

STATE OF TEXAS  
COUNTY OF TARRANT  
CITY OF GRAPEVINE

The City Council of the City of Grapevine, Texas met in Workshop on this the 5th day of February, 2013 at 6:30 p.m. in the City Council Conference Room, Second Floor, 200 South Main Street, with the following members present to-wit:

William D. Tate	Mayor
C. Shane Wilbanks	Mayor Pro Tem
Sharron Spencer	Council Member
Roy Stewart	Council Member
Darlene Freed	Council Member
Mike Lease	Council Member

constituting a quorum, with Council Member Chris Coy absent, with the following members of the City Staff:

Bruno Rumbelow	City Manager
Jennifer Hibbs	Assistant City Manager
John F. Boyle, Jr.	City Attorney
Matthew Boyle	Assistant City Attorney
Jodi C. Brown	City Secretary

CALL TO ORDER

Mayor Tate called the workshop to order at 6:30 p.m.

ITEM 1. INFORMATION TECHNOLOGY DEPARTMENT UPDATE

Information Technology Manager John Jennery highlighted the department's recent accomplishments, current projects and future possibilities. Mr. Jennery then introduced Mr. John Hunt, Enterprise GIS Manager, who gave a presentation on updating the City's GIS web maps and the planned dissemination of the information to outside search engines to aid citizens, businesses and visitors to Grapevine.

There was no action taken by the City Council.

ITEM 2. DISCUSS PROPOSED ORDINANCE ON RESIDENTIAL DESIGN REQUIREMENTS WITHIN HISTORIC DISTRICTS

Mayor Pro Tem Wilbanks gave a brief history on the infill development that has created concerns for preserving and protecting the historic district and stated that the Historic Preservation Commission and Staff have been working to draft an ordinance to address these concerns. Development Services Director Scott Williams reviewed the significant elements of the proposed ordinance for Appendix G Historic Preservation, Section 7 Certificates of Appropriateness.

Discussion ensued on maximum floor area, structure height and scheduling of a public hearing to receive comments on the proposed ordinance.

There was no formal action taken by the City Council.

ADJOURNMENT

Mayor Pro Tem Wilbanks, seconded by Council Member Stewart, offered a motion to adjourn the workshop at 7:18 p.m. The motion prevailed by the following vote:

Ayes: Tate, Wilbanks, Spencer, Stewart, Freed & Lease

Nays: None

Absent: Coy

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS on this the 19th day of February, 2013.

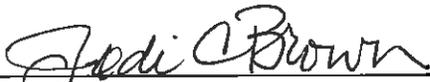
APPROVED:



William D. Tate  
Mayor



ATTEST:



Jodi C. Brown  
City Secretary

STATE OF TEXAS  
COUNTY OF TARRANT  
CITY OF GRAPEVINE

The City Council of the City of Grapevine, Texas met in Executive Session on this the 5th day of February, 2013 at 7:00 p.m. in the City Council Conference Room, Second Floor, 200 South Main Street, with the following members present to-wit:

William D. Tate	Mayor
C. Shane Wilbanks	Mayor Pro Tem
Sharron Spencer	Council Member
Roy Stewart	Council Member
Darlene Freed	Council Member
Mike Lease	Council Member

constituting a quorum, with Council Member Chris Coy absent, with the following members of the City Staff:

Bruno Rumbelow	City Manager
Jennifer Hibbs	Assistant City Manager
John F. Boyle, Jr.	City Attorney
Matthew Boyle	Assistant City Attorney
Jodi C. Brown	City Secretary

CALL TO ORDER

Mayor Tate called the meeting to order at 7:19 p.m.

ITEM 1. EXECUTIVE SESSION

Mayor Tate announced the City Council would conduct a closed session regarding:

(A) Pending or contemplated litigation relative to Dawn M. Grams Horak, et al vs. Grapevine Heritage Foundation and City of Grapevine, Texas, Cause No. 342-259676-12 pursuant to Section 551.071, Texas Government Code.

(B) Value, lease, or purchase of real property relative to Public Safety Building pursuant to Section 551.072, Texas Government Code.

(C) Conference with City Manager and Staff to discuss and deliberate commercial and financial information received from business prospects the City seeks to have locate or expand in the City; with which businesses the City is conducting economic development negotiations pursuant to Section 551.087, Texas Government Code.

