

STATE OF TEXAS
COUNTY OF TARRANT
CITY OF GRAPEVINE

The City Council of the City of Grapevine, Texas met in Workshop on this the 17th day of September, 2013 at 6:15 p.m. in the City Council Conference Room, Second Floor, 200 South Main Street, with the following members present to-wit:

William D. Tate	Mayor
C. Shane Wilbanks	Mayor Pro Tem
Sharron Spencer	Council Member
Roy Stewart	Council Member
Darlene Freed	Council Member
Mike Lease	Council Member
Chris Coy	Council Member

constituting a quorum, with the following members of the City Staff:

Bruno Rumbelow	City Manager
Jennifer Hibbs	Assistant City Manager
John F. Boyle, Jr.	City Attorney
Jodi C. Brown	City Secretary

CALL TO ORDER

Mayor Tate called the workshop to order at 6:24 p.m.

ITEM 1. DISCUSS CHRISTMAS DECORATION PLAN

City Manager Bruno Rumbelow started discussions on the City's investment in Christmas Capitol of Texas events and to enhance the City's appearance, along with developing a long term Christmas decoration plan. Assistant Parks Director Kevin Mitchell introduced Christmas light and décor designers--Mr. Jim Ketchum with Christmas by Zenith and Ms. Casey Hall with Lonesome Dove Designs. Council was presented with options for future displays, lighting and decorating of select downtown areas, skyline entryways and City Hall.

There was no formal action taken by the City Council.

ITEM 2. MONTHLY FINANCIAL UPDATE

Administrative Services Director John McGrane presented the monthly financial update noting sales tax collections; Utility Fund water sales were down, compared to last year, due to watering restrictions; that the hotel occupancy taxes had been adjusted with the closure of the Fairfield Inn and unemployment dropped from last month's 5.4 to 5.1%.

There was no formal action taken by the City Council.

ADJOURNMENT

Council Member Coy, seconded by Council Member Stewart, offered a motion to adjourn the workshop at 7:31 p.m. The motion prevailed by the following vote:

Ayes: Tate, Wilbanks, Spencer, Stewart, Freed, Lease & Coy

Nays: None

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS on this the 1st day of October, 2013.

APPROVED:



William D. Tate
Mayor



ATTEST:



Jodi C. Brown
City Secretary

STATE OF TEXAS
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The City Council and the Planning & Zoning Commission of the City of Grapevine, Texas met in Regular Joint Session on this the 17th day of September, 2013 at 7:30 p.m. in the City Council Chambers, Second Floor, 200 South Main Street, with the following members of the City Council present to-wit:

William D. Tate	Mayor
C. Shane Wilbanks	Mayor Pro Tem
Sharron Spencer	Council Member
Roy Stewart	Council Member
Darlene Freed	Council Member
Mike Lease	Council Member
Chris Coy	Council Member

constituting a quorum, with the following members of the Planning & Zoning Commission:

Larry Oliver	Chairman
Herbert Fry	Vice Chairman
Betty "BJ" Wilson	Member
Monica Hotelling	Member
Jim Fechter	Member
Gary Martin	Member
Beth Tiggelaar	Member
Dennis Luers	Alternate
Theresa Mason	Alternate

constituting a quorum, with the following members of the City Staff:

Bruno Rumbelow	City Manager
Jennifer Hibbs	Assistant City Manager
John F. Boyle, Jr.	City Attorney
Jodi C. Brown	City Secretary

CALL TO ORDER

Mayor Tate called the meeting to order at 7:37 p.m.

INVOCATION AND PLEDGE OF ALLEGIANCE

Commissioner Jim Fechter delivered the Invocation and led the Pledge of Allegiance.

ITEM 1. PUBLIC HEARING, CONDITIONAL USE APPLICATION CU13-19A LA BUENA VIDA

Mayor Tate declared the public hearing open.

Planning and Development Manager Ron Stombaugh stated that Conditional Use Application CU13-19A had been submitted by Virginia Puente (La Buena Vida) requesting a conditional use permit for the possession, storage, retail sale and on-premise consumption of alcoholic beverages (wine only) and outside dining in conjunction with a restaurant. The subject property is located at 416 East College Street and is zoned "GV" Grapevine Vintage District Regulations. Mr. Stombaugh noted the applicant had requested the item be tabled until November 19, 2013 meeting.

