

AGENDA
CITY OF GRAPEVINE, TEXAS
REGULAR CITY COUNCIL MEETING
TUESDAY, DECEMBER 2, 2014
GRAPEVINE CITY HALL, SECOND FLOOR
200 SOUTH MAIN STREET
GRAPEVINE, TEXAS 76051

6:00 p.m. Dinner - City Council Conference Room
6:30 p.m. Call to Order - City Council Chambers
6:30 p.m. Executive Session - City Council Conference Room
6:45 p.m. Workshop - City Council Chambers
7:30 p.m. Regular Meeting - City Council Chambers

CALL TO ORDER: 6:30 p.m. - City Council Chambers

EXECUTIVE SESSION:

1. City Council to recess to the City Council Conference Room to conduct a closed session relative to:
 - A. Deliberate the sale, exchange, or value of real property (Public Works right-of-way) pursuant to Section 551.072, Texas Government Code.
 - B. Conference with City Manager and Staff to discuss and deliberate commercial and financial information received from business prospects the City seeks to have locate, stay, or expand in the City; deliberate the offer of a financial or other incentive; with which businesses the City is conducting economic development negotiations pursuant to Section 551.087, Texas Government Code.

City Council to reconvene in open session in the City Council Chambers and take any necessary action relative to items discussed in Executive Session.

WORKSHOP: 6:45 p.m. - City Council Chambers

2. Legislative outlook for 2015 from lobbyist Fred Hill.
3. Briefing on proposed water and wastewater improvements pending a future debit issuance.

REGULAR MEETING: 7:30 p.m. - City Council Chambers

INVOCATION AND PLEDGE OF ALLEGIANCE: Council Member Chris Coy

CITIZEN COMMENTS

4. Any person who is not scheduled on the agenda may address the City Council under Citizen Comments by completing a Citizen Appearance Request form with the City Secretary. In accordance with the Texas Open Meetings Act, the City Council is restricted in discussing or taking action during Citizen Comments.

PRESENTATION

5. Monthly financial update.

NEW BUSINESS

6. Consider the City Investment Policy pursuant to the provisions of the Public Funds Investment Act, Chapter 2256, Texas Government Code and take any necessary action.
7. Consider a **resolution** directing publication of a Notice of Intention to issue Combination Tax and Revenue Certificates of Obligation, Series 2015 and take any necessary action.
8. Consider an Engineering Services Contract with Kimley-Horn Engineering for Traffic Engineering Services for the design of a new traffic signal at the intersection of Hall-Johnson Road and Countryside Drive; preparation of signal timing plans for the five traffic signals in the Hall-Johnson Road Corridor, from Pool Road to State Highway 121, including the new signal at Countryside Drive; authorization for Staff to execute the contract and take any necessary action.

CONSENT AGENDA

Consent items are deemed to need little Council deliberation and will be acted upon as one business item. Any member of the City Council or member of the audience may request that an item be withdrawn from the consent agenda and placed before the City Council for full discussion. Approval of the consent agenda authorizes the City Manager, or his designee, to implement each item in accordance with Staff recommendations.

9. Consider an Interlocal Agreement with the Grapevine-Colleyville Independent School District to assess and collect the City's current and delinquent taxes. Administrative Services Director recommends approval.
10. Consider a reimbursement **resolution** expressing intent to finance expenditures to be incurred relative to the acquisition of two Horton ambulances and the reconstruction of the Jenkins Street and Wall Street parking lot. Administrative Services Director recommends approval.

11. Consider renewal of an annual contract for multimedia services with Swagit Productions, LLC for video streaming of City Council and Planning & Zoning Commission meetings. City Manager recommends approval.
12. Consider a **resolution** authorizing a professional services contract for medical control services with BEST EMS and terminating the current contract with Roy Yamada, M.D. Fire Chief recommends approval.
13. Consider a **resolution** authorizing the purchase of two Horton ambulances from Professional Ambulance through an Interlocal Participation Agreement with The Local Government Purchasing Cooperative (Buyboard) and take any necessary action.
14. Consider award of an Informal Request for Quote for an annual contract for emergency medical continuing education to BEST EMS and terminating the current contract with Red River Medical Institute. Fire Chief recommends approval.
15. Consider a **resolution** authorizing the purchase of rescue tools from Metro Fire Apparatus Specialties, Inc. through an Interlocal Participation Agreement with The Local Government Purchasing Cooperative (Buyboard). Fire Chief recommends approval.
16. Consider a **resolution** supporting the Texas Recreation and Parks Account and the Texas State Park System's grant program for acquisition and development of parks and recreational areas. Parks and Recreation Director recommends approval.
17. Consider renewal of an annual contract for portable toilet rental services with MMG Building and Construction Services, LLC through an Interlocal Cooperative Agreement with the City of Fort Worth, Texas. Parks and Recreation Director recommends approval.
18. Consider a **resolution** authorizing the purchase of portable radios from Motorola Solutions for the Fire Department through an Interlocal Agreement for Cooperative Purchasing with the Houston-Galveston Area Council (H-GAC). Police Chief recommends approval.
19. Consider a **resolution** authorizing the purchase of a portable generator from Loftin Equipment Company, Inc. through an Interlocal Agreement for Cooperative Purchasing with the Houston-Galveston Area Council (H-GAC). Public Works Director recommends approval.
20. Consider a **resolution** authorizing the purchase and installation of a 70-ton HVAC rooftop unit for City Hall from The Brandt Companies, LLC through an established Cooperative Agreement with the State of Texas CO-OP Purchasing Program. Public Works Director recommends approval.

