, Lease, Coy & O'Dell
Nays: None

ITEM 4. PUBLIC HEARING, CONDITIONAL USE APPLICATION CU14-40 GRAPEVINE CROSSING

Mayor Tate declared the public hearing open.

Assistant Development Services Director Stombaugh stated that Conditional Use Application CU14-40 (Grapevine Crossing) had been submitted by R. L. Goodson Jr. Inc. requesting a conditional use permit to amend the site plan approved by Ordinance

No. 2001-03 to increase the building height by the addition of a five-foot high parapet. The subject property is located at 1527 West State Highway 114 and is zoned "CC" Community Commercial District Regulations.

Mr. Tim Stinneford requested favorable consideration of the application.

There were no questions from the City Council or the Planning & Zoning Commission.

Mayor Tate invited guests present to comment regarding the application. No one wished to speak and there was one letter of support copied to the Council and Commission.

Commissioner Luers, seconded by Commissioner Hotelling, offered a motion to close the public hearing. The motion prevailed by the following vote:

Ayes: Fry, Wilson, Hotelling, Fechter, Tiggelaar, Luers & Mason
Nays: None
Absent: Oliver & Martin

Mayor Pro Tem Wilbanks, seconded by Council Member Coy, offered a motion to close the public hearing. The motion prevailed by the following vote:

Ayes: Tate, Wilbanks, Spencer, Freed, Lease, Coy & O'Dell
Nays: None

ITEM 5. PUBLIC HEARING, SPECIAL USE APPLICATION SU14-03 CROWN CASTLE TOWERS

Mayor Tate declared the public hearing open.

Assistant Development Services Director Stombaugh stated that the applicant submitted a request to continue the public hearing until the November 18, 2014 meeting. Special Use Application SU14-03 (Crown Castle Towers) was submitted by Crown Castle Towers requesting a special use permit for a 120-foot monopole and the collocation of cellular equipment. The subject property is located at 1650 Hughes Road and is zoned "PCD" Planned Commerce Development District.

Commissioner Wilson, seconded by Commissioner Hotelling, offered a motion to continue the public hearing to the November 18, 2014 meeting. The motion prevailed by the following vote:

Ayes: Fry, Wilson, Hotelling, Fechter, Tiggelaar, Luers & Mason
Nays: None
Absent: Oliver & Martin

Council Member Coy, seconded by Mayor Pro Tem Wilbanks, offered a motion to continue the public hearing to the November 18, 2014 meeting. The motion prevailed by the following vote:

Ayes: Tate, Wilbanks, Spencer, Freed, Lease, Coy & O'Dell
Nays: None

Mayor Tate stated that this would be the only notification to adjacent property owners of the continued public hearing.

RECESS AND RECONVENE

Mayor Tate announced the Planning & Zoning Commission would recess to the Planning & Zoning Conference Room to consider published business.

The City Council remained in session in the Council Chambers to consider published business.

ITEM 6. CITIZEN COMMENTS

6A. Mr. Don Mayo, 2942 Kimball Court, spoke in favor of the Kimball Road Trail plan. Mr. Mayo stated he has worked with Staff to reconfigure the phasing of the Kimball Road Trail plan.

6B. Mr. Clinton Thrash, 2901 Kimball Court, spoke in favor of the Kimball Road Trail plan.

ITEM 7. ORDINANCE, TRAFFIC ENGINEERING SERVICES CONTRACT WITH LEE ENGINEERING FOR THE EVALUATION OF CAPACITY IMPROVEMENT NEEDS ON BASS PRO DRIVE BETWEEN STATE HIGHWAY 121 AND STATE HIGHWAY 26

Public Works Director Stan Laster recommended approval of a Traffic Engineering Services Contract with Lee Engineering for the evaluation of capacity improvement needs on Bass Pro Drive between State Highway 121 and State Highway 26 and approval of an ordinance appropriating funds from General Obligation Bonds programmed for the Bass Pro Drive project.

Council Member Freed, seconded by Council Member Coy, offered a motion to approve the contract and ordinance. The motion prevailed by the following vote:

Ayes: Tate, Wilbanks, Spencer, Freed, Lease, Coy & O'Dell
Nays: None

ORDINANCE NO. 2014-61

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS, REVISING THE ADOPTED

CAPITAL IMPROVEMENTS BUDGET FOR THE FISCAL YEAR ENDING IN 2015, PROVIDING FOR THE TRANSFER OF THE FUNDS; DECLARING AN EMERGENCY AND PROVIDING AN EFFECTIVE DATE

NOTE: The City Council then considered the Planning & Zoning Commission recommendations Items 29-31.

