

AGENDA  
CITY OF GRAPEVINE, TEXAS  
REGULAR CITY COUNCIL MEETING  
TUESDAY, MAY 3, 2016  
GRAPEVINE CITY HALL, SECOND FLOOR  
200 SOUTH MAIN STREET  
GRAPEVINE, TEXAS

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5:30 p.m.	Dinner
6:00 p.m.	Call to Order - City Council Chambers
6:00 p.m.	Executive Session - City Council Conference Room
7:30 p.m.	Regular Meeting - City Council Chambers

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**CALL TO ORDER: 6:00 p.m.** - City Council Chambers

**EXECUTIVE SESSION:**

1. City Council to recess to the City Council Conference Room to conduct a closed session relative to:
  - A. Real property relative to deliberation to the purchase, exchange, lease, sale or value of City facilities pursuant to Section 551.072, Texas Government Code.
  - B. Conference with City Manager and Staff to discuss and deliberate commercial and financial information received from business prospects the City seeks to have locate, stay, or expand in the City; deliberate the offer of a financial or other incentive; with which businesses the City is conducting economic development negotiations pursuant to Section 551.087, Texas Government Code.

City Council to reconvene in open session in the City Council Chambers and take any necessary action relative to items discussed in Executive Session.

**REGULAR MEETING: 7:30 p.m.** - City Council Chambers

2. Invocation and Pledge of Allegiance: Council Member Paul Slechta

**CITIZEN COMMENTS**

3. Any person who is not scheduled on the agenda may address the City Council under Citizen Comments by completing a Citizen Appearance Request form with the City Secretary. In accordance with the Texas Open Meetings Act, the City Council is restricted in discussing or taking action during Citizen Comments.

## PRESENTATIONS

4. Mayor Tate to present Grapevine Heritage Foundation's 2016 Preservation Advocacy Award Winners.
5. Melva and Mark Stanfield, Chairpersons, to present Main Street Fest information.
6. Public Works Director to present departmental update.

## NEW BUSINESS

7. Consider a **resolution** amending the City's Enterprise Zone Program Ordinance No. 2010-38 concerning the nomination of American Airlines Inc. to the Office of the Governor, Economic Development and Tourism, for their second Texas Enterprise Project and take any necessary action.

## CONSENT AGENDA

Consent items are deemed to need little Council deliberation and will be acted upon as one business item. Any member of the City Council or member of the audience may request that an item be withdrawn from the consent agenda and placed before the City Council for full discussion. Approval of the consent agenda authorizes the City Manager, or his designee, to implement each item in accordance with Staff recommendations.

8. Consider a **resolution** authorizing the purchase of Microsoft product licenses from SHI Government Solutions, Inc. through an annual contract established by the State of Texas Department of Information Resources (DIR) Cooperative Contracts Program. City Manager recommends approval.
9. Consider the renewal of annual contracts to BWI Companies, Inc.; Harrell's, LLC; Helena Chemical Company; Innovative Turf Supply; and Winfield Solutions, LLC for horticultural chemicals and fertilizers. City Manager recommends approval.
10. Consider an **ordinance** appropriating funds and revising the Fiscal Year 2016 adopted budget for payment of SB 569 DFW Revenue Sharing Agreement. Chief Financial Officer recommends approval.
11. Consider adopt-an-area agreements with North Texas Orthopedics for the north side of Ira E. Woods Avenue, between Kimball Road and continuing ½ mile west; Lake Grapevine Runners and Walkers Club for Horseshoe Trails; Eldridge Family for Hughes Road from State Highway 121 to Baze Road; Glade Cross Neighborhood Association for Baze Road from Hall Johnson/Hughes Road to West Glade Road; Perry Family for Hughes Road from Baze Road to Eules Grapevine Road; and Roy and Alicia Poe for Bear Creek from Pool Road to Old Mill Run. Parks and Recreation Director recommends approval.

12. Consider a **resolution** authorizing the purchase of shade systems from The PlayWell Group, Inc. through an Interlocal Participation Agreement with The Local Government Purchasing Cooperative (BuyBoard). Parks and Recreation Director recommends approval.
13. Consider a **resolution** authorizing the purchase of dump trucks from Freightliner of Austin through an Interlocal Participation Agreement with The Local Government Purchasing Cooperative (BuyBoard). Public Works Director recommends approval.
14. Consider the minutes of the April 19, 2016 Regular City Council meeting. City Secretary recommends approval.

Pursuant to the Texas Open Meetings Act, Texas Government Code, Chapter 551.001 et seq, one or more of the above items may be considered in Executive Session closed to the public. Any decision held on such matter will be taken or conducted in open session following conclusion of the executive session.

#### ADJOURNMENT

If you plan to attend this public meeting and you have a disability that requires special arrangements at the meeting, please contact the City Secretary's Office at 817.410.3182 at least 24 hours in advance of the meeting. Reasonable accommodations will be made to assist your needs.

In accordance with the Open Meetings Law, Texas Government Code, Chapter 551, I hereby certify that the above agenda was posted on the official bulletin boards at Grapevine City Hall, 200 South Main Street and on the City's website on April 29, 2016 by 5:00 p.m.

*Tara Brooks*

Tara Brooks, City Secretary



MEMO TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: BRUNO RUMBELOW, CITY MANAGER 

MEETING DATE: MAY 3, 2016

SUBJECT: CONSIDERATION OF A RESOLUTION TO THE CITY'S ENTERPRISE ZONE PROGRAM CONCERNING THE NOMINATION OF AMERICAN AIRLINES, INC. TO THE OFFICE OF THE GOVERNOR, ECONOMIC DEVELOPMENT AND TOURISM, AS A TEXAS ENTERPRISE PROJECT

RECOMMENDATION:

City Council to consider approval of the attached resolution to nominate American Airlines, Inc. to the Office of the Governor, Economic Development and Tourism as a Texas Enterprise Project.

FUNDING SOURCE:

Economic development incentives in the form of sales and use tax rebates are derived from the state's portion of state sales and use taxes. None of the funding source will involve the local portion of state sales tax.

BACKGROUND INFORMATION:

The attached letter requests that the City nominate American Airlines as a Texas Enterprise Project for their DFW Cargo Facility, as well as various machinery and equipment upgrades.

The DFW Cargo Facility is located at 1816 North Service Road and houses roughly 183 employees. Approximately 164 of the employees are fleet service, 16 are managerial and professional services and three are administrative. The DFW Cargo Facility is the main cargo and freight facility for American at DFW Airport.

American is now in a position to upgrade well-used machinery and equipment. They have several improvements in the planning stages that had to be postponed due to the bankruptcy and merger.

American is projected to spend approximately \$5.17 million throughout the five-year project designation period, starting in January 2016 through June 2021. New equipment expenditures expected during 2016 include approximately \$1.5 million for a material handling system and parcel services vehicles. Additional equipment upgrades of

approximately \$1 million are expected from 2017 through June 2021. Building construction of approximately \$2.67 million is expected to commence in 2017 and continue through the first quarter of 2018.

These investments are critical to the competitiveness of American as a whole, the viability of the Grapevine facility as a contributing asset in American's operating portfolio, and to creating as well as retaining jobs.

The Enterprise Zone Program is a state incentive program designed to promote job retention and/or creation and capital investment. At the level of investment proposed by American Airlines for the currently proposed incentive, \$5.17 million, the state will provide an incentive of \$2,500 per job, a total of 183 employees, per year for a total incentive of \$457,500 in state sales tax rebates for the five year period.

In order to qualify for the proposed rebate, a minimum of 35% of American Airlines' new hires must be either residents of a state enterprise zone or economically disadvantaged as defined by the State Government Code. American Airlines must prove to the State Comptroller's Office that they are meeting the retention and hiring criteria required by state law, prior to rebates. The deadline for submission of the application to the State is June 1, 2016 and the selection process will take approximately 90 days.

Chuck Allen  
Managing Director  
Government Affairs



Bob Farley  
Economic Development Director  
City of Grapevine  
200 S. Main Street  
Grapevine, TX 76051

June 1, 2016

Dear Mr. Farley:

On behalf of American Airlines, Inc. ("American"), we request assistance from the City of Grapevine, Texas (the "City") by passing a Resolution to nominate the American facility located in Grapevine, Texas, for a Half Texas Enterprise Project designation based on job retention.

The DFW Cargo Facility is located at 1816 N. Service Road, Grapevine, TX 76051 and houses approximately 183 employees. The DFW Cargo Facility is the main cargo and freight facility for American at DFW Airport.

American is now in a position to upgrade machinery and equipment that have been in existence for quite a while. They have many improvements in the planning stages that they had to postpone during the bankruptcy and merger.

American projects to spend approximately \$5.17 million over the next 5 years on a material handling system, as well as equipment and systems upgrades. This projected investment will occur throughout the 5-year half project designation period, starting in January 2016 through June 2021. New equipment expenditures expected during 2016 include approximately \$1.5 million for a material handling system and parcel services vehicles. Additional equipment upgrades of approximately \$1 million are expected from 2017 through June 2021. Building construction of approximately \$2.67 million is expected to commence in 2017 and continue through the first quarter of 2018.

These investments will provide American the ability to retain its current employment base of 183 jobs through the 5-year half designation period, and will allow the DFW Cargo Facility to remain competitive among the other facilities within American's operating portfolio. We believe that we meet the criteria under TX Govt. Code § 2303.402 (Chapter 2303.406 (a)(4)(D)) to be approved for a Half Texas Enterprise Project designation for job retention.

As noted above, a City nomination is required to apply for the Program and we appreciate your consideration and assistance with this request.

Sincerely,

A handwritten signature in black ink, appearing to read "Chuck Allen", written over a white background.

Chuck Allen  
Managing Director – Government Affairs

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS, NOMINATING AMERICAN AIRLINES, INC. TO THE OFFICE OF THE GOVERNOR, ECONOMIC DEVELOPMENT AND TOURISM THROUGH THE ECONOMIC DEVELOPMENT BANK FOR DESIGNATION AS AN ENTERPRISE PROJECT ("PROJECT") UNDER THE TEXAS ENTERPRISE ZONE PROGRAM UNDER THE TEXAS ENTERPRISE ZONE ACT, CHAPTER 2303, TEXAS GOVERNMENT CODE ("ACT").

WHEREAS, on August 3, 2010, the City of Grapevine, Texas (the "City") passed Ordinance No. 2010-38 electing to participate in the Texas Enterprise Zone Program, and the local incentives available under this resolution are the same on this date as were outlined in Ordinance No. 2010-38; and

WHEREAS, the Office of the Governor Economic Development and Tourism ("OOGEDT") through the Economic Development Bank ("Bank") will consider American Airlines, Inc. (the "Company") as an enterprise project pursuant to a nomination and an application made by the City; and

WHEREAS, the City Council of the City of Grapevine, Texas, desires to pursue the creation of the proper economic and social environment in order to induce the investment of private resources in productive business enterprises located in the City and to provide employment to residents of enterprise zones and to other economically disadvantaged individuals; and

WHEREAS, pursuant to Chapter 2303, Subchapter F of the Texas Enterprise Zone Act, Texas Government Code (the "Act"), American Airlines, Inc. has applied for a second time to the City for designation as an enterprise project, the first time concerning different assets and successfully approved in the November 17<sup>th</sup>, 2015 City Council meeting; and

WHEREAS, the City finds that American Airlines, Inc. meets the criteria for designation as an enterprise project under Chapter 2303, Subchapter F of the Act on the following grounds:

1. American Airlines, Inc. is a "qualified business" under Section 2303.402 of the Act since it will be engaged in the active conduct of a trade or business at a qualified business site within the governing body's jurisdiction located outside of an enterprise zone and at least thirty-five percent (35.0%) of the business' new employees will be residents of an enterprise zone or economically disadvantaged individuals; and

2. There has been and will continue to be a high level of cooperation between public, private, and neighborhood entities within the area; and
3. The designation of American Airlines, Inc. as an enterprise project will contribute significantly to the achievement of the plans of the City for development and revitalization of the area.

