

STATE OF TEXAS  
COUNTY OF TARRANT  
CITY OF GRAPEVINE

The City Council of the City of Grapevine, Texas met in Workshop on this the 4th day of December, 2012 at 6:00 p.m. in the City Council Conference Room, Second Floor, 200 South Main Street, with the following members present to-wit:

William D. Tate	Mayor
C. Shane Wilbanks	Mayor Pro Tem
Sharron Spencer	Council Member
Roy Stewart	Council Member
Darlene Freed	Council Member
Mike Lease	Council Member
Chris Coy	Council Member

constituting a quorum, with the following members of the City Staff:

Bruno Rumbelow	City Manager
Jennifer Hibbs	Assistant City Manager
John F. Boyle, Jr.	City Attorney
Jodi C. Brown	City Secretary

CALL TO ORDER

Mayor Tate called the workshop to order at 6:03 p.m.

ITEM 1. LEGISLATIVE OUTLOOK FOR 2013

Lobbyist Fred Hill discussed the upcoming Legislative session and the City's proposed Legislative agenda for 2013. Mr. Hill then briefed the City Council regarding some of the proposed legislation for the upcoming year. City Manager Rumbelow advised the legislative agenda would be presented at the December 18th Council meeting for formal approval.

There was no formal action taken by the City Council.

ITEM 2. PARKS & RECREATION DEPARTMENTAL UPDATE

Parks & Recreation Director Doug Evans started the Parks & Recreation Departmental update and was followed by the managers and supervisors highlighting their division's responsibilities--Chris Smith, Recreation Superintendent; Scott Hardeman, Athletics Coordinator; Randy Sell, Aquatics and Special Events Coordinator; Trent Kelley, Community Activities Center/Senior Activities Center Supervisor; Mary Jo Tellin, Volunteer Management Coordinator; Joe Moore, Assistant Parks & Recreation Director; David Parson, Lake Parks Foreman; Kevin Mitchell, Assistant Director of Parks; Lisa Grove, City Gardener; Rusty Walker, Athletic Field Maintenance Foreman; Tony Steele, Parks Manager; Mike Hooker, Contracts Foreman and Mona Burk, Marketing/Media Manager.

ADJOURNMENT

Mayor Pro Tem Wilbanks, seconded by Council Member Coy, offered a motion to adjourn the workshop at 6:55 p.m. The motion prevailed by the following vote:

Ayes: Tate, Wilbanks, Spencer, Stewart, Freed, Lease & Coy  
Nays: None

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS on this the 18th day of December, 2012.

APPROVED:



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William D. Tate  
Mayor

ATTEST:



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Jodi C. Brown  
City Secretary

STATE OF TEXAS  
COUNTY OF TARRANT  
CITY OF GRAPEVINE

The City Council of the City of Grapevine, Texas met in Executive Session on this the 4th day of December, 2012 at 6:45 p.m. in the City Council Conference Room, Second Floor, 200 South Main Street, with the following members present to-wit:

William D. Tate	Mayor
C. Shane Wilbanks	Mayor Pro Tem
Sharron Spencer	Council Member
Roy Stewart	Council Member
Darlene Freed	Council Member
Mike Lease	Council Member
Chris Coy	Council Member

constituting a quorum, with the following members of the City Staff:

Bruno Rumbelow	City Manager
Jennifer Hibbs	Assistant City Manager
John F. Boyle, Jr.	City Attorney
Jodi C. Brown	City Secretary

CALL TO ORDER

Mayor Tate called the meeting to order at 6:55 p.m.

ITEM 1. EXECUTIVE SESSION

Mayor Tate announced the City Council would conduct a closed session regarding:

(A) Value, lease, or purchase of real property relative to Public Safety Building pursuant to Section 551.072, Texas Government Code;

(B) Conference with City Manager and Staff to discuss and deliberate commercial and financial information received from business prospects the City seeks to have locate or expand in the City; with which businesses the City is conducting economic development negotiations under Section 551.087, Texas Government Code.