RECESS AND RECONVENE

Upon reconvening in open session in the Council Chambers, Mayor Tate announced the City Council recessed from the Executive Session to conduct the Regular meeting and they would reconvene after the Regular meeting in the City Council Conference Room to continue the Executive Session.

All members of the City Council were present, with the exception of Council Member Chris Coy, upon reconvening in the City Council Conference Room for continuation of the Executive Session.

Upon reconvening in the Council Chambers, all members of the City Council were present with the exception of Council Member Coy. Mayor Tate asked if there was any action necessary relative to the closed session. City Manager Bruno Rumbelow stated there was no action necessary relative to pending or contemplated litigation, real property or conference with City Manager and Staff under Sections 551.071, 551.072 or 551.087, Texas Government Code.

ADJOURNMENT

Mayor Pro Tem Wilbanks, seconded by Council Member Spencer, offered a motion to adjourn the meeting at 8:50 p.m. The motion prevailed by the following vote:

Ayes: Tate, Wilbanks, Spencer, Stewart, Freed & Lease  
Nays: None  
Absent: Coy

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS on this the 19th day of February, 2013.

APPROVED:

  
\_\_\_\_\_  
William D. Tate  
Mayor



ATTEST:

  
\_\_\_\_\_  
Jodi C. Brown  
City Secretary

STATE OF TEXAS  
COUNTY OF TARRANT  
CITY OF GRAPEVINE

The City Council of the City of Grapevine, Texas met in Regular Session on this the 5th day of February, 2013 at 7:30 p.m. in the City Council Chambers, Second Floor, 200 South Main Street, with the following members present to-wit:

William D. Tate	Mayor
C. Shane Wilbanks	Mayor Pro Tem
Sharron Spencer	Council Member
Roy Stewart	Council Member
Darlene Freed	Council Member
Mike Lease	Council Member

constituting a quorum, Council Member Chris Coy absent, with the following members of the City Staff:

Bruno Rumbelow	City Manager
Jennifer Hibbs	Assistant City Manager
John F. Boyle, Jr.	City Attorney
Jodi C. Brown	City Secretary

CALL TO ORDER

Mayor Tate called the meeting to order at 7:35 p.m.

INVOCATION AND PLEDGE OF ALLEGIANCE

Mayor Pro Tem Wilbanks delivered the Invocation and led the Pledge of Allegiance.

ITEM 1A. CITIZENS COMMENTS, CARL YOUNG

Mr. Carl Young, 4113 Meadow Drive, addressed the Council with his concern of the City purchasing two shuttle buses listed on tonight's Consent Agenda as Item 10. Mayor Tate advised Mr. Young that when the Consent Agenda was to be considered that he could request Item 10 be removed for discussion.

ITEM 1. PRESENTATION, FISCAL YEAR 2012 AUDIT

Administrative Services Director John McGrane introduced Mr. Todd Pruitt, Partner of Pattillo, Brown & Hill, LLC who presented their audit of the City's 2012 financial statements in compliance with the requirements of the City Charter, Article 3, Section 3.14.

Mr. Pruitt reported the opinion letter states that the financial statements of the City of Grapevine present fairly the financial position of the City. The opinion rendered is an

“unqualified opinion” meaning there were no material exceptions found to the fairness criteria under which the records were analyzed. The report also includes an audit of the Tax Increment Financing Districts (TIF’s 1 and 2) and a single audit of all Federal Grant Awards.

There was no formal action required by the City Council.

ITEM 2. PRESENTATION, COMMUNITY ACTIVITIES CENTER (CAC) EXPANSION

Parks & Recreation Director Doug Evans introduced Mr. Steve Blackburn, President of Barker Rinker Seacat Architecture. Mr. Blackburn gave the City Council an update on the Community Activities Center Expansion Project since 50% of the schematic design is complete. Mr. Blackburn reviewed the program/budget, existing and future floor plans, proposed new campus access road and three exterior design concepts.

It was the consensus of the City Council to move forward with Alternative 3 for the exterior design and to schedule a future workshop to discuss membership levels.

There was no formal action taken by the City Council.

ITEM 3. PUBLIC HEARING, 39TH YEAR COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM

Public Works Director Stan Laster reported the public hearing was being held to receive input relative to the proposed 39th Year Community Development Block Grant (CDBG) Program street reconstruction project and to request authorization for Staff to proceed with the application submittal to Tarrant County. Mr. Laster stated the scope of the project is the reconstruction of the 600 block of East Texas Street (from Austin to Wood Streets) including new curb and gutter, asphalt paving, sidewalks on both sides of the road, handicap ramps and driveway approaches. The cost estimate for this project including engineering is \$207,156.00.