Pursuant to the Texas Open Meetings Act, Texas Government Code, Chapter 551.001 et seq, one or more of the above items may be considered in Executive Session closed to the public. Any decision held on such matter will be taken or conducted in open session following conclusion of the executive session.

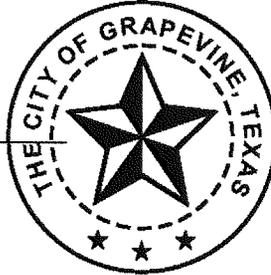
ADJOURNMENT

If you plan to attend this public meeting and you have a disability that requires special arrangements at the meeting, please contact the City Secretary's Office at 817.410.3182 at least 24 hours in advance of the meeting. Reasonable accommodations will be made to assist your needs.

In accordance with the Open Meetings Law, Texas Government Code, Chapter 551, I hereby certify that the above agenda was posted on the official bulletin boards at Grapevine City Hall, 200 South Main Street and on the City's website on November 26, 2014 by 5:00 p.m.



Jodi C. Brown, City Secretary



MEMO TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL
FROM: BRUNO RUMBELOW, CITY MANAGER *BR*
MEETING DATE: DECEMBER 4, 2014
SUBJECT: LEGISLATIVE AGENDA

Fred Hill, our legislative consultant, will be here to discuss the upcoming Legislative Session and the Draft Legislature Agenda.

JH

DRAFT

**84rd Texas Legislative Session
City of Grapevine Legislative Agenda**

General Legislation

- Oppose sales tax initiatives that change taxing situs from point of sale to point of delivery
- Oppose property appraisal caps and revenue caps
- Oppose unfunded mandates
- Support a statewide smoking ban that would provide a level economic playing field between cities with a ban and those without
- Oppose legislation that would restrict eminent domain authority of local governments
- Monitor changes to 4B and CCPD legislation
- Allow all mixed beverage tax to stay in cities where collected
- Support legislation that would apply current City alcoholic beverage codes to annexed areas at the time they are annexed.

Elections

- Oppose any legislation that would further restrict a municipality's rights to hold election

Human Resources

- Oppose legislative changes that would expand the meet and confer law
- Support legislation that would allow cities in TMRS to opt out of Cost of Living increases for one or more years without a "catch up" penalty when COLA's are reinstated

Library

- Oppose further cuts to State funding of local libraries and endorse additional funding that would increase digital content for patrons and funding for remote workforce development activities in libraries.

Parks and Recreation

- Support legislation that would increase funding for State Parks and the Texas Recreation & Parks Account and insure that all funded projects be subject to the established Texas Parks & Wildlife Department scoring system
- Oppose the continued diversion of the sporting goods sales tax away from Texas Parks & Wildlife to other uses
- Support legislation that would directly benefit parks, recreation, open space and trails on utility corridors and waive all liability for those purposes to the utilities.

Police

- Support legislation that would require electronic reporting of pawn shop data to law enforcement
- Support requiring DNA testing of arrestees

Planning, Zoning and Code Enforcement

- Support legislation to give municipalities authority over the location of gas pipelines
- Oppose any legislation weakening the ability of a City to enforce nuisance ordinances

Tourism

- Oppose efforts to shorten summer vacation of school children, which has a direct effect on the local and statewide tourism industry
- Oppose cuts to the State tourism fund
- Oppose legislation that would redirect hotel/ motel tax to any other entity or earmark its use for any particular purpose
- Support legislation that would increase funding for the Governor's Office of Tourism, specifically for international marketing.

Fire

- Support the repeal of legislation that limits a city's ability to require sprinkler systems in residential dwellings

Transportation and Public Works

- Support a statewide education campaign to inform Texans of transportation needs and the development of a consensus agenda to improve Texas transportation and that encourages Texans to participate in the transportation conversation
- Support efforts to urge the Legislature to enact revenue measures to fund investment needed to improve Texas transportation.
- Support Statewide efforts to address water supply issues

Economic Development

- Support a revised incentive program for a Texas "deal closing fund" for large scale projects in which a Texas location is competing directly with other States for the investment

MEMO TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL
FROM: BRUNO RUMBELOW, CITY MANAGER *BR*
MEETING DATE: DECEMBER 2, 2014
SUBJECT: 2015 UTILITY PROJECTS TO BE FUNDED BY CO SALE

Staff will brief Council during Tuesday night's Council Workshop about the need to issue bonds (specifically Certificates of Obligation) to accomplish \$10 million in water and wastewater projects in 2015. The projects will be presented to Council in advance of your consideration of the Bond Sale Notice of Intent that is on the agenda that same evening.

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MEMO TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL
FROM: BRUNO RUMBELOW, CITY MANAGER
MEETING DATE: DECEMBER 2, 2014
SUBJECT: INVESTMENT POLICY REVIEW

RECOMMENDATION:

City Council to consider a motion to approve the City Investment Policy pursuant to the provisions of the Public Funds Investment Act, Chapter 2256, Texas Government Code.

BACKGROUND INFORMATION:

Chapter 2256 of the Texas Government Code, the Public Funds Investment Act, requires an annual City Council review of the City's Investment Policy. The Council initially adopted the policy in 1997 and has amended it several times.

There are two changes to the policy, an update on Broker/Dealer List and the designation of Chief Financial Officer and corresponding staff to provide maintenance of Broker/Dealer list. This designation will ensure adoption of a list of qualified brokers that are authorized to invest transactions with entity and compliance with the Public Funds Investment Act.

Staff recommends the policy to be approved.

