

**STATE OF TEXAS
COUNTY OF TARRANT
CITY OF GRAPEVINE**

The Grapevine Heritage Foundation Board of Directors met at 5:00 p.m. on Wednesday, March 16, 2016 in the Grapevine Convention & Visitors Bureau, 2nd Floor Boardroom, 636 South Main Street, Grapevine, Texas 76051.

Curtis Ratliff	Chairman
Melva Stanfield	Vice Chairman
Balla Wright	Treasurer
Sue Franks	Member
Pat Stinson	Member
Don Vaughn	Member
Mike Lease	City Council Liaison

The above constituting a quorum with member(s) Frances Jensen and Janet Perkins absent.

With the following city staff present:

Paula Newman	Managing Director of Operations, Grapevine Convention & Visitors Bureau
David Klempin	Heritage Preservation Programs Manager
Cody Jolliff	Nash Farm Manager
Mary Bush	Administrative

I. CALL TO ORDER

Chairman Curtis Ratliff called the meeting to order at 5 p.m.

II. CITIZEN COMMENTS

There were NO citizen comments.

Any person who is not scheduled on the agenda may address the Historic Preservation Commission under Citizen Comments by completing a Citizen Appearance Request form. In accordance with the Texas Open Meetings Act, the Commission is restricted in discussing or taking action during Citizen Comments.

III. APPROVAL OF MINUTES

Melva Stanfield made the motion to accept the minutes as written from the January 20, 2016 meeting; Pat Stinson seconded the motion, which prevailed in the following vote:

Ayes: All (Ratliff, Stanfield, Wright, Franks, Stinson and Vaughn)

Nays: None

Absent: (Jensen and Perkins)

IV. OLD BUSINESS

David Klempin reported the Foundation currently has 186 active memberships, with four renewals billed in February.

Vice Chairman Melva Stanfield reported the Nash Farm activities for the month of February with four special events with 93 attending and eight volunteers working a total of 40 hours.

NEW BUSINESS

Chairman Curtis Ratliff introduced the new Nash Farm Manager, Cody Jolliff; he asked Cody to tell the board of his recent work experience. Cody told all he had worked with programs in Fort Gibson, the Cherokee Strip and Enid, Oklahoma. He had worked with a small staff force for daily operations of school tours by grade level such as the third grade class studies were Pioneer Life; fourth grade and on for special exhibits. He said he worked with an active crew of 50 volunteers, using two volunteers in the morning and another two for afternoon and evening functions. Cody stated he had always been passionate about history and began volunteering when he was 14 years old.

Balla Wright reported on securing two \$1,000 sponsors with a goal of obtaining \$5,000 in sponsorships for the *Spring Into Nash* event.

Sue Franks, the Speaker's Bureau committee chair, asked David Klempin for his help with a PowerPoint presentation and tweaking the dialogue for specifics noting the different functions of the Historical Society, Heritage Foundation and the Historic Preservation Commission's mission and functions. Chairman Ratliff agreed this was a good idea and could be beneficial for all groups to join and support one another. No Action was taken.

Paula Newman, Managing Director of Operations, gave the update for improvements completed and scheduled for the Palace Theatre and Lancaster in the Palace Arts Center.

Review of the Vision, Mission & Core Values Statement – Grapevine has reported since 1984 for the Texas Main Street Program and has met the requirements of an annual report; fees due; and a score of 89 or higher for increased eligibility as a National Main Street City. The program requires a review every two years. This action item is not a

review for the Foundation, but as the Main Street Program board. Chairman Ratliff called for any questions.

Don Vaughn moved to ratify; Pat Stinson seconded the motion, which prevailed in the following vote:

Ayes: All (Ratliff, Stanfield, Wright, Franks, Stinson and Vaughn)
Nays: None
Absent: (Jensen and Perkins)

VI. LIAISON REPORTS

Convention & Visitors Bureau (CVB) February 18, 2016 Meeting –

Balla Wright complimented Brady Clossom for his report on the sales team's *Mission Possible* project. She explained it was a three drop approach to 300 meeting planners. The (1) first drop would be a magnifying (spy) glass, followed by a (2) second drop of a spy pen you can plug in to listen, plus as a camera; and the (3) third drop of a book size telephone book with video of sales team members Connie Ash and Eleanor George programmed to know when the planner opens the book so Connie and Eleanor can be contacted for information.

Balla also reported the addition of three new shuttle shelters-two on Main Street and one at Uncle Bucks Brewery & Steakhouse; and new security lighting on Main Street.

Historic Preservation Commission (HPC) February 24, 2016 Meeting –

In Janet Perkin's absence, David Klempin reported on the Commission voted 7 – 0 to not remove the historic overlay on the property at 426 East Texas Street. Chairman Ratliff reported on the Historic Preservation Commission's review of Kosse Maykus' plan to build seven 2,400 square feet garden homes on East Wall Street.

Grapevine Historical Society (GHS) February 22, 2016

Pat Stinson will report on the February 22 and March 28, 2016 meetings at the April meeting.

Chairman Ratliff called for any final comments, Don Vaughn noted the Nash Farmhouse and grounds Christmas decorations worked well at the Farm; and Sue Franks stated how wonderful the Farmer's Market's permanent location on Main Street had been received.

VI. ADJOURNMENT

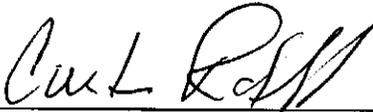
Don Vaughn, seconded by Sue Franks made the motion to adjourn the meeting at 6:40 p.m. The motion prevailed by the following vote:

Ayes: All (Ratliff, Stanfield, Wright, Stinson, Franks, and Vaughn)
Nays: None
Absent: (Jensen and Perkins)

March 16, 2016

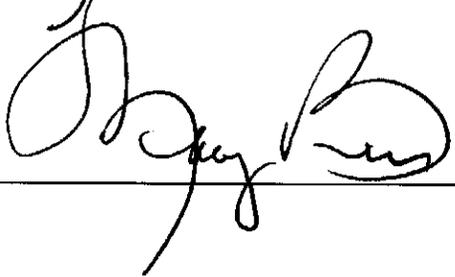
PASSED AND APPROVED BY THE GRAPEVINE HERITAGE FOUNDATION, THE
MARCH 16, 2016 MINUTES, ON THIS THE 20TH DAY OF APRIL 2016.

APPROVED:



CHAIRMAN

ATTEST:



SECRETARY