WHEREAS, the City finds that American Airlines, Inc. meets the criteria for tax relief and other incentives adopted by the City and nominates American Airlines, Inc. for enterprise project status on the grounds that it will be located at the qualified business site, will create a higher level of employment, economic activity and stability;

WHEREAS, all constitutional and statutory prerequisites for the approval of this Resolution have been met, including but not limited to the Open Meetings Act; and

WHEREAS, the City Council deems the adoption of this resolution to be in the best interests of the health, safety, and welfare of the public; and

WHEREAS, the City finds that it is in the best interest of the City to nominate American Airlines, Inc. as an enterprise project pursuant to the Act.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS:

Section 1. That all matters stated hereinabove are found to be true and correct and are incorporated herein by reference as if copied in their entirety.

Section 2. The City finds that American Airlines, Inc. is a "qualified business", as defined in Section 2303.402 of the Act, and meets the criteria for designation as an enterprise project, as set forth in Section 2303, Subchapter F of the Act.

Section 3. The City nominates American Airlines, Inc. to the State of Texas for Enterprise Project status.

Section 4. The enterprise project shall take effect on the date of designation of the enterprise project by OOGEDT and terminate 5 years after the date of designation.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS on this the 3<sup>rd</sup> day of May, 2016.

APPROVED:

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William D. Tate  
Mayor

ATTEST:

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Tara Brooks  
City Secretary

APPROVED AS TO FORM:

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John F. Boyle, Jr.  
City Attorney

MEMO TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL  
FROM: BRUNO RUMBELOW, CITY MANAGER BR  
MEETING DATE: MAY 3, 2016  
SUBJECT: APPROVAL OF A RESOLUTION FOR THE PURCHASE OF MICROSOFT PRODUCT LICENSES

RECOMMENDATION:

City Council to consider approval of a resolution for the purchase of Microsoft product licenses from SHI Government Solutions, Inc. through an annual contract established by the State of Texas Department of Information Resources (DIR) Cooperative Contracts Program.

FUNDING SOURCE:

Funding for this purchase is currently available in accounts 325-44500-101-02-16 for \$36,845.20, 325-12050-000-0 for \$73,690.40, 117-44540-209-4 for \$4,800.00 and 117-12050-000-0 for \$9,600.00. The total amount is not to exceed \$124,935.60.

BACKGROUND:

This purchase request is for one year of Licensing and Software Assurance (maintenance) for 600 Microsoft Office licenses we own:

One year of Exchange Online Plan one Gov for 30 licenses  
One year of Exchange Online Plan G1 for 642 licenses  
One year of Exchange Online Plan two for 25 licenses  
One year of SharePoint Online Plan two for 200 licenses  
One year of Virtual Desktop Access (VDA) for 470 licenses

Previously, these license renewal dates were staggered and purchased repetitively throughout the year. Using the parallel process is timeline comprehensive, cost consolidated and conducted once a year.

This purchase will be made in accordance with a contract established with SHI Government Solutions, Inc. by the State of Texas Department of Information Resources (DIR) Cooperative Contracts Program. Purchases through this program are authorized under Texas Local Government Code, Chapter 271, Subchapter D and Texas Government Code Chapter 2054, Section 2054.0565 (b).

Bids were taken by the cooperative and a contract was awarded to SHI Government Solutions, Inc. The Purchasing and IT staff reviewed the contract for departmental specification compliance and pricing and determined that the contract would provide the best service and pricing for meeting the needs of the City.

Staff recommends approval.

LP/BS

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS, AUTHORIZING THE CITY MANAGER OR THE CITY MANAGERS' DESIGNEE TO PURCHASE MICROSOFT PRODUCT LICENSES THROUGH THE STATE OF TEXAS DEPARTMENT OF INFORMATION RESOURCES (DIR) COOPERATIVE CONTRACT PROGRAM AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City of Grapevine, Texas is a local government in the State of Texas and as such is empowered by the Texas Local Government Code, Chapter 271, Subchapter D and Texas Government Code, Chapter 2054, Section 2054.0565 (b) to make purchases under a state contract therefore satisfying any state law requiring local governments to seek competitive bids for the purchase of an item; and

WHEREAS, the State of Texas Department of Information Resources (DIR) Cooperative Contracts program is a qualified purchasing program; and

WHEREAS, the City of Grapevine, Texas can participate in the State of Texas Department of Information Resources (DIR) Cooperative Contract Program through membership in the Program and wishes to utilize the contract meeting all State of Texas bidding requirements; and

WHEREAS, the State of Texas DIR has an established annual contract no. DIR-SDD-2503 with SHI Government Solutions, Inc. for IT Products and Related Services; and

WHEREAS, The City has a need for various Microsoft product annual licenses; and

WHEREAS, all legal prerequisites for the adoption of this resolution have been met, including but not limited to the Local Government Code and the Open Meetings Act; and

WHEREAS, the City Council hereby declares that the approval of this resolution is in the best interests of the health, safety, and welfare of the public.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS:

Section 1. That all matters stated in the above preamble are true and correct and are incorporated herein as if copied in their entirety.

Section 2. That the City Council of the City of Grapevine authorizes the purchase with SHI Government Solutions, Inc. for various Microsoft product licenses through an annual contract, with a one year optional renewal, for an amount not to exceed \$124,935.60.

Section 3. That the City Manager or his designee is authorized to take all steps necessary to consummate the purchase of said Microsoft product licenses.

Section 4. That this resolution shall take effect from and after the date of its passage.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS on this the 3<sup>rd</sup> day of May, 2016.

APPROVED:

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William D. Tate  
Mayor

ATTEST:

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Tara Brooks  
City Secretary

APPROVED AS TO FORM:

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John F. Boyle, Jr.  
City Attorney

MEMO TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL  
FROM: BRUNO RUMBELOW, CITY MANAGER   
MEETING DATE: MAY 3, 2016  
SUBJECT: APPROVAL TO RENEW ANNUAL CONTRACTS FOR  
HORTICULTURAL CHEMICALS AND FERTILIZERS

RECOMMENDATION:

City Council to consider approval for the renewal of annual contracts to BWI Companies, Inc., Harrell's, LLC, Helena Chemical Company, Innovative Turf Supply and Winfield Solutions, LLC for horticultural chemicals and fertilizers.

FUNDING SOURCE:

The cost of the annual contract amount is projected at \$150,000. Funds are available in accounts 100-42205-312-3 (General Fund/Parks and Recreation/ Grounds Maintenance) and 210-42205-340-2 (Lake Enterprise Fund/Golf Course Maintenance/Grounds Maintenance).

BACKGROUND:

The purpose of this contract is to establish fixed annual pricing for 74 various types of horticultural chemicals and fertilizers to be purchased on an as-needed basis for the Parks and Recreation Department and the Grapevine Golf Course.

Bids were taken in accordance with Local Government Code Chapter 252, Subchapter B, Section 252.021 (a) and Section 252.041 (a). The bid advertisement was posted in the Fort Worth Star-Telegram on March 5 and 12, 2015. If approved, this would be the first renewal option available.

Based on the evaluation of the bid by the Parks and Recreation Department, Golf staff and Purchasing it was determined that a contract would be made to each vendor for items they submitted low bids on.

Staff recommends approval.

MT/LW

MEMO TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL  
FROM: BRUNO RUMBELOW, CITY MANAGER BR  
MEETING DATE: MAY 03, 2016  
SUBJECT: APPROVAL OF ORDINANCE APPROPRIATING FUNDS FOR  
THE PAYMENT OF DFW REVENUE SHARING AGREEMENT  
PER SB 569

RECOMMENDATION:

City Council to consider approval of the attached ordinance for the payment of Senate Bill 569 DFW Revenue Sharing Agreement.

FUNDING SOURCE:

Upon approval of the attached ordinance the funding will be appropriated from account 100-44686-120-1.

BACKGROUND:

In September of 2001, the Texas Legislature enacted SB 569 which established a revenue sharing plan for the City of Grapevine and DFW Airport. The agreement requires that the City of Grapevine share certain revenues generated within the boundaries of the Dallas/Fort Worth International Airport with constituent agencies, which are the City of Dallas and the City Fort Worth, Texas. The amount agreed to be paid is two-thirds of the airport revenues that are in excess of the base year which was established in Fiscal Year 2000 in the amount of \$5,941,780.48.

At the end of FY 15 the revenues exceeded the base year by \$337,907.95 and came in at \$6,279,688.44. Per SB 569 the 2/3 represents \$225,271.97 with \$143,272.97 distributed to City of Dallas and \$81,999 due to City of Fort Worth accordingly. Prior to this request, fiscal year 2007 was the only time the City of Grapevine exceeded the revenues from the base year.

GJ

## ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS, REVISING THE ADOPTED BUDGET FOR THE FISCAL YEAR ENDING IN 2016, PROVIDING FOR THE TRANSFER OF THE FUNDS; DECLARING AN EMERGENCY AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City Council of the City of Grapevine entered into a DFW Revenue Sharing agreement with the Cities of Dallas and Fort Worth, Texas per Senate Bill 569; and

WHEREAS, the agreement indicates that revenues within the Dallas Fort Worth International Airport are to be shared if they exceed amounts in fiscal year 2000 base year of \$5,941,780.48. The amount will be split 7/11 to Dallas and 4/11 to Fort Worth, net of accountant's fees; and

WHEREAS, revenues in 2015 exceeded the base year by \$225,271.97 and this amount was not included in the Operating Budget; and

WHEREAS, the funding for the DFW Revenue Sharing Agreement shall be appropriated from General Fund Balance in the amount of \$225,271.97; and

WHEREAS, the funding for the Sharing Agreement should be paid from the General Fund; and

WHEREAS, all constitutional and statutory prerequisites for the approval of this ordinance have been met, including but not limited to the Open Meetings Act; and

WHEREAS, the City Council deems the adoption of this ordinance to be in the best interests of the health, safety, and welfare of the public.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS:

Section 1. That all matters stated in the preamble of this ordinance are true and correct and are hereby incorporated into the body of this ordinance as if copied in their entirety.

Section 2. That the City Council hereby authorizes the appropriation of funds currently in the General Fund Balance to the General Fund in an amount of \$225,271.97

Section 5. That a copy of the revised Fiscal Year 2015-2016 Operating Budget document shall be kept on file in the office of the City Secretary and on the City of Grapevine website.

Section 6. That the terms and provisions of this ordinance shall be deemed to be severable, and that if the validity of any section, subsection, word, sentence or phrase shall be held to be invalid, it shall not affect the remaining part of this ordinance.

Section 7. That the fact that the present ordinances and regulations of the City of Grapevine, Texas are inadequate to properly safeguard the health, safety, morals, peace and general welfare of the inhabitants of the City of Grapevine, Texas, creates an emergency for the immediate preservation of the public business, property, health, safety, and general welfare which requires that this ordinance shall take effect immediately from and after its passage and it is accordingly so ordained.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS on this the 3rd day of May, 2016.