CITY OF GRAPEVINE

INVESTMENT POLICY

Adopted:

May 6, 1997

Most Recent Revision/Review:

December 02, 2014

PREFACE

It is the policy of City of Grapevine that, giving due regard to the safety and risk of investment, all available funds shall be invested in conformance with State and Federal Regulations, applicable Bond Resolution requirements, adopted Investment Policy and adopted Investment Strategy.

Effective cash management is recognized as essential to good fiscal management. Aggressive cash management and effective investment strategy development will be pursued to take advantage of interest earnings as viable and material revenue to all City funds. The portfolio of the City shall be designed and managed in a manner responsive to the public trust and consistent with this Policy.

Investments shall be made with the primary objectives of:

- Preservation of capital,
- Safety of City funds,
- Maintenance of sufficient liquidity,
- Public Trust due to Prudent Investment Activities,
- Maximization of return within acceptable risk constraints, and
- Diversification of investments.

INVESTMENT POLICY

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I. PURPOSE

A. Formal Adoption

This Investment Policy is authorized by the City of Grapevine in accordance with Chapter 2256, Texas Government Code, and the Public Funds Investment Act.

B. Scope

This Investment Policy applies to all of the investment activities of the City. These funds are accounted for in the City's Comprehensive Annual Financial Report (CAFR) and include:

- General Fund
- Special Revenue Funds
- Capital Projects Funds
- Enterprise Funds
- Trust and Agency Funds, to the extent not required by law or existing contract to be kept segregated and managed separately
- Debt Service Funds, including reserves and sinking funds, to the extent not required by law or existing contract to be kept segregated and managed separately
- 4B Economic Development Corp. Sales Tax Fund
- Crime Control District Sales Tax Fund
- Community Quality of Life Fund
- Any new fund created by the City, unless specifically exempted from this Policy by the City Council or by law

This Policy establishes guidelines for: 1) who can invest City funds, 2) how City funds will be invested, and 3) when and how a periodic review of investments will be made. In addition to this Policy, bond funds (as defined by the Internal Revenue Service) shall be managed in accordance with their issuing documentation and all-applicable State and Federal Law.

This Investment Policy shall apply to all transactions involving the financial assets and related activity for all the foregoing and future funds. However, this policy does not apply to the assets administered for the benefit of the City by outside agencies under deferred compensation programs.

All investments made with City funds prior to the adoption of this Investment Policy shall be held or liquidated as determined by the Investment Officer to be in the best interest of the financial well being of the City.

C. Review and Amendment

This Policy shall be reviewed and approved annually by the City Council.

D. Investment Strategy

In conjunction with the annual Policy review, the City Council shall review the separate written investment strategy for each of the City funds. The investment strategy must describe the investment objectives for each particular fund according to the following priorities:

- 1) Investment suitability,
- 2) Preservation and safety of principal,
- 3) Liquidity,
- 4) Marketability prior to maturity of each investment,
- 5) Diversification, and
- 6) Yield.

Monitoring of market prices for investments will be accomplished by utilizing quotations from a third party service and most recent issues of the Wall Street Journal or the Investor's Business Daily.

II. INVESTMENT OBJECTIVES

A. Safety of Principal

The City shall manage and invest its cash with four primary objectives, listed in order of priority: safety, liquidity, public trust, and yield, expressed as optimization of interest earnings. The safety of the principal invested always remains the primary objective. All investments shall be designed and managed in a manner responsive to the public trust and consistent with state and local law.

Safety of principal is the foremost objective of the investment program. Investments shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. The objective will be to mitigate credit and interest rate risk.

1. Credit Risk – The City will minimize credit risk, the risk of loss due to the failure of the issuer or backer of the investment, by:
 - a. Limiting investments to the safest types of investments.
 - b. Pre-qualifying the financial institutions and broker/dealers with which the City will do business.
 - c. Diversifying the investment portfolio so that potential losses on individual issuers will be minimized.
2. Interest Rate Risk – the City will minimize the risk that the interest earnings and the market value of investments in the portfolio will fall due to changes in general interest rates, by:
 - a. Structuring the investment portfolio so that investments mature to meet cash requirements for ongoing operations, thereby avoiding the need to liquidate investments prior to maturity.
 - b. Investing operating funds primarily in certificates of deposit, shorter-term securities, money market mutual funds, or local government investment pools functioning as money market mutual funds.
 - c. Diversifying maturities and staggering purchase dates to minimize the impact of market movements over time.

B. Maintenance of Adequate Liquidity

The City's investment portfolio will remain sufficiently liquid to meet the cash flow requirements that might be reasonably anticipated. Liquidity shall be achieved by matching investment maturities with forecasted cash flow requirements; investing in securities with active

secondary markets; and maintaining appropriate portfolio diversification.

A portion of the portfolio will be invested in shares of money market mutual funds or local government investment pools that offer same-day liquidity. In addition, a portion of the portfolio will consist of securities with active secondary or resale markets.

C. Public Trust

All participants in the City's investment process shall seek to act responsibly as custodians of the public trust. Investment officers shall avoid any transaction that might impair public confidence in the City's ability to govern effectively.

D. Yield

The investment portfolio shall be designed with the objective of attaining a market rate of return throughout budgetary and economic cycles, taking into account the investment risk constraints and liquidity needs. Return on investment is of secondary importance compared to the safety and liquidity objectives described above.

