

STATE OF TEXAS  
COUNTY OF TARRANT  
CITY OF GRAPEVINE

The City Council of the City of Grapevine, Texas met in Workshop on this the 7th day of January, 2014 at 6:30 p.m. in the City Council Conference Room, Second Floor, 200 South Main Street, with the following members present to-wit:

William D. Tate	Mayor
C. Shane Wilbanks	Mayor Pro Tem
Sharron Spencer	Council Member
Roy Stewart	Council Member
Darlene Freed	Council Member
Mike Lease	Council Member
Chris Coy	Council Member

constituting a quorum, with the following members of the City Staff:

Bruno Rumbelow	City Manager
Jennifer Hibbs	Assistant City Manager
John F. Boyle, Jr.	City Attorney
Jodi C. Brown	City Secretary

CALL TO ORDER

Mayor Tate called the workshop to order at 6:33 p.m.

ITEM 1. CLEAN BRUSH PILOT PROGRAM RESULTS

Environmental Manager Dewey Stoffels reviewed the July 16, 2013 Council action authorizing the implementation of a three month Clean Brush and Yard Waste Pilot Program for two residential routes. The pilot program allowed collection of data and participants' survey response to recycling of tree limbs, leaves, brush and lawn clippings instead of sending the green waste to the landfill. Mr. Stoffels highlighted the tonnage assessment showing a 35.2% diversion rate; with survey responses reflecting a 64% preference in implementing the program citywide, preferred bulk/brush pickup twice per month approval of 70%, and diversion of 1,000 tons annually. A citywide program would allow residents to utilize a reusable container (not to exceed 33 gallons) or paper mulch bags on a bi-weekly schedule at no additional costs.

Following discussion on the effectiveness of the pilot program, it was the consensus of the City Council to consider the program at a future meeting. There was no formal action taken by the City Council.

ITEM 2. DISCUSS LIMITING TABLING REQUESTS

Development Services Director Scott Williams stated there were no provisions in the City's ordinances that addressed the length of time or the number of times that an applicant could request to table a case scheduled for public hearing. Currently, an applicant can make a request to table in writing prior to the meeting, or during the actual public hearing. Council Member Spencer had requested consideration of placing a limitation on the number of requests that may be made to table a case scheduled for joint public hearing to no more than one request to table not to exceed 30 days in duration.

After discussing the matter, it was the consensus of Council to have Staff draft an amendment to Appendix D, Section 67 Amendments, for future consideration that would allow a one-time, 30 day tabling of a particular case scheduled for a joint public hearing. There was no formal action taken by the City Council.

ADJOURNMENT

Council Member Stewart, seconded by Council Member Coy, offered a motion to adjourn the workshop at 7:01 p.m. The motion prevailed by the following vote:

Ayes: Tate, Wilbanks, Spencer, Stewart, Freed, Lease & Coy  
Nays: None

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS on this the 21st day of January, 2014.

APPROVED:



William D. Tate  
Mayor



ATTEST:



Jodi C. Brown  
City Secretary

STATE OF TEXAS  
COUNTY OF TARRANT  
CITY OF GRAPEVINE

The City Council of the City of Grapevine, Texas met in Executive Session on this the 7th day of January, 2014 at 7:00 p.m. in the City Council Conference Room, Second Floor, 200 South Main Street, with the following members present to-wit:

William D. Tate	Mayor
C. Shane Wilbanks	Mayor Pro Tem
Sharron Spencer	Council Member
Roy Stewart	Council Member
Darlene Freed	Council Member
Mike Lease	Council Member
Chris Coy	Council Member

constituting a quorum, with the following members of the City Staff:

Bruno Rumbelow	City Manager
Jennifer Hibbs	Assistant City Manager
John F. Boyle, Jr.	City Attorney
Jodi C. Brown	City Secretary

CALL TO ORDER

Mayor Tate called the meeting to order at 7:01 p.m.