Mayor Tate stated that this would be the only notification to adjacent property owners of the continued public hearing. It was noted for the record that two letters of support had been copied to the Council and Commission.

Commissioner Martin, seconded by Commissioner Hotelling, offered a motion to table the public hearing until November 19, 2013. The motion prevailed by the following vote:

Ayes: Oliver, Fry, Wilson, Hotelling, Fechter, Martin & Tiggelaar
Nays: None

Mayor Pro Tem Wilbanks, seconded by Council Member Freed, offered a motion to table the public hearing until November 19, 2013. The motion prevailed by the following vote:

Ayes: Tate, Wilbanks, Spencer, Stewart, Freed, Lease & Coy
Nays: None

RECESS AND RECONVENE

Mayor Tate announced the Planning & Zoning Commission would recess to the Planning & Zoning Conference Room to consider published business.

The City Council remained in session in the Council Chambers to consider published business.

ITEM 2A. CITIZENS COMMENTS, CARL YOUNG

Mr. Carl Young, 4113 Meadow Drive, addressed comments to Council regarding replacement of the Library's carpet before all of the construction is finished in the area.

ITEM 2. PRESENTATION, CERTIFICATE OF RECOGNITION, ALZHEIMER'S ASSOCIATION

Mayor Tate presented a Certificate of Recognition to Ms. Lyn Downing, Director of Development, recognizing the Alzheimer's Association and their signature fundraising event—"Walk to End Alzheimer's" scheduled for October 12, 2013 in Grapevine's Meadowmere Park.

ITEM 3. PROPOSED ROUNDABOUT ENTRANCE, MUNICIPAL WAY AND VINE STREET

Assistant Parks Director Kevin Mitchell started the presentation by reviewing the history of the entrance into the City complex off Main Street. Public Works Director Stan Laster stated the original cost estimate for improvements was \$767,000.00 and had been reduced to \$688,000.00 for the proposed roundabout for Vine Street and Municipal Way; reviewed the entrance from the roundabout into the Library's east parking complex, along with parking modifications on the west side of the Library all in preparation of the renovation and expansion of the Community Activities Center.

Discussion was held on the need for the roundabout at the proposed cost, traffic flow and patterns through the area, and the loss of Library employee parking. Council requested a landscaping plan be prepared that would not reduce the parking at the Library and that Staff should also review landscaping for the Convention Center. It was the consensus of the Council that a traditional four way stop be constructed for the Municipal Way and Vine Street intersection instead of a roundabout.

There was no formal action taken by the City Council.

CONSENT AGENDA

The next order of business for the City Council was to consider the consent agenda items, which were deemed to need little or no discussion and were acted upon as one business item. Mayor Tate asked if there was any member of the audience or the City Council who wished to remove an item from the consent agenda for full discussion. The following items were removed from the Consent Agenda: Item 7 Library Carpet Award was removed by Staff and Item 12 relative to Water and Wastewater Rates was removed by Council Member Spencer.

Item 4. Designate Animal Control Supervisor as Local Rabies Control Authority

Police Chief recommended approval of designating Animal Control Supervisor Kristina Valentine as the Local Rabies Control Authority for the City as required by Chapter 826, Sec. 826.017, Texas State Health and Safety Code.

Motion by Council Member Stewart, seconded by Council Member Coy, to approve as recommended prevailed by the following vote:

Ayes: Tate, Wilbanks, Spencer, Stewart, Freed, Lease & Coy

Nays: None

Item 5. Resolution, Authorize Annual Maintenance Contract for various Network Software Services

City Manager recommended approval of a resolution authorizing an annual maintenance contract in an amount not to exceed \$50,607.96 for various network software services with SHI Government Solutions, Inc. established by the State of Texas Department of Information Resources (DIR) Cooperative Contracts Program. The term of the contract is for one year with three optional, one year renewals.