III. INVESTMENT POLICIES

A. Authorized Investments

Investments described below are authorized by the Public Funds Investment Act as eligible securities for the City. The City's funds governed by this Policy may be invested in:

1. Obligations of Governmental Entities

Except for the items listed in (h) below, the following are authorized investments for obligations of governmental agencies:

- a. Obligations of the United States or its agencies and instrumentalities;
- b. Direct obligations of the State of Texas or its agencies and instrumentalities;
- c. Other obligations, the principal and interest on which are unconditionally guaranteed, insured by, or backed by the full faith and credit of the State of Texas or the United States or their respective agencies and instrumentalities;
- d. Obligations of states, agencies, counties, cities, and other political subdivisions of any State having been rated as to investment quality by a nationally recognized investment rating firm and having received a rating of not less than "A" or its equivalent; and
- e. Collateralized mortgage obligations directly issued by a federal agency or instrumentality of the United States, the underlying security for which is guaranteed by an agency or instrumentality of the United States.
- f. Guaranteed investment contracts will be authorized for bond proceeds if the guaranteed investment contract:
 - (1) has a defined termination date,
 - (2) is secured by obligations described by Section 2256.009(a)(1), excluding those obligations described by Section 2256.009(b), in an amount at least equal to the amount of bond proceeds invested under the contract; and
 - (3) is pledged to the City and deposited with the City or with a third party selected and approved by the City.
- g. Commercial paper is an authorized investment as described under Sec. 2256.013 subchapter of Public Fund Investment.
- h. The stated maturities may not exceed five years.

- i. The following are **not** authorized investments for this City:
- (1) Obligations whose payments represent the coupon payments on the outstanding principal balance of the underlying mortgage-backed security collateral and pays no principal (Interest Only CMO);
 - (2) Obligations whose payments represent the principal stream of cash flow from the underlying mortgage-backed security collateral and bears no interest (Principal Only CMO);
 - (3) Collateralized mortgage obligations that have a stated final maturity date of greater than 2 1/2 years; and
 - (4) Collateralized mortgage obligations, the interest rate of which is determined by an index that adjusts opposite to the changes in the market index (Inverse Floater CMO).

The City of Grapevine expressly prohibits the acceptance of collateralized deposits interest-only and principal-only mortgage backed securities and collateralized mortgage obligations with stated final maturities in excess of five years or with coupon rates that float inversely to market index movements.

2. Certificates of Deposit

Certificates of deposit issued by state and national banks and savings and loan associations that has its main office or branch office in Texas that are:

- a. Organized under Texas law, the laws of another state, or federal law, that has its main office or a branch office in Texas, or by a savings and loan association or a savings bank organized under Texas law, the laws of another state, or federal law, that has its main office or a branch office in Texas;
- b. Guaranteed or insured by the Federal Deposit Insurance Corporation or its successors; or
- c. Secured by obligations that are described by A.1. above, which are intended to include all direct Federal agency or instrumentality issued mortgage backed securities, but excluding those mortgage backed securities of the nature described in 1.f. above, that have a market value of not less than the principal amount of the certificates; or
- d. Secured in any other manner and amount provided by law for deposits of the City of Grapevine; or
- e. Governed by a Depository Agreement, as described in B.4. of this section, that

complies with Federal and State regulation to properly secure a pledged security interest.

- f. Certificates of Deposit may have stated maturities of no greater than three years.

3. Repurchase Agreements

- a. Fully collateralized repurchase agreements and reverse repurchase agreements as defined by the Public Funds Investment Act, with a defined termination date that are placed with a primary government securities dealer or financial institution doing business in the State of Texas, and which are secured by obligations of the United States or its agencies and instrumentalities and which are pledged in the City's name and deposited with a third party custodian bank selected and approved by the City. A Master Repurchase Agreement must be signed by the bank/dealer prior to investment in a repurchase agreement. All repurchase agreement transactions will be on a delivery vs. payment basis. Securities received for repurchase agreements must have a market value greater than or equal to 102 percent at the time funds are disbursed. Repurchase agreements should not exceed 120 days to stated maturity and reverse repurchase agreements should not exceed 90 days to stated maturity, provided an executed PSA Master Repurchase Agreement is on file with the City and the counter party bank or dealer.
- b. Sweep accounts are authorized for the City's excess collected balances, with such funds invested in a repurchase agreement as defined and authorized by this policy and collateralized as required by this policy for repurchase agreements.

4. Mutual Funds

Money market mutual funds regulated by the Securities & Exchange Commission, with a dollar weighted average portfolio maturity of 90 days or less that fully invest dollar-for-dollar all City's funds without sales commissions or loads and, whose investment objectives include seeking to maintain a stable net asset value of \$1 per share. Money Market Mutual funds that are 1) registered and regulated by the Securities and Exchange Commission, 2) have a dollar weighted average stated maturity of 90 days or less, 3) rated AAA by at least one nationally recognized rating service, and 4) seek to maintain a net asset value of \$1.00 per share. The City may not invest funds under its control in an amount that exceeds 10% of the total assets of any individual money market mutual fund or exceeds 15% of its monthly average fund balance, excluding bond proceeds and reserves and other funds held for debt service in money market mutual funds;

5. Investment Pools

Eligible investment pools organized and operating in compliance with the Public Funds Investment Act that have been authorized by the City Council; and local government investment pools, which 1) meet the requirements of Chapter 2256.016 of the Public Funds Investment Act and are rated no lower than AAA or an equivalent rating by at

least one nationally recognized rating service, and 3) are authorized by resolution or ordinance by the Board, and whose investment philosophy and strategy are consistent with this Policy and the City's ongoing investment strategy. In addition, a local government investment pool created to function as a money market mutual fund must mark its portfolio to the market daily and, to the extent reasonably possible, stabilize at \$1.00 net asset value. All prudent measures will be taken to liquidate an investment that is downgraded to less than the required minimum rating.