APPROVED:

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William D. Tate  
Mayor

ATTEST:

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Tara Brooks  
City Secretary

APPROVED AS TO FORM:

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John F. Boyle, Jr.  
City Attorney

MEMO TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL  
FROM: BRUNO RUMBELOW, CITY MANAGER *BR*  
MEETING DATE: MAY 3, 2016  
SUBJECT: CONSIDER APPROVAL OF SIX ADOPT-AN-AREA AGREEMENTS

RECOMMENDATION:

The Parks & Recreation Advisory Board and staff recommend the Council approve Adopt-An-Area agreements with the following groups. Copies of the agreements are attached for review.

- Consider the following renewal Adopt-An-Area agreements:
  - North Texas Orthopedics for the north side of Ira E. Woods, between Kimball Road & ½ mile west
  - Lake Grapevine Runners & Walkers Club for Horseshoe Trails
  - Eldridge Family for Hughes Road from Highway 121 to Baze Road
  - Glade Cross Neighborhood Association for Baze Road from Hall Johnson/Hughes Road to West Glade Road
  - Perry Family for Hughes Road from Baze Road to Euless Grapevine Road
  
- Consider the following new Adopt-An-Area agreement:
  - Roy & Alicia Poe for Bear Creek, from Pool Road to Old Mill Run

FUNDING SOURCE:

Signage is already in place for the five renewal agreements. Signage will need to be ordered for the Poe's new agreement for \$150 from fund 100- 42205-312-3.

BACKGROUND:

The proposed agreements are for a period of two years and require the applicant/group to pick up litter a minimum of six times per year. The Parks & Recreation Advisory Board approved the agreements at the March 17, 2016 & April 21, 2016 meetings. The Board and staff recommend approval of the agreements.

KM



**KEEP GRAPEVINE BEAUTIFUL  
RENEWAL APPLICATION FOR ADOPT-AN-AREA PROGRAM**

NORTH TEXAS ORTHOPEDICS

(Name of Organization)

2-26-16

(Date of Application for Renewal)

2535 IRA E WOODS AVE

(Mailing Address)

(Email Address)

GRAPEVINE TX 76244

(City, Zip Code)

LORA FULMER

(President, Chairperson or Authorized Representative)

CARLENA

(Name of Contact Person)

(Day Phone No.)

(Mailing Address)

(Evening Phone No.)

(City, Zip Code)

Approximate number of people participating in each cleanup 14

Area adopted for renewal:

IN FRONT OF N. TX ORTHO 2535 IRA E WOODS.

NORTH TEXAS ORTHOPEDICS

Name of Group

[Signature]  
Authorized Signature for Group

Please Scan & Email to: [charris@grapevinetexas.gov](mailto:charris@grapevinetexas.gov)

Or Mail to: Keep Grapevine Beautiful, Inc.

Attn: Adopt-an-Area

PO Box 95104

Grapevine, TX 76099-9704

If you have any questions regarding this form, please call (817) 410-3490.

**ADOPT-AN-AREA PROGRAM  
ADOPTION AGREEMENT TERMS & CONDITIONS FOR RENEWALS**

The City of Grapevine, Texas, hereinafter called the "City," and North Texas Orthopedics hereinafter called the "Group," recognize the need and the desirability of clean, well maintained parks, trails, roads, shorelines, etc., and are entering this Agreement to permit the Group to contribute toward the effort of maintaining clean and well maintained areas owned or leased by the City of Grapevine.

By signature above, the Group, both jointly and severally, acknowledges the hazardous nature of the work and agree, both jointly and severally, to the following terms and conditions:

- Participants in the Group agree to obey and abide by all laws and regulations relating to safety and such terms and conditions as may be required by the Director of Parks and Recreation for special conditions on a particular adopted area.
- When participants are 15 years of age or younger, the Group shall furnish adequate supervision by one or more adults.
- Groups shall be required to adopt the site for a minimum period of two (2) years with the option of two (2), two-year renewals. The group will pick up litter and/or improve the adopted site, for a minimum of six times per year.
- Each new request will be reviewed by the Parks & Recreation Advisory Board and submitted to the City Council for review and approval.
- Renewals will be reviewed by the Parks & Recreation Advisory Board for approval only.
- The Group shall not subcontract or assign its duties or responsibilities to any other group, organization or enterprise.
- The Group shall appoint or select a chairperson to serve as spokesperson for the Group.
- Supplies and materials will be provided by the City. Upon contract approval, arrangements will be made for obtaining supplies.
- Each Group is required to document volunteer service each time the Group picks up litter and/or improves the adopted site on the 'Adopt-an-Area Report Form' provided by the City.
- Individuals shall wear City-supplied and approved safety vests during any work performed on medians and roads.
- Each Group shall be responsible for prohibiting participants from either possessing or consuming alcoholic beverages while on the adopted section.
- Each Group shall be responsible for maintaining a first-aid kit and adequate drinking water while participating in litter pickup or improvements on the adopted section.
- **If the group does not pick up litter and/or improve the adopted site, at least six (6) times per year, the contract will not be renewed. The 'Adopt-An-Area Report Form'**

supplied by the City must accompany all renewal requests.

- The Group shall release, relieve, hold harmless and indemnify the City, its agents, servants and employees for any and all actions, claims, injuries, lawsuits arising out of or in any way connected to the activities connected with the Adopt-An-Area program.

The City agrees to accomplish the following:

- Work with the Group to determine the specific park, road, shoreline, and/or trail to be adopted.
- Erect a sign at the adopted area with the Group's name or acronym displayed.
- Provide safety vests, trash bags, gloves, and grabbers for volunteers. If additional supplies are needed for a group event, arrangements can be made.
- Remove the filled trash bags or other debris after maintenance is performed. If the Group has a large pickup or bulk items, the City will remove the debris once contacted.

If in the sole judgment of the City, it is found that the adopting Group is not meeting the terms and conditions of this agreement, upon 30 days' notice or a shorter period in the event of an emergency, the City may terminate the adoption agreement and remove the signs. This agreement may be modified in scope or altered in any other manner at the sole discretion of the City. The City reserves the right to modify or cancel the program at any time, and for any reason at its sole discretion.

The City and the Group both recognize and agree that in no event, shall the City have the right to control the Group in performing the actual maintenance of the area adopted by the Group, and, that the Group shall act as an independent contractor.

The City recognizes the Group as the adopting organization for:

North of Ira E. woods, between Kimball Road & 1/2 mile west.  
(Location of Adopted Area)

Group accepts the responsibility of maintaining this area and promoting a well maintained area in the city for a renewal period beginning:

\_\_\_\_\_, 20\_\_\_\_ and ending \_\_\_\_\_, 20\_\_\_\_.

North Texas Orthopedics

Group Name

\_\_\_\_\_  
Parks & Recreation Director City Manager  
City of Grapevine, Texas

Date Approved for Renewal by Parks & Recreation Advisory Board 3/17/2016

Date of Original Two (2) - Year Contract \_\_\_\_\_

Can we schedule a cleanup for 4/2/2016: Michael



FAY 817 410-3095  
-3122

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KEEP GRAPEVINE BEAUTIFUL  
APPLICATION FOR ADOPT-AN-AREA PROGRAM

Lake Grapevine Runners & Walkers

(Name of Organization)

3/7/2016

(Date of Application)

PO Box 2982

(Mailing Address)

[Redacted]

Grapevine TX 76099

(City, Zip Code)

Michael Bassano - Board of Directors

(President, Chairperson or Authorized Representative)

Gary Houser

(Name of Contact Person)

Contact Gary by EMAIL only

(Day Phone No.)

Same as above

(Mailing Address)

(Evening Phone No.)

(City, Zip Code)

Approximate number of people participating in each cleanup 20-30

Area that you are interested in adopting:

Horseshoe Trail Park

LCRAW

Name of Group  
(As it will appear on the signs)

Michael Bassano

Authorized Signature for Group

Please Scan & Email to: [charis@grapevintexas.gov](mailto:charis@grapevintexas.gov)

Or Mail to: Keep Grapevine Beautiful, Inc.

Attn: Adopt-an-Area

PO Box 95104

Grapevine, TX 76099-9704

If you have any questions regarding this form, please call (817) 410-3490.

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**ADOPT-AN-AREA PROGRAM  
ADOPTION AGREEMENT TERMS & CONDITIONS**

The City of Grapevine, Texas, hereinafter called the "City," and Lake Grapevine Runners & Walkers hereinafter called the "Group," recognize the need and the desirability of clean, well maintained parks, trails, roads, shorelines, etc., and are entering this Agreement to permit the Group to contribute toward the effort of maintaining clean and well maintained areas owned or leased by the City of Grapevine.

By signature above, the Group, both jointly and severally, acknowledges the hazardous nature of the work and agree, both jointly and severally, to the following terms and conditions:

- Participants in the Group agree to obey and abide by all laws and regulations relating to safety and such terms and conditions as may be required by the Director of Parks and Recreation for special conditions on a particular adopted area.
- When participants are 15 years of age or younger, the Group shall furnish adequate supervision by one or more adults.
- Groups shall be required to adopt the site for a minimum period of two (2) years with the option of two (2), two-year renewals. The group will pick up litter and/or improve the adopted site, for a minimum of six times per year.
- Each new request will be reviewed by the Parks & Recreation Advisory Board and submitted to the City Council for review and approval.
- Renewals will be reviewed by the Parks & Recreation Advisory Board for approval only.
- The Group shall not subcontract or assign its duties or responsibilities to any other group, organization or enterprise.
- The Group shall appoint or select a chairperson to serve as spokesperson for the Group.
- Supplies and materials will be provided by the City. Upon contract approval, arrangements will be made for obtaining supplies.
- Each Group is required to document volunteer service each time the Group picks up litter and/or improves the adopted site on the 'Adopt-an-Area Report Form' provided by the City.
- Individuals shall wear City-supplied and approved safety vests during any work performed on medians and roads.
- Each Group shall be responsible for prohibiting participants from either possessing or consuming alcoholic beverages while on the adopted section.
- Each Group shall be responsible for maintaining a first-aid kit and adequate drinking water while participating in litter pickup or improvements on the adopted section.

Page 3 of 3

- If the group does not pick up litter and/or improve the adopted site, at least six (6) times per year, the contract will not be renewed. The 'Adopt-An-Area Report Form' supplied by the City must accompany all renewal requests.
- The Group shall release, relieve, hold harmless and indemnify the City, its agents, servants and employees for any and all actions, claims, injuries, lawsuits arising out of or in any way connected to the activities connected with the Adopt-An-Area program.

The City agrees to accomplish the following:

- Work with the Group to determine the specific park, road, shoreline, and/or trail to be adopted.
- Erect a sign at the adopted area with the Group's name or acronym displayed.
- Provide safety vests, trash bags, gloves, and grabbers for volunteers. If additional supplies are needed for a group event, arrangements can be made.
- Remove the filled trash bags or other debris after maintenance is performed. If the Group has a large pickup or bulk items, the City will remove the debris once contacted.

If in the sole judgment of the City, it is found that the adopting Group is not meeting the terms and conditions of this agreement, upon 30 days' notice or a shorter period in the event of an emergency, the City may terminate the adoption agreement and remove the signs. This agreement may be modified in scope or altered in any other manner at the sole discretion of the City. The City reserves the right to modify or cancel the program at any time, and for any reason at its sole discretion.

The City and the Group both recognize and agree that in no event, shall the City have the right to control the Group in performing the actual maintenance of the area adopted by the Group, and, that the Group shall act as an independent contractor.

The City recognizes the Group as the adopting organization for:

Horseshoe Trails

(Location of Adopted Area)

Group accepts the responsibility of maintaining this area and promoting a well maintained area in the city for a period beginning:

\_\_\_\_\_, 20\_\_\_\_ and ending \_\_\_\_\_, 20\_\_\_\_.

