

State of Texas  
County of Tarrant  
City of Grapevine

The Board of Commissioners of the Grapevine Housing Authority held a meeting and workshop in regular session on this the 4<sup>th</sup> day of September 2014 in the Conference Room of Grapevine Housing Authority, with the following members present to wit:

Jane Everett	Chair
Randy Bacon	Vice Chair/Finance Officer
Joetta King	Commissioner
Karen Rice	Commissioner
Terri Rushing	Resident Commissioner

Constituting a quorum, with the following also present:

Sharron Spencer	Liaison to City Council
Duff O'Dell	Liaison to City Council
Debra Wells	Executive Director

### **CALL TO ORDER**

Jane Everett, Chairman called the meeting to order at 4:30 p.m.

### **PUBLIC COMMENT**

### **REPORT OF THE EXECUTIVE DIRECTOR (INFORMATIONAL ONLY)**

#### **Item #1. Rent Delinquency and Information Sheet**

The executive director reported to the board on the rent delinquencies, number of empty units, work orders and statistical information for the waiting list for Public Housing. Also reported was the statistical information for the Section 8 Voucher Program including number of Vouchers leased up, cost per voucher, number of applications on the waiting list, and the Portability and Receipts report. Portability accounts receivables aging report included.

#### **Item#2 Capital Funds Report**

The board was provided with an update on expended funds for the capital funds projects.

Item#3 Report of Public Housing and Section 8 Activity and issues

The board was provided with a report for Public Housing and Section 8 activity and issues.

Item #4 Minutes of the Resident Advisory Board for August 15, 2014

The board was provided with minutes from the Resident Advisory Board meeting held August 15, 2014.

**NEW BUSINESS**

**PUBLIC COMMENT**

Item #1 Swearing in of board members and election of officers

Commissioner Rice and Commissioner Bacon were sworn in prior to the meeting. The floor was open for nominations for officers. Commissioner King agreed to continue serving as the Ex-Officio representative to the Senior Citizens Advisory Board. She also nominated Jane Everett as Chair and Randy Bacon as Vice Chair and Finance Officer.

Commissioner Rice moved and Commissioner Rushing seconded a motion to accept Commissioner Everett as Chair, Commissioner Bacon as Vice Chair and Finance Officer and Commissioner King as the Ex-Officio representative to the Senior Citizens Advisory Board.

Ayes: Everett, Bacon, King, Rice and Rushing  
Nays: None  
Absent: None

Motion passed.

Item #2 Consideration of the minutes from the July 31, 2014 Board Meeting

The board was provided with minutes from the July 31, 2014 meeting for approval.

Commissioner King moved and Commissioner Rice seconded a motion to accept the minutes as presented.

Ayes: Everett, Bacon, King, Rice and Rushing  
Nays: None  
Absent: None

Motion passed.

Item #3      Consideration and acceptance of the Interlocal Cooperation Agreement with the City of Grapevine

The board was presented with the Interlocal Cooperation Agreement with the City of Grapevine for the positions of the Executive Director and Facility Services Tech II positions. The major difference from the previous Interlocal was primarily the Facility Services Tech II cost changed from a set number to reimburse for the person assigned to housing. This allows the contract to adjust annually to reflect the salary increases for the year. The contract renews annually with a 30-day out clause.

There were minor changes of mistyped words and rewording of paragraph 15. Term and Terminations.

Commissioner King moved and Commissioner Rice seconded to accept the Interlocal Cooperation Agreement with the City of Grapevine with the recommended changes.

Ayes:            Everett, Bacon, King, Rice and Rushing  
Nays:            None  
Absent:          None

Motion passed.

**ADJOURNMENT**

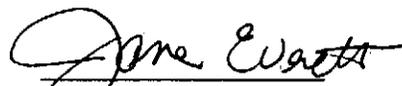
Commissioner Rice moved and Commissioner Bacon seconded that the meeting be adjourned.

Ayes:            Everett, Bacon, King, Rice and Rushing  
Nays:            None  
Absent:          None

Motion passed. Meeting adjourned at 5:30 p.m.

PASSED AND APPROVED BY THE BOARD OF COMMISSIONERS OF THE  
GRAPEVINE HOUSING AUTHORITY ON THE 25TH DAY OF SEPTEMBER,  
2014.

APPROVED:

  
Jane Everett, Chair

ATTEST:

  
Debra Wells,  
Executive Director