

STATE OF TEXAS  
COUNTY OF TARRANT  
CITY OF GRAPEVINE

The Library Board of the Grapevine Public Library of the City of Grapevine, Texas met in Regular Session on the 20<sup>th</sup> day of January, at 6:30PM in the Board Room, Grapevine Public Library, 1201 Municipal Way. The following members present to-wit:

Janice Cook	Chairman
Susan Peabody	Secretary
Gerald Shannon	Member
Karen Smith	Member
Janee Trasler	Member
Debbie Venable	Member

constituting a quorum, with the following member of the City Staff: Ruth Chiego, Library Director.

Our City Council Liaison, Darlene Freed, was in attendance. Lynda Brown, board member, was absent.

#### CALL TO ORDER

Janice Cook called the meeting to order at 6:30PM.

CITIZEN COMMENTS – none

#### MINUTES OF PREVIOUS MEETING

Motion by Gerald Shannon, seconded by Debbie Venable, to approve the October 11, 2019 meeting minutes:

Ayes: Unanimous

Nays: None

#### Update on the Mobile Library

Ruth reported that GROW bus continues to get up to speed as the first six months are focused on the Outreach Centers. Since October 1, 2019, the bus has made 18 outreach center visits; 1288 visitors have boarded the bus; and typically about 2300 items stocked on the bus. The length of visit averages two hours (ranging from ninety minutes to five hours.) Two part-time personnel (19 hours/week) staff the bus. 152 new library cards have been processed with 80% of the new cardholders never before having visited the library. 822 items have been circulated and there have been no overdue items and no losses. Ruth shared a list of nine locations visited so far. Older clientele has not yet been visited. Ruth is still interviewing for a driver and hopes to have a pool of drivers to call upon as needed. There was no formal action taken.

#### Update on Partnership Development

Ruth announced partnership development with three different groups: 1) "Champion Services" which is a special needs group with ages from 20-60 years; 2) "Club All-Access" which is part of the

Parks and Rec outreach with individuals (20-30 years of age) who meet two times a month as a group; 3) "Goodwill STARS" which is an organization headquartered on Mustang Drive and just recently reached out to the library. There was no formal action taken.

#### Update on New Library Staff

Ruth announced that Kenneth Wilkinson has been hired as a Library Assistant and Jennifer Pettit has been hired as a part-time Library Assistant. There was no formal action taken.

#### 2019 Highlights Report

Ruth shared a report of the various library highlights during 2019 and most numbers showed increases. The "Fine-Free" outcomes since December 2018 total \$8348 not collected. It was noted that a patron must still pay for a lost book. \$1516 is the total loss the library bears (less copies made, lost books paid, faxing, and postage.) Three checkouts of an item can be made for a total of nine weeks, but if the accrued fine is greater than \$15, no additional checkouts are allowed until the item is returned. There was no formal action taken.

#### Upcoming Library Special Programs

Ruth informed the board that the new VOX books are very popular. Each book has a twelve month warranty. This first set consists of 115 books. The March Spring Break week will have a Circus theme, including a Clown College visit. The Teens will have a Winter/Spring "Peeps Diorama" event. The Create It space will hosts six programs and a lab. Adults can enjoy Bird Sanctuary Weeks, Jewelry making, classical guitarist Peter Fletcher, and a De-Cluttering Program. There was no formal action taken.

#### Update on the TLA 2020 Conference

Ruth shared that the TLA 2020 Conference will be in Houston this year. She and Leigh will give presentations. There was no formal action taken.

#### Next Board Meeting

The next board meeting is scheduled for Monday, April 20, 2020 at 6:30PM. There was no formal action taken.

#### ADJOURNMENT

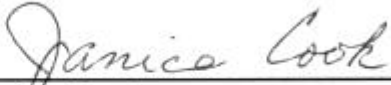
Debbie Venable, seconded by Susan Peabody, motioned to adjourn the meeting at 7:33PM. The motion prevailed by the following vote

Ayes: Unanimous

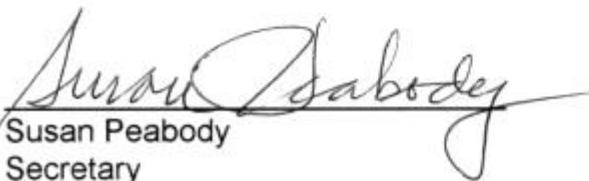
Nays: None

PASSED AND APPROVED BY THE LIBRARY BOARD OF THE CITY OF GRAPEVINE, TEXAS on the 20<sup>th</sup> day of April, 2020.

APPROVED:

  
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Janice Cook  
Chair

ATTEST:

  
\_\_\_\_\_  
Susan Peabody  
Secretary