ITEM 1. EXECUTIVE SESSION

Mayor Tate announced the City Council would conduct a closed session regarding:

(A) Lease of real property relative to Parks and Recreation Department pursuant to Section 551.072, Texas Government Code; and

(B) Conference with City Manager and Staff to discuss and deliberate commercial and financial information received from business prospects the City seeks to have locate or expand in the City; with which businesses the City is conducting economic development negotiations pursuant to Section 551.087, Texas Government Code.

Upon reconvening in open session in the Council Chambers, Mayor Tate asked if there was any action necessary relative to the closed session. City Manager Bruno Rumbelow requested authorization to enter into an agreement to lease space at 1250 William D. Tate Avenue for temporary program space while the Community Activities Center (CAC) is closed for renovation under Section 551.072, Texas Government Code.

Mayor Pro Tem Wilbanks, seconded by Council Member Freed, offered a motion to authorize the City Manager to sign a lease agreement for 1250 William D. Tate Avenue. The motion prevailed by the following vote:

Ayes: Tate, Wilbanks, Spencer, Stewart, Freed, Lease & Coy  
Nays: None

City Manager Rumbelow noted the relocation of the CAC programs and activities to another site requires the City to appropriate funds to lease and operate another facility during CAC construction, and recommended approval of a resolution authorizing appropriation of \$200,000.00 from the General Fund unappropriated balance for the lease and operation of rental space located at 1250 William D. Tate Avenue.

Mayor Pro Tem Wilbanks, seconded by Council Member Freed, offered a motion to approve the resolution as recommended. The motion prevailed by the following vote:

Ayes: Tate, Wilbanks, Spencer, Stewart, Freed, Lease & Coy  
Nays: None

**RESOLUTION NO. 2014-01**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS, AUTHORIZING THE APPROPRIATION OF \$200,000 FROM THE GENERAL FUND UNAPPROPRIATED BALANCE TO ACCOUNT NUMBER 100-44540-312-8 AND PROVIDING AN EFFECTIVE DATE**

**NOTE:** City Council continued with the Regular City Council meeting in open session in the City Council Chambers.

**ADJOURNMENT**

Mayor Pro Tem Wilbanks, seconded by Council Member Lease, offered a motion to adjourn the meeting at 8:10 p.m. The motion prevailed by the following vote:

Ayes: Tate, Wilbanks, Spencer, Stewart, Freed, Lease & Coy  
Nays: None

**PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS on this the 21st day of January, 2014.**

APPROVED:

  
\_\_\_\_\_  
William D. Tate  
Mayor



ATTEST:

  
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Jodi C. Brown  
City Secretary

STATE OF TEXAS  
COUNTY OF TARRANT  
CITY OF GRAPEVINE

The City Council of the City of Grapevine, Texas met in Regular Session on this the 7th day of January, 2014 at 7:30 p.m. in the City Council Chambers, Second Floor, 200 South Main Street, with the following members present to-wit:

William D. Tate	Mayor
C. Shane Wilbanks	Mayor Pro Tem
Sharron Spencer	Council Member
Roy Stewart	Council Member
Darlene Freed	Council Member
Mike Lease	Council Member
Chris Coy	Council Member

constituting a quorum, with the following members of the City Staff:

Bruno Rumbelow	City Manager
Jennifer Hibbs	Assistant City Manager
John F. Boyle, Jr.	City Attorney
Jodi C. Brown	City Secretary

CALL TO ORDER

Mayor Tate called the meeting to order at 7:32 p.m.

INVOCATION

Council Member Chris Coy delivered the Invocation.

PLEDGE OF ALLEGIANCE

Boy Scout Troop 928 posted the colors and led the Pledge of Allegiance.

ITEM 1A. CITIZENS COMMENTS, CARL YOUNG

Mr. Carl Young, 4113 Meadow Drive, expressed his concern of there being no public discussion on the Executive Session item (Lease of real property relative to the Parks and Recreation Department under Section 551.027, Texas Government Code) prior to Council's approval of the lease agreement and funding appropriation, and implementation of a citywide Clean Brush Program when only 7% of the 2,700 participants returned their survey on the pilot program.