ITEM 8. LICENSE AGREEMENT WITH DALLAS AREA RAPID TRANSIT

This item was considered after Item 31.

Parks & Recreation Director Kevin Mitchell recommended approval of a License Agreement with Dallas Area Rapid Transit for Municipal Corridor Use License No. 980909.

Mayor Pro Tem Wilbanks, seconded by Council Member Coy, offered a motion to approve the license agreement. The motion prevailed by the following vote:

Ayes: Tate, Wilbanks, Spencer, Freed, Lease, Coy & O'Dell
Nays: None

ITEM 9. ORDINANCE, AMEND ORDINANCE NO. 2014-55 FISCAL YEAR 2015 OPERATING BUDGET, COMMUNITY QUALITY OF LIFE CAPITAL PROJECTS FUND

Consideration of this item followed the Planning & Zoning Commission recommendations and Item 8.

City Manager Bruno Rumbelow introduced an ordinance amending Ordinance No. 2014-55, as amended, that adopted Fiscal Year 2015 operating budget relative to Community Quality of Life Capital Projects Fund for additional costs associated with project allocations in the amount of \$2,880,000.00.

Council discussed different projects and expressed that they would like to have a future workshop to further discuss the projects. Council directed Staff to create a Quality of Life 5-year plan.

Mayor Pro Tem Wilbanks, seconded by Council Member Coy, offered a motion to approve the ordinance funding the Botanical Garden Greenhouse, Town Square Gazebo Renovation, Library Genealogy/Teen Room Expansion, Playground Shade Structures, Community Outreach Center Sport Court, Rockledge Park Master Plan and Sponsorship for Exhibit at Grand Tower Galleries in the amount of \$1,252,000. The motion prevailed by the following vote:

Ayes: Tate, Wilbanks, Spencer, Freed, Lease, Coy & O'Dell
Nays: None

ORDINANCE NO. 2014-62

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS, AMENDING THE FISCAL YEAR 2014-2015 (FY2015) OPERATING BUDGET AS ADOPTED BY ORDINANCE NO. 2014-55, AS AMENDED; PROVIDING A SAVINGS CLAUSE; DECLARING AN EMERGENCY AND PROVIDING AN EFFECTIVE DATE

CONSENT AGENDA

Consent items are deemed to need little Council deliberation and will be acted upon as one business item. Any member of the City Council or member of the audience may request that an item be withdrawn from the consent agenda and placed before the City Council for full discussion. Approval of the consent agenda authorizes the City Manager, or his designee, to implement each item in accordance with Staff recommendations. Items 16, 26 and 27 were removed from the Consent Agenda.

Item 10. Mid-Year Appointment to the Building Board of Appeals

Council Member Chris Coy recommended approval of the mid-year appointment of Shea Kirkman as an alternate member to the Building Board of Appeals to fill an unexpired, one-year vacancy, term to expire in 2015.

Motion by Council Member Lease, seconded by Mayor Pro Tem Wilbanks, to approve as recommended prevailed by the following vote:

Ayes: Tate, Wilbanks, Spencer, Freed, Lease, Coy & O'Dell

Nays: None

Item 11. Renew Enterprise Sourcing Services Annual Contract

Administrative Service Director recommended approval of the renewal of an annual contract in an amount not to exceed \$19,843.00 with Ion Wave Technologies, Inc. for the Purchasing Division's enterprise sourcing services for eProcurement and contract management services.

Motion by Council Member Lease, seconded by Mayor Pro Tem Wilbanks, to approve as recommended prevailed by the following vote:

Ayes: Tate, Wilbanks, Spencer, Freed, Lease, Coy & O'Dell

Nays: None

Item 12. Renew Various Network Software Services Annual Maintenance Contract

City Manager recommended approval of the renewal of an annual maintenance contract for various network software services in an amount not to exceed \$56,242.00 with SHI

Government Solutions, Inc. through the State of Texas Department of Information Resources (DIR) Cooperative Contracts Program.

Motion by Council Member Lease, seconded by Mayor Pro Tem Wilbanks, to approve as recommended prevailed by the following vote:

Ayes: Tate, Wilbanks, Spencer, Freed, Lease, Coy & O'Dell
Nays: None

Item 13. Authorize Sale of Surplus Cellular Phones and Cellular Tablet Computers

City Manager recommended approval of the authorization to sell surplus cellular phones and cellular tablet computers to e-Cycle.