Motion by Council Member Stewart, seconded by Council Member Coy, to approve as recommended prevailed by the following vote:

Ayes: Tate, Wilbanks, Spencer, Stewart, Freed, Lease & Coy
Nays: None

RESOLUTION NO. 2013-86

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS, AUTHORIZING THE CITY MANAGER OR THE CITY MANAGER'S DESIGNEE TO PURCHASE VARIOUS NETWORK SOFTWARE SERVICES THROUGH A STATE OF TEXAS DEPARTMENT OF INFORMATION RESOURCES (DIR) CONTRACT PROGRAM AND PROVIDING AN EFFECTIVE DATE

Item 6. Resolution, Authorize Emergency Medical Supplies Annual Contract

Fire Chief recommended approval of a resolution authorizing the purchase of emergency medical supplies as an annual contract in an annual estimated amount of \$110,000.00 with primary vendor, Bound Tree Medical, LLC and secondary vendor, Henry Schein Inc. through an Interlocal Cooperative Purchasing Agreement with the City of Cedar Hill, Texas. The term of the contract is for one year with three optional, one year renewals.

Motion by Council Member Stewart, seconded by Council Member Coy, to approve as recommended prevailed by the following vote:

Ayes: Tate, Wilbanks, Spencer, Stewart, Freed, Lease & Coy
Nays: None

RESOLUTION NO. 2013-87

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS, AUTHORIZING THE CITY MANAGER OR THE CITY MANAGER'S DESIGNEE TO PURCHASE EMERGENCY MEDICAL SUPPLIES THROUGH AN ESTABLISHED INTERLOCAL PARTICIPATION AGREEMENT AND PROVIDING AN EFFECTIVE DATE

ITEM 7. RESOLUTION, AUTHORIZE LIBRARY CARPET AND INSTALLATION SERVICES

This item was removed from the Consent Agenda and considered after Item 13.

Library Director Janis Roberson recommended approval of a resolution authorizing the turnkey purchase of carpet and installation services for the Library from Retail Commercial Flooring Services in an amount not to exceed \$90,800.00 through an Interlocal Participation Agreement with The Local Government Purchasing Cooperative (Buyboard). Ms. Roberson stated the carpet in the children's area of the Library was approximately 12 years old and that future construction on the Community Activities Center (CAC) would not be an issue since the Library and CAC buildings are not directly connected.

Council Member Lease, seconded by Mayor Pro Tem Wilbanks, offered a motion to approve the resolution to authorize the purchase. The motion prevailed by the following vote:

Ayes: Tate, Wilbanks, Spencer, Stewart, Freed, Lease & Coy
Nays: None

RESOLUTION NO. 2013-88

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS, AUTHORIZING THE CITY MANAGER OR THE CITY MANAGER'S DESIGNEE TO PURCHASE CARPET AND INSTALLATION SERVICES THROUGH AN ESTABLISHED INTERLOCAL PARTICIPATION AGREEMENT AND PROVIDING AN EFFECTIVE DATE

Item 8. Renew Bid 352-2011 Managed Data Storage Services Annual Contract

City Manager recommended approval of the renewal of Bid 352-2011 Managed Data Storage Services Annual Contract with One Safe Place Media Corporation in an annual estimated amount of \$36,000.00. This is the third annual renewal of the four optional, one year renewals available.

Motion by Council Member Stewart, seconded by Council Member Coy, to approve as recommended prevailed by the following vote:

Ayes: Tate, Wilbanks, Spencer, Stewart, Freed, Lease & Coy
Nays: None

Item 9. Award Bid 410-2013 Wastewater Treatment Valves and Actuators

Public Works Director recommended approval to award Bid 410-2013 Wastewater Treatment Valves and Actuators to Process Solutions in an amount not to exceed \$50,843.00.

Motion by Council Member Stewart, seconded by Council Member Coy, to approve as recommended prevailed by the following vote:

Ayes: Tate, Wilbanks, Spencer, Stewart, Freed, Lease & Coy
Nays: None

Item 10. Renew Annual Contract for City's Financial Application Software System

Administrative Services Director recommended approval to renew an annual contract with STW, Inc. for extended support services, licensing fees and special projects for the City's financial application software system in an annual estimated amount of \$65,000.00. The term of the contract covers the 2013-2014 fiscal year.