ITEM 1. FIRE DEPARTMENT REPORT

Assistant Fire Chief Mark Ashmead reviewed the department's statistics for FY2012-13 highlighting the number of emergency calls and response times; Assistant Fire Chief Darrell Brown presented licensing and training compliance requirements and future EMS programs; and Fire Chief Steve Bass reviewed the department's public safety responsibilities, staff levels and future staffing needs.

There was no formal action taken by the City Council.

ITEM 2. APPROVE INTERLOCAL AGREEMENT ADDENDUMS, COMMUNITY OUTREACH CENTER

Police Chief Eddie Salame presented the Grapevine-Colleyville Independent School District's approval history on the Community Outreach Center. The original Memorandum of Understanding or Interlocal Agreement was approved by the Council on September 1, 2009 allowing the Center to operate in portable buildings on the school district's property. Since that time, two changes have occurred requiring addendums, the school district authorized the addition of park benches and playground equipment on the site. Chief Salame recommended approval of the addendums to the Interlocal Agreement to formalize the equipment installation.

Council Member Freed, seconded by Council Member Coy, offered a motion to approve the addendums as recommended. The motion prevailed by the following vote:

Ayes: Tate, Wilbanks, Spencer, Stewart, Freed, Lease & Coy

Nays: None

CONSENT AGENDA

The next order of business for the City Council to consider was the consent agenda items, which were deemed to need little or no discussion and were acted upon as one business item. Mayor Tate asked if there was any member of the audience or the City Council who wished to remove an item from the consent agenda for full discussion. Item 5 Board Appointments was removed by Kathleen Thompson.

Item 3. Approve Adjustment and Payment, Final Cost of DFW Connector Master Utility Adjustment Agreement

Public Works Director recommended approval of an adjustment to the final cost of the DFW Connector Master Utility Adjustment Agreement with NorthGate Constructors to \$1,868,850.41 for the necessary relocation and adjustment of City water and wastewater facilities in the DFW Connector Corridor of State Highway 114 and State Highway 121 and authorization for the City Manager to issue final payment in the amount of \$47,948.85.

Motion by Council Member Stewart, seconded by Council Member Lease, to approve as recommended prevailed by the following vote:

Ayes: Tate, Wilbanks, Spencer, Stewart, Freed, Lease & Coy  
Nays: None

Item 4. Award Construction Materials Engineering and Testing Services Contract for State Highway 121, Section 13 Utility Relocation Project and Appropriation of Funds

Public Works Director recommended approval of the award of the Construction Materials Engineering and Testing Services Contract for the State Highway 121, Section 13 Utility Relocation Project to Fugro Consultants, Inc. in the amount of \$24,890.00, authorization of a 10% project contingency in the amount of \$2,500.00, appropriating funds from the unappropriated Utility Fund balance and authorization for Staff to execute the contract.

Motion by Council Member Stewart, seconded by Council Member Lease, to approve as recommended prevailed by the following vote:

Ayes: Tate, Wilbanks, Spencer, Stewart, Freed, Lease & Coy  
Nays: None

ITEM 5. BOARD APPOINTMENTS, BOARD OF ZONING ADJUSTMENT AND CONVENTION & VISITORS BUREAU ADVISORY BOARD

This item was removed from the Consent Agenda and considered after Item 9.

Council Member Roy Stewart stated there were two vacancies on the Board of Zoning Adjustment and to ensure a quorum of the Board, he recommended the appointment of Michael Morris as an alternate member to the Board of Zoning Adjustment to fill an unexpired, two year term ending in 2015.

Council Member Spencer noted the appointment of Mark Terpening as a regular member, from an alternate member position, on the Convention & Visitors Bureau Advisory Board was to fill an unexpired term after the passing of Dennis Roberts. Council Member Spencer recommended that Mr. Terpening be appointed to the unexpired, regular member position and that Debi Meek be appointed, as an alternate member of the Board, to fill Mr. Terpening's remaining term which expires in 2014.