Upon reconvening in open session in the Council Chambers, Mayor Tate asked if there was any action necessary relative to the closed session. City Manager Bruno Rumbelow stated there was no action necessary relative to real property or conference with City Manager and Staff under Sections 551.072 or 551.087, Texas Government Code.

**NOTE:** City Council continued with the Regular City Council meeting in open session in the City Council Chambers.

ADJOURNMENT

Council Member Lease, seconded by Mayor Pro Tem Wilbanks, offered a motion to adjourn the meeting at 8:17 p.m. The motion prevailed by the following vote:

Ayes: Tate, Wilbanks, Spencer, Stewart, Freed, Lease & Coy

Nays: None

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS on this the 18th day of December, 2012.

APPROVED:



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William D. Tate  
Mayor

ATTEST:



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Jodi C. Brown  
City Secretary

STATE OF TEXAS  
COUNTY OF TARRANT  
CITY OF GRAPEVINE

The City Council of the City of Grapevine, Texas met in Regular Session on this the 4th day of December, 2012 at 7:30 p.m. in the City Council Chambers, Second Floor, 200 South Main Street, with the following members present to-wit:

William D. Tate	Mayor
C. Shane Wilbanks	Mayor Pro Tem
Sharron Spencer	Council Member
Roy Stewart	Council Member
Darlene Freed	Council Member
Mike Lease	Council Member
Chris Coy	Council Member

constituting a quorum, with the following members of the City Staff:

Bruno Rumbelow	City Manager
Jennifer Hibbs	Assistant City Manager
John F. Boyle, Jr.	City Attorney
Jodi C. Brown	City Secretary

CALL TO ORDER

Mayor Tate called the meeting to order at 7:35 p.m.

INVOCATION AND PLEDGE OF ALLEGIANCE

Council Member Chris Coy delivered the Invocation and led the Pledge of Allegiance.

ITEM 1A. CITIZENS COMMENTS, CAROLYN ERNST

Ms. Carolyn Ernst, 223 Wood Street #101, expressed her appreciation to the City for its relationship with the Historical Society and to donors for their contributions totaling \$138,316.00 for the interior renovation of the Arpco Building. The Historical Society is continuing its fund raising efforts and requested the City Council support the contract being considered for the exterior renovation of the building to resemble the historic Grapevine Ice Company.

ITEM 1. PRESENTATION, VERIZON FOUNDATION KEEP GRAPEVINE BEAUTIFUL GRANT

Ms. Barbara Walker, Director of External Affairs with Verizon Foundation, described Verizon's working relationship with the Keep Grapevine Beautiful program by providing GPS units and the mapping of the City's Living Legacy trees. Ms. Walker presented Mayor

Tate with a check for \$15,000.00 to fund the mobile unit used during Keep Grapevine Beautiful special events.

ITEM 2. PROCLAMATION PRESENTATION, MR. ROCKY GRIBBLE

Mayor Tate presented Mr. Rocky Gribble, Producer of the Grapevine Opry, with a proclamation recognizing his 25th Anniversary of producing the Grapevine Opry. Mayor Tate applauded Mr. Gribble's hard work and dedication to the community through his contributions to the music of countless singers and song writers.

ITEM 3. PRESENTATION, NEXT GENERATION LEADERSHIP CLASS OF 2012

Administrative Services Director John McGrane stated the Next Generation Leadership (NGL) Program allowed the City to embark on a program that invests in one of the City's greatest assets—its employees. The NGL Program develops and nurtures individuals to help the City maintain its well know reputation as one of the greatest places to live and work. Next Generation Leadership and Grapevine University remind us to not only remember the past and study the present, but to embrace the future.