Motion by Council Member Stewart, seconded by Council Member Coy, to approve as recommended prevailed by the following vote:

Ayes: Tate, Wilbanks, Spencer, Stewart, Freed, Lease & Coy
Nays: None

Item 11. Ordinance, Amend Grapevine Code of Ordinances, Chapter 23 Traffic, Article V Parking Restrictions

Public Works Director recommended approval of an ordinance amending the Grapevine Code of Ordinances, Chapter 23 Traffic, Article V Parking relative to modifying parking restrictions at various locations within the City. The proposed ordinance is strictly a "housekeeping" item intended to improve consistency with current site conditions, allow for easier interpretation and reduce the complexity of the Code.

Motion by Council Member Stewart, seconded by Council Member Coy, to approve as recommended prevailed by the following vote:

Ayes: Tate, Wilbanks, Spencer, Stewart, Freed, Lease & Coy
Nays: None

ORDINANCE NO. 2013-43

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS, AMENDING THE GRAPEVINE CODE OF ORDINANCES BY AMENDING CHAPTER 23 TRAFFIC, ARTICLE V RELATIVE TO PARKING; AUTHORIZING THE ERECTION OF TRAFFIC REGULATION SIGNS; REPEALING CONFLICTING ORDINANCES; PROVIDING A PENALTY OF FINE NOT TO EXCEED THE SUM OF TWO HUNDRED DOLLARS (\$200.00) FOR EACH OFFENSE AND A SEPARATE OFFENSE SHALL BE DEEMED COMMITTED EACH DAY DURING OR ON WHICH AN OFFENSE OCCURS OR CONTINUES; PROVIDING A SEVERABILITY CLAUSE; DECLARING AN EMERGENCY AND PROVIDING AN EFFECTIVE DATE

ITEM 12. ORDINANCE, AMEND GRAPEVINE CODE OF ORDINANCES, CHAPTER 25 UTILITIES AND SERVICES, WATER AND SEWER RATES

This item was removed from the Consent Agenda and considered after Item 7.

Staff recommended approval of an ordinance amending the Grapevine Code of Ordinances, Chapter 25 Utilities and Services, Article II Water and Sewer relative to amending residential and commercial water and wastewater rates. As presented to the Council during the Quarterly Workshop on May 13, 2013, the current water and wastewater rates are no longer sufficient to cover existing operating costs and the proposed system improvements over the next few years. While surrounding cities have raised their rates frequently, it was noted that Grapevine had not raised its rates since FY 2002.

Following discussion, Council Member Freed offered a motion to approve the ordinance as presented. Council Member Lease seconded the motion which prevailed by the following vote:

Ayes: Tate, Stewart, Freed, Lease & Coy

Nays: Wilbanks & Spencer

ORDINANCE NO. 2013-44

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS, AMENDING THE CODE OF ORDINANCES BY AMENDING CHAPTER 25 UTILITIES AND SERVICES RELATIVE TO WASTEWATER RATES AND WATER RATES; PROVIDING A SEVERABILITY CLAUSE; DECLARING AN EMERGENCY AND PROVIDING AN EFFECTIVE DATE

Item 13. Consideration of Minutes

City Secretary recommended approval of the minutes of the August 20, 2013 City Council meetings as published.

Motion by Council Member Stewart, seconded by Council Member Coy, to approve as recommended prevailed by the following vote:

Ayes: Tate, Wilbanks, Spencer, Stewart, Freed, Lease & Coy

Nays: None

ITEM 14. PLANNING & ZONING COMMISSION RECOMMENDATION
CONDITIONAL USE APPLICATION CU13-19A LA BUENA VIDA

There was no action as this item was tabled during the public hearing until the November 19, 2013 meeting.

Conditional Use Application CU13-19A submitted by Virginia Puente (La Buena Vida) requesting a conditional use permit for the possession, storage, retail sale and on-premise consumption of alcoholic beverages (wine only) and outside dining in conjunction with a restaurant. The subject property is located at 416 East College Street and is zoned "GV" Grapevine Vintage District Regulations.

ADJOURNMENT

Mayor Pro Tem Wilbanks, seconded by Council Member Freed, offered a motion to adjourn the meeting at 8:19 p.m. The motion prevailed by the following vote:

Ayes: Tate, Wilbanks, Spencer, Stewart, Freed, Lease & Coy
Nays: None

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS on this the 1st day of October, 2013.

APPROVED:



William D. Tate
Mayor



ATTEST:



Jodi C. Brown
City Secretary