There being no additional nominations, Council Member Spencer offered a motion to approve the mid-year board appointments as presented. Council Member Stewart seconded the motion which prevailed by the following vote:

Ayes: Tate, Wilbanks, Spencer, Stewart, Freed, Lease & Coy  
Nays: None

Item 6. Resolution, Authorize Purchase of Supplied Air Respirators

Public Works Director recommended approval of a resolution authorizing the purchase of supplied air respirators (SCBA) in an amount not to exceed \$35,586.00 from Casco Industries, Inc. through an Interlocal Participation Agreement with The Local Government Purchasing Cooperative (Buyboard).

Motion by Council Member Stewart, seconded by Council Member Lease, to approve as recommended prevailed by the following vote:

Ayes: Tate, Wilbanks, Spencer, Stewart, Freed, Lease & Coy  
Nays: None

RESOLUTION NO. 2014-02

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS, AUTHORIZING THE CITY MANAGER OR THE CITY MANAGER'S DESIGNEE TO PURCHASE SUPPLIED AIR RESPIRATORS THROUGH AN ESTABLISHED INTERLOCAL PARTICIPATION AGREEMENT AND PROVIDING AN EFFECTIVE DATE

Item 7. Resolution, Authorize STW Finance System Co-location Service Annual Contract

City Manager recommended approval of a resolution authorizing an annual contract with renewals for co-location service for the STW finance system in an amount not to exceed \$19,027.60 with Qwest Communications Company, LLC dba Centurylink QCC through a contract established by the State of Texas Department of Information Resources (DIR) Cooperative Contracts Program.

Motion by Council Member Stewart, seconded by Council Member Lease, to approve as recommended prevailed by the following vote:

Ayes: Tate, Wilbanks, Spencer, Stewart, Freed, Lease & Coy  
Nays: None

RESOLUTION NO. 2014-03

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS, AUTHORIZING THE CITY MANAGER OR THE CITY MANAGER'S DESIGNEE TO CONTRACT FOR CO-LOCATION SERVICE FOR THE STW FINANCE SYSTEM FOR THE INFORMATION TECHNOLOGY DEPARTMENT THROUGH A STATE OF TEXAS DEPARTMENT OF INFORMATION RESOURCES (DIR) CONTRACT PROGRAM AND PROVIDING AN EFFECTIVE DATE

Item 8. Resolution, Authorize Purchase of VMware View Licenses

City Manager recommended approval of a resolution authorizing the purchase of an additional 220 VMware View licenses in an amount not to exceed \$55,558.28 from Insight Public Sector through a contract established by the State of Texas Department of Information Resources (DIR) Cooperative Contracts Program.

Motion by Council Member Stewart, seconded by Council Member Lease, to approve as recommended prevailed by the following vote:

Ayes: Tate, Wilbanks, Spencer, Stewart, Freed, Lease & Coy  
Nays: None

**RESOLUTION NO. 2014-04**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS, AUTHORIZING THE CITY MANAGER OR THE CITY MANAGER'S DESIGNEE TO PURCHASE VMWARE LICENSES THROUGH A STATE OF TEXAS DEPARTMENT OF INFORMATION RESOURCES (DIR) CONTRACT PROGRAM AND PROVIDING AN EFFECTIVE DATE**

**Item 9. Consideration of Minutes**

City Secretary recommended approval of the minutes of the December 12, 2013 City Council meetings as published.

Motion by Council Member Stewart, seconded by Council Member Lease, to approve as recommended prevailed by the following vote:

Ayes: Tate, Wilbanks, Spencer, Stewart, Freed, Lease & Coy  
Nays: None

**ADJOURNMENT**

Mayor Pro Tem Wilbanks, seconded by Council Member Lease, offered a motion to adjourn the meeting at 8:10 p.m. The motion prevailed by the following vote:

Ayes: Tate, Wilbanks, Spencer, Stewart, Freed, Lease & Coy  
Nays: None

**PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS on this the 21st day of January, 2014.**

APPROVED:

  
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William D. Tate  
Mayor



ATTEST:

  
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Jodi C. Brown  
City Secretary