6. Commercial Paper

Commercial Paper is an authorized investment under the Public Funds Investment Act.

Local government Commercial Paper which meet Sec. 2256.013 of the Public Funds Investment Act and

(1) has a stated maturity of 270 days or fewer from the date of its issuance; and

(2) is rated not less than A-1 or P-1 or an equivalent rating by at least:

(A) two nationally recognized credit rating agencies; or

(B) one nationally recognized credit rating agency and is fully secured by an irrevocable letter of credit issued by a bank organized and existing under the laws of the United States or any state.

B. Protection of Principal

The City shall seek to control the risk of loss due to the failure of a security issuer or grantor. Such risk shall be controlled by investing only in the safest types of securities as defined in the Policy; by collateralization as required by law; and through portfolio diversification by maturity and type.

The purchase of individual securities shall be executed "delivery versus payment" (DVP) through the City's Safekeeping Agent. By so doing, City's funds are not released until the City has received, through the Safekeeping Agent, the securities purchased.

1. **Diversification by Investment Type**

Diversification by investment type shall be maintained by ensuring an active and efficient secondary market in portfolio investments and by controlling the market and opportunity risks associated with specific investment types.

Diversification by investment type shall be established by the following maximum percentages of investment type as compared to the total investment portfolio at the time of each investment transaction:

a. U.S. Treasury Bills/Notes/Bonds	100%
b. U. S. Agencies & Instrumentalities	100%
c. States, Counties, Cities, & Other	75%
d. Certificates of Deposit	75%
e. Money Market Mutual Funds	20%
f. Eligible Investment Pools	100%
g. Commercial Paper	20%

2. **Bond Proceeds**

Bond proceeds may be invested in a single security or investment if the City Manager determines that such an investment is necessary to comply with Federal arbitrage restrictions or to facilitate arbitrage record keeping and calculation.

3. **Diversification by Investment Maturity**

In order to minimize risk of loss due to interest rate fluctuations, investment maturities will not exceed the anticipated cash flow requirements of the funds. Maturity guidelines by fund are as follows (Investment transactions made prior to the adoption of this Policy are not subject to these guidelines):

- a. Limiting investments to avoid overconcentration in investments from a specific issuer or business sector (excluding obligations of governmental agencies under III(A) and certificates of deposit that are fully insured and collateralized in accordance with state and federal law,
- b. Limiting investment in investments that have higher credit risks (example: commercial paper),
- c. Investing in investments with varying maturities, and
- d. Continuously investing a portion of the portfolio in readily available funds such as local government investment pools (LGIPs), money market funds or overnight repurchase agreements to ensure that appropriate liquidity is maintained in order to meet ongoing obligations.

A. Operating Funds

The weighted average days to maturity for the operating fund portfolio shall be less than 360 days and the maximum allowable maturity shall be 3 years.

B. Construction and Capital Improvement Funds

The investment maturity of construction and capital improvement funds shall generally be limited to the anticipated cash flow requirement or the “temporary period,” as defined by Federal tax law. During the temporary period bond proceeds may be invested at an unrestricted yield. After the expiration of the temporary period, bond proceeds subject to yield restriction shall be invested considering the anticipated cash flow requirements of the funds and market conditions to achieve compliance with the applicable regulations. The maximum maturity for construction or capital improvement funds investments shall generally be no longer than the construction time required for a particular project, with no single security instrument exceeding the life of authorized investments as described in 1 f. above.

C. Debt Service Funds

Debt Service Funds shall be invested to ensure adequate funding for each consecutive debt service payment. The Investment Officers shall invest in such a manner as not to exceed an “unfunded” debt service date with the maturity of any investment. An unfunded debt service date is defined as a coupon or principal payment date that does not have cash or investment securities available to satisfy said payment.

Funds that are considered “bond proceeds” for arbitrage purposes may be invested using a more conservative approach than the standard investment strategy when arbitrage rebate rules require rebating excess earnings. All earnings in excess of the allowable arbitrage earnings (“rebate liability”) will be segregated and made available for any necessary payments to the U.S. Treasury.

4. Ensuring Liquidity

Liquidity shall be achieved by anticipating cash flow requirements, by investing in securities with active secondary markets and by investing in eligible money market mutual funds and local government investment pools.

A security may be liquidated to meet unanticipated cash requirements, to re-deploy cash into other investments expected to outperform current holdings, or otherwise to adjust the portfolio.

5. **Depository Agreements**

Consistent with the requirements of State law, the City requires all bank and savings and loan association deposits to be federally insured or collateralized with eligible securities or approved letter of credit issued by Federal Home Loan Bank. Financial institutions serving as the City's Depositories will be required to sign a Depository Agreement with the City and the City's safekeeping agent. The safekeeping portion of the Agreement shall define the City's rights to the collateral in case of default, bankruptcy, or closing and shall establish a perfected security interest in compliance with Federal and State regulations, including:

- the Agreement must be in writing;
- the Agreement has to be executed by the Depository and the City of Grapevine contemporaneously with the acquisition of the asset;
- the Agreement must be approved by the Board of Directors or the loan committee of the Depository and a copy of the meeting minutes must be delivered to the City of Grapevine;
- the Agreement must be part of the Depository's "official record" continuously since its execution.

a. **Allowable Collateral and Policy**

Consistent with the requirements of the Public Funds Collateral Act, it is the policy of the City to require full collateralization of all City funds on deposit with a depository bank, other than investments. In order to anticipate market changes and provide a level of security for all funds, the collateralization level will be 110% of market value of principal and accrued interest on the deposits. At its discretion, the City may require a higher level of collateralization for certain investment securities. Securities pledged as collateral shall be held by an independent third party with which the City has a current custodial agreement. The Chief Financial Officer is responsible for entering into collateralization agreements with third party custodians in compliance with this Policy. The agreements are to specify the acceptable investment securities for collateral, including provisions relating to possession of the collateral, the substitution or release of investment securities, ownership of securities, and the method of valuation of securities. A clearly marked evidence of ownership (safekeeping receipt) must be supplied to the City and retained. Collateral shall be reviewed at least monthly to assure that the market value of the pledged securities is adequate.