Mayor Pro Tem Wilbanks, seconded by Council Member Lease, offered a motion to close the public hearing. The motion prevailed by the following vote:

Ayes: Tate, Wilbanks, Spencer, Stewart, Freed & Lease  
Nays: None  
Absent: Coy

Public Works Director Laster recommended approval for Staff to proceed with the application submittal to Tarrant County.

Council Member Spencer, seconded by Council Member Freed, offered a motion to authorize Staff to proceed with the application submittal. The motion prevailed by the following vote:

Ayes: Tate, Wilbanks, Spencer, Stewart, Freed & Lease  
Nays: None  
Absent: Coy

ITEM 4. APPROVE MAIN STREET PEDESTRIAN CROSSINGS  
RESOLUTION, AUTHORIZE DECORATIVE TRAFFIC SIGNAL POLES AS  
SOLE SOURCE PURCHASE

Public Works Director Stan Laster recommended approval to install a pedestrian crossing at the intersection of Main Street and Hudgins Street; approval for the replacement of the two existing pedestrian crossing systems on Main Street at Texas and Franklin Streets and approval of a resolution authorizing a sole source purchase in the amount not to exceed \$52,000.00 from Union Metal Corporation for the six decorative traffic signal poles.

Discussion ensued relative to the in-pavement pedestrian crossing lights and associated maintenance costs and the possibility of striping the pavement to define the cross walks.

Council Member Spencer, seconded by Council Member Freed, offered a motion to approve as recommended the new Main Street pedestrian crossing at Hudgins Street, and the replacement of the two existing Main Street pedestrian crossing systems at Texas and Franklins Streets with the condition that the in-pavement lights be retained at the existing crossings and be added to the new Hudgins Street crossing. The motion prevailed by the following vote:

Ayes: Tate, Wilbanks, Spencer, Stewart, Freed & Lease  
Nays: None  
Absent: Coy

Council Member Spencer amended her previous motion to include the resolution authorizing the sole source purchase as recommended. Council Member Freed offered a second and the motion prevailed by the following vote:

Ayes: Tate, Wilbanks, Spencer, Stewart, Freed & Lease  
Nays: None  
Absent: Coy

RESOLUTION NO. 2013-06

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS, AUTHORIZING THE CITY MANAGER OR THE CITY MANAGER'S DESIGNEE TO DECLARE UNION METAL CORPORATION A SOLE SOURCE VENDOR FOR THE PURCHASE OF DECORATIVE TRAFFIC SIGNAL POLES FOR THE GRAPEVINE PUBLIC WORKS DEPARTMENT AND PROVIDING AN EFFECTIVE DATE

ITEM 5. APPROVE INTERLOCAL AGREEMENT, JOINT FUNDING OF BASS PRO DRIVE WIDENING PROJECT

Public Works Director Laster recommended approval of an Interlocal Agreement with Tarrant County for the joint funding of the Bass Pro Drive Widening Project from State Highway 121 to State Highway 26. The scope of the project includes design and construction of roadway improvements with the County and City funding the improvements equally up to \$3 million each.

Council Member Freed, seconded by Mayor Pro Tem Wilbanks, offered a motion to approve the Interlocal Agreement as recommended. The motion prevailed by the following vote:

Ayes: Tate, Wilbanks, Spencer, Stewart, Freed & Lease  
Nays: None  
Absent: Coy

ITEM 6. APPROVE ENGINEERING DESIGN SERVICES CONTRACT, WASTE WATER TREATMENT PLANT FILTER REPLACEMENT PROJECT

Public Works Director Laster recommended approval of an Engineering Design Services Contract with CDM-Smith in an amount of \$156,825.00 for the Waste Water Treatment Plant Filter Replacement Project and approval to authorize Staff to execute the contract.

Council Member Stewart, seconded by Council Member Lease, offered a motion to approve the contract as recommended. The motion prevailed by the following vote:

Ayes: Tate, Wilbanks, Spencer, Stewart, Freed & Lease  
Nays: None  
Absent: Coy

CONSENT AGENDA

The next order of business for the City Council to consider was the consent agenda items, which were deemed to need little or no discussion and were acted upon as one business item. Mayor Tate asked if there was any member of the audience or the City Council who wished to remove an item from the consent agenda for full discussion. Item 10 relative to Authorizing Purchase of Shuttle Buses was removed from the Consent Agenda.