Lake Grapevine Runners & Walkers  
Group Name

\_\_\_\_\_  
City Manager  
City of Grapevine, Texas

Date Approved by Parks & Recreation Advisory Board \_\_\_\_\_  
Date Approved by City Council \_\_\_\_\_

3/17/2012



**KEEP GRAPEVINE BEAUTIFUL  
APPLICATION FOR ADOPT-AN-AREA PROGRAM**

Eldridge Family  
(Name of Organization)

3-14-16  
(Date of Application)

[Redacted]  
(Mailing Address)

[Redacted]  
(Email Address)

GRAPEVINE, TX 76051  
(City, Zip Code)

Scott Eldridge  
(President, Chairperson or Authorized Representative)

Scott Eldridge  
(Name of Contact Person)

[Redacted]  
(Day Phone No.)

-SAME-  
(Mailing Address)

-SAME-  
(Evening Phone No.)

\_\_\_\_\_  
(City, Zip Code)

Approximate number of people participating in each cleanup 2.

Area that you are interested in adopting:

HUGHES RD. FROM 121 TO BAZE RD.

Eldridge Family  
Name of Group  
(As it will appear on the signs)

Scott Eldridge  
Authorized Signature for Group

Please Scan & Email to: [charri@grapevintexas.gov](mailto:charri@grapevintexas.gov)  
Or Mail to: Keep Grapevine Beautiful, Inc.  
Attn: Adopt-an-Area  
PO Box 95104  
Grapevine, TX 76099-9704

If you have any questions regarding this form, please call (817) 410-3490.

**ADOPT-AN-AREA PROGRAM  
ADOPTION AGREEMENT TERMS & CONDITIONS**

The City of Grapevine, Texas, hereinafter called the "City," and Eldridge Family hereinafter called the "Group," recognize the need and the desirability of clean, well maintained parks, trails, roads, shorelines, etc., and are entering this Agreement to permit the Group to contribute toward the effort of maintaining clean and well maintained areas owned or leased by the City of Grapevine.

By signature above, the Group, both jointly and severally, acknowledges the hazardous nature of the work and agree, both jointly and severally, to the following terms and conditions:

- Participants in the Group agree to obey and abide by all laws and regulations relating to safety and such terms and conditions as may be required by the Director of Parks and Recreation for special conditions on a particular adopted area.
- When participants are 15 years of age or younger, the Group shall furnish adequate supervision by one or more adults.
- Groups shall be required to adopt the site for a minimum period of two (2) years with the option of two (2), two-year renewals. The group will pick up litter and/or improve the adopted site, for a minimum of six times per year.
- Each new request will be reviewed by the Parks & Recreation Advisory Board and submitted to the City Council for review and approval.
- Renewals will be reviewed by the Parks & Recreation Advisory Board for approval only.
- The Group shall not subcontract or assign its duties or responsibilities to any other group, organization or enterprise.
- The Group shall appoint or select a chairperson to serve as spokesperson for the Group.
- Supplies and materials will be provided by the City. Upon contract approval, arrangements will be made for obtaining supplies.
- Each Group is required to document volunteer service each time the Group picks up litter and/or improves the adopted site on the 'Adopt-an-Area Report Form' provided by the City.
- Individuals shall wear City-supplied and approved safety vests during any work performed on medians and roads.
- Each Group shall be responsible for prohibiting participants from either possessing or consuming alcoholic beverages while on the adopted section.
- Each Group shall be responsible for maintaining a first-aid kit and adequate drinking water while participating in litter pickup or improvements on the adopted section.

- **If the group does not pick up litter and/or improve the adopted site, at least six (6) times per year, the contract will not be renewed.** The 'Adopt-An-Area Report Form' supplied by the City must accompany all renewal requests.
- The Group shall release, relieve, hold harmless and indemnify the City, its agents, servants and employees for any and all actions, claims, injuries, lawsuits arising out of or in any way connected to the activities connected with the Adopt-An-Area program.

The City agrees to accomplish the following:

- Work with the Group to determine the specific park, road, shoreline, and/or trail to be adopted.
- Erect a sign at the adopted area with the Group's name or acronym displayed.
- Provide safety vests, trash bags, gloves, and grabbers for volunteers. If additional supplies are needed for a group event, arrangements can be made.
- Remove the filled trash bags or other debris after maintenance is performed. If the Group has a large pickup or bulk items, the City will remove the debris once contacted.

If in the sole judgment of the City, it is found that the adopting Group is not meeting the terms and conditions of this agreement, upon 30 days' notice or a shorter period in the event of an emergency, the City may terminate the adoption agreement and remove the signs. This agreement may be modified in scope or altered in any other manner at the sole discretion of the City. The City reserves the right to modify or cancel the program at any time, and for any reason at its sole discretion.

The City and the Group both recognize and agree that in no event, shall the City have the right to control the Group in performing the actual maintenance of the area adopted by the Group, and, that the Group shall act as an independent contractor.

The City recognizes the Group as the adopting organization for:

HUGHES RD FROM 121 SERVICE RD TO BAZE RD.  
(Location of Adopted Area)

Group accepts the responsibility of maintaining this area and promoting a well maintained area in the city for a period beginning:

\_\_\_\_\_, 20\_\_\_\_ and ending \_\_\_\_\_, 20\_\_\_\_.

Eldridge Family  
Group Name

\_\_\_\_\_  
City Manager  
City of Grapevine, Texas

Date Approved by Parks & Recreation Advisory Board 4/21/2016

Date Approved by City Council \_\_\_\_\_



KEEP GRAPEVINE BEAUTIFUL  
APPLICATION FOR ADOPT-AN-AREA PROGRAM

GCNA (GLADE CROSSING NEIGHBORHOOD) 3-14-16  
(Name of Organization) ASSOCIATION (Date of Application)

PO BOX 3012 [Redacted]  
(Mailing Address) (Email Address)

GRAPEVINE, TX 76099  
(City, Zip Code)

CHRIS WARTON  
(President, Chairperson or Authorized Representative)

Scott Eldridge [Redacted]  
(Name of Contact Person) (Day Phone No.)

[Redacted] - SAME -  
(Mailing Address) (Evening Phone No.)

GRAPEVINE, TX 76051  
(City, Zip Code)

Approximate number of people participating in each cleanup 2-3

Area that you are interested in adopting:

BAZE ROAD FROM HALL JOHNSON/HUGHES TO  
WEST GLADE ROAD.

GLADE CROSSING NA.  
Name of Group  
(As it will appear on the signs)

[Signature]  
Authorized Signature for Group

Please Scan & Email to: [charis@grapevinein texas.gov](mailto:charis@grapevinein texas.gov)  
Or Mail to: Keep Grapevine Beautiful, Inc.  
Attn: Adopt-an-Area  
PO Box 95104  
Grapevine, TX 76099-9704  
If you have any questions regarding this form, please call (817) 410-3490.

**ADOPT-AN-AREA PROGRAM  
ADOPTION AGREEMENT TERMS & CONDITIONS**

The City of Grapevine, Texas, hereinafter called the "City," and GLADE CROSSING NA.. hereinafter called the "Group," recognize the need and the desirability of clean, well maintained parks, trails, roads, shorelines, etc., and are entering this Agreement to permit the Group to contribute toward the effort of maintaining clean and well maintained areas owned or leased by the City of Grapevine.

By signature above, the Group, both jointly and severally, acknowledges the hazardous nature of the work and agree, both jointly and severally, to the following terms and conditions:

- Participants in the Group agree to obey and abide by all laws and regulations relating to safety and such terms and conditions as may be required by the Director of Parks and Recreation for special conditions on a particular adopted area.
- When participants are 15 years of age or younger, the Group shall furnish adequate supervision by one or more adults.
- Groups shall be required to adopt the site for a minimum period of two (2) years with the option of two (2), two-year renewals. The group will pick up litter and/or improve the adopted site, for a minimum of six times per year.
- Each new request will be reviewed by the Parks & Recreation Advisory Board and submitted to the City Council for review and approval.
- Renewals will be reviewed by the Parks & Recreation Advisory Board for approval only.
- The Group shall not subcontract or assign its duties or responsibilities to any other group, organization or enterprise.
- The Group shall appoint or select a chairperson to serve as spokesperson for the Group.
- Supplies and materials will be provided by the City. Upon contract approval, arrangements will be made for obtaining supplies.
- Each Group is required to document volunteer service each time the Group picks up litter and/or improves the adopted site on the 'Adopt-an-Area Report Form' provided by the City.
- Individuals shall wear City-supplied and approved safety vests during any work performed on medians and roads.
- Each Group shall be responsible for prohibiting participants from either possessing or consuming alcoholic beverages while on the adopted section.
- Each Group shall be responsible for maintaining a first-aid kit and adequate drinking water while participating in litter pickup or improvements on the adopted section.

- **If the group does not pick up litter and/or improve the adopted site, at least six (6) times per year, the contract will not be renewed.** The 'Adopt-An-Area Report Form' supplied by the City must accompany all renewal requests.
- The Group shall release, relieve, hold harmless and indemnify the City, its agents, servants and employees for any and all actions, claims, injuries, lawsuits arising out of or in any way connected to the activities connected with the Adopt-An-Area program.

The City agrees to accomplish the following:

- Work with the Group to determine the specific park, road, shoreline, and/or trail to be adopted.
- Erect a sign at the adopted area with the Group's name or acronym displayed.
- Provide safety vests, trash bags, gloves, and grabbers for volunteers. If additional supplies are needed for a group event, arrangements can be made.
- Remove the filled trash bags or other debris after maintenance is performed. If the Group has a large pickup or bulk items, the City will remove the debris once contacted.

If in the sole judgment of the City, it is found that the adopting Group is not meeting the terms and conditions of this agreement, upon 30 days' notice or a shorter period in the event of an emergency, the City may terminate the adoption agreement and remove the signs. This agreement may be modified in scope or altered in any other manner at the sole discretion of the City. The City reserves the right to modify or cancel the program at any time, and for any reason at its sole discretion.

The City and the Group both recognize and agree that in no event, shall the City have the right to control the Group in performing the actual maintenance of the area adopted by the Group, and, that the Group shall act as an independent contractor.

The City recognizes the Group as the adopting organization for:

BAZE ROAD FROM HALL/JOHNSON/HUGHES TO WEST GLADE RD.  
(Location of Adopted Area)

Group accepts the responsibility of maintaining this area and promoting a well maintained area in the city for a period beginning:

\_\_\_\_\_ , 20\_\_\_\_ and ending \_\_\_\_\_ , 20\_\_\_\_ .

GLADE CROSSING NA..

Group Name

\_\_\_\_\_  
City Manager  
City of Grapevine, Texas

Date Approved by Parks & Recreation Advisory Board 4/21/2016

Date Approved by City Council \_\_\_\_\_



**KEEP GRAPEVINE BEAUTIFUL  
APPLICATION FOR ADOPT-AN-AREA PROGRAM**

PERRY FAMILY  
(Name of Organization)

3/22/16  
(Date of Application)

[Redacted]  
(Mailing Address)

[Redacted]  
(Email Address)

GRAPEVINE TX 76051  
(City, Zip Code)

\_\_\_\_\_  
(President, Chairperson or Authorized Representative)

NICOLE OR DAVID PERRY  
(Name of Contact Person)

[Redacted]  
(Day Phone No.)

[Redacted]  
(Mailing Address)

[Redacted]  
(Evening Phone No.)

GRAPEVINE TX 76051  
(City, Zip Code)

Approximate number of people participating in each cleanup 2.

Area that you are interested in adopting:

HUGHES ROAD FROM BAZE TO GRAPEVINE ENDLESS RD.

