

State of Texas  
County of Tarrant  
City of Grapevine

The Board of Commissioners of the Grapevine Housing Authority met in Regular Session on this the 25th day of February 2016 in the Conference Room of Grapevine Housing Authority, with the following members present to wit:

Jane Everett	Chair
Randy Bacon	Vice Chair/Finance Officer
Karen Rice	Commissioner
Linda Troeger	Commissioner
Terri Rushing	Resident Commissioner

Constituting a quorum, with the following also present:

Debra Wells	Executive Director
Duff O'Dell	City Council Liaison

### **CALL TO ORDER**

Chairman Everett called the meeting to order at 4:38 p.m.

### **CITIZEN COMMENTS**

No citizen comment

### **REPORT OF THE EXECUTIVE DIRECTOR (INFORMATIONAL ONLY)**

#### **Item #1. Rent Delinquency and Information Sheet**

The Executive Director reported to the Board on the rent delinquencies, number of empty units, work orders and statistical information for the waiting list for Public Housing through February 2016.

#### **Item #2 Capital Funds Report and work in progress**

The Board was provided with the monthly Capital Funds Report including on-going projects.

#### **Item #3 Report of Public Housing Activity and Issues for February 2016**

The Board received a report on Public Housing activity and issues for the month of February 2016.

Item #4 Minutes from the Resident Advisory Board Meeting held on February 19, 2016.

The Board was provided with minutes from the February 19, 2016 Resident Advisory meeting.

**NEW BUSINESS**

Item #1 Consideration of the minutes from the January 28, 2016 meeting.

The Board was provided with minutes from the January 28, 2016 meeting for approval.

Commissioner Troeger moved and Commissioner Rice seconded to accept the minutes from the January 28, 2016 meeting as presented.

Ayes: Everett, Bacon, Rice, Troeger & Rushing  
Nays: None  
Absent: None

Motion passed.

Item #2 Board to receive an update on the fire at 315 N. Starnes Street

The Board was provided with an update on the progress of the restoration of the building after the fire at 315 N. Starnes Street. It was reported that the architect is still working on the plans. An employee of Cameron Alread, Architect Inc. visited the site to take more pictures and measurements.

The Board was also informed on a letter received from the insurance company requesting the status of the project. The letter stated that we have two years to complete the project. A response letter was mailed back with a spreadsheet showing work and cost performed to date.

No action taken.

Item #3 Consideration and approval of Resolution 16-01 Approving and Accepting the Public Housing Capital Funds for Fiscal Year 2016

The Board is required to approve the amended 2016 Annual Statement/Performance and Evaluation Report along with accepting the capital funding provided by HUD for fiscal year 2016.

It was reported that we will receive \$95,834 for fiscal year 2016 which is an increase of \$3,036 from last year. The increase resulted in the need for the 2016 Annual Statement to be adjusted to reflect the increase.

Commissioner Rice moved and Commissioner Troeger seconded to approve Resolution 16-01 as written with exception of title of Vice Chair as the signer.

Ayes: Everett, Bacon, Rice, Troeger & Rushing  
Nays: None  
Absent: None

Motion passed.

### ADJOURNMENT

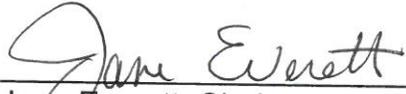
Commissioner Rice moved and Commissioner Bacon seconded that the meeting be adjourned.

Ayes: Everett, Bacon, Rice, Troeger & Rushing  
Nays: None  
Absent: None

Motion passed. Meeting adjourned at 5:05 p.m.

PASSED AND APPROVED BY THE BOARD OF COMMISSIONERS OF THE GRAPEVINE HOUSING AUTHORITY ON THE 28TH DAY OF APRIL 2016.

APPROVED:

  
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Jane Everett, Chair

ATTEST:

  
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Debra Wells,  
Executive Director