

STATE OF TEXAS
COUNTY OF TARRANT
CITY OF GRAPEVINE

The City Council of the City of Grapevine, Texas met in Regular Session on this the 5th day of April, 2016 in the City Council Chambers, Second Floor, 200 South Main Street, with the following members present to-wit:

William D. Tate	Mayor
Darlene Freed	Mayor Pro Tem
Sharron Spencer	Council Member
Mike Lease	Council Member
Chris Coy	Council Member
Duff O'Dell	Council Member
Paul Slechta	Council Member

constituting a quorum, with the following members of the City Staff:

Bruno Rumbelow	City Manager
Jennifer Hibbs	Assistant City Manager
John F. Boyle, Jr.	City Attorney
Tara Brooks	City Secretary

Call to Order

Mayor Tate called the meeting to order at 6:30 p.m.

EXECUTIVE SESSION

Mayor Tate announced the City Council would recess to the City Council Conference Room to conduct a closed session regarding:

Item 1. Executive Session

- A. Real property relative to deliberation to the purchase, exchange, lease, sale or value of City facilities pursuant to Section 551.072, Texas Government Code.
- B. Conference with City Manager and Staff to discuss and deliberate commercial and financial information received from business prospects the City seeks to have locate, stay, or expand in the City; deliberate the offer of a financial or other incentive; with which businesses the City is conducting economic development negotiations pursuant to Section 551.087, Texas Government Code.
- C. Deliberate the City Manager's duties and annual evaluation pursuant to Section 551.074, Texas Government Code.

The City Council recessed to the City Council Conference Room and began the closed session at 6:41 p.m. The closed session ended at 7:29 p.m.

Upon reconvening in open session in the Council Chambers, Mayor Tate asked if there was any action necessary relative to the closed session.

City Manager Bruno Rumbelow stated there was no action necessary relative to conference with City Manager and Staff under Sections 551.072, 551.074 and 551.087 Texas Government Code.

NOTE: City Council continued with the Regular portion of the Agenda in open session in the City Council Chambers.

REGULAR MEETING

Call to Order

Mayor Tate called the meeting to order at 7:34 p.m. in the City Council Chambers.

Item 2. Invocation

Council Member Chris Coy delivered the Invocation.

Item 3. Pledge of Allegiance

Boy Scout Troop 700 posted the colors and led the Pledge of Allegiance.

Item 4. Citizen Comments

Carl Young, 4113 Meadow Drive, Grapevine spoke about the enforcement of City ordinances, specifically related to building and safety.

Item 5. Mayor Tate to present a proclamation for Child Abuse Prevention Month.

Mayor Tate presented the proclamation to Lindsey Dula with Alliance for Children.

Item 6. Mayor Tate to present a proclamation for American Heart Association's Don't Die of Doubt Month.

Mayor Tate presented the proclamation to Erika Anderson Morris, with the American Heart Association and Jamee Gatzemeier with Baylor Scott and White Medical Center.

Item 7. Mayor Tate to present a proclamation for Motorcycle Safety and Awareness Month.

Mayor Tate presented the proclamation to Becky Brown.

Item 8. Matt Weatherly of Public Sector Personnel Consultants (PSPC) will make a presentation on the compensation planning process.

City Manager Rumbelow introduced Matt Weatherly of Public Sector Personnel Consultants who outlined the role the annual compensation survey plays in the budget process; the survey methodology including a discussion of the cities that are surveyed; the City's desire to keep benchmark positions in the fiftieth percentile; and annual evaluations based on performance.

Item 9. Parks and Recreation Director to present proposed dog park locations.

Parks and Recreation Director Kevin Mitchell presented the search criteria that was used by Pacheco Koch to choose possible dog park locations. The top two selections were Big Bear Creek and McPherson Slough. The location of the dog park at Big Bear Creek will require changes to the disc golf program. City Council supported reducing the number of disc golf holes to nine.

Item 10. Convention and Visitors Bureau to present departmental update.

Convention and Visitors Bureau Executive Director P.W. McCallum introduced the leadership staff and outlined the successes in Convention Sales, Leisure Consumer Sales Marketing, and Social Media Marketing.