Mayor Tate presented the following City employees with graduation plaques for completing the Next Generation Leadership Program, recognizing their dedication and contribution to the betterment of the City of Grapevine:

Barry Bowling	Police Department/Administration
Patricia Burkholder	Administrative Services/Utility Billing
Kent Conkle	Public Works/Utilities
David Coulter	Library
Tim Gill	Police Department/CID
Melanie Hill	Administrative Services/Risk Management
Kirk Howard	Public Works/Streets
Gary Livingston	Administrative Services/Administration
Alysia Perales	Information Technology
Randy Sell	Parks & Recreation/Recreation
Jamey Shipler	Fire Department/Operations
Tony Steele	Parks & Recreation/Maintenance
Dewey Stoffels	Public Works/Environmental Service
Albert Triplett, Jr.	Development Services/Planning

Human Resources Director Carolyn VanDuzee gave a brief overview of Grapevine University and Next Generation Leadership Programs.

**Note:** Mayor Tate recognized the Historic Society members in attendance, thanking them for their 40 years of historic preservation and their fund raising efforts for the Arpc Building's interior renovations. He requested they make a presentation at a future Council meeting.

**ITEM 4. RESOLUTION, SUPPORT TEXAS RECREATION AND PARKS ACCOUNT AND TEXAS STATE PARK SYSTEM**

Parks & Recreation Director Evans recommended approval of a resolution supporting the Texas Recreation and Parks Account and the Texas State Park System. The Texas Recreation and Parks Account is a grant program for parkland acquisition and development and for the development of recreational facilities. The resolution requests members of the 83rd Legislature to seek passage of legislation maximizing the use of revenue from the sporting goods sales tax to increase funding for parks and recreation programs for both Local and State parks and that all TRPA funded projects be subject to the established TPWD competitive scoring system.

Motion by Mayor Pro Tem Wilbanks, seconded by Council Member Coy, to approve the resolution as recommended prevailed by the following vote:

Ayes: Tate, Wilbanks, Spencer, Freed, Stewart, Lease & Coy

Nays: None

**RESOLUTION NO. 2012-96**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS, REQUESTING THE MEMBERS OF THE 83RD LEGISLATIVE SESSION OF THE STATE OF TEXAS TO SUPPORT LEGISLATION THAT INCREASES FUNDING FOR THE TEXAS RECREATION & PARKS ACCOUNT AND LARGE COUNTY AND MUNICIPALITY RECREATION AND PARKS ACCOUNT LOCAL PARK GRANT PROGRAMS AND THE TEXAS STATE PARK SYSTEM AND PROVIDING AN EFFECTIVE DATE

**ITEM 5. ORDINANCE, GENERAL OBLIGATION REFUNDING BONDS, SERIES 2012**

Administrative Services Director John McGrane recommended approval of an ordinance for the purpose of issuing City of Grapevine, Texas General Obligation Refunding Bonds, Series 2012, in the aggregate principal amount of \$8,060,000.00; awarding the sale thereof; levying a tax in payment thereof; authorizing the execution and delivery of a paying agent/registrars agreement, an escrow agreement, and a bond counsel engagement letter; approving the official statement; and enacting provisions incident and relating to the subject and purposes of this ordinance.

Mr. McGrane noted that bids were taken competitively and that 10 responses had been received with the lowest bid offering 1.225690%. With the low interest rate the issuance of the refunding bonds will result in a net present value debt service savings of \$884,685.51. He recommended the City accept the bid of Stifel, Nicolaus & Co., Inc. at 1.225690% for the sale of the bonds.

Council Member Freed, seconded by Council Member Coy, offered a motion to approve the ordinance as recommended. The motion prevailed by the following vote:

Ayes: Tate, Wilbanks, Spencer, Stewart, Freed, Lease & Coy  
Nays: None

ORDINANCE NO. 2012-65

AN ORDINANCE PROVIDING FOR THE ISSUANCE OF \$8,060,000 CITY OF GRAPEVINE, TEXAS, GENERAL OBLIGATION REFUNDING BONDS, SERIES 2012; AWARDED THE SALE THEREOF; LEVYING A TAX IN PAYMENT THEREOF; AUTHORIZING THE EXECUTION AND DELIVERY OF A PAYING AGENT/REGISTRAR AGREEMENT, AN ESCROW AGREEMENT, AND A BOND COUNSEL ENGAGEMENT LETTER; APPROVING THE OFFICIAL STATEMENT; AND ENACTING PROVISIONS INCIDENT AND RELATING TO THE SUBJECT AND PURPOSES OF THIS ORDINANCE