THE PERRY FAMILY  
Name of Group  
(As it will appear on the signs)

Nicole A Perry  
Authorized Signature for Group

Please Scan & Email to: [charris@grapevinetexas.gov](mailto:charris@grapevinetexas.gov)

Or Mail to: Keep Grapevine Beautiful, Inc.

Attn: Adopt-an-Area

PO Box 95104

Grapevine, TX 76099-9704

If you have any questions regarding this form, please call (817) 410-3490.

**ADOPT-AN-AREA PROGRAM  
ADOPTION AGREEMENT TERMS & CONDITIONS**

The City of Grapevine, Texas, hereinafter called the "City," and Perry Family hereinafter called the "Group," recognize the need and the desirability of clean, well maintained parks, trails, roads, shorelines, etc., and are entering this Agreement to permit the Group to contribute toward the effort of maintaining clean and well maintained areas owned or leased by the City of Grapevine.

By signature above, the Group, both jointly and severally, acknowledges the hazardous nature of the work and agree, both jointly and severally, to the following terms and conditions:

- Participants in the Group agree to obey and abide by all laws and regulations relating to safety and such terms and conditions as may be required by the Director of Parks and Recreation for special conditions on a particular adopted area.
- When participants are 15 years of age or younger, the Group shall furnish adequate supervision by one or more adults.
- Groups shall be required to adopt the site for a minimum period of two (2) years with the option of two (2), two-year renewals. The group will pick up litter and/or improve the adopted site, for a minimum of six times per year.
- Each new request will be reviewed by the Parks & Recreation Advisory Board and submitted to the City Council for review and approval.
- Renewals will be reviewed by the Parks & Recreation Advisory Board for approval only.
- The Group shall not subcontract or assign its duties or responsibilities to any other group, organization or enterprise.
- The Group shall appoint or select a chairperson to serve as spokesperson for the Group.
- Supplies and materials will be provided by the City. Upon contract approval, arrangements will be made for obtaining supplies.
- Each Group is required to document volunteer service each time the Group picks up litter and/or improves the adopted site on the 'Adopt-an-Area Report Form' provided by the City.
- Individuals shall wear City-supplied and approved safety vests during any work performed on medians and roads.
- Each Group shall be responsible for prohibiting participants from either possessing or consuming alcoholic beverages while on the adopted section.
- Each Group shall be responsible for maintaining a first-aid kit and adequate drinking water while participating in litter pickup or improvements on the adopted section.

- **If the group does not pick up litter and/or improve the adopted site, at least six (6) times per year, the contract will not be renewed.** The 'Adopt-An-Area Report Form' supplied by the City must accompany all renewal requests.
- The Group shall release, relieve, hold harmless and indemnify the City, its agents, servants and employees for any and all actions, claims, injuries, lawsuits arising out of or in any way connected to the activities connected with the Adopt-An-Area program.

The City agrees to accomplish the following:

- Work with the Group to determine the specific park, road, shoreline, and/or trail to be adopted.
- Erect a sign at the adopted area with the Group's name or acronym displayed.
- Provide safety vests, trash bags, gloves, and grabbers for volunteers. If additional supplies are needed for a group event, arrangements can be made.
- Remove the filled trash bags or other debris after maintenance is performed. If the Group has a large pickup or bulk items, the City will remove the debris once contacted.

If in the sole judgment of the City, it is found that the adopting Group is not meeting the terms and conditions of this agreement, upon 30 days' notice or a shorter period in the event of an emergency, the City may terminate the adoption agreement and remove the signs. This agreement may be modified in scope or altered in any other manner at the sole discretion of the City. The City reserves the right to modify or cancel the program at any time, and for any reason at its sole discretion.

The City and the Group both recognize and agree that in no event, shall the City have the right to control the Group in performing the actual maintenance of the area adopted by the Group, and, that the Group shall act as an independent contractor.

The City recognizes the Group as the adopting organization for:

\_\_\_\_\_ (Location of Adopted Area)

Group accepts the responsibility of maintaining this area and promoting a well maintained area in the city for a period beginning:

\_\_\_\_\_, 20\_\_ and ending \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Group Name

\_\_\_\_\_  
City Manager  
City of Grapevine, Texas

Date Approved by Parks & Recreation Advisory Board 4/21/2016  
Date Approved by City Council \_\_\_\_\_



KEEP GRAPEVINE BEAUTIFUL  
APPLICATION FOR ADOPT-AN-AREA PROGRAM - 2015

Roy & Alicia Poe  
(Name of Organization)

3-18-2016  
(Date of Application)

[Redacted]  
(Mailing Address)

[Redacted]  
(Email Address)

Grapevine, TX  
(City, Zip Code)

Alicia Poe  
(President, Chairperson or Authorized Representative)

Alicia Poe  
(Name of Contact Person)

[Redacted]  
(Day Phone No.)

[Redacted]  
(Mailing Address)

[Redacted]  
(Evening Phone No.)

Grapevine, TX 76051  
(City, Zip Code)

Approximate number of people participating in each cleanup 2.

Area that you are interested in adopting:

Bear Creek, from Pool Road to Old Mill Run

Parr Park Posse  
Name of Group

Alicia L. Poe  
Authorized Signature for Group

(As it will appear on the signs)

**ADOPT-AN-AREA PROGRAM  
ADOPTION AGREEMENT  
TERMS AND CONDITIONS**

The City of Grapevine, Texas, hereinafter called the "City," and Parr Park Posse hereinafter called the "Group," recognize the need and the desirability of clean, well maintained parks, trails, roads, shorelines, etc., and are entering this Agreement to permit the Group to contribute toward the effort of maintaining clean and well maintained areas owned or leased by the City of Grapevine.

By signature above, the Group, both jointly and severally, acknowledges the hazardous nature of the work and agree, both jointly and severally, to the following terms and conditions:

- Participants in the Group agree to obey and abide by all laws and regulations relating to safety and such terms and conditions as may be required by the Director of Parks and Recreation for special conditions on a particular adopted area.
- When participants are 15 years of age or younger, the Group shall furnish adequate supervision by one or more adults.
- Groups shall be required to adopt the site for a minimum period of two (2) years, and pick up litter and/or improve the adopted site, for a minimum of six times per year.
- Each new request will be reviewed by the City Council and the Parks & Recreation Advisory Board.
- The Group shall not subcontract or assign its duties or responsibilities to any other group, organization or enterprise.
- The Group shall appoint or select a chairperson to serve as spokesperson for the Group.
- Supplies and materials will be provided by the City. Upon contract approval, arrangements will be made for obtaining supplies.
- Individuals shall wear City-supplied and approved safety vests during any work performed on medians and roads.
- Each Group shall be responsible for prohibiting participants from either possessing or consuming alcoholic beverages while on the adopted section.
- Each Group shall be responsible for maintaining a first-aid kit and adequate drinking water while participating in litter pickup or improvements on the adopted section.
- The Group shall have the option of renewing the agreement subject to the approval of the Parks & Recreation Advisory Board. **If the group does not pick up litter and/or improve the adopted site, at least six (6) times per year, the contract will not be renewed.** The 'Adopt An Area Report Form' supplied by the City must accompany all renewal requests.

- The Group shall release, relieve, hold harmless and indemnify the City, its agents, servants and employees for any and all actions, claims, injuries, lawsuits arising out of or in any way connected to the activities connected with the Adopt-An-Area program.

The City agrees to accomplish the following:

- Work with the Group to determine the specific park, road, shoreline, and/or trail to be adopted.
- Erect a sign at the adopted area with the Group's name or acronym displayed.
- Provide safety vests, trash bags, gloves, and grabbers for volunteers. If additional supplies are needed for a group event, arrangements can be made.
- Remove the filled trash bags or other debris after maintenance is performed. If the Group has a large pickup or bulk items, the City will remove the debris once contacted.

If in the sole judgment of the City, it is found that the adopting Group is not meeting the terms and conditions of this agreement, upon 30 days' notice or a shorter period in the event of an emergency, the City may terminate the adoption agreement and remove the signs. This agreement may be modified in scope or altered in any other manner at the sole discretion of the City. The City reserves the right to modify or cancel the program at any time, and for any reason at its sole discretion.

The City and the Group both recognize and agree that in no event, shall the City have the right to control the Group in performing the actual maintenance of the area adopted by the Group, and, that the Group shall act as an independent contractor.

The City recognizes the Group as the adopting organization for:

Bear Creek from Pool Road to Old Mill Run  
(Location of Adopted Area)

Group accepts the responsibility of maintaining this area and promoting a well maintained area in the city for a renewal period beginning:

\_\_\_\_\_, 20\_\_\_\_ and ending \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Group Name

\_\_\_\_\_  
City Manger  
City of Grapevine, Texas

Date Approved for Renewal by Parks & Recreation Advisory Board 4/21/2016  
Date of Original Two (2) - Year Contract \_\_\_\_\_

MEMO TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL  
FROM: BRUNO RUMBELOW, CITY MANAGER BR  
MEETING DATE: MAY 3, 2016  
SUBJECT: APPROVAL OF A RESOLUTION FOR THE PURCHASE OF SHADE SYSTEMS

RECOMMENDATION:

City Council to consider approval of a resolution for the purchase of shade systems from The PlayWell Group, Inc. through an Interlocal Participation Agreement with The Local Government Purchasing Cooperative (BuyBoard).

FUNDING SOURCE:

Funding for this purchase will be available in account 121-48850-312-16-16001 not to exceed \$69,923.27.

BACKGROUND:

This purchase is for Shade Systems for Casey's Clubhouse and the Oak Grove workout station.

This purchase will be made in accordance with an existing Interlocal Participation Agreement with The Local Government Purchasing Cooperative (BuyBoard) as allowed by Texas Local Government Code, Section 271.102, Cooperative Purchasing Program.

Bids were taken by the Cooperative and a contract was awarded to The PlayWell Group, Inc. The Parks and Recreation Department staff and Purchasing reviewed the contract for departmental specification compliance and pricing and determined that the contract would provide the best product and pricing for meeting the needs of the City.

Staff recommends approval

BG/BS

## RESOLUTION NO. \_\_\_\_\_

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS, AUTHORIZING THE CITY MANAGER OR THE CITY MANAGER'S DESIGNEE TO PURCHASE SHADE SYSTEMS THROUGH AN ESTABLISHED INTERLOCAL PARTICIPATION AGREEMENT AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City of Grapevine, Texas is a local government in the State of Texas and as such is empowered by the Texas Local Government Code, Section 271.102 to enter into a cooperative purchasing program agreement with other qualified entities in the State of Texas; and

WHEREAS, The Local Government Purchasing Cooperative (BuyBoard) is a qualified purchasing cooperative program as authorized by Section 271.102 of the Texas Local Government Code; and

WHEREAS, the City of Grapevine, Texas has established an Interlocal Participation Agreement with The Local Government Purchasing Cooperative (BuyBoard) and wishes to utilize established contracts meeting all State of Texas bidding requirements; and

WHEREAS, The Local Government Purchasing Cooperative (BuyBoard) has an established contract no. 430-13, Parks and Recreational Equipment and Field Lighting Products and Installation with The PlayWell Group, Inc.; and

WHEREAS, the City of Grapevine, Texas has a need for two shade systems to be built in Casey's Clubhouse and the Oak Grove workout station; and

WHEREAS, all constitutional and statutory prerequisites for the approval of this resolution have been met, including but not limited to the Open Meetings Act; and

WHEREAS, the City Council deems the adoption of this resolution to be in the best interests of the health, safety, and welfare of the public.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS:

Section 1. That all matters stated hereinabove are found to be true and correct and are incorporated herein by reference as if copied in their entirety.