Collateral Defined

The City shall accept only the following types of collateral:

- Obligations of the United States or its agencies and instrumentalities,

- Direct obligations of the state of Texas or its agencies and instrumentalities,
- Collateralized mortgage obligations directly issued by a federal agency or instrumentality of the United States, the underlying security for which is guaranteed by an agency or instrumentality of the United States,
- Obligations of states, agencies, counties, cities, and other political subdivisions of any state rated as to investment quality by a nationally recognized rating firm not less than A or its equivalent with a remaining maturity of five (5) years or less,
- A surety bond issued by an insurance company rated as to investment quality by a nationally recognized rating firm not less than A,
- A letter of credit issued to the City by the Federal Home Loan Bank.

Eligible securities for collateralization of deposits are defined by the Public Funds Collateral Act, as amended, and meet the constraints of this Policy.

b. Collateral Levels

The market value of the principal portion of collateral pledged for certificates of deposit and bank balances on deposit must at all times be equal to or greater than the par value of the certificate of deposit plus accrued interest.

c. Monitoring Collateral Adequacy

The City shall require monthly reports with market values of pledged securities from all financial institutions with which the City has collateralized deposits. The Investment Officers will monitor adequacy of collateralization levels to verify market values and total collateral positions.

d. Additional Collateral

If the collateral pledged for a deposit falls below the par value of the deposit, plus accrued interest and less FDIC insurance, the institution holding the deposit will notify the City and must pledge additional securities no later than the end of the next succeeding business day.

e. Collateral Maturity

Collateral pledged for a deposit may not exceed five years as stated maturity.

f. Security Substitution

Collateralized deposits often require substitution of securities. Any financial institution requesting substitution must contact the Investment Officers for approval and settlement. The substituted security's value will be calculated and substitution approved if the substitution maintains a pledged value equal to or greater than the required security level. An Investment Officer must provide written notification of the decision to the bank or the safekeeping agent holding the security prior to any security release. Substitution is allowable for all transactions, but should be limited, if possible, to minimize potential administrative problems and transfer expense. The Investment Officers may limit substitution and assess appropriate fees if substitution becomes excessive or abusive.

6. Safekeeping

a. Safekeeping Agreement

The City shall contract with a bank or banks for the safekeeping of securities either owned by the City as part of its investment portfolio or held as collateral to secure demand or time deposits. Securities owned by the City shall be held in the City's name as evidenced by safekeeping receipts of the institution holding the securities.

b. Safekeeping of Deposit Collateral

All collateral securing bank and savings and loan deposits must be held by a third party banking institution acceptable to and under contract with the City of Grapevine, or by the Federal Reserve Bank.

c. Subject to Audit

All collateral shall be subject to inspection and audit by the Chief Financial Officer or the City's independent auditors.

C. Investment Advisors and Investment Providers

Investment Advisors shall adhere to the spirit, philosophy and specific term of this Policy and shall invest within the same "Standard of Care." Investment Providers shall adhere to the spirit and philosophy of this Policy and shall avoid recommending or suggesting transactions outside that "Standard of Care."

Selection of Investment Advisors and Investment Providers will be performed by the Investment Committee. The Investment Committee will establish criteria to evaluate Investment Advisors and Investment Providers, including:

- a. Adherence to the City's policies and strategies,

- b. Investment performance and transaction pricing within accepted risk constraints,
- c. Responsiveness to the City's request for services, information and open communication,
- d. Understanding of the inherent fiduciary responsibility of investing public funds, and
- e. Similarity in philosophy and strategy with the City of Grapevine's objectives.

Selected Investment Advisors and Investment Providers shall provide timely transaction confirmations and monthly activity reports.

Business organizations eligible to transact investment business with the City shall be presented a written copy of this Investment Policy. Additionally, the registered principal of the business organization seeking to transact investment business shall execute a written instrument substantially to the effect that the registered principal has:

- 1) received and thoroughly reviewed this Investment Policy, and
- 2) (a) Acknowledged that the business organization has implemented reasonable procedures and controls in an effort to preclude investment transactions conducted between the City and the organization that are not authorized by the City's investment policy, except to the extent that this authorization is dependent on an analysis of the makeup of the City's entire portfolio or requires an interpretation of subjective investment standards.
- (b) Such instrument must be accepted by a qualified representative of the business. Such qualified representative must meet the following criteria:
 - (1) "Qualified representative" means a person who holds a position with a business organization, who is authorized to act on behalf of the business organization, and who is one of the following:
 - (2) for a business organization doing business that is regulated by or registered with a securities commission, a person who is registered under the rules of the National Association of Securities Dealers;
 - (3) for a state or federal bank, a savings bank, or a state or federal credit union, a member of the loan committee for the bank or branch of the bank or a person authorized by corporate resolution to act on behalf of and bind the banking institution; or
 - (4) for an investment pool, the person authorized by the elected official or board with authority to administer the activities of the investment pool to sign the written instrument on behalf of the investment pool.

The City shall not enter into an investment transaction with a business organization prior to receiving the written instrument described above.