ITEM 6. ORDINANCE, PUBLIC PROPERTY FINANCE CONTRACTUAL OBLIGATIONS, SERIES 2012

Administrative Services Director John McGrane recommended approval of an ordinance for the purpose of issuing City of Grapevine, Texas Public Property Finance Contractual Obligations, Series 2012, in the aggregate principal amount not to exceed \$1,225,000.00 for the purchase of a fire truck; awarding the sale of the contractual obligations; levying a tax in payment thereof; authorizing the execution and delivery of a paying agent/registrar agreement; approving the official statement; and enacting provisions incident and relating to the subject and purposes of this ordinance.

Mr. McGrane stated bids had been taken competitively with five bids having been submitted with the lowest bid offering 1.908409%. He recommended the City accept the bid of Bosc, Inc. at 1.908409% for the sale of the bonds.

Council Member Stewart, seconded by Council Member Spencer, offered a motion to approve the ordinance as recommended. The motion prevailed by the following vote:

Ayes: Tate, Wilbanks, Spencer, Stewart, Freed, Lease & Coy  
Nays: None

ORDINANCE NO. 2012-66

AN ORDINANCE PROVIDING FOR THE ISSUANCE OF \$1,225,000 CITY OF GRAPEVINE, TEXAS, PUBLIC PROPERTY FINANCE CONTRACTUAL OBLIGATIONS, SERIES 2012; AWARDED THE SALE OF THE CONTRACTUAL OBLIGATIONS; LEVYING A TAX IN

PAYMENT THEREOF; AUTHORIZING THE EXECUTION AND DELIVERY OF A PAYING AGENT/REGISTRAR AGREEMENT; APPROVING THE OFFICIAL STATEMENT; AND ENACTING PROVISIONS INCIDENT AND RELATING TO THE SUBJECT AND PURPOSES OF THIS ORDINANCE

**ITEM 7. AWARD EXTERIOR RENOVATION CONTRACT, ARPCO BUILDING**

Historic Preservation Officer David Klempin recommended approval to award a contract to MP Custom Fab in the amount of \$65,975.00 for exterior renovation of the ArpcO Building to resemble the historic Grapevine Ice Company Building. After renovations the building will serve as the museum for the Grapevine Historical Society and Staff projected a mid summer 2013 opening.

Council Member Spencer, seconded by Council Member Lease, offered a motion to award the contract as recommended. The motion prevailed by the following vote:

Ayes: Tate, Wilbanks, Spencer, Stewart, Freed, Lease & Coy  
Nays: None

**CONSENT AGENDA**

The next order of business for the City Council to consider was the consent agenda items, which were deemed to need little or no discussion and were acted upon as one business item. Mayor Tate asked if there was any member of the audience or the City Council who wished to remove an item from the consent agenda for full discussion. Staff removed Item 8 relative to the Trail Link Engineering Design Services Contract.

**ITEM 8. AWARD ENGINEERING DESIGN SERVICES CONTRACT, TRAIL LINKING DESIGN**

This item was removed from the Consent Agenda and considered after Item 18.

Parks & Recreation Director Doug Evans recommended awarding an engineering design services contract to Halff Associates in an amount not to exceed \$75,200.00 for the design of the trail linking the Western Oaks and Belfort Subdivisions with the Big Bear Creek Trail.

Mr. Evans stated that residents in the Western Oaks and Belfort subdivisions have requested a safe access to the Big Bear Creek Hike and Bike Trail. Since the hike and bike trail is located on the north side of the creek and the subdivisions on the south side, it was recommended for safety concerns to use a part of the edge of the service road along William D. Tate Avenue to link up with the trail on the north side of the creek.

