

AGENDA  
CITY OF GRAPEVINE, TEXAS  
CRIME CONTROL AND PREVENTION DISTRICT BOARD OF DIRECTORS MEETING  
TUESDAY, SEPTEMBER 3, 2013 AT 7:25 P.M.  
CITY COUNCIL CHAMBERS  
SECOND FLOOR  
200 SOUTH MAIN STREET

CALL TO ORDER

PUBLIC HEARING

1. Conduct a public hearing relative to Fiscal Year 2013-2014 Crime Control and Prevention District Budget and take any necessary action.

NEW BUSINESS

2. Consider the minutes of the September 11, 2012 meeting and take any necessary action.

ADJOURNMENT

If you plan to attend this public meeting and you have a disability that requires special arrangements at the meeting, please contact the City Secretary's Office at (817) 410-3182 at least 24 hours in advance of the meeting. Reasonable accommodations will be made to assist your needs.

In accordance with Texas Government Code, Chapter 551.001 et seq, Acts of the 1993 Texas Legislature, the Crime Control and Prevention District Board of Directors Meeting Agenda was prepared and posted on this the 30th day of August, 2013 at 5:00 p.m.

  
Jodi C. Brown  
City Secretary



MEMO TO: HONORABLE PRESIDENT AND MEMBERS OF THE CITY OF  
GRAPEVINE CRIME CONTROL AND PREVENTION DISTRICT  
BOARD

FROM: BRUNO RUMBELOW, EXECUTIVE DIRECTOR BR

MEETING DATE: SEPTEMBER 3, 2013

SUBJECT: PUBLIC HEARING ON THE GRAPEVINE CRIME CONTROL  
AND PREVENTION DISTRICT FY 2014 BUDGET

RECOMMENDATION:

Staff recommends the Grapevine Crime Control and Prevention District Board hold a public hearing on the proposed FY 2013-2014 annual budget.

BACKGROUND:

Pursuant to Chapter 363 of the Texas Local Government Code, a public hearing on the CCPD annual budget shall be held to allow all interested persons to be heard for or against any item or the amount of any item therein contained. The public hearing shall commence on September 3, 2013 and final action on the budget shall be taken at a special meeting on September 10, 2013. A copy of the proposed FY 2014 budget summary is attached hereto.

FY 2013-14 PROPOSED OPERATING BUDGET  
 STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE  
 CRIME CONTROL & PREVENTION DISTRICT

CCPD ITEM #1

	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Proposed
<b>BEGINNING FUND BALANCE:</b>	(502,399)	308,373	714,144	714,144	731,021
<b>OPERATING REVENUE:</b>					
Sales Tax (1/2 cent)	10,976,699	11,286,914	11,665,000	11,932,308	12,350,000
Commercial Vehicle Enforcement	123,750	150,181	250,000	185,000	200,000
Interest Income	3,751	3,435	8,004	4,000	5,075
Miscellaneous	(68)	220	0	14	0
<b>Total Operating Revenue</b>	<b>11,104,133</b>	<b>11,440,750</b>	<b>11,923,004</b>	<b>12,121,322</b>	<b>12,555,075</b>
<b>TRANSFERS IN:</b>					
Transfer from Capital Equipment Fund	85,000	0	0	0	0
Transfer from General Fund	1,500,000	1,500,000	1,300,000	1,300,000	1,175,000
<b>Total Transfers In</b>	<b>1,585,000</b>	<b>1,500,000</b>	<b>1,300,000</b>	<b>1,300,000</b>	<b>1,175,000</b>
<b>TOTAL REVENUE AND TRANSFERS</b>	<b>12,689,133</b>	<b>12,940,750</b>	<b>13,223,004</b>	<b>13,421,322</b>	<b>13,730,075</b>
<b>OPERATING EXPENDITURES:</b>					
Personnel	9,110,676	9,491,241	10,093,467	9,914,081	10,436,389
Supplies	493,700	574,421	645,373	632,800	926,915
Maintenance	87,179	106,875	132,800	134,212	142,300
Services	2,086,065	2,216,402	2,351,364	2,479,246	2,224,471
Capital Outlay	100,740	146,040	0	242,606	0
<b>Total Operating Expenditures</b>	<b>11,878,360</b>	<b>12,534,979</b>	<b>13,223,004</b>	<b>13,402,945</b>	<b>13,730,075</b>
<b>TRANSFERS OUT:</b>					
Transfer to Special Revenue Fund	0	0	0	1,500	0
<b>Total Transfers Out</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,500</b>	<b>0</b>
<b>TOTAL EXPENDITURES AND TRANSFERS</b>	<b>11,878,360</b>	<b>12,534,979</b>	<b>13,223,004</b>	<b>13,404,445</b>	<b>13,730,075</b>
<b>SURPLUS (DEFICIT) OF REVENUE OVER (UNDER) EXPENDITURES:</b>	<b>810,772</b>	<b>405,771</b>	<b>0</b>	<b>16,877</b>	<b>0</b>
<b>ENDING FUND BALANCE:</b>	<b>308,373</b>	<b>714,144</b>	<b>714,144</b>	<b>731,021</b>	<b>731,022</b>

FY 2013-14 PROPOSED OPERATING BUDGET  
DEPARTMENTAL SUMMARY  
209 - POLICE

CCPD ITEM #1

<b>CRIME CONTROL AND PREVENTION DISTRICT FUND ONLY</b>					
<b>Expenditures by Division</b>	<b>2010-11 Actual</b>	<b>2011-12 Actual</b>	<b>2012-13 Budget</b>	<b>2012-13 Estimate</b>	<b>2013-14 Proposed</b>
Uniform Operations	7,225,221	7,708,188	8,161,564	8,331,548	8,512,479
Criminal Investigations	2,381,364	2,473,837	2,493,861	2,501,159	2,521,949
Technical Services	2,214,480	2,339,599	2,521,824	2,533,509	2,646,871
Commercial Vehicle Enforcement	57,294	13,353	45,755	38,229	48,776
<b>Total</b>	<b>11,878,360</b>	<b>12,534,979</b>	<b>13,223,004</b>	<b>13,404,445</b>	<b>13,730,075</b>