Motion by Council Member Lease, seconded by Mayor Pro Tem Wilbanks, to approve as recommended prevailed by the following vote:

Ayes: Tate, Wilbanks, Spencer, Freed, Lease, Coy & O'Dell
Nays: None

Item 14. Renew Geographic Information Software Enterprise License Agreement

City Manager recommended approval of the renewal of an enterprise license agreement for geographic information software with ESRI, Inc. in an amount not to exceed \$35,000.00.

Motion by Council Member Lease, seconded by Mayor Pro Tem Wilbanks, to approve as recommended prevailed by the following vote:

Ayes: Tate, Wilbanks, Spencer, Freed, Lease, Coy & O'Dell
Nays: None

Item 15. Renew Library ILS Computer Support and Software Contract

City Manager recommended approval of the renewal of the Library ILS computer support and software contract with SIRSI Corporation in an amount not to exceed \$56,443.56.

Motion by Council Member Lease, seconded by Mayor Pro Tem Wilbanks, to approve as recommended prevailed by the following vote:

Ayes: Tate, Wilbanks, Spencer, Freed, Lease, Coy & O'Dell
Nays: None

ITEM 16. AUTHORIZE UNICORN SCULPTURE DESIGN FUNDS, FABRICATION AND INSTALLATION

This item was removed from the Consent Agenda and was considered after Item 28.

City Manager Rumbelow introduced this item and recommended approval to authorize funds for the design, fabrication and installation of the Unicorn sculpture at the Convention & Visitors Bureau Headquarters Complex in an amount not to exceed \$60,000.

Council discussed the Public Art Committee and future art projects.

Council Member Spencer, seconded by Council Member Lease, offered a motion to approve the sculpture design funds, fabrication and installation. The motion prevailed by the following vote:

Ayes: Tate, Wilbanks, Spencer, Freed, Lease, Coy & O'Dell
Nays: None

Item 17. Extend Conditional Use Permit CU13-20 and Planned Development Overlay PD13-01 Microland America

Development Services Director recommended approval of the one-year extension of Conditional Use Permit CU13-20 and Planned Development Overlay PD13-01 (Microland America) for property located at 2451 West Grapevine Mills Circle approved by Ordinance Nos. 2013-48 and 2013-49. The extension will expire on October 15, 2015. The conditional use permit granted an outdoor commercial amusement and a planned development overlay to include but not be limited to deviation from the front yard landscape setback area. The subject property is zoned "CC" Community Commercial District Regulations.

Motion by Council Member Lease, seconded by Mayor Pro Tem Wilbanks, to approve as recommended prevailed by the following vote:

Ayes: Tate, Wilbanks, Spencer, Freed, Lease, Coy & O'Dell
Nays: None

Item 18. Renew Protective Clothing Inspection and Repair Annual Sole Source Contract

Fire Chief recommended approval of the renewal of an annual sole source contract in an amount not to exceed \$16,000.00 with Gear Cleaning Solutions, LLC for inspection and repair of protective clothing for the Fire Department.

Motion by Council Member Lease, seconded by Mayor Pro Tem Wilbanks, to approve as recommended prevailed by the following vote:

Ayes: Tate, Wilbanks, Spencer, Freed, Lease, Coy & O'Dell
Nays: None

Item 19. Resolution, Authorize Bunker Gear (Protective Clothing) Annual Contract

Fire Chief recommended approval of a resolution authorizing an annual contract for bunker gear (protective clothing) in an amount not to exceed \$70,000.00 from Casco Industries, Inc. through an Interlocal Participation Agreement with The Local Government Purchasing Cooperative (Buyboard).

Motion by Council Member Lease, seconded by Mayor Pro Tem Wilbanks, to approve as recommended prevailed by the following vote:

Ayes: Tate, Wilbanks, Spencer, Freed, Lease, Coy & O'Dell

Nays: None

RESOLUTION NO. 2014-80

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS, AUTHORIZING THE CITY MANAGER OR THE CITY MANAGER'S DESIGNEE TO CONTRACT FOR BUNKER GEAR (PROTECTIVE CLOTHING) FOR THE FIRE DEPARTMENT THROUGH AN ESTABLISHED COOPERATIVE AGREEMENT AND PROVIDING AN EFFECTIVE DATE

Item 20. Resolution, Authorize Sole Source Purchase of Digital Fire Training System

Fire Chief recommended approval of a resolution authorizing the sole source purchase of a digital fire training system from BullEx, Inc. in an amount not to exceed \$21,593.00.