Section 2. That the City Council of the City of Grapevine authorizes the purchase of two shade systems from The PlayWell Group, Inc. through an Interlocal Participation Agreement with The Local Government Purchasing Cooperative (BuyBoard) for an amount not to exceed \$69,923.27.

Section 3. That the City Manager or his designee is authorized to take all steps necessary to consummate the purchase of said shade systems.

Section 4. That this resolution shall take effect from and after the date of its passage.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS on this the 3<sup>rd</sup> day of May, 2016.

APPROVED:

---

William D. Tate  
Mayor

ATTEST:

---

Tara Brooks  
City Secretary

APPROVED AS TO FORM:

---

John F. Boyle, Jr.  
City Attorney

MEMO TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL  
FROM: BRUNO RUMBELOW, CITY MANAGER BR  
MEETING DATE: MAY 3, 2016  
SUBJECT: APPROVAL OF A RESOLUTION FOR THE PURCHASE OF  
DUMP TRUCKS

RECOMMENDATION:

City Council to consider approval of a resolution for the purchase of dump trucks from Freightliner of Austin through an Interlocal Participation Agreement with The Local Government Purchasing Cooperative (BuyBoard).

FUNDING SOURCE:

Funding for this purchase will be available in account 325-48910-415-03-16 and 200-48910-530-1 in the amount not to exceed \$332,642.00.

BACKGROUND:

This purchase is for four 2017 Freightliner M2-106 Dump Body Trucks for the Public Works Streets and Utilities Department replacing Units 15310, 15320, 15838 and 30418 which was approved in the FY 2016 Vehicle/Equipment Replacement list.

This purchase will be made in accordance with an existing Interlocal Participation Agreement with The Local Government Purchasing Cooperative (BuyBoard) as allowed by Texas Local Government Code, Section 271.102, Cooperative Purchasing Program.

Bids were taken by the Cooperative and a contract was awarded to Freightliner of Austin. The Fleet Department staff and Purchasing reviewed the contract for departmental specification compliance and pricing and determined that the contract would provide the best product and pricing for meeting the needs of the City.

Staff recommends approval

PH/BS

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS, AUTHORIZING THE CITY MANAGER OR THE CITY MANAGER'S DESIGNEE TO PURCHASE DUMP TRUCKS THROUGH AN ESTABLISHED INTERLOCAL PARTICIPATION AGREEMENT AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City of Grapevine, Texas is a local government in the State of Texas and as such is empowered by the Texas Local Government Code, Section 271.102 to enter into a cooperative purchasing program agreement with other qualified entities in the State of Texas; and

WHEREAS, The Local Government Purchasing Cooperative (BuyBoard) is a qualified purchasing cooperative program as authorized by Section 271.102 of the Texas Local Government Code; and

WHEREAS, the City of Grapevine, Texas has established an Interlocal Participation Agreement with The Local Government Purchasing Cooperative (BuyBoard) and wishes to utilize established contracts meeting all State of Texas bidding requirements; and

WHEREAS, The Local Government Purchasing Cooperative (BuyBoard) has an established contract no. 430-13, Construction, Road, Bridge and Other Equipment, with Freightliner of Austin; and

WHEREAS, the City of Grapevine, Texas has a need to replace four dump trucks for Public Works; and

WHEREAS, all constitutional and statutory prerequisites for the approval of this resolution have been met, including but not limited to the Open Meetings Act; and

WHEREAS, the City Council deems the adoption of this resolution to be in the best interests of the health, safety, and welfare of the public.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS:

Section 1. That all matters stated hereinabove are found to be true and correct and are incorporated herein by reference as if copied in their entirety.

Section 2. That the City Council of the City of Grapevine authorizes the purchase of four dump trucks from Freightliner of Austin through an Interlocal Participation Agreement with The Local Government Purchasing Cooperative (BuyBoard)

for an amount not to exceed \$332,642.00.

Section 3. That the City Manager or his designee is authorized to take all steps necessary to consummate the purchase of said dump trucks.

Section 4. That this resolution shall take effect from and after the date of its passage.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS on this the 3<sup>rd</sup> day of May, 2016.

APPROVED:

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William D. Tate  
Mayor

ATTEST:

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Tara Brooks  
City Secretary

APPROVED AS TO FORM:

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John F. Boyle, Jr.  
City Attorney

STATE OF TEXAS  
 COUNTY OF TARRANT  
 CITY OF GRAPEVINE

The City Council and the Planning and Zoning Commission of the City of Grapevine, Texas met in Regular Joint Session on this the 19th day of April, 2016 in the City Council Chambers, Second Floor, 200 South Main Street, with the following members of the City Council present:

William D. Tate	Mayor
Darlene Freed	Mayor Pro Tem
Sharron Spencer	Council Member
Mike Lease	Council Member
Chris Coy	Council Member
Duff O'Dell	Council Member
Paul Slechta	Council Member

constituting a quorum, with the following members of the Planning and Zoning Commission:

Larry Oliver	Chairman
BJ Wilson	Vice Chairman
Monica Hotelling	Member
Jim Fechter	Member
Gary Martin	Member
Dennis Luers	Member
Theresa Mason	Alternate

constituting a quorum with Member Beth Tiggelaar and Alternate Member Bob Tipton absent, with the following members of City Staff:

Bruno Rumbelow	City Manager
John F. Boyle, Jr.	City Attorney
Tara Brooks	City Secretary

CALL TO ORDER

Mayor Tate called the meeting to order at 6:30 p.m.

Item 1. Executive Session

Mayor Tate announced the City Council would recess to the City Council Conference Room to conduct a closed session regarding:

- A. Real property relative to deliberation of the purchase, exchange, lease, sale or value of City facilities pursuant to Section 551.072, Texas Government Code.
- B. Conference with City Manager and Staff to discuss and deliberate commercial and financial information received from business prospects the City seeks to have locate, stay, or expand in the City; deliberate the offer of a financial or other incentive; with which businesses the City is conducting economic development negotiations pursuant to Section 551.087, Texas Government Code.

The City Council recessed to the City Council Conference Room and began the closed session at 6:33 p.m. The closed session ended at 7:05 p.m.

Upon reconvening in open session in the Council Chambers, Mayor Tate asked if there was any action necessary relative to the closed session. City Manager Bruno Rumbelow stated there was no action necessary in regards to Section 551.072 or Section 551.087.

NOTE: City Council continued with the Regular Meeting in open session in the City Council Chambers.

#### CALL TO ORDER

Mayor Tate called the meeting to order at 7:30 p.m. in the City Council Chambers.

#### Item 2. Invocation and Pledge of Allegiance.

Commissioner Gary Martin delivered the Invocation and led the Pledge of Allegiance.

#### JOINT PUBLIC HEARINGS

#### Item 3. Zoning Application **Z16-04**, Conditional Use Permit **CU16-09**, and a Planned Development Overlay **PD16-03** (Grapevine Bluffs)

Mayor Tate announced he would recuse himself from this item and filed a Conflict of Interest Affidavit with the City Secretary.

Mayor Pro Tem Freed declared the public hearing open.

Development Services Assistant Director Ron Stombaugh reported the applicant was requesting to rezone 8.853 acres from "MXU" Mixed Use District and 10.222 acres from "CC" Community Commercial District to "R-MF" Multi-Family District to allow a 454 unit multi-family project. The applicant also requested a conditional use permit to vary from the district standards relative to density, front yard setback, building height, building separation, and off-street parking requirements; and a planned development overlay to

include, but not be limited to, deviation from unit size, building length, and proximity to off-street parking. The subject property is located at 3535 Corporate Drive.

Applicant, Britton Church with JLB, presented the plans and answered questions from the Planning and Zoning Commission and City Council.

Carl Young, 4113 Meadow, Grapevine, requested City Council and the Planning and Zoning Commission consider how this request would affect development of the tracts to the northeast of this property.

Don Mayo, 2904 Kimball Court, Grapevine, spoke in opposition to this item.

There was one letter of support and one letter of opposition copied to the Planning and Zoning Commission and City Council.

Motion was made to close the public hearing.

Motion: Hotelling  
Second: Wilson  
Ayes: Oliver, Wilson, Hotelling, Fechter, Martin, Luers and Mason  
Nays: None  
Approved: 7-0

Motion was made to close the public hearing.

Motion: Lease  
Second: Slechta  
Ayes: Freed, Spencer, Lease, Coy, O'Dell, and Slechta  
Nays: None  
Abstain: Tate  
Approved: 6-0-1

Mayor Tate rejoined the meeting at 8:13 p.m.

#### Item 4. Conditional Use Permit **CU16-07** (Gaylord Texan)

Mayor Tate declared the public hearing open.

Development Services Assistant Director Stombaugh reported the applicant was requesting to amend the previously approved site plan of CU13-30 (Ordinance No. 2013-57) for a planned commercial center with a hotel and convention center, specifically to allow a nine-story, 344,000 square foot hotel and ballroom expansion comprised of a 90,500 square feet of conference area and 303 rooms. The subject property is located at 1501 Gaylord Trail and is zoned "PCD" Planned Commerce Development.

Applicant, Scott Morris with Blur Workshop, presented this item and answered questions from the Planning and Zoning Commission and City Council.

Mike Morris, 849 Riverside Drive North, Grapevine, asked City Council and Planning and Zoning Commission to consider the surrounding residents.

There was no correspondence to report.

Motion was made to close the public hearing.

Motion: Martin  
Second: Luers  
Ayes: Oliver, Wilson, Hotelling, Fechter, Martin, Luers and Mason  
Nays: None  
Approved: 7-0

Motion was made to close the public hearing.

Motion: Freed  
Second: Coy  
Ayes: Tate, Freed, Spencer, Lease, Coy, O'Dell, and Slechta  
Nays: None  
Approved: 7-0

Item 5. Conditional Use Permit **CU16-08** (Rifle Distillery)

Mayor Tate declared the public hearing open.

Development Services Assistant Director Stombaugh reported the applicant was requesting a conditional use permit to allow the manufacture, possession, storage, sales, and on-premise consumption of alcoholic spirits in conjunction with a distillery. The property is located at 541 Industrial Boulevard #C and is zoned "LI" Light Industrial. This was the first reading of the ordinance. The applicant will go before the Board of Zoning Adjustment prior to the second reading.

Applicant, Justin Jackson, presented this item and answered questions from the Planning and Zoning Commission and City Council.

No one spoke during the public hearing and there was one letter in opposition to report.

Motion was made to close the public hearing.

Motion: Martin  
Second: Hotelling  
Ayes: Oliver, Wilson, Hotelling, Fechter, Martin, Luers and Mason  
Nays: None  
Approved: 7-0

Motion was made to close the public hearing.

Motion: O'Dell  
Second: Coy  
Ayes: Tate, Freed, Spencer, Lease, Coy, O'Dell, and Slechta

Nays: None  
Approved: 7-0

### RECESS AND RECONVENE

Mayor Tate announced the Planning and Zoning Commission would recess to the Planning and Zoning Conference Room to consider published business.

The City Council remained in session in the Council Chambers to consider published business.

### Item 6. Citizen Comments.

No one spoke during the Citizen Comments.

### PRESENTATIONS

#### Item 7. Chief Financial Officer to present monthly financial update.

Chief Financial Officer Greg Jordan reported a surplus is being delivered back to the General Fund, Utility Fund and Golf Fund. Recent rains have delayed the reopening of the Lake Parks. The unemployment level is below the national average.

### NEW BUSINESS

#### Item 8. Consider additional funding for the Public Safety Building project, and an ordinance appropriating funds and amending the 2016 Capital Improvement Plan, and take any necessary action.

