

AGENDA
CITY OF GRAPEVINE, TEXAS
CRIME CONTROL AND PREVENTION DISTRICT BOARD OF DIRECTORS MEETING
WEDNESDAY, SEPTEMBER 10, 2014
GRAPEVINE CITY HALL, SECOND FLOOR
200 SOUTH MAIN STREET
GRAPEVINE, TEXAS 76051

11:30 a.m. Call to Order - City Council Chambers

CALL TO ORDER: 11:30 a.m. - City Council Chambers

CITIZEN COMMENTS

1. Any person who is not scheduled on the agenda may address the Board under Citizen Comments by completing a Citizen Appearance Request form with the City Secretary. In accordance with the Texas Open Meetings Act, the Board is restricted in discussing or taking action during Citizen Comments.

NEW BUSINESS

2. Consider a **resolution** approving the City of Grapevine Crime Control and Prevention District Fiscal Year 2014-2015 Budget and take any necessary action.
3. Consider the minutes of the September 2, 2014 Board meeting and take any necessary action.

ADJOURNMENT

If you plan to attend this public meeting and you have a disability that requires special arrangements at the meeting, please contact the City Secretary's Office at 817.410.3182 at least 24 hours in advance of the meeting. Reasonable accommodations will be made to assist your needs.

In accordance with the Open Meetings Law, Texas Government Code, Chapter 551, I hereby certify that the above agenda was posted on the official bulletin boards at Grapevine City Hall, 200 South Main Street and on the City's website on September 5, 2014 by 5:00 p.m.



Jodi C. Brown, City Secretary



MEMO TO: HONORABLE PRESIDENT AND MEMBERS OF THE CITY OF
GRAPEVINE CRIME CONTROL AND PREVENTION DISTRICT
BOARD

FROM: BRUNO RUMBELOW, EXECUTIVE DIRECTOR

BR

MEETING DATE: SEPTEMBER 10, 2014

SUBJECT: GRAPEVINE CRIME CONTROL AND PREVENTION DISTRICT
FY 2015 BUDGET ADOPTION

RECOMMENDATION:

Board to consider a resolution approving a budget for the Grapevine Crime Control and Prevention District for fiscal year 2015.

FUNDING SOURCE:

The receipts from the ½ cent Crime Control and Prevention sales tax.

BACKGROUND:

Pursuant to Chapter 363 of the Texas Local Government Code, a budget proposal has been prepared for your consideration. The Board has adopted the same fiscal year as the City and is required to adopt a budget for the new fiscal year prior to October 1, 2014. This budget proposal is prepared pursuant to the direction of the Board and the City Council.

A copy of the budget which includes an estimated budget for FY 2014 and a proposed budget for FY 2015 is attached.

If this meets with the Board's approval, this budget will be included in the City Council's annual budget for FY 2015.

Staff recommends approval.

FY 2014-15 PROPOSED OPERATING BUDGET
 STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE CORR ITEM #2
 CRIME CONTROL & PREVENTION DISTRICT

	2011-12 Actual	2012-13 Actual	2013-14 Budget	2013-14 Estimate	2014-15 Proposed
BEGINNING FUND BALANCE:	308,373	714,144	861,919	861,919	1,185,197
OPERATING REVENUE:					
Sales Tax (1/2 cent)	11,286,914	11,958,485	12,350,000	12,621,289	12,913,790
Commercial Vehicle Enforcement	150,181	187,226	200,000	180,000	200,000
Interest Income	3,435	2,464	5,075	2,500	2,500
Miscellaneous	220	1,980	0	0	0
Total Operating Revenue	11,440,750	12,150,154	12,555,075	12,803,789	13,116,290
TRANSFERS IN:					
Transfer from General Fund	1,500,000	1,300,000	1,175,000	1,000,000	700,000
Total Transfers In	1,500,000	1,300,000	1,175,000	1,000,000	700,000
TOTAL REVENUE AND TRANSFERS	12,940,750	13,450,154	13,730,075	13,803,789	13,816,290
OPERATING EXPENDITURES:					
Personnel	9,491,241	9,763,541	10,436,389	10,075,920	10,632,541
Supplies	574,421	689,760	926,915	839,202	691,708
Maintenance	106,875	108,975	142,300	141,570	138,800
Services	2,216,402	2,447,481	2,224,471	2,423,820	2,353,241
Capital Outlay	146,040	291,122	0	0	0
Total Operating Expenditures	12,534,979	13,300,880	13,730,075	13,480,512	13,816,290
TRANSFERS OUT:					
Transfer to Special Revenue Fund	0	1,500	0	0	0
Total Transfers Out	0	1,500	0	0	0
TOTAL EXPENDITURES AND TRANSFERS	12,534,979	13,302,380	13,730,075	13,480,512	13,816,290
SURPLUS (DEFICIT) OF REVENUE OVER (UNDER) EXPENDITURES:	405,771	147,775	0	323,277	0
ENDING FUND BALANCE:	714,144	861,919	861,919	1,185,197	1,185,197

