

State of Texas
County of Tarrant
City of Grapevine

The Board of Commissioners of the Grapevine Housing Authority held a Public Hearing and meeting in regular session on this the 19th day of December 2013 in the Conference Room of Grapevine Housing Authority, with the following members present to wit:

Jane Everett	Chair
Randy Bacon	Vice Chair/Finance Officer
Karen Rice	Commissioner

Constituting a quorum, with the following also present:

Debra Wells	Executive Director
Sharron Spencer	City Council Liaison

CALL TO ORDER

CITIZEN COMMENTS

REPORT OF THE EXECUTIVE DIRECTOR (INFORMATIONAL ONLY)

Item #1. Rent Delinquency and Information Sheet

The executive director reported to the board on the rent delinquencies, number of empty units, work orders and statistical information for the waiting list for Public Housing. Also reported was the statistical information for the Section 8 Voucher Program including number of Vouchers leased up, cost per voucher, number of applications on the waiting list, and the Portability and Receipts report. Portability accounts receivables aging report included.

Item #2 Report of Public Housing and Section 8 Activity and issues

The board was provided with a report for Public Housing and Section 8 activity and issues.

NEW BUSINESS

Item #1 Consideration of the minutes from the November 7, 2013 Board Meeting

The board was provided with minutes from the November 7, 2013 meeting for approval.

Commissioner Rice made a motion to accept the minutes as presented.
Commissioner Bacon seconded the motion.

Ayes: Everett, Bacon and Rice
Nays: None
Absent: King and White

Motion passed.

Item #2 Update and discussion of where we are with the Section 8 Funding

The board was provided an updated on the progress we have made in lowering our housing assistance payments (HAP). They were informed that at the last meeting with HUD we were told our efforts in lowering our HAP have paid off and we are looking good at this point. HUD will continue to monitor us but we will no longer have monthly calls.

No action taken.

Item #3 Consideration and discussion of the 2014 Budget.

The Board was provided with the proposed 2014 Budget for approval. The budget includes an increase of 3% for the Public Housing Coordinator and Executive Director based on the increase provided by the City of Grapevine to their employees. Due to an increase in utility cost the budget has been adjusted to include more funds allocated to water and sewer.

Commissioner Bacon moved to accept the 2014 Budget with the increase to the water and sewer line item. Commissioner Rice seconded the motion.

Ayes: Everett, Bacon and Rice
Nays: None
Absent: King and White

Motion passed

Item #4 Consideration and acceptance of the October 2013 monthly financial statements

Commissioner Bacon reported to the board that he reviewed the October 2013 monthly financial statements and found them to be acceptable.

Commissioner Bacon made a motion to accept the October 2013 monthly financial statements as presented. Commissioner Rice seconded the motion.

Ayes: Everett, Bacon and Rice
Nays: None
Absent: King and White

Motion passed

ADJOURNMENT

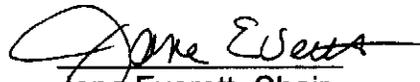
Commissioner Rice moved and Commissioner Bacon seconded that the meeting be adjourned.

Ayes: Everett, Bacon and Rice
Nays: None
Absent: King and White

Motion passed. Meeting adjourned at 5:05 p.m.

PASSED AND APPROVED BY THE BOARD OF COMMISSIONERS OF THE GRAPEVINE HOUSING AUTHORITY ON THE 27TH DAY OF FEBRUARY, 2014.

APPROVED:


Jane Everett, Chair

ATTEST:


Debra Wells,
Executive Director