<b><u>POLICE</u></b>	<b><u>2011</u></b>	<b><u>2012</u></b>	<b><u>2013</u></b>	<b><u>2013</u></b>	<b><u>2014</u></b>
Police Captain	3	2	3	3	3
Lieutenant	4	4	4	4	4
Sergeant	12	12	12	12	12
Sr. Officer	24	24	22	22	22
Police Officer	40	40	42	42	42
Police Recruit	0	0	1	1	1
Jail Supervisor	1	1	1	1	1
Jailer	5	5	5	5	5
Technical Services Manager	0	1	0	0	0
Communications Supervisor	1	1	1	1	1
Dispatch Supervisor	3	3	3	3	3
Telecommunicator	14	14	14	14	14
Technical Services Specialist	1	1	1	1	1
Records Supervisor	0	0	1	1	1
Records Specialist	4	4	3	3	3
Crime Scene Technician II	2	2	2	2	2
Investigative Assistant	1	1	1	1	1
Warrant Clerk	0		1	1	1
Secretary	3	3	3	3	3
<b>TOTAL FULL-TIME POSITIONS</b>	<b>118.00</b>	<b>118.00</b>	<b>120.00</b>	<b>120.00</b>	<b>120.00</b>

**PART-TIME POSITIONS**

School Crossing Guard	2.34	2.34	2.34	2.34	2.34
Telecommunicator	0.09	0.09	0.09	0.09	0.09
<b>TOTAL PART TIME POSITIONS</b>	<b>2.43</b>	<b>2.43</b>	<b>2.43</b>	<b>2.43</b>	<b>2.43</b>

<b>TOTAL CCPD FUND</b>	<b>120.43</b>	<b>120.43</b>	<b>122.43</b>	<b>122.43</b>	<b>122.43</b>
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STATE OF TEXAS  
COUNTY OF TARRANT  
CITY OF GRAPEVINE  
CRIME CONTROL AND PREVENTION DISTRICT BOARD

CCPD ITEM #2

The Crime Control and Prevention District Board of the City of Grapevine, Texas met on this the 11th day of September, 2012 at 5:30 p.m. in the City Council Chambers, Second Floor, 200 South Main Street, with the following Board members present to-wit:

William D. Tate	President
C. Shane Wilbanks	Board Member
Sharron Spencer	Board Member
Roy Stewart	Board Member
Mike Lease	Board Member
Chris Coy	Board Member

constituting a quorum, with Board Member Darlene Freed absent, with the following members of the City Staff:

Bruno Rumbelow	City Manager
Jennifer Hibbs	Assistant City Manager
Jodi C. Brown	City Secretary
John McGrane	Administrative Services Director

CALL TO ORDER

Presiding Officer Tate called the meeting to order at 5:35 p.m.

ITEM 1. RESOLUTION, APPROVE CRIME CONTROL AND PREVENTION DISTRICT FISCAL YEAR 2012-2013 BUDGET

Administrative Services Director John McGrane requested approval of a resolution approving the Grapevine Crime Control and Prevention District Fiscal Year 2012-2013 budget. The FY2013 budget proposal is \$13,223,004.00. The Board adopted the same fiscal year as the City and is required to adopt a budget for the new fiscal year prior to October 1, 2012. Revenues and expenditures are both projected at \$13,223,004.00. Included in the budget are two new positions for the commercial vehicle enforcement program and that the proposal includes a recommended 3% merit increase for general employees and a 5% step increase for public safety employees.

After approval by the Board, the budget will be included in the City Council's annual budget for Fiscal Year 2013.

Board Member Stewart, seconded by Board Member Coy, offered a motion to approve the resolution adopting the Crime Control and Prevention District Fiscal Year 2012-2013 budget. The motion prevailed by the following vote:

Ayes: Tate, Wilbanks, Spencer, Stewart, Lease & Coy  
Nays: None  
Absent: Freed

RESOLUTION NO. CCPD 2012-01

A RESOLUTION OF THE BOARD OF THE CITY OF GRAPEVINE CRIME CONTROL AND PREVENTION DISTRICT BOARD ADOPTING AND PROPOSING A BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2012 AND ENDING SEPTEMBER 30, 2013; AND PROVIDING AN EFFECTIVE DATE

ITEM 2. CONSIDERATION OF MINUTES

City Secretary Brown recommended approval of the minutes of the September 4, 2012 Crime Control and Prevention District Board meeting as published.

Board Member Coy, seconded by Board Member Lease, offered a motion to approve the minutes as recommended. The motion prevailed by the following vote:

Ayes: Tate, Wilbanks, Spencer, Stewart, Lease & Coy  
Nays: None  
Absent: Freed

ADJOURNMENT

Board Member Spencer, seconded by Board Member Wilbanks, offered a motion to adjourn the meeting at 5:37 p.m. The motion prevailed by the following vote:

Ayes: Tate, Wilbanks, Spencer, Stewart, Lease & Coy  
Nays: None  
Absent: Freed

PASSED AND APPROVED BY THE GRAPEVINE CRIME CONTROL AND PREVENTION DISTRICT BOARD MEETING OF THE CITY OF GRAPEVINE, TEXAS on this the 3rd day of September, 2013.

APPROVED:

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William D. Tate, Presiding Officer  
Crime Control and Prevention District Board

ATTEST:

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Jodi C. Brown  
City Secretary