Motion by Council Member Lease, seconded by Mayor Pro Tem Wilbanks, to approve as recommended prevailed by the following vote:

Ayes: Tate, Wilbanks, Spencer, Freed, Lease, Coy & O'Dell

Nays: None

RESOLUTION NO. 2014-81

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS, AUTHORIZING THE CITY MANAGER OR THE CITY MANAGER'S DESIGNEE TO APPROVE THE SOLE SOURCE PURCHASE OF A DIGITAL FIRE TRAINING PACKAGE AND PROVIDING AN EFFECTIVE DATE

Item 21. Ordinance, Amend Grapevine Code Of Ordinances, Chapter 23 Traffic, Stop Intersections on Inland Drive

Public Works Director recommended approval of an ordinance amending the Grapevine Code of Ordinances, Chapter 23 Traffic, Section 23-30 relative to the addition of stop intersections at Inland Drive and Sycamore Drive/Sycamore Court.

Motion by Council Member Lease, seconded by Mayor Pro Tem Wilbanks, to approve as recommended prevailed by the following vote:

Ayes: Tate, Wilbanks, Spencer, Freed, Lease, Coy & O'Dell
Nays: None

ORDINANCE NO. 2014-63

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS, AMENDING THE GRAPEVINE CODE OF ORDINANCES BY AMENDING CHAPTER 23 TRAFFIC, SECTION 23-30 RELATIVE TO STOP INTERSECTIONS; REPEALING CONFLICTING ORDINANCES; PROVIDING A PENALTY OF FINE NOT TO EXCEED THE SUM OF TWO HUNDRED DOLLARS (\$200.00); PROVIDING A SEVERABILITY CLAUSE; DECLARING AN EMERGENCY AND PROVIDING AN EFFECTIVE DATE

Item 22. Ordinance, Amend Grapevine Code of Ordinances, Chapter 23 Traffic, establish Pedestrian Crossing Red Beacon Display zone

Public Works Director recommended approval of an ordinance amending the Grapevine Code of Ordinances, Chapter 23 Traffic establishing Section 23-37 Pedestrian Crossing Red Beacon Display zone, authorizing the installation of a Pedestrian Crossing Red Beacon Display at the Community Outreach Center Crosswalk on Mustang Drive.

Motion by Council Member Lease, seconded by Mayor Pro Tem Wilbanks, to approve as recommended prevailed by the following vote:

Ayes: Tate, Wilbanks, Spencer, Freed, Lease, Coy & O'Dell
Nays: None

ORDINANCE NO. 2014-64

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS, AMENDING THE GRAPEVINE CODE OF ORDINANCES BY AMENDING CHAPTER 23 TRAFFIC TO ESTABLISH SECTION 23-37, PEDESTRIAN CROSSINGS WITH RED BEACON DISPLAYS; REPEALING CONFLICTING ORDINANCES; PROVIDING A PENALTY OF FINE NOT TO EXCEED THE SUM OF TWO HUNDRED DOLLARS (\$200.00); PROVIDING A SEVERABILITY CLAUSE; DECLARING AN EMERGENCY AND PROVIDING AN EFFECTIVE DATE

Item 23. Resolution, Authorize Pavement Marking Services Annual Contract

Public Works Director recommended approval of a resolution authorizing an annual contract in an amount not to exceed \$70,000.00 with renewals for pavement marking services with Stripe-a-Zone through an Interlocal Cooperative Agreement with the City of Grand Prairie, Texas.

Motion by Council Member Lease, seconded by Mayor Pro Tem Wilbanks, to approve as recommended prevailed by the following vote:

Ayes: Tate, Wilbanks, Spencer, Freed, Lease, Coy & O'Dell

Nays: None

RESOLUTION NO. 2014-82

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS, AUTHORIZING THE CITY MANAGER OR THE CITY MANAGER'S DESIGNEE TO CONTRACT FOR PAVEMENT MARKING SERVICES THROUGH AN ESTABLISHED INTERLOCAL PARTICIPATION AGREEMENT AND PROVIDING AN EFFECTIVE DATE

Item 24. Renew Heavy Equipment Rental Services Annual Contracts

Public Works Director recommended approval of renewal of annual contracts for heavy equipment rental services with Fox Rental and Kirby Smith Machinery, Inc. Funding for this purchase is limited to the budgeted amount by each department in an amount not to exceed \$100,000.00.