Council Member Coy, seconded by Council Member Freed, offered a motion to approve the contract. The motion prevailed by the following vote:

Ayes: Tate, Wilbanks, Spencer, Stewart, Freed, Lease & Coy  
Nays: None

Item 9. Resolution, Authorize Dove Park Picnic Shelter Purchase

Parks & Recreation Director recommended approval of a resolution authorizing the purchase of a picnic shelter for Dove Park from The PlayWell Group, Inc. in the amount of \$51,467.83 through an Interlocal Participation Agreement with the Local Government Purchasing Cooperative (Buyboard).

Motion by Council Member Stewart, seconded by Council Member Coy, to approve as recommended prevailed by the following vote:

Ayes: Tate, Wilbanks, Spencer, Stewart, Freed, Lease & Coy  
Nays: None

RESOLUTION NO. 2012-97

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS, AUTHORIZING THE CITY MANAGER OR THE CITY MANAGER'S DESIGNEE TO PURCHASE A PICNIC SHELTER FOR DOVE PARK THROUGH AN ESTABLISHED INTERLOCAL AGREEMENT AND PROVIDING AN EFFECTIVE DATE

Item 10. Adopt-An-Area Agreements, Hanover Drive and Hughes Road

Parks & Recreation Director recommended approval of Adopt-An-Area agreements with Texas Toyota for Hanover Drive from Main Street to Minters Chapel Road and with the Eldridge Family for Hughes Road from Hall-Johnson Road to State Highway 121.

Motion by Council Member Stewart, seconded by Council Member Coy, to approve as recommended prevailed by the following vote:

Ayes: Tate, Wilbanks, Spencer, Stewart, Freed, Lease & Coy  
Nays: None

Item 11. Renew Portable Toilet Rental Services Annual Contract

Parks & Recreation Director recommended approval to renew an annual contract for the purchase of portable toilet rental services from MMG Building and Construction Services, LLC in the estimated budgeted amount of \$30,000.00 through an Interlocal Agreement with the City of Fort Worth, Texas.

Motion by Council Member Stewart, seconded by Council Member Coy, to approve as recommended prevailed by the following vote:

Ayes: Tate, Wilbanks, Spencer, Stewart, Freed, Lease & Coy

Nays: None

Item 12. Renew Aggregate Asphalt Road Surfacing Materials Annual Contract

Public Works Director recommended approval to renew the aggregate asphalt road surfacing materials annual contract with JLB Contracting, Lane Construction, and Reynolds Asphalt and Construction to be purchased on an as-needed basis for the Street Department in the amount of \$500,000.00.

Motion by Council Member Stewart, seconded by Council Member Coy, to approve as recommended prevailed by the following vote:

Ayes: Tate, Wilbanks, Spencer, Stewart, Freed, Lease & Coy

Nays: None

Item 13. Resolution, Authorize Purchase of Hamm Asphalt Rollers

Public Works Director recommended approval of a resolution authorizing the purchase of two HD10 and HD13 Hamm asphalt rollers from Kirby-Smith Machinery in an amount not to exceed \$87,485.00 through an Interlocal Contract for Cooperative Purchasing with the Houston-Galveston Area Council (H-GAC).

Motion by Council Member Stewart, seconded by Council Member Coy, to approve as recommended prevailed by the following vote:

Ayes: Tate, Wilbanks, Spencer, Stewart, Freed, Lease & Coy

Nays: None

RESOLUTION NO. 2012-98

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS, AUTHORIZING THE CITY MANAGER OR THE CITY MANAGER'S DESIGNEE TO PURCHASE ASPHALT ROLLERS THROUGH AN ESTABLISHED INTERLOCAL CONTRACT FOR COOPERATIVE PURCHASING AND PROVIDING AN EFFECTIVE DATE

Item 14. Resolution, Authorize Purchase of Street Sweepers

Public Works Director recommended approval of a resolution authorizing the purchase of two street sweepers from TYMCO, Inc. in the amount not to exceed \$371,590.00 through an Interlocal Contract for Cooperative Purchasing with the Houston-Galveston Area Council (H-GAC).