- 3) The list of approved brokers to be utilized for the purchase of allowed securities is to be selected by the investment committee with such list of selected brokers to be provided to the City Council on an annual basis or at anytime the list is modified. All such brokers so selected will meet the criteria set forth in the other provisions of this Investment Policy.

D. Responsibility and Controls

1. Delegation of Authority to Invest

The City Council hereby designates the “Investment Officers” to be the City Manager, with overall responsibilities to see that investment objectives are accomplished and that the Assistant City Manager, ~~Director of Administrative Services~~ Chief Financial Officer, ~~the Controller~~, or their designees who are Certified as Public Fund Investment Officers are vested and authorized with specific day-to-day performance of managing and investment of the funds of the City of Grapevine.

Per Ordinance 98-127 the City Council has established an Investment Committee consisting of the City Council representatives of the audit committee, City Manager or Assistant City Manager, the ~~Director of Administrative Services~~ Chief Financial Officer and ~~the Controller~~ of the City of Grapevine. The committee shall perform the following duties:

- (a) Establish and modify from time to time a list of approved brokers for the purchase of allowed securities. The list of approved brokers to be utilized for the purchase of allowed securities is to be selected by the Investment Officers, with such list of selected brokers to be provided to the City Council on an annual basis or at anytime the list is modified. All such brokers so selected will meet the criteria set forth in the other provisions of the City’s Investment Policy.
- (b) Review the City’s investment portfolio on a regular basis and determine appropriate portfolio adjustments, oversee the City’s investment advisor, monitor compliance with the City’s Investment Policy and Strategy statements and perform other duties as necessary to maintain the City’s investment program.

2. Training

- (a) All Certified Public Funds Investment Officers of the City of Grapevine shall have a minimum of 10 classroom hours of Investment Training during each consecutive 24 month period following the effective date of this Ordinance.
- (b) Training as required in 2.(a) above is authorized to be provided from one or more of the following sources:

The Texas Municipal League (TML)

The North Central Texas Council of Governments (NCTCOG)

Courses sponsored by the Government Finance Officers Association

Area Universities and Colleges

Qualified training institutions not affiliated with any financial institution with which the City does business.

3. Prudent Investment Management

The designated Investment Officers shall perform their duties in accordance with the adopted Investment Policy and internal procedures. In determining whether an Investment Officer has exercised prudence with respect to an investment decision, the investment of all funds over which the Investment Officer had responsibility; rather than the prudence of a single investment shall be considered. Investment Officers acting in good faith and in accordance with these policies and procedures shall be relieved of personal liability.

4. Standard of Care

The standard of care used by the City shall be the “prudent investor rule” and shall be applied in the context of managing the overall portfolio within the applicable legal constraints. The Public Funds Investment Act states:

“Investments shall be made with judgment and care, under circumstances then prevailing, that a person of prudence, discretion and intelligence would exercise in the management of the person's own affairs, not for speculation, but for investment, considering the probable safety of capital and the probable income to be derived.”

5. Standards of Ethics

The designated Investment Officers shall act as custodians of the public trust avoiding any transaction which might involve a conflict of interest, the appearance of a conflict of interest, or any activity which might otherwise discourage public confidence. Investment Officers shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair their ability to make impartial investment decisions. Additionally, all Investment Officers shall file with the Texas Ethics Commission and the City a statement disclosing any personal business relationship with an entity seeking to sell investments to the City.

Each City Investment Officer shall disclose if he has a personal business relationship with any investment firm doing business with the City, if the extent of business relationship meets any of the following conditions:

- (a) the Investment Officer owns 10% or more of the voting stock or shares of the business organization or owns \$5,000 or more of the fair market value of the business organization;

- (b) funds received by the Investment Officers from the business organization exceed 10% of the Investment Officer's gross income for the previous year; or
- (c) the Investment Officer has acquired from the business organization during the previous year investments with a book value of \$2,500 or more for the personal account of the Investment Officer.
- (d) If the Investment Officer is related within the second degree by affinity or consanguinity, as determined under the Government Code, to an individual seeking to sell an investment to the City.

6. Establishment of Internal Controls

The City of Grapevine's Investment Officer will maintain a system of internal controls over the investment activities of the City.

7. Reporting

Investment performance will be monitored and evaluated by the Investment Officer. The Investment Officers will provide a quarterly comprehensive report signed by all Investment Officers to the City Council. This investment report shall:

- (a) describe in detail the investment position of the City,
- (b) state the reporting period beginning book and market value, additions or changes to the book and market value during the period and ending book and market value for the period of each pooled fund group,
- (c) state the reporting period beginning book and market value and reporting period ending book and market value for each investment security by asset type and fund type,
- (d) state the maturity date of each investment security,
- (e) accrued interest for reporting period,
- (f) state the percentage of total portfolio that each type of investment represents, and
- (g) state the compliance of the investment portfolio with the City's Investment Policy and strategy and the Public Funds Investment Act.

The City of Grapevine, in conjunction with its Annual Financial Audit, shall perform a compliance audit of management controls on investments and adherence to the City's Investment Policy and Investment Strategy Statement. The City's independent auditor is required to review the Quarterly Investment Reports during the annual audit of the City's Financial System.

8. Performance Standards

The City's investment portfolio will be managed in accordance with the parameters specified within this policy. The portfolio shall be designed with the objective of obtaining a rate of return through budgetary and economic cycles, commensurate with the investment risk constraints and the cash flow requirements of the City.

CITY OF GRAPEVINE, TEXAS
BROKER/DEALER LIST

The following is a list of approved and authorized broker/dealers used for the City of Grapevine, Texas. Each of the firms used from this list will provide compliance materials and a complete file of those materials will be maintained by the City.