City Manager Rumbelow presented this item to City Council. Due to the flooding in 2015, the subsurface ground water levels had risen so significantly that the building foundation piers for the Public Safety building had to be redesigned. The new design required additional funding of \$350,000. If the contractor releases contingency funds as project milestones are met, funds will remain at the end of the project allowing for reimbursement of the change order.

The ordinance appropriates funds from the Capital/Street Maintenance Replacement Fund to the Capital Project General Facilities Fund and amends the 2016 Capital Improvement Plan.

Motion was made to approve the additional funding for the Public Safety Building project and an ordinance appropriating funds.

Motion: Freed  
Second: Coy  
Ayes: Tate, Freed, Spencer, Lease, Coy, O'Dell and Slechta

Nays: None  
Approved: 7-0

ORDINANCE NO. 2016-024

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS, AUTHORIZING THE TRANSFER OF FUNDS FROM THE CAPITAL/STREET MAINTENANCE REPLACEMENT FUND TO THE CAPITAL PROJECT GENERAL FACILITIES FUND; APPROPRIATING FUNDS TO THE CAPITAL PROJECT GENERAL FACILITIES FUND; DECLARING AN EMERGENCY; AND PROVIDING AN EFFECTIVE DATE

Item 9. Consider a professional services contract with Pacheco Koch for professional civil engineering, land surveying, and landscape architectural services for two dog parks and take any necessary action.

Parks and Recreation Director Kevin Mitchell presented this item and answered questions from City Council. Pacheco Koch will design the parks, one in the north part of town and one in the south, including professional civil engineering, land surveying, and landscape architectural services in an amount of \$131,900. The Parks and Recreation Board recommended approval of the professional services contract at their December 17, 2015 meeting.

Motion was made to approve the professional services contract for professional civil engineering, land surveying and landscape architectural services.

Motion: Freed  
Second: Slechta  
Ayes: Tate, Freed, Spencer, Lease, Coy, O'Dell and Slechta  
Nays: None  
Approved: 7-0

CONSENT AGENDA

Consent items are deemed to need little Council deliberation and will be acted upon as one business item. Any member of the City Council or member of the audience may request that an item be withdrawn from the consent agenda and placed before the City Council for full discussion. No items were removed from the consent agenda.

Approval of the consent agenda authorizes the City Manager, or his designee, to implement each item in accordance with Staff recommendations.

Item 10. Consider declaring certain items as surplus property and authorizing sale through public auction.

Chief Financial Officer Jordan recommended declaring certain items, including an LXT Loader, two ambulances, Sliding Fifth Wheel, two copiers, eleven radar detectors, a vacuum cleaner, tires and rims, fencing, six water fountains, and twelve bay lights as surplus and authorizing sale through public auction.

Motion was made to approve the consent agenda as presented.

Motion: Lease  
Second: Slechta  
Ayes: Tate, Freed, Spencer, Lease, Coy, O'Dell and Slechta  
Nays: None  
Approved: 7-0

Item 11. Consider renewal of an annual contract with McGriff, Seibels and Williams Insurance Services for insurance consultant services for group health benefits.

Chief Financial Officer Jordan recommended approval of the annual contract for insurance consultant services to include strategic benefit planning, benefit designs, data analysis, and plan compliance for an estimated annual amount of \$50,000.

Motion was made to approve the consent agenda as presented.

Motion: Lease  
Second: Slechta  
Ayes: Tate, Freed, Spencer, Lease, Coy, O'Dell and Slechta  
Nays: None  
Approved: 7-0

Item 12. Consider a **resolution** authorizing the purchase of pool maintenance services for Dove Waterpark from Sunbelt Pools through an Interlocal Participation Agreement with The Local Government Purchasing Cooperative (BuyBoard).

Parks and Recreation Director Mitchell recommended approval of the purchase of pool maintenance services for an amount not to exceed \$27,750 to restore the shade structure supports at Dove Sprayground that are beginning to rust and will re-gel coat the open flume slide at Dove Waterpark.

Motion was made to approve the consent agenda as presented.

Motion: Lease  
Second: Slechta  
Ayes: Tate, Freed, Spencer, Lease, Coy, O'Dell and Slechta  
Nays: None  
Approved: 7-0

RESOLUTION NO. 2016-031

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF  
GRAPEVINE, TEXAS, AUTHORIZING THE CITY MANAGER

OR THE CITY MANAGER'S DESIGNEE TO PURCHASE  
POOL MAINTENANCE SERVICES FOR DOVE  
WATERPARK THROUGH AN ESTABLISHED INTERLOCAL  
PARTICIPATION AGREEMENT AND PROVIDING AN  
EFFECTIVE DATE

Item 13. Consider a **resolution** authorizing the purchase of trash and recycle bins for Oak Grove ballfields from Adrite through an Interlocal Participation Agreement with The Local Government Purchasing Cooperative (BuyBoard).

Parks and Recreation Director Mitchell recommended approval of the purchase of Big Belly Trash and Recycle compacting units to complete the trash and recycling program at Oak Grove ballfields for an amount not to exceed \$54,934.

Motion was made to approve the consent agenda as presented.

Motion: Lease  
Second: Slechta  
Ayes: Tate, Freed, Spencer, Lease, Coy, O'Dell and Slechta  
Nays: None  
Approved: 7-0

RESOLUTION NO. 2016-032

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF  
GRAPEVINE, TEXAS, AUTHORIZING THE CITY MANAGER  
OR THE CITY MANAGER'S DESIGNEE TO PURCHASE  
TRASH AND RECYCLE BINS FOR OAK GROVE  
BALLFIELDS THROUGH AN ESTABLISHED INTERLOCAL  
PARTICIPATION AGREEMENT AND PROVIDING AN  
EFFECTIVE DATE

Item 14. Consider a **resolution** authorizing the purchase of two traffic control cabinets from Consolidated Traffic Controls, Inc. through an Interlocal Agreement for Cooperative Purchasing with the Houston-Galveston Area Council (H-GAC).

Public Works Director Stan Laster recommended approval of the purchase of two traffic control cabinets for an amount not to exceed \$17,902.

Motion was made to approve the consent agenda as presented.

Motion: Lease  
Second: Slechta  
Ayes: Tate, Freed, Spencer, Lease, Coy, O'Dell and Slechta  
Nays: None  
Approved: 7-0

RESOLUTION NO. 2016-033

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS, AUTHORIZING THE CITY MANAGER OR THE CITY MANAGER'S DESIGNEE TO PURCHASE TWO TRAFFIC SIGNAL CONTROL CABINETS THROUGH AN ESTABLISHED INTERLOCAL AGREEMENT FOR COOPERATIVE PURCHASING AND PROVIDING AN EFFECTIVE DATE

Item 15. Consider a **resolution** authorizing annual contracts, with renewals, for cold milling machining to primary vendors Dustrol, Inc. and Tex Op Construction, LP through an Interlocal Cooperative Agreement with Tarrant County, Texas.

Public Works Director Laster recommended approval of annual contracts for cold milling machining for an estimated annual amount of \$100,000.

Motion was made to approve the consent agenda as presented.

Motion: Lease  
Second: Slechta  
Ayes: Tate, Freed, Spencer, Lease, Coy, O'Dell and Slechta  
Nays: None  
Approved: 7-0

RESOLUTION NO. 2016-034

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS, AUTHORIZING THE CITY MANAGER OR THE CITY MANAGER'S DESIGNEE TO CONTRACT FOR COLD MILLING MACHINING SERVICES THROUGH AN ESTABLISHED INTERLOCAL PARTICIPATION AGREEMENT AND PROVIDING AN EFFECTIVE DATE

Item 16. Consider the award of an informal request for quote from Palmer of Texas for a new caustic storage tank and removal of the old tank.

Public Works Director Laster recommended approval of the award of an informal request for quote for a caustic storage tank and removal of the old tank in an amount not to exceed \$37,575.

Motion was made to approve the consent agenda as presented.

Motion: Lease  
Second: Slechta  
Ayes: Tate, Freed, Spencer, Lease, Coy, O'Dell and Slechta  
Nays: None  
Approved: 7-0

Item 17. Consider an Engineering Services Contract with Freese and Nichols, Inc. for the Water and Wastewater Impact Fee Update and an ordinance appropriating funds and amending the 2016 Capital Improvement Plan.

Public Works Director Laster recommended approval of the Engineering Services Contract for Water and Wastewater Impact Fee Update in an amount of \$65,945 to include the review of the land uses, prepare a new 10 Year Capital Improvement Plan and develop revised Water and Wastewater Impact Fees.

Motion was made to approve the consent agenda as presented.

Motion: Lease  
Second: Slechta  
Ayes: Tate, Freed, Spencer, Lease, Coy, O'Dell and Slechta  
Nays: None  
Approved: 7-0

Item 18. Consider renewal of a ground lease with the First United Methodist Church of Grapevine for a parking lot on the northeast corner of Franklin Street and Church Street.

Public Works Director Laster recommended approval of the ground lease for a parking lot on the northeast corner of Franklin Street and Church Street from the First United Methodist Church to allow for public parking when not in use for Church activities. The renewal is for ten years with renewal provisions.

Motion was made to approve the consent agenda as presented.

Motion: Lease  
Second: Slechta  
Ayes: Tate, Freed, Spencer, Lease, Coy, O'Dell and Slechta  
Nays: None  
Approved: 7-0

Item 19. Consider the minutes of the April 5, 2016 Regular City Council meeting.

City Secretary Tara Brooks recommended approval of the minutes as presented.

Motion was made to approve the consent agenda as presented.

Motion: Lease  
Second: Slechta  
Ayes: Tate, Freed, Spencer, Lease, Coy, O'Dell and Slechta  
Nays: None  
Approved: 7-0

Mayor Tate called for a break at 9:07 p.m. Mayor Pro Tem Freed reconvened the meeting at 9:11 p.m.

PLANNING AND ZONING COMMISSION RECOMMENDATIONS

Item 20. Zoning Application Z16-04 (Grapevine Bluffs)

Mayor Tate announced he would recuse himself from this item and filed a Conflict of Interest Affidavit with the City Secretary.

Chairman Oliver reported the Planning and Zoning Commission voted 7-0 to approve the zoning application.

City Council discussed this request.

Motion was made to approve Zoning Application Z16-04 (Grapevine Bluffs).

Motion: Spencer  
Second: Slechta  
Ayes: Freed, Spencer, Lease, O'Dell and Slechta  
Nays: Coy  
Abstains: Tate  
Approved: 5-1-1

ORDINANCE NO. 2016-026

AN ORDINANCE AMENDING ORDINANCE NO. 82-73, THE COMPREHENSIVE ZONING ORDINANCE OF THE CITY OF GRAPEVINE, TEXAS, SAME BEING ALSO KNOWN AS APPENDIX "D" OF THE CITY CODE OF GRAPEVINE, TEXAS, GRANTING ZONING CHANGE Z16-04 ON A TRACT OF LAND OUT OF THE J. GIBSON SURVEY, ABSTRACT 587, DESCRIBED AS BEING A TRACT OF LAND LYING AND BEING SITUATED IN THE CITY OF GRAPEVINE, TARRANT COUNTY, TEXAS MORE FULLY AND COMPLETELY DESCRIBED IN THE BODY OF THIS ORDINANCE; ORDERING A CHANGE IN THE USE OF SAID PROPERTY FROM "MXU" MIXED USE DISTRICT REGULATIONS AND "CC" COMMUNITY COMMERCIAL DISTRICT TO "R-MF" MULTI-FAMILY DISTRICT REGULATIONS; CORRECTING THE OFFICIAL ZONING MAP; PRESERVING ALL OTHER PORTIONS OF THE ZONING ORDINANCE; PROVIDING A CLAUSE RELATING TO SEVERABILITY; DETERMINING THAT THE PUBLIC INTERESTS, MORALS AND GENERAL WELFARE DEMAND A ZONING CHANGE AND AMENDMENT THEREIN MADE; PROVIDING A PENALTY OF FINE NOT TO EXCEED THE SUM OF TWO THOUSAND DOLLARS (\$2,000.00) FOR EACH OFFENSE, AND A SEPARATE OFFENSE SHALL BE DEEMED COMMITTED EACH DAY

DURING OR ON WHICH AN OFFENSE OCCURS OR  
CONTINUES; DECLARING AN EMERGENCY AND  
PROVIDING AN EFFECTIVE DATE

Item 21. Conditional Use Permit CU16-09 (Grapevine Bluffs)

Mayor Tate announced he would recuse himself from this item and filed a Conflict of Interest Affidavit with the City Secretary.

