

State of Texas
County of Tarrant
City of Grapevine

The Board of Commissioners of the Grapevine Housing Authority met in Regular Session on this the 25th day of August 2016 in the Conference Room of Grapevine Housing Authority, with the following members present to wit:

Jane Everett	Chair
Linda Troeger	Vice Chair
Karen Rice	Finance Officer
Bonnie McHugh	Commissioner
Terri Rushing	Resident Commissioner

Constituting a quorum, with the following also present:

Debra Wells	Executive Director
Greg Jordan	City of Grapevine CFO

CALL TO ORDER

Chairman Everett called the meeting to order at 4:30 p.m.

CITIZEN COMMENTS

No citizen comment

REPORT OF THE EXECUTIVE DIRECTOR (INFORMATIONAL ONLY)

Item #1. Rent Delinquency and Information Sheet

The Executive Director reported to the Board on the rent delinquencies, number of empty units, work orders and statistical information for the waiting list for Public Housing July 1 through July 31, 2016.

Item #2 Capital Funds Report and work in progress

The Board was provided with the monthly Capital Funds Report including on-going projects.

Item #3 Report of Public Housing Activity and Issues through August 25, 2016

The Board received a report on Public Housing activity and issues through August 25, 2016.

Item #4 Minutes from the July 15, 2016 Resident Advisory Meeting

The Board was presented with the minutes from the July 15, 2016 Resident Advisory Meeting.

NEW BUSINESS

Item #1 Election of Officers and Ex Officio to the Senior Advisory Board.

The floor was open for nominations of officers for the 2016-2017 year. After discussion it was determined that the nominations would be as follows: Jane Everett, Chair, Linda Troeger, Vice-Chair, and Karen Rice, Finance.

Commissioner Troeger volunteered to be the Ex Officio to the Senior Advisory Board.

Commissioner Rice moved and Commissioner Troeger seconded to accept the nominations as stated above.

Ayes: Everett, Troeger, Rice, McHugh & Rushing
Nays: None
Absent: None

Motion passed.

Item #2 Consideration of the minutes from the July 14, 2016 meeting.

The Board was provided minutes from the July 14, 2016 meeting for approval.

Commissioner Rice moved and Commissioner Troeger seconded to approve the minutes from the July 14, 2016 meeting as presented.

Ayes: Everett, Troeger, Rice, McHugh & Rushing
Nays: None
Absent: None

Motion passed.

Item #3 Consideration and approval of Resolution 16-05 Adopting Revisions of the GHA Procurement Policy.

The Board was presented with the revisions to the GHA Procurement Policy required by law to be incorporated into the current policy. The primary revisions included changing the small purchase threshold to \$3,000 (except that

construction-related small purchase threshold remains at \$2,000) and changing all regulations references from 24 CFR Part 85.36 to CFR 200.317 – 200.326.

Commissioner Rice moved and Commissioner Rushing seconded to approve Resolution 16-05 Adopting Revisions of the GHA Procurement Policy.

Ayes: Everett, Troeger, Rice, McHugh & Rushing
Nays: None
Absent: None

Motion passed.

Item #4 Consideration and approval of the proposal for the Starnes Street Waterline Replacement project.

The Board was presented with the results from the Request for Proposals (RFP) for the Starnes Street Waterline Replacement Project. Longhorn Plumbing provided a fair and acceptable bid.

Commissioner Rice recommended a spelling correction on Resolution 16-06 and requested a broader explanation of need for work to be performed.

Commissioner Troeger moved and Commissioner McHugh second to accept Resolution 16-06 Authorizing the Executive Director to Execute a Contract with Longhorn Plumbing as amended.

Ayes: Everett, Troeger, Rice, McHugh & Rushing
Nays: None
Absent: None

Motion passed

ADJOURNMENT

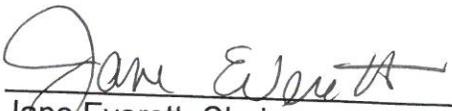
Commissioner Rice moved and Commissioner Troeger seconded that the meeting be adjourned.

Ayes: Everett, Troeger, Rice, McHugh & Rushing
Nays: None
Absent: None

Motion passed. Meeting adjourned at 5:12 p.m.

PASSED AND APPROVED BY THE BOARD OF COMMISSIONERS OF THE
GRAPEVINE HOUSING AUTHORITY ON THE 29TH DAY OF SEPTEMBER
2016.

APPROVED:



Jane Everett, Chair

ATTEST:



Debra Wells,
Executive Director