Motion by Council Member Lease, seconded by Mayor Pro Tem Wilbanks, to approve as recommended prevailed by the following vote:

Ayes: Tate, Wilbanks, Spencer, Freed, Lease, Coy & O'Dell

Nays: None

Item 25. Renew Pavement Stabilization Annual Contract

Public Works Director recommended approval of the renewal of an annual contract in an amount not to exceed \$100,000.00 for pavement stabilization with Nortex Concrete Lift and Stabilization, Inc. through an Interlocal Cooperative Agreement with the City of Grand Prairie, Texas.

Motion by Council Member Lease, seconded by Mayor Pro Tem Wilbanks, to approve as recommended prevailed by the following vote:

Ayes: Tate, Wilbanks, Spencer, Freed, Lease, Coy & O'Dell

Nays: None

ITEM 26. RESOLUTION, AUTHORIZE TOWER/GROUND LEASE AGREEMENT AMENDMENT, MINTERS CHAPEL MONOPOLE

ITEM 27. RESOLUTION, AUTHORIZE TOWER/GROUND LEASE AGREEMENT AMENDMENT, DOVE WATER TOWER

Items 26 and 27 were removed from the Consent Agenda and considered jointly after Item 16.

Council Member Spencer requested a representative from AT&T appear at a Council meeting to answer questions about coverage areas in the City.

Public Works Director Stan Laster recommended approval of a resolution authorizing the First Amendment to the Tower/Ground Lease Agreement with New Cingular Wireless PCS, LLC, for the purpose of installing, operating, and maintaining a communications facility on the Minters Chapel Monopole, located at 1900 Minters Chapel Road, and authorization for the City Manager to execute the amendment; and approval of a resolution authorizing the Second Amendment to the Ground and Tower Lease Amendment with New Cingular Wireless PCS, LLC, for the purpose of installing, operating, and maintaining a communications facility on the Dove Water Tower, located at 1702 Sagebrush Trail, and authorization for the City Manager to execute the amendment.

Council Member Spencer, seconded by Council Member Lease, offered a motion to table consideration of the amendments. The motion prevailed by the following vote:

Ayes: Tate, Spencer, Lease & O'Dell

Nays: Wilbanks, Freed & Coy

Item 28. Consideration of Minutes

City Secretary recommended approval of the minutes of the October 7 and October 14, 2014 City Council meetings as published.

Motion by Council Member Lease, seconded by Mayor Pro Tem Wilbanks, to approve as recommended prevailed by the following vote:

Ayes: Tate, Wilbanks, Spencer, Freed, Lease, Coy & O'Dell

Nays: None

NOTE: The City Council then considered Consent Items 16, 26 and 27 that were removed from the Consent Agenda.

ITEM 29. PLANNING & ZONING COMMISSION RECOMMENDATION
CONDITIONAL USE APPLICATION CU14-39 WISE GUYS PIZZERIA

This item was considered after Item 7.

Vice Chairman Fry reported the Planning & Zoning Commission voted 7-0 for approval of Conditional Use Application CU14-39 (Wise Guys Pizzeria) submitted by McNamara Wise Guys LLC granting a conditional use permit to amend the site plan approved by Ordinance No. 98-116 for the possession, storage, retail sale and on-premise consumption of alcoholic beverages (beer and wine only), outdoor speakers and outside dining in conjunction with a restaurant in a planned commercial center. The subject property is located at 322 South Park Boulevard and is zoned "CC" Community Commercial District Regulations.

Council Member Freed, seconded by Council Member Lease, offered a motion to accept the Commission's recommendation and approve the ordinance granting the conditional use permit. The motion prevailed by the following vote:

Ayes: Tate, Wilbanks, Spencer, Freed, Lease, Coy & O'Dell

Nays: None

ORDINANCE NO. 2014-65

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS, ISSUING A CONDITIONAL USE PERMIT IN ACCORDANCE WITH SECTION 48 OF ORDINANCE NO. 82-73, THE COMPREHENSIVE ZONING ORDINANCE OF THE CITY OF GRAPEVINE, TEXAS, SAME BEING ALSO KNOWN AS APPENDIX "D" OF THE CITY CODE, BY GRANTING CONDITIONAL USE PERMIT CU14-39 AMENDING THE SITE PLAN APPROVED BY ORDINANCE NO. 2000-15 FOR A PLANNED COMMERCIAL CENTER FOR THE POSSESSION, STORAGE, RETAIL SALE AND ON-PREMISE CONSUMPTION OF ALCOHOLIC BEVERAGES (BEER AND WINE ONLY), OUTSIDE SPEAKERS AND OUTSIDE DINING IN CONJUNCTION WITH A RESTAURANT IN A DISTRICT ZONED "CC" COMMUNITY COMMERCIAL DISTRICT REGULATIONS ALL IN ACCORDANCE WITH A SITE PLAN APPROVED PURSUANT TO SECTION 47 OF ORDINANCE NO. 82-73 AND ALL OTHER CONDITIONS, RESTRICTIONS AND SAFEGUARDS IMPOSED HEREIN; CORRECTING THE OFFICIAL ZONING MAP; PRESERVING ALL OTHER PORTIONS OF THE ZONING ORDINANCE; PROVIDING A CLAUSE RELATING TO SEVERABILITY; DETERMINING THAT THE PUBLIC INTERESTS, MORALS AND GENERAL WELFARE DEMAND THE ISSUANCE OF THIS CONDITIONAL USE PERMIT; PROVIDING A PENALTY NOT TO EXCEED THE SUM OF TWO THOUSAND

DOLLARS (\$2,000.00); DECLARING AN EMERGENCY
AND PROVIDING AN EFFECTIVE DATE

ITEM 30. PLANNING & ZONING COMMISSION RECOMMENDATION
CONDITIONAL USE APPLICATION CU14-40 GRAPEVINE CROSSING

This item was considered after Item 7.

Vice Chairman Fry reported the Planning & Zoning Commission voted 7-0 for approval of Conditional Use Application CU14-40 (Grapevine Crossing) submitted by R. L. Goodson Jr. Inc. granting a conditional use permit to amend the site plan approved by Ordinance No. 2001-03 to increase the building height by the addition of a five-foot high parapet. The subject property is located at 1527 West State Highway 114 and is zoned "CC" Community Commercial District Regulations.

Council Member Coy, seconded by Council Member O'Dell, offered a motion to accept the Commission's recommendation and approve the ordinance granting the conditional use permit. The motion prevailed by the following vote:

Ayes: Tate, Wilbanks, Spencer, Freed, Lease, Coy & O'Dell
Nays: None

ORDINANCE NO. 2014-66

AN ORDINANCE ISSUING A CONDITIONAL USE PERMIT IN ACCORDANCE WITH SECTION 48 OF ORDINANCE NO. 82-73, THE COMPREHENSIVE ZONING ORDINANCE OF THE CITY OF GRAPEVINE, TEXAS, SAME BEING ALSO KNOWN AS APPENDIX "D" OF THE CITY CODE, BY GRANTING CONDITIONAL USE PERMIT CU14-40 AMENDING THE SITE PLAN APPROVED BY ORDINANCE NO. 2001-03 FOR A FIVE-FOOT PARAPET WALL IN A DISTRICT ZONED "CC" COMMUNITY COMMERCIAL DISTRICT REGULATIONS ALL IN ACCORDANCE WITH A SITE PLAN APPROVED PURSUANT TO SECTION 47 OF ORDINANCE NO. 82-73 AND ALL OTHER CONDITIONS, RESTRICTIONS AND SAFEGUARDS IMPOSED HEREIN; CORRECTING THE OFFICIAL ZONING MAP; PRESERVING ALL OTHER PORTIONS OF THE ZONING ORDINANCE; PROVIDING A CLAUSE RELATING TO SEVERABILITY; DETERMINING THAT THE PUBLIC INTERESTS, MORALS AND GENERAL WELFARE DEMAND THE ISSUANCE OF THIS CONDITIONAL USE PERMIT; PROVIDING A PENALTY NOT TO EXCEED THE SUM OF TWO THOUSAND DOLLARS (\$2,000.00); DECLARING AN EMERGENCY AND PROVIDING AN EFFECTIVE DATE

ITEM 31. PLANNING & ZONING COMMISSION RECOMMENDATION
SPECIAL USE APPLICATION SU14-03 CROWN CASTLE TOWERS

There was no action taken as this item was tabled during the public hearing until the November 18, 2014 meeting.

ADJOURNMENT

Mayor Pro Tem Wilbanks, seconded by Council Member Spencer, offered a motion to adjourn the meeting at 9:10 p.m. The motion prevailed by the following vote:

Ayes: Tate, Wilbanks, Spencer, Freed, Lease, Coy & O'Dell

Nays: None

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS on this the 4th day of November, 2014.

APPROVED:

William D. Tate
Mayor

ATTEST:

Jodi C. Brown
City Secretary