

STATE OF TEXAS
COUNTY OF TARRANT
CITY OF GRAPEVINE

The Library Board of the Grapevine Public Library of the City of Grapevine, Texas met in Regular Session on the 19th day of October, at 6:30PM in the Board Room (or via Zoom) of the Grapevine Public Library, 1201 Municipal Way. The following members present to-wit:

Janice Cook	Chairman
Susan Peabody	Secretary
Lynda Brown	Member – via Zoom
Gerald Shannon	Member
Karen Smith	Member
Janee Trasler	Member – via Zoom
Debbie Venable	Member

constituting a quorum, with the following member of the City Staff: Ruth Chiego, Library Director.

Our City Council Liaison, Darlene Freed, was not in attendance.

CALL TO ORDER

Janice Cook called the meeting to order at 6:32PM.

CITIZEN COMMENTS – none

Krishna Shenoy was introduced and welcomed as a new board member.

Motion by Lynda Brown, seconded by Gerald Shannon, nominated Janice Cook as Chair of the Board:

Ayes: six

Nays: one

Motion by Debbie Venable, seconded by Gerald Shannon, nominated Susan Peabody as Secretary of the Board:

Ayes: Unanimous

Nays: None

MINUTES OF PREVIOUS MEETING

Motion by Gerald Shannon, seconded by Debbie Venable, to approve the January 20, 2020 meeting minutes:

Ayes: Unanimous

Nays: None

Discussion on Library Board's Advisory Role

The Board is in place to support the Director and to help set and approve library policy. The Board

does not work with the City Council. The Board members are advocates for the library, particularly involved with the budget, strategic plan, programs, and special projects. It was requested that the Director dispense with sharing the same documents with the Friends of the Library since those members serve a different function. Board members stated they felt uninformed about the library in recent months, and discussion to reconsider having monthly meetings instead of the quarterly meetings occurred. Motion by Susan Peabody, seconded by Gerald Shannon, to consider having the board meetings every other month, starting in January 2021, with the vote to be taken at the January 2021 board meeting:

Ayes: six

Nays: one

Update on TLA

Ruth reported that the TLA conference for 2020 was canceled due to COVID. The April 2021 conference will be a virtual event and will focus on team building for directors. There was no formal action taken

Update on New Library Staff

Ruth announced that Molly Wright, Susan Hulseley, Mercedes Walker, and Clara Chin had recently joined the library staff in various capacities. There was no formal action taken.

Update on the Library's Operations during COVID

Ruth expressed her pride of the library staff and how willing, able, flexible, and helpful they have all been to support good customer service these many COVID months. Big kudos were given to Grace for her leadership. It's been a very successful summer with the engagement of patrons. And thanks for our drive-thru window was again given!

Update on Library Services

Ruth shared that the new Catalog system is in place. It not only is the catalog of the library books and resources, but it can be used administratively offsite. There was good training on the system. The system is open source, so it is easily modified when needed. My Libro is a new app with a target availability to the library patrons at the end of October. It allows for voice prompts and Alexa usage. The data reconciliation work is still underway. The new Literacy Tablets have arrived which are part of the Launch Pad Reading Academy. The apps, videos, and games are all related and built on each other for focus on literacy. A mini-grant was awarded to the library for some of these tables to be used at the Community Outreach Center for afterschool literacy needs. The tablets will support adult literacy needs, too, such as ESL and citizenship study. The new Dial-a-Story (817-442-2100) will soon be available to the library patrons. There was no formal action taken.

Update on Library Programs

Ruth informed the board that the summer reading programs were successful. More adults participate than ever before. The number of teens participating was even with the last two years. Children's participation rate was lower by 15%, but the circulation of Children's books was up by 18%. Ruth stated that a Winter Break reading program is under consideration. Ruth listed many of the programs and activities that were offered and well-received. There was no formal action taken.

Update on Library Building

There are still no volunteers being used within the library. No computer usage is yet allowed. The study rooms are still closed. The book cleaning continues with a 72 hour quarantine period. UV wants are used within the building. The city Facilities department cleans the building three times per week. Some chairs have been reupholstered to a vinyl instead of fabric for easier cleaning.

There was no formal action taken.

Update on Library Outreach

March 23rd was the last time the GROW bus was used. There was great interest in the GROW bus, but that was prior to COVID. The library staff has still maintained some outreach, but not via the bus. Eight visits to the Meadow Wood facility were made with the satellite collection cart of ninety titles refreshed twice a month; and six visits were made to Gatehouse. The in-house "Write Notes of Kindness" outreach is popular. The "Hindsight is 2020 – Reflecting on a year like no other" is a Grapevine local history project. The staff is readying for Back-to-School preparation on virtual learning. The library continues to offer the "Scholastic Teachables" worksheets for children. There was no formal action taken.

Next Board Meeting

The next board meeting is scheduled for Monday, January 18, 2021 at 6:30PM. There was no formal action taken.

ADJOURNMENT

Susan Peabody, seconded by Gerald Shannon, motioned to adjourn the meeting at 8:09PM. The motion prevailed by the following vote

Ayes: Unanimous

Nays: None


PASSED AND APPROVED BY THE LIBRARY BOARD OF THE CITY OF GRAPEVINE, TEXAS on the 18th day of January, 2021.

APPROVED:



Janice Cook
Chair

ATTEST:



Susan Peabody
Secretary