Item 7. Resolution, Authorize Cooperative Purchasing Agreement with National Purchasing Partners (NPP)

Administrative Services Director recommended approval of a resolution authorizing a Cooperative Purchasing Agreement with National Purchasing Partners (NPP).

Motion by Council Member Stewart, seconded by Council Member Freed, to approve as recommended prevailed by the following vote:

Ayes: Tate, Wilbanks, Spencer, Stewart, Freed & Lease  
Nays: None  
Absent: Coy

RESOLUTION NO. 2013-07

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS, AUTHORIZING THE CITY MANAGER OR THE CITY MANAGER'S DESIGNEE TO ENTER INTO A COOPERATIVE PURCHASING AGREEMENT WITH NATIONAL PURCHASING PARTNERS (NPP) AND PROVIDING AN EFFECTIVE DATE

Item 8. Resolution, Declaring Certain Items as Surplus Property

Administrative Services Director recommended approval of a resolution declaring certain items as surplus property and authorizing the sale through public auction.

Motion by Council Member Stewart, seconded by Council Member Freed, to approve as recommended prevailed by the following vote:

Ayes: Tate, Wilbanks, Spencer, Stewart, Freed & Lease  
Nays: None  
Absent: Coy

RESOLUTION NO. 2013-08

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS, DECLARING CERTAIN PROPERTY AS SURPLUS AND PROVIDING FOR THE AUTHORIZATION TO DISPOSE OF SAID PROPERTY AT AUCTION AND PROVIDING AN EFFECTIVE DATE

Item 9. Authorize Purchase of Performo Asset Performance and Maintenance Software Upgrade

Public Works Director recommended approval to authorize the purchase of Performo Asset Performance and Maintenance Software to upgrade the work order system for the Facility Services Department from Facility Wizard Software, Inc. in the amount not to exceed \$19,508.50.

Motion by Council Member Stewart, seconded by Council Member Freed, to approve as recommended prevailed by the following vote:

Ayes: Tate, Wilbanks, Spencer, Stewart, Freed & Lease  
Nays: None  
Absent: Coy

ITEM 10. RESOLUTION, AUTHORIZE PURCHASE OF SHUTTLE BUSES

This item was removed from the Consent Agenda and considered after Item 16.

Public Works Director recommended approval of a resolution authorizing the purchase of two EZ-Trans 217"-3200 Navistar buses from National Bus Sales and Leasing, Inc. through an Interlocal Agreement for Cooperative Purchasing with the Houston-Galveston Area Council (H-GAC) in the amount not to exceed \$333,040.00 for the Visitor Transportation System. Convention & Visitors Bureau Executive Director Paul McCallum stated the buses would provide the needed coverage for the increase in ridership and allow the Convention & Visitors Bureau's Shuttle Transportation Program to expand their routes.

Council Member Spencer offered a motion to approve the resolution authorizing the purchase as recommended. Council Member Freed seconded the motion and the vote prevailed as follows:

Ayes: Tate, Wilbanks, Spencer, Stewart, Freed & Lease  
Nays: None  
Absent: Coy

RESOLUTION NO. 2013-09

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS, AUTHORIZING THE CITY MANAGER OR THE CITY MANAGER'S DESIGNEE TO PURCHASE TWO NEW 2013 EZ-TRANS 217"-3200 NAVISTAR BUSES THROUGH AN ESTABLISHED INTERLOCAL AGREEMENT FOR COOPERATIVE PURCHASING AND PROVIDING AN EFFECTIVE DATE

Item 11. Resolution, Authorize Purchase of HVAC Preventive Maintenance Services

Public Works Director recommended approval of a resolution authorizing the purchase of HVAC preventive maintenance service from The Brandt Companies, LLC through a Cooperative Agreement with the State of Texas Co-op Purchasing Program in the total amount not to exceed \$25,010.00.

Motion by Council Member Stewart, seconded by Council Member Freed, to approve as recommended prevailed by the following vote:

Ayes: Tate, Wilbanks, Spencer, Stewart, Freed & Lease  
Nays: None  
Absent: Coy

RESOLUTION NO. 2013-10

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS, AUTHORIZING THE CITY MANAGER OR THE CITY MANAGER'S DESIGNEE TO PURCHASE HVAC PREVENTIVE MAINTENANCE SERVICE THROUGH AN ESTABLISHED COOPERATIVE AGREEMENT AND PROVIDING AN EFFECTIVE DATE

Item 12. Resolution, Calling Charter Amendment Election

City Secretary recommended approval of a resolution calling a Charter Amendment Election, as a result of a verified petition accepted at the October 16, 2012 meeting, relative to Mayor and City Council term limits to be held on Saturday, May 11, 2013 in compliance with the Texas Election Code.