Chairman Oliver reported the Planning and Zoning Commission voted 7-0 to approve the conditional use permit.

Motion was made to approve Conditional Use Permit CU16-09 (Grapevine Bluffs).

Motion: Slechta

Second: O'Dell

Ayes Freed, Spencer, Lease, Coy, O'Dell and Slechta

Nays: None

Abstains: Tate

Approved: 6-0-1

ORDINANCE NO. 2016-027

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS ISSUING A CONDITIONAL USE PERMIT IN ACCORDANCE WITH SECTION 48 OF ORDINANCE NO. 82-73, THE COMPREHENSIVE ZONING ORDINANCE OF THE CITY OF GRAPEVINE, TEXAS, SAME BEING ALSO KNOWN AS APPENDIX "D" OF THE CITY CODE, BY GRANTING CONDITIONAL USE PERMIT CU16-09 TO VARY FROM THE "R-MF" MULTI-FAMILY DISTRICT STANDARDS RELATIVE TO DENSITY, FRONT YARD SETBACK, BUILDING HEIGHT, BUILDING SEPARATION AND OFF-STREET PARKING REQUIREMENTS IN A DISTRICT ZONED "R-MF" MULTI-FAMILY DISTRICT ALL IN ACCORDANCE WITH A SITE PLAN APPROVED PURSUANT TO SECTION 47 OF ORDINANCE NO. 82-73 AND ALL OTHER CONDITIONS, RESTRICTIONS AND SAFEGUARDS IMPOSED HEREIN; CORRECTING THE OFFICIAL ZONING MAP; PRESERVING ALL OTHER PORTIONS OF THE ZONING ORDINANCE; PROVIDING A CLAUSE RELATING TO SEVERABILITY; DETERMINING THAT THE PUBLIC INTERESTS, MORALS AND GENERAL WELFARE DEMAND THE ISSUANCE OF THIS CONDITIONAL USE PERMIT; PROVIDING A PENALTY NOT TO EXCEED THE SUM OF TWO THOUSAND DOLLARS (\$2,000.00) AND A

SEPARATE OFFENSE SHALL BE DEEMED COMMITTED UPON EACH DAY DURING OR ON WHICH A VIOLATION OCCURS; DECLARING AN EMERGENCY AND PROVIDING AN EFFECTIVE DATE

Item 22. Planned Development Overlay PD16-03 (Grapevine Bluffs)

Mayor Tate announced he would recuse himself from this item and filed a Conflict of Interest Affidavit with the City Secretary.

Chairman Oliver reported the Planning and Zoning Commission voted 7-0 to approve the planned development overlay.

Motion was made to approve Planned Development Overlay PD16-03 (Grapevine Bluffs).

Motion: Slechta  
Second: Spencer  
Ayes: Freed, Spencer, Lease, Coy, O'Dell and Slechta  
Nays: None  
Abstains: Tate  
Approved: 6-0-1

ORDINANCE NO. 2016-028

AN ORDINANCE ISSUING A PLANNED DEVELOPMENT OVERLAY IN ACCORDANCE WITH SECTION 41 OF ORDINANCE NO. 82-73, THE COMPREHENSIVE ZONING ORDINANCE OF THE CITY OF GRAPEVINE, TEXAS, SAME BEING ALSO KNOWN AS APPENDIX "D" OF THE CITY CODE, BY GRANTING PLANNED DEVELOPMENT OVERLAY PD16-03 TO INCLUDE, BUT NOT BE LIMITED TO, DEVIATION FROM UNIT SIZE, BUILDING LENGTH, AND PROXIMITY TO OFF-STREET PARKING RELATIVE TO THE "R-MF" MULTI-FAMILY DISTRICT REGULATIONS ALL IN ACCORDANCE WITH A SITE PLAN APPROVED PURSUANT TO SECTION 47 OF ORDINANCE NO. 82-73 AND ALL OTHER CONDITIONS, RESTRICTIONS AND SAFEGUARDS IMPOSED HEREIN; CORRECTING THE OFFICIAL ZONING MAP; PRESERVING ALL OTHER PORTIONS OF THE ZONING ORDINANCE; PROVIDING A CLAUSE RELATING TO SEVERABILITY; DETERMINING THAT THE PUBLIC INTERESTS, MORALS AND GENERAL WELFARE DEMAND THE ISSUANCE OF THIS PLANNED DEVELOPMENT OVERLAY PERMIT; PROVIDING A PENALTY NOT TO EXCEED THE SUM OF TWO THOUSAND DOLLARS (\$2,000.00) AND A SEPARATE

OFFENSE SHALL BE DEEMED COMMITTED UPON EACH DAY DURING OR ON WHICH A VIOLATION OCCURS; DECLARING AN EMERGENCY AND PROVIDING AN EFFECTIVE DATE

Item 23. Final Plat of Lot 1, Block 1, Grapevine Bluffs Addition

Mayor Tate announced he would recuse himself from this item and filed a Conflict of Interest Affidavit with the City Secretary.

Chairman Oliver reported the Planning and Zoning Commission voted 7-0 to approve the final plat.

Motion was made to approve the statement of findings and the final plat of Lot 1, Block 1, Grapevine Bluffs Addition.

Motion: Lease  
Second: Slechta  
Ayes: Freed, Spencer, Lease, Coy, O'Dell and Slechta  
Nays: None  
Abstains: Tate  
Approved: 6-0-1

Mayor Tate rejoined the meeting at 9:17 p.m.

Item 24. Conditional Use Permit CU16-07 (Gaylord Texan)

Chairman Oliver reported the Planning and Zoning Commission voted 7-0 to approve the conditional use permit.

Motion was made to approve Conditional Use Permit CU16-07 (Gaylord Texan).

Motion: Coy  
Second: Slechta  
Ayes: Tate, Freed, Spencer, Lease, Coy, O'Dell and Slechta  
Nays: None  
Approved: 7-0

ORDINANCE NO. 2016-029

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS, ISSUING A CONDITIONAL USE PERMIT IN ACCORDANCE WITH SECTION 48 OF ORDINANCE NO. 82-73, THE COMPREHENSIVE ZONING ORDINANCE OF THE CITY OF GRAPEVINE, TEXAS, SAME BEING ALSO KNOWN AS APPENDIX "D" OF THE CITY CODE, BY GRANTING CONDITIONAL USE PERMIT CU16-07 TO AMEND THE SITE PLAN APPROVED

BY ORDINANCE NO. 2013-57 FOR A PLANNED COMMERCIAL CENTER WITH A HOTEL AND CONVENTION CENTER, SPECIFICALLY TO ALLOW A NINE STORY, 344,000 SQUARE FOOT HOTEL AND BALLROOM EXPANSION (90,500 SQUARE FOOT CONFERENCE AREA AND 303 ROOMS) IN A DISTRICT ZONED "PCD" PLANNED COMMERCE DEVELOPMENT DISTRICT ALL IN ACCORDANCE WITH A SITE PLAN APPROVED PURSUANT TO SECTION 47 OF ORDINANCE NO. 82-73 AND ALL OTHER CONDITIONS, RESTRICTIONS AND SAFEGUARDS IMPOSED HEREIN; CORRECTING THE OFFICIAL ZONING MAP; PRESERVING ALL OTHER PORTIONS OF THE ZONING ORDINANCE; PROVIDING A CLAUSE RELATING TO SEVERABILITY; DETERMINING THAT THE PUBLIC INTERESTS, MORALS AND GENERAL WELFARE DEMAND THE ISSUANCE OF THIS CONDITIONAL USE PERMIT; PROVIDING A PENALTY NOT TO EXCEED THE SUM OF TWO THOUSAND DOLLARS (\$2,000.00) AND A SEPARATE OFFENSE SHALL BE DEEMED COMMITTED UPON EACH DAY DURING OR ON WHICH A VIOLATION OCCURS; DECLARING AN EMERGENCY AND PROVIDING AN EFFECTIVE DATE

Item 25. Conditional Use Permit **CU16-08** (Rifle Distillery)

Chairman Oliver reported the Planning and Zoning Commission voted 7-0 to approve the zoning application.

Motion was made to approve the first reading of Conditional Use Permit CU16-08 (Rifle Distillery).

Motion: Freed  
Second: Lease  
Ayes: Tate, Freed, Spencer, Lease, Coy, O'Dell and Slechta  
Nays: None  
Approved: 7-0

Item 26. **Final Plat** of Lots 1 and 2, Block 1, Kimball Glen

Chairman Oliver reported the Planning and Zoning Commission voted 7-0 to approve the final plat for Lots 1 and 2, Block 1, Kimball Glen for property located at 2316 North Kimball Road and zoned "R-7.5" Single Family Residential.

Motion was made to approve the statement of findings and the final plat of Lots 1 and 2, Block 1, Kimball Glen.

Motion: Coy

Second: Slechta  
Ayes: Tate, Freed, Spencer, Lease, Coy, O'Dell and Slechta  
Nays: None  
Approved: 7-0

**Item 27. Preliminary Plat of Lots 1 and 2, Block 1, Mercedes Benz Addition**

Chairman Oliver reported the Planning and Zoning Commission voted 7-0 to approve the preliminary plat of Lots 1 and 2, Block 1, Mercedes Benz Addition for property located south of Lakeside Parkway and Enterprise Road to Denton Creek and zoned "LI" Light Industrial.

Motion was made to approve the statement of findings and the preliminary plat of Lots 1 and 2, Block 1, Mercedes Benz Addition.

Motion: Freed  
Second: Lease  
Ayes: Tate, Freed, Spencer, Lease, Coy, O'Dell and Slechta  
Nays: None  
Approved: 7-0

**Item 28. Final Plat of Lot 1, Block 1, Mercedes Benz Addition**

Chairman Oliver reported the Planning and Zoning Commission voted 7-0 to approve the final plat of Lots 1 and 2, Block 1, Mercedes Benz Addition for property located south of Lakeside Parkway and Enterprise Road to Denton Creek and zoned "LI" Light Industrial.

Motion was made to approve the statement of findings and the final plat of Lot 1, Block 1, Mercedes Benz Addition.

Motion: Spencer  
Second: Slechta  
Ayes: Tate, Freed, Spencer, Lease, Coy, O'Dell and Slechta  
Nays: None  
Approved: 7-0

**ADJOURNMENT**

Motion was made to adjourn the meeting at 9:18 p.m.

Motion: Slechta  
Second: Coy  
Ayes: Tate, Freed, Spencer, Lease, Coy, O'Dell and Slechta  
Nays: None  
Approved: 7-0

Passed and Approved by the City Council of the City of Grapevine, Texas on this the 3rd day of May, 2016.

APPROVED:

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William D. Tate  
Mayor

ATTEST:

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Tara Brooks  
City Secretary