

AGENDA  
CITY OF GRAPEVINE, TEXAS  
CRIME CONTROL AND PREVENTION DISTRICT BOARD OF DIRECTORS MEETING  
TUESDAY, SEPTEMBER 2, 2014  
GRAPEVINE CITY HALL, SECOND FLOOR  
200 SOUTH MAIN STREET  
GRAPEVINE, TEXAS 76051

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7:25 p.m. Call to Order - City Council Chambers

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**CALL TO ORDER: 7:25 p.m. - City Council Chambers**

**PUBLIC HEARING**

1. Conduct a public hearing relative to Fiscal Year 2014-2015 Crime Control and Prevention District Budget and take any necessary action.

**NEW BUSINESS**

2. Consider the minutes of the September 10, 2013 meeting and take any necessary action.

**ADJOURNMENT**

If you plan to attend this public meeting and you have a disability that requires special arrangements at the meeting, please contact the City Secretary's Office at 817.410.3182 at least 24 hours in advance of the meeting. Reasonable accommodations will be made to assist your needs.

In accordance with the Open Meetings Law, Texas Government Code, Chapter 551, I hereby certify that the above agenda was posted on the official bulletin boards at Grapevine City Hall, 200 South Main Street and on the City's website on August 29, 2014 by 5:00 p.m.

  
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Jodi C. Brown, City Secretary



MEMO TO: HONORABLE PRESIDENT AND MEMBERS OF THE CITY OF  
GRAPEVINE CRIME CONTROL AND PREVENTION DISTRICT  
BOARD

FROM: BRUNO RUMBELOW, EXECUTIVE DIRECTOR BR

MEETING DATE: SEPTEMBER 2, 2014

SUBJECT: PUBLIC HEARING ON THE GRAPEVINE CRIME CONTROL  
AND PREVENTION DISTRICT FY 2015 BUDGET

RECOMMENDATION:

That the Grapevine Crime Control and Prevention District Board hold a public hearing on the proposed FY 2014-2015 annual budget.

BACKGROUND:

Pursuant to Chapter 363 of the Texas Local Government Code, a public hearing on the CCPD annual budget shall be held to allow all interested persons to be heard for or against any item or the amount of any item therein contained. The public hearing shall commence on September 2, 2014 and final action on the budget shall be taken at a special meeting on September 10, 2014. A copy of the proposed FY 2015 budget summary is attached hereto.

FY 2014-15 PROPOSED OPERATING BUDGET  
 STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE **CORD ITEM #1**  
 CRIME CONTROL & PREVENTION DISTRICT

	2011-12 Actual	2012-13 Actual	2013-14 Budget	2013-14 Estimate	2014-15 Proposed
<b>BEGINNING FUND BALANCE:</b>	308,373	714,144	861,919	861,919	1,185,197
<b>OPERATING REVENUE:</b>					
Sales Tax (1/2 cent)	11,286,914	11,958,485	12,350,000	12,621,289	12,913,790
Commercial Vehicle Enforcement	150,181	187,226	200,000	180,000	200,000
Interest Income	3,435	2,464	5,075	2,500	2,500
Miscellaneous	220	1,980	0	0	0
<b>Total Operating Revenue</b>	<b>11,440,750</b>	<b>12,150,154</b>	<b>12,555,075</b>	<b>12,803,789</b>	<b>13,116,290</b>
<b>TRANSFERS IN:</b>					
Transfer from General Fund	1,500,000	1,300,000	1,175,000	1,000,000	700,000
<b>Total Transfers In</b>	<b>1,500,000</b>	<b>1,300,000</b>	<b>1,175,000</b>	<b>1,000,000</b>	<b>700,000</b>
<b>TOTAL REVENUE AND TRANSFERS</b>	<b>12,940,750</b>	<b>13,450,154</b>	<b>13,730,075</b>	<b>13,803,789</b>	<b>13,816,290</b>
<b>OPERATING EXPENDITURES:</b>					
Personnel	9,491,241	9,763,541	10,436,389	10,075,920	10,632,541
Supplies	574,421	689,760	926,915	839,202	691,708
Maintenance	106,875	108,975	142,300	141,570	138,800
Services	2,216,402	2,447,481	2,224,471	2,423,820	2,353,241
Capital Outlay	146,040	291,122	0	0	0
<b>Total Operating Expenditures</b>	<b>12,534,979</b>	<b>13,300,880</b>	<b>13,730,075</b>	<b>13,480,512</b>	<b>13,816,290</b>
<b>TRANSFERS OUT:</b>					
Transfer to Special Revenue Fund	0	1,500	0	0	0
<b>Total Transfers Out</b>	<b>0</b>	<b>1,500</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL EXPENDITURES AND TRANSFERS</b>	<b>12,534,979</b>	<b>13,302,380</b>	<b>13,730,075</b>	<b>13,480,512</b>	<b>13,816,290</b>
<b>SURPLUS (DEFICIT) OF REVENUE OVER (UNDER) EXPENDITURES:</b>	<b>405,771</b>	<b>147,775</b>	<b>0</b>	<b>323,277</b>	<b>0</b>
<b>ENDING FUND BALANCE:</b>	<b>714,144</b>	<b>861,919</b>	<b>861,919</b>	<b>1,185,197</b>	<b>1,185,197</b>