Item 11. Consider a **resolution** approving the Local Project Advance Funding Agreement with the Texas Department of Transportation (TxDOT) to establish funding participation levels for the State Highway 114 Green Ribbon Project - Phase II, and take any necessary action.

Parks and Recreation Director Mitchell presented this item to City Council. Phase II of the State Highway 114 Green Ribbon Project includes landscape improvements of State Highway 114 from the Main Street Bridge to Texan Trail. The City was awarded \$350,000 to use towards this project.

Motion was made to approve the resolution approving the Local Project Advance Funding Agreement with the Texas Department of Transportation.

Motion: Freed

Second: Coy

Ayes: Tate, Freed, Spencer, Lease, Coy, O'Dell and Slechta

Nays: None

Approved: 7-0

RESOLUTION NO. 2016-028

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
GRAPEVINE, TEXAS AUTHORIZING A LOCAL
TRANSPORTATION PROJECT ADVANCE FUNDING
AGREEMENT WITH THE TEXAS DEPARTMENT OF
TRANSPORTATION ADDRESSING FUNDING

PARTICIPATION LEVEL AND PROJECT SCOPE FOR THE LANDSCAPE IMPROVEMENTS OF STATE HIGHWAY 114 FROM THE MAIN STREET BRIDGE TO TEXAN TRAIL IN THE CITY OF GRAPEVINE; AND PROVIDING AN EFFECTIVE DATE.

Consent Agenda

Consent items are deemed to need little Council deliberation and will be acted upon as one business item. Any member of the City Council or member of the audience may request that an item be withdrawn from the consent agenda and placed before the City Council for full discussion. No items were requested to be removed.

Approval of the consent agenda authorizes the City Manager, or his designee, to implement each item in accordance with Staff recommendations.

Item 12. Consider a **resolution** for a sole source provider for software implementation from NewEdge Services, LLC.

City Manager Rumbelow recommended approval of a resolution for the purchase of software implementation in an amount not to exceed \$24,520. The implementation of this software will enable City staff to better track projects such as mowing, park maintenance and repair, and contractor billing.

Motion was made to approve the consent agenda as presented.

Motion: O'Dell

Second: Coy

Ayes: Tate, Freed, Spencer, Lease, Coy, O'Dell and Slechta

Nays: None

Approved: 7-0

RESOLUTION NO. 2016-029

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS, AUTHORIZING THE CITY MANAGER OR THE CITY MANAGER'S DESIGNEE TO PURCHASE SOFTWARE IMPLEMENTATION FROM A SOLE SOURCE VENDOR, NEWEDGE SERVICES, LLC, AND PROVIDING AN EFFECTIVE DATE

Item 13. Consider the award of an informal request for quote for a utility vehicle from Grapevine Kawasaki.

Fire Chief Darrell Brown recommended approval of the purchase of a utility vehicle for an amount not to exceed \$23,509.50 to be used by the Grapevine Fire Department.

Motion was made to approve the consent agenda as presented.

Motion: O'Dell

Second: Coy
Ayes: Tate, Freed, Spencer, Lease, Coy, O'Dell and Slechta
Nays: None
Approved: 7-0

Item 14. Consider a **resolution** authorizing the purchase of a triplex tee mower and verticutting unit from Luber Bros. through an Interlocal Participation Agreement with The Local Government Purchasing Cooperative (BuyBoard).

Director of Golf Russell Pulley recommended approval of the purchase of a triplex tee mower and verticutting unit for an amount not to exceed \$34,318.78.

Motion was made to approve the consent agenda as presented.

Motion: O'Dell
Second: Coy
Ayes: Tate, Freed, Spencer, Lease, Coy, O'Dell and Slechta
Nays: None
Approved: 7-0

RESOLUTION NO. 2016-030

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS, AUTHORIZING THE CITY MANAGER OR THE CITY MANAGER'S DESIGNEE TO PURCHASE A TEE MOWER AND VERTICUTTING UNIT THROUGH AN ESTABLISHED INTERLOCAL PARTICIPATION AGREEMENT AND PROVIDING AN EFFECTIVE DATE

Item 15. Consider renewal of annual contracts with Pure Service Corporation as the primary vendor and ACBMS International Group as the secondary vendor for cabin housekeeping services.