Motion by Council Member Stewart, seconded by Council Member Freed, to approve as recommended prevailed by the following vote:

Ayes: Tate, Wilbanks, Spencer, Stewart, Freed & Lease  
Nays: None  
Absent: Coy

RESOLUTION NO. 2013-11

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS, CALLING AN ELECTION TO BE HELD ON MAY 11, 2013, REGARDING PROPOSED CHARTER AMENDMENTS; DETERMINING THE POLLING PLACE; PROVIDING SPECIFIC INSTRUCTIONS FOR THE CONDUCTING OF SAID ELECTION; REPEALING INCONSISTENT RESOLUTIONS AND PROVIDING AN EFFECTIVE DATE

Item 13. Ratify Change Order No. 2 and Approve Change Order Nos. 3 and 4, Waste Water Treatment Plant Headworks Project

Public Works Director recommended approval of ratifying Staff's approval of Change Order No. 2 in the amount of \$2,796.40 and approving Change Order Nos. 3 and 4 in the amounts of \$17,341.33 and \$16,688.18 respectively to the Waste Water Treatment Plant Headworks Project and authorizing Staff to execute the change orders.

Motion by Council Member Stewart, seconded by Council Member Freed, to approve as recommended prevailed by the following vote:

Ayes: Tate, Wilbanks, Spencer, Stewart, Freed & Lease  
Nays: None  
Absent: Coy

Item 14. Approve Interlocal Agreement and Engineering Services Contract, Lake Grapevine Accounting Plan

Public Works Director recommended approval of an Interlocal Agreement with the City of Dallas and the Dallas County Park Cities Municipal Utility District relative to the ongoing Accounting Plan for Grapevine Lake; approving an Engineering Services contract with CP&Y, Inc. to perform the accounting services, and authorizing Staff to execute the agreement and contract.

Motion by Council Member Stewart, seconded by Council Member Freed, to approve as recommended prevailed by the following vote:

Ayes: Tate, Wilbanks, Spencer, Stewart, Freed & Lease  
Nays: None  
Absent: Coy

Item 15. Resolution, Setting 2012 Population

Economic Development Manager recommended approval of a resolution setting the City of Grapevine population at 47,854 as of December 31, 2012.

Motion by Council Member Stewart, seconded by Council Member Freed, to approve as recommended prevailed by the following vote:

Ayes: Tate, Wilbanks, Spencer, Stewart, Freed & Lease  
Nays: None  
Absent: Coy

**RESOLUTION NO. 2013-12**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS, MAKING OFFICIAL THE FINDING AND DETERMINATION AS TO THE POPULATION AND NUMBER OF INHABITANTS OF AND WITHIN THE CITY OF GRAPEVINE, TEXAS, AS OF DECEMBER 31, 2012 AND PROVIDING AN EFFECTIVE DATE

Item 16. Consideration of Minutes

City Secretary recommended approval of the minutes of the January 14 and 15, 2013 City Council meetings as published.

Motion by Council Member Stewart, seconded by Council Member Freed, to approve as recommended prevailed by the following vote:

Ayes: Tate, Wilbanks, Spencer, Stewart, Freed & Lease  
Nays: None  
Absent: Coy

RECESS AND RECONVENE

Mayor Tate announced the City Council would continue the closed session in the City Council Conference Room regarding pending or contemplated litigation, real property or conference with City Manager and Staff under Sections 551.071, 551.072 or 551.087, Texas Government Code.

Upon reconvening in the Council Chambers, there was no action taken by the City Council.

ADJOURNMENT

Mayor Pro Tem Wilbanks, seconded by Council Member Spencer, offered a motion to adjourn the meeting at 8:50 p.m. The motion prevailed by the following vote:

Ayes: Tate, Wilbanks, Spencer, Stewart, Freed & Lease  
Nays: None  
Absent: Coy

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS on this the 19th day of February, 2013.

APPROVED:

  
\_\_\_\_\_  
William D. Tate  
Mayor



ATTEST:

  
\_\_\_\_\_  
Jodi C. Brown  
City Secretary