FY 2014-15 PROPOSED OPERATING BUDGET
DEPARTMENTAL SUMMARY
209 - POLICE

CCPD ITEM #2

CRIME CONTROL AND PREVENTION DISTRICT FUND ONLY					
Expenditures by Division	2011-12 Actual	2012-13 Actual	2013-14 Budget	2013-14 Estimate	2014-15 Proposed
Uniform Operations	7,708,188	8,378,407	8,512,479	8,250,296	8,551,182
Criminal Investigations	2,473,837	2,426,172	2,521,949	2,606,739	2,680,838
Technical Services	2,339,599	2,459,592	2,646,871	2,573,678	2,532,262
Commercial Vehicle Enforcement	13,353	38,208	48,776	49,799	52,008
Total	12,534,979	13,302,380	13,730,075	13,480,512	13,816,290

POLICE	2012	2013	2014	2014	2015
Police Captain	2	3	3	3	3
Lieutenant	4	4	4	4	4
Sergeant	12	12	12	12	12
Sr. Officer	24	22	22	22	22
Police Officer	40	42	42	42	42
Police Recruit	0	1	1	1	1
Jail Supervisor	1	1	1	1	1
Jailer	5	5	5	5	5
Technical Services Manager	1	0	0	0	0
Communications Supervisor	1	1	1	1	1
Dispatch Supervisor	3	3	3	3	3
Telecommunicator	14	14	14	14	14
Technical Services Specialist	1	1	1	1	1
Records Supervisor	0	1	1	1	1
Records Specialist	4	3	3	3	3
Crime Scene Technician II	2	2	2	2	2
Investigative Assistant	1	1	1	1	1
Warrant Clerk	0	1	1	1	1
Secretary	3	3	3	3	3
TOTAL FULL-TIME POSITIONS	118.00	120.00	120.00	120.00	120.00

PART-TIME POSITIONS

School Crossing Guard	2.34	2.34	2.34	2.34	2.34
Telecommunicator	0.09	0.09	0.09	0.09	0.09
TOTAL PART TIME POSITIONS	2.43	2.43	2.43	2.43	2.43

TOTAL CCPD FUND	120.43	122.43	122.43	122.43	122.43
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CITY OF GRAPEVINE
CRIME CONTROL AND PREVENTION DISTRICT

RESOLUTION NO. CCPD 2014-01

A RESOLUTION OF THE BOARD OF THE CITY OF GRAPEVINE CRIME CONTROL AND PREVENTION DISTRICT BOARD ADOPTING AND PROPOSING A BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2014 AND ENDING SEPTEMBER 30, 2015; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, pursuant to Chapter 363 of the Texas Local Government Code (the "Code") the City of Grapevine created City of Grapevine Crime Control and Prevention District ("CGCCPD") through an election held on November 7, 2006; and

WHEREAS, the CGCCPD was reauthorized for an additional fifteen (15) year period through an election held on May 14, 2011; and

WHEREAS, Chapter 363.201(a) provides that the Board of Directors for the CGCCPD ("Board") shall establish the fiscal year for the CGCCPD and the CGCCPD shall operate on the basis of that year; and

WHEREAS, the fiscal year for the CGCCPD coincides with the fiscal year of the City of Grapevine, Texas, being October 1 to September 30 of each calendar year; and

WHEREAS, the Board finds that all the requirements of Chapter 363 of the Code have been met; and

WHEREAS, the Board has reviewed the proposed FY 2015 budget for the CGCCPD; and

WHEREAS, all legal prerequisites for the adoption of this resolution have been met, including but not limited to the Local Government Code and the Open Meetings Act; and

WHEREAS, the Board hereby declares that the approval of this resolution is in the best interests of the health, safety, and welfare of the public.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF THE CITY OF GRAPEVINE CRIME CONTROL AND PREVENTION DISTRICT:

Section 1. That all matters stated herein above are true and correct and are incorporated herein by reference, as if copied in their entirety.