Parks and Recreation Director Mitchell recommended approval of the renewal of the annual contracts for cabin housekeeping services in an estimated annual amount of \$52,000.

Motion was made to approve the consent agenda as presented.

Motion: O'Dell
Second: Coy
Ayes: Tate, Freed, Spencer, Lease, Coy, O'Dell and Slechta
Nays: None
Approved: 7-0

Item 16. Consider renewal of annual contracts with HD Supply Waterworks and Fortiline Waterworks for waterworks products.

Public Works Director Stan Laster recommended approval of the renewal of annual contracts for waterworks products in an estimated annual amount of \$182,000. Waterworks products include brass, various size pipe, fire hydrant parts, and fittings.

Motion was made to approve the consent agenda as presented.

Motion: O'Dell
 Second: Coy
 Ayes: Tate, Freed, Spencer, Lease, Coy, O'Dell and Slechta
 Nays: None
 Approved: 7-0

Item 17. Consider renewal of annual contracts for various fuels to a primary vendor, Martin Eagle Oil Company; secondary vendor, TAC Energy; and an alternate vendor, Douglas Distributing, through an Interlocal Cooperative Agreement with Tarrant County, Texas.

Public Works Director Laster recommended approval of the renewal of annual contracts for various fuels in an estimated amount of \$837,500.

Motion was made to approve the consent agenda as presented.

Motion: O'Dell
 Second: Coy
 Ayes: Tate, Freed, Spencer, Lease, Coy, O'Dell and Slechta
 Nays: None
 Approved: 7-0

Item 18. Consider a final amendment to the engineering services contract with Freese and Nichols, Inc. for the Wastewater Treatment Plant Headworks Project and an ordinance appropriating funds from the Capital Utility Fund.

Public Works Director Laster recommended approval of the final amendment to the engineering services contract for the Wastewater Treatment Plant Headworks Project. The contract currently is authorized at \$319,136 for both design and construction phase services. The amendment will increase the total authorized contract amount to \$368,636. The ordinance authorizes an amount of \$49,500 to be appropriated from the undesignated fund balance in the Capital Utility Fund and amending the 2016 Capital Improvement Plan.

Motion was made to approve the consent agenda as presented.

Motion: O'Dell
 Second: Coy
 Ayes: Tate, Freed, Spencer, Lease, Coy, O'Dell and Slechta
 Nays: None
 Approved: 7-0

ORDINANCE NO. 2016-023

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS, REVISING THE ADOPTED CAPITAL IMPROVEMENTS BUDGET FOR THE FISCAL YEAR ENDING IN 2016, PROVIDING FOR THE TRANSFER OF THE FUNDS; DECLARING AN EMERGENCY AND PROVIDING AN EFFECTIVE DATE

Item 19. Consider an engineering services contract with Gupta and Associates, Inc. to perform an arc flash hazard analysis on electrical equipment at the Water Treatment Plant, Wastewater Treatment Plant, and the Raw Water Pump Station.

Public Works Director Laster recommended approval of the engineering services contract in amount of \$65,000. The Occupational Safety and Health Administration requires electrical equipment to be labeled with arc-flash hazard level data and to indicate required personal protective equipment.

Motion was made to approve the consent agenda as presented.

Motion: O'Dell

Second: Coy

Ayes: Tate, Freed, Spencer, Lease, Coy, O'Dell and Slechta

Nays: None

Approved: 7-0

Item 20. Consider the minutes of the March 15, 2016 Regular City Council meeting.

City Secretary Tara Brooks recommended approval.

Motion was made to approve the consent agenda as presented.

Motion: O'Dell

Second: Coy

Ayes: Tate, Freed, Spencer, Lease, Coy, O'Dell and Slechta

Nays: None

Approved: 7-0

ADJOURNMENT

Motion was made to adjourn the meeting at 9:09 p.m.

Motion: O'Dell

Second: Coy

Ayes: Tate, Freed, Spencer, Lease, Coy, O'Dell and Slechta

Nays: None

Approved: 7-0

Passed and approved by the City Council of the City of Grapevine, Texas on this the 19th day of April, 2016.

APPROVED:



William D. Tate
Mayor

ATTEST:


Tara Brooks
City Secretary