FY 2014-15 PROPOSED OPERATING BUDGET  
DEPARTMENTAL SUMMARY  
209 - POLICE

CCPD ITEM #1

CRIME CONTROL AND PREVENTION DISTRICT FUND ONLY					
Expenditures by <u>Division</u>	2011-12 Actual	2012-13 Actual	2013-14 Budget	2013-14 Estimate	2014-15 Proposed
Uniform Operations	7,708,188	8,378,407	8,512,479	8,250,296	8,551,182
Criminal Investigations	2,473,837	2,426,172	2,521,949	2,606,739	2,680,838
Technical Services	2,339,599	2,459,592	2,646,871	2,573,678	2,532,262
Commercial Vehicle Enforcement	13,353	38,208	48,776	49,799	52,008
<b>Total</b>	<b>12,534,979</b>	<b>13,302,380</b>	<b>13,730,075</b>	<b>13,480,512</b>	<b>13,816,290</b>

<u>POLICE</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2014</u>	<u>2015</u>
Police Captain	2	3	3	3	3
Lieutenant	4	4	4	4	4
Sergeant	12	12	12	12	12
Sr. Officer	24	22	22	22	22
Police Officer	40	42	42	42	42
Police Recruit	0	1	1	1	1
Jail Supervisor	1	1	1	1	1
Jailer	5	5	5	5	5
Technical Services Manager	1	0	0	0	0
Communications Supervisor	1	1	1	1	1
Dispatch Supervisor	3	3	3	3	3
Telecommunicator	14	14	14	14	14
Technical Services Specialist	1	1	1	1	1
Records Supervisor	0	1	1	1	1
Records Specialist	4	3	3	3	3
Crime Scene Technician II	2	2	2	2	2
Investigative Assistant	1	1	1	1	1
Warrant Clerk	0	1	1	1	1
Secretary	3	3	3	3	3
<b>TOTAL FULL-TIME POSITIONS</b>	<b>118.00</b>	<b>120.00</b>	<b>120.00</b>	<b>120.00</b>	<b>120.00</b>

PART-TIME POSITIONS

School Crossing Guard	2.34	2.34	2.34	2.34	2.34
Telecommunicator	0.09	0.09	0.09	0.09	0.09
<b>TOTAL PART TIME POSITIONS</b>	<b>2.43</b>	<b>2.43</b>	<b>2.43</b>	<b>2.43</b>	<b>2.43</b>

<b>TOTAL CCPD FUND</b>	<b>120.43</b>	<b>122.43</b>	<b>122.43</b>	<b>122.43</b>	<b>122.43</b>
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STATE OF TEXAS  
COUNTY OF TARRANT  
CITY OF GRAPEVINE  
CRIME CONTROL AND PREVENTION DISTRICT BOARD

CCPD ITEM #2

The Crime Control and Prevention District Board of the City of Grapevine, Texas met on this the 10th day of September, 2013 at Noon in the City Council Chambers, Second Floor, 200 South Main Street, with the following Board members present to-wit:

William D. Tate	President
C. Shane Wilbanks	Board Member
Sharron Spencer	Board Member
Mike Lease	Board Member
Chris Coy	Board Member

constituting a quorum, with Board Members Roy Stewart and Darlene Freed absent, with the following members of the City Staff:

Bruno Rumbelow	City Manager
Jennifer Hibbs	Assistant City Manager
Matthew Boyle	Assistant City Attorney
Jodi C. Brown	City Secretary
John McGrane	Administrative Services Director

CALL TO ORDER

Presiding Officer Tate called the meeting to order at 12:07 p.m.

ITEM 1. RESOLUTION, APPROVE CRIME CONTROL AND PREVENTION DISTRICT FISCAL YEAR 2013-2014 BUDGET

Administrative Services Director John McGrane requested approval of a resolution approving the Grapevine Crime Control and Prevention District Fiscal Year 2013-2014 budget. The FY2014 budget proposal is \$13,730,075.00. The Board adopted the same fiscal year as the City and is required to adopt a budget for the new fiscal year prior to October 1, 2013. Revenues and expenditures are both projected at \$13,730,075.00. Included in the budget is a recommended 3% merit increase for general employees and a 5% step increase for public safety employees.

After approval by the Board, the budget will be included in the City Council's annual budget for Fiscal Year 2014.

Board Member Coy, seconded by Board Member Lease, offered a motion to approve the resolution adopting the Crime Control and Prevention District Fiscal Year 2013-2014 budget. The motion prevailed by the following vote:

Ayes: Tate, Wilbanks, Spencer, Lease & Coy  
Nays: None  
Absent: Stewart & Freed

RESOLUTION NO. CCPD 2013-01

A RESOLUTION OF THE BOARD OF THE CITY OF GRAPEVINE CRIME CONTROL AND PREVENTION DISTRICT BOARD ADOPTING AND PROPOSING A BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2013 AND ENDING SEPTEMBER 30, 2014; AND PROVIDING AN EFFECTIVE DATE

ITEM 2. CONSIDERATION OF MINUTES

City Secretary Brown recommended approval of the minutes of the September 3, 2013 Crime Control and Prevention District Board meeting as published.

Board Member Wilbanks, seconded by Board Member Lease, offered a motion to approve the minutes as recommended. The motion prevailed by the following vote:

Ayes: Tate, Wilbanks, Spencer, Lease & Coy  
Nays: None  
Absent: Stewart & Freed

ADJOURNMENT

Board Member Coy, seconded by Board Member Lease, offered a motion to adjourn the meeting at 12:10 p.m. The motion prevailed by the following vote:

Ayes: Tate, Wilbanks, Spencer, Lease & Coy  
Nays: None  
Absent: Stewart & Freed

PASSED AND APPROVED BY THE GRAPEVINE CRIME CONTROL AND PREVENTION DISTRICT BOARD MEETING OF THE CITY OF GRAPEVINE, TEXAS on this the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

APPROVED:

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William D. Tate, Presiding Officer  
Crime Control and Prevention District Board

ATTEST:

09/10/13  
CCPD ITEM #2

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Jodi C. Brown  
City Secretary