Section 2. That the Board of Directors for the Crime Control and Prevention District hereby approves and recommends that the City Council of the City of Grapevine, Texas, approve the proposed FY 2015 budget for the CGCCPD, in accordance with the terms and conditions set forth in said plan, which is attached hereto as Exhibit "A".

Section 3. That this resolution shall take effect immediately upon passage by the Board of Directors of the City of Grapevine Crime Control and Prevention District.

PASSED AND APPROVED BY THE BOARD OF THE CITY OF GRAPEVINE CRIME CONTROL AND PREVENTION DISTRICT on this the 10th day of September, 2014.

APPROVED:

ATTEST:

APPROVED AS TO FORM:

STATE OF TEXAS
 COUNTY OF TARRANT
 CITY OF GRAPEVINE
 CRIME CONTROL AND PREVENTION DISTRICT BOARD

The Crime Control and Prevention District Board of the City of Grapevine, Texas met on this the 2nd day of September, 2014 in the City Council Chambers, Second Floor, 200 South Main Street, with the following Board members present to-wit:

William D. Tate	Presiding Officer
C. Shane Wilbanks	Board Member
Sharron Spencer	Board Member
Darlene Freed	Board Member
Mike Lease	Board Member
Chris Coy	Board Member
Duff O'Dell	Board Member

constituting a quorum, with the following members of the City Staff:

Bruno Rumbelow	City Manager
Jennifer Hibbs	Assistant City Manager
John F. Boyle, Jr.	City Attorney
Tara Brooks	Assistant City Secretary

CALL TO ORDER

Presiding Officer Tate called the meeting to order at 7:34 p.m.

ITEM 1. PUBLIC HEARING, CRIME CONTROL AND PREVENTION DISTRICT FISCAL YEAR 2014-2015 BUDGET

Presiding Officer Tate declared the public hearing open.

Administrative Services Director John McGrane reviewed the Crime Control and Prevention District Fiscal Year 2014-2015 budget noting that expenditures and revenues are equal at \$13,816,290. The one-half cent sales tax from the Crime Control and Prevention District funds the police department and as in past years, a transfer has been required to make up for lost sales tax income. This year's transfer is \$700,000. The final action on the budget will be taken at a special meeting on September 10, 2014 at 11:30 a.m.

Presiding Officer Tate invited guests present to speak regarding the proposed budget. No one wished to speak and there was no correspondence to report.

Board Member Coy, seconded by Board Member Freed, offered a motion to close the public hearing. The motion prevailed by the following vote:

Ayes: Tate, Wilbanks, Spencer, Freed, Lease, Coy & O'Dell
Nays: None

ITEM 2. CONSIDERATION OF MINUTES

City Secretary Jodi Brown recommended approval of the minutes of the September 10, 2013 Crime Control and Prevention District Board meeting as published.

Board Member Wilbanks, seconded by Board Member Lease, offered a motion to approve the minutes as published. The motion prevailed by the following vote:

Ayes: Tate, Wilbanks, Spencer, Freed, Lease, Coy & O'Dell
Nays: None

ADJOURNMENT

Board Member Freed, seconded by Board Member Wilbanks, offered a motion to adjourn the meeting at 7:38 p.m. The motion prevailed by the following vote:

Ayes: Tate, Wilbanks, Spencer, Freed, Lease, Coy & O'Dell
Nays: None

PASSED AND APPROVED BY THE GRAPEVINE CRIME CONTROL AND PREVENTION DISTRICT BOARD MEETING OF THE CITY OF GRAPEVINE, TEXAS on this the 10th day of September, 2014.

APPROVED:

William D. Tate, Presiding Officer
Crime Control and Prevention District Board

ATTEST:

Jodi C. Brown
City Secretary