Motion by Council Member Stewart, seconded by Council Member Coy, to approve as recommended prevailed by the following vote:

Ayes: Tate, Wilbanks, Spencer, Stewart, Freed, Lease & Coy  
Nays: None

**RESOLUTION NO. 2012-99**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS, AUTHORIZING THE CITY MANAGER OR THE CITY MANAGER'S DESIGNEE TO PURCHASE STREET SWEEPERS THROUGH AN ESTABLISHED INTERLOCAL CONTRACT FOR COOPERATIVE PURCHASING AND PROVIDING AN EFFECTIVE DATE

**Item 15. Resolution, Authorize Purchase of Compact Track Loader and Wheel Loader**

Public Works Director recommended approval of a resolution authorizing the purchase a Caterpillar 299D compact track loader and a Caterpillar 930K wheel loader from Holt Cat in the amount not to exceed \$228,993.00 through an Interlocal Participation Agreement with the Local Government Purchasing Cooperative (Buyboard).

Motion by Council Member Stewart, seconded by Council Member Coy, to approve as recommended prevailed by the following vote:

Ayes: Tate, Wilbanks, Spencer, Stewart, Freed, Lease & Coy  
Nays: None

**RESOLUTION NO. 2012-100**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS, AUTHORIZING THE CITY MANAGER OR THE CITY MANAGER'S DESIGNEE TO PURCHASE ONE 299D TRACK LOADER AND ONE 930K WHEEL LOADER THROUGH AN ESTABLISHED INTERLOCAL PARTICIPATION AGREEMENT AND PROVIDING AN EFFECTIVE DATE

**Item 16. Authorize Purchase of Commercial Weighing Scales**

Police Chief recommended approving the purchase of commercial weighing scales for use in the Police Department's Commercial Vehicle Enforcement Unit from Loadometer Corporation in the amount not to exceed \$19,580.00.

Motion by Council Member Stewart, seconded by Council Member Coy, to approve as recommended prevailed by the following vote:

Ayes: Tate, Wilbanks, Spencer, Stewart, Freed, Lease & Coy  
Nays: None

**Item 17. Resolution, Authorize Annual Contract for Portable Gas Detection Devices**

Fire Chief recommended approval of a resolution authorizing the purchase of an annual supply and maintenance agreement for portable gas detection devices from Safeware, Inc. in the amount not to exceed \$16,350.00 through an established Cooperative Purchasing Agreement with U.S. Communities.

Motion by Council Member Stewart, seconded by Council Member Coy, to approve as recommended prevailed by the following vote:

Ayes: Tate, Wilbanks, Spencer, Stewart, Freed, Lease & Coy

Nays: None

**RESOLUTION NO. 2012-101**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS, AUTHORIZING THE CITY MANAGER OR THE CITY MANAGER'S DESIGNEE TO PURCHASE AN ANNUAL SUPPLY AND MAINTENANCE PROGRAM FOR PORTABLE GAS DETECTION DEVICES THROUGH AN ESTABLISHED COOPERATIVE PURCHASING AGREEMENT AND PROVIDING AN EFFECTIVE DATE**

**Item 18. Consideration of Minutes**

City Secretary recommended approval of the minutes of the November 19, 2012 City Council meetings as published.

Motion by Council Member Stewart, seconded by Council Member Coy, to approve as recommended prevailed by the following vote:

Ayes: Tate, Wilbanks, Spencer, Stewart, Freed, Lease & Coy

Nays: None

**ADJOURNMENT**

Council Member Lease, seconded by Mayor Pro Tem Wilbanks, offered a motion to adjourn the meeting at 8:17 p.m. The motion prevailed by the following vote:

Ayes: Tate, Wilbanks, Spencer, Stewart, Freed, Lease & Coy

Nays: None

**PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS on this the 18th day of December, 2012.**

12/04/12

APPROVED:



\_\_\_\_\_  
William D. Tate  
Mayor

ATTEST:



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Jodi G. Brown  
City Secretary