

State of Texas
County of Tarrant
City of Grapevine

The Board of Commissioners of the Grapevine Housing Authority met in Regular Session on this the 28th day of April 2016 in the Conference Room of Grapevine Housing Authority, with the following members present to wit:

Jane Everett	Chair
Karen Rice	Commissioner
Linda Troeger	Commissioner
Terri Rushing	Resident Commissioner

Constituting a quorum, with the following also present:

Debra Wells	Executive Director
Greg Jordan	CFO-Fiscal Services

CALL TO ORDER

Chairman Everett called the meeting to order at 4:30 p.m.

CITIZEN COMMENTS

No citizen comment

REPORT OF THE EXECUTIVE DIRECTOR (INFORMATIONAL ONLY)

Item #1. Rent Delinquency and Information Sheet

The Executive Director reported to the Board on the rent delinquencies, number of empty units, work orders and statistical information for the waiting list for Public Housing through March 2016.

Item #2 Capital Funds Report and work in progress

The Board was provided with the monthly Capital Funds Report including on-going projects.

Item #3 Report of Public Housing Activity and Issues through April 25, 2016

The Board received a report on Public Housing activity and issues through April 25, 2016.

Item #4 Minutes from the Resident Advisory Board Meeting held on April 25, 2016.

The Board was provided with minutes from the April 25, 2016 Resident Advisory meeting.

NEW BUSINESS

Item #1 Consideration of the minutes from the February 25, 2016 meeting.

The Board was provided with minutes from the February 25, 2016 meeting for approval.

Commissioner Troeger moved and Commissioner Rushing seconded to accept the minutes from the February 25, 2016 meeting as presented.

Ayes: Everett, Rice, Troeger & Rushing
Nays: None
Absent: Bacon

Motion passed.

Item #2 Update on the unit at 315 N. Starnes Street

The Board was provided with an update on the progress of the restoration of the building after the fire at 315 N. Starnes Street. It was reported that the architect is still working on the plans.

No action taken.

Item #3 Consideration and approval of the Engagement Letter from Allen Cornell, CPA for Fee Accounting services for 2016

The Board was provided with the engagement letter from Allen Cornell, CPA for Fee Accounting services for 2016. The satisfaction of services was discussed and confirmed.

Commissioner Rice moved and Commissioner Troeger seconded to approve the Engagement Letter with Allen Cornell, CPA for Fee Accounting services for 2016.

Ayes: Everett, Rice, Troeger & Rushing
Nays: None
Absent: Bacon

Motion passed.

Item #4 Consider and acceptance of the monthly financial statements for the months of December 2015, January and February 2016

Tabled.

Item #5 Consideration and approval of Resolution 16-02 Approving the removal and addition of bank signers

The Board was presented with Resolution 16-02 Approving the removal and addition of bank signers. The Authority was in need of removing Commissioner King and replacing her with Commissioner Rice as a signer on Legacy Bank of Texas and Wells Fargo Bank.

Commissioner Troeger moved and Commissioner Rushing seconded approval of Resolution 16-02 Approving the removal and addition of bank signers.

Ayes: Everett, Rice, Troeger & Rushing
Nays: None
Absent: Bacon

Motion passed.

Item #6 Report from Commissioner Rice on the Senior Advisory Board meeting held on April 5, 2016.

Commissioner Rice gave a report on topics discussed at the meeting.

No action taken.

ADJOURNMENT

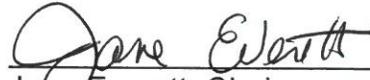
Commissioner Rice moved and Commissioner Troeger seconded that the meeting be adjourned.

Ayes: Everett, Rice, Troeger & Rushing
Nays: None
Absent: Bacon

Motion passed. Meeting adjourned at 5:05 p.m.

PASSED AND APPROVED BY THE BOARD OF COMMISSIONERS OF THE GRAPEVINE HOUSING AUTHORITY ON THE 26TH DAY OF MAY 2016.

APPROVED:



Jane Everett, Chair

ATTEST:



Debra Wells,
Executive Director