In accordance with Section 2256.025 of the Public Funds Investment Act, the list below is approved by the Investment Committee and shall be maintained by the Chief Financial Officer and corresponding staff.

Primary Broker/Dealers

J.P. Morgan Securities, Inc.
~~Daiwa Securities America Inc.~~
~~Deutsche Bank Securities Inc.~~
~~Salomon Smith Barney Inc.~~
~~Zions First National Bank~~
Cantor Fitzgerald & Co.
RBC Capital Markets, LLC.

Regional/Local Brokers

~~Vining Sparks~~
~~First Southwest Company~~
~~First Tennessee Capital Markets~~
Coastal Securities
~~Gifford Securities~~
Duncan Williams
~~Wells Fargo~~
~~Sameo Capital Markets~~
Southwest Securities
~~Cantor Fitzgerald~~
~~RBC Dain Rauscher~~
~~First Empire Securities~~

CITY OF GRAPEVINE

INVESTMENT STRATEGY STATEMENT

Adopted:

May 6, 1997

Last Revised:

December 02, 2014

PREFACE

It is the policy of the City of Grapevine that, giving due regard to the safety and risk of investment, all available funds shall be invested in conformance with State and Federal Regulations, applicable Bond Resolution requirements, adopted Investment Policy and adopted Investment Strategy.

In accordance with the Public Funds Investment Act, the City of Grapevine's investment strategies shall address the following priorities (in order of importance):

- Understanding the suitability of the investment to the financial requirements of the City,
- Preservation and safety of principal,
- Liquidity,
- Marketability of the investment prior to maturity,
- Diversification of the investment portfolio, and
- Yield.

Effective investment strategy development coordinates the primary objectives of the City of Grapevine's Investment Policy and cash management procedures to enhance interest earnings and reduce investment risk. Aggressive cash management will increase the available "investment period" and subsequently interest earnings. Maturity selections shall be based on cash flow and market conditions to take advantage of various interest rate cycles. The City's investment portfolio shall be designed and managed in a manner responsive to the public trust and consistent with the Investment Policy.

Each major fund type has varying cash flow requirements and liquidity needs. Therefore specific strategies shall be implemented considering the fund's unique requirements. The City's funds shall be analyzed and invested according to the following major fund types:

- a. Operating Funds
- b. Construction and Capital Improvement Funds
- c. Debt Service Funds

INVESTMENT STRATEGY

In order to minimize risk of loss due to interest rate fluctuations, investment maturities will not exceed the anticipated cash flow requirements of the funds. Investment guidelines by fund-type are as follows:

a. **Operating Funds**

The City of Grapevine's Operating Funds are as follows:

General Fund	Heritage Foundation Fund
Water and Sewer Fund	Occupancy Tax Fund
TIF 1 & 2 Operating Fund	Grant Fund
Lake Enterprise Fund	Trust and Agency Fund
4B Economic Development Corp. Sales Tax Fund	Special Revenue Fund
Crime Control District Sales Tax Fund	Capital Project Fund
Community Quality of Life Fund	All Non-Major Governmental Funds

Suitability - Any investment eligible in the Investment Policy is suitable for the Operating Funds.

Safety of Principal - All investments shall be of high quality securities with no perceived default risk. Market price fluctuations will occur. By managing the weighted average days to maturity for the Operating Fund portfolio to less than 360 days and restricting the maximum allowable maturity to 3 years, the price volatility of the overall portfolio will be minimized.

Marketability - Securities with active and efficient secondary markets are necessary in the event of an unanticipated cash requirement. Historical market "spreads" between the bid and offer prices of a particular security-type of less than a quarter of a percentage point shall define an efficient secondary market.

Liquidity - The Operating Funds require the greatest short-term liquidity of any of the fund types. Short-term investment pools and money market mutual funds shall provide daily liquidity and may be utilized as a competitive yield alternative to fixed maturity investments.

Diversification - Investment maturities shall be staggered throughout the budget cycle to provide cash flow based on the anticipated operating needs of the City. Market cycle risk will be reduced by diversifying the appropriate maturity structure out through two years.

Yield - Attaining a competitive market yield for comparable security-types and portfolio restrictions is the desired objective. The yield of an equally weighted, rolling three month Treasury bill portfolio shall be the minimum yield objective.

b. Construction and Capital Improvement Funds

The City of Grapevine's Construction and Capital Improvement funds are as follows:

- Capital Projects - Streets
- Capital Projects - General Facilities and Equipment
- Capital Projects - Recreation
- Capital Projects - Street Maintenance and Capital Replacement
- Capital Projects - Tax Increment Financing Districts #1 and #2
- Capital Projects - Community Quality of Life Fund

Suitability - Any investment listed as eligible in the Investment Policy is suitable for Construction and Capital Improvement Funds.

Safety of Principal - All investments shall be of high quality securities with no perceived default risk. Market price fluctuations will, however, occur. By managing the Construction and Capital Improvement Fund's portfolio to exceed the anticipated expenditure schedule the market risk of the overall portfolio will be minimized.

Marketability - Securities with active and efficient secondary markets are necessary in the event of an unanticipated cash requirement. Historical market "spreads" between the bid and offer prices of a particular security-type of less than a quarter of a percentage point shall define an efficient secondary market.

Liquidity - The City's funds used for construction and capital improvement programs have reasonably predictable draw down schedules. Therefore, investment maturities shall generally follow the anticipated cash flow requirements. Investment pools and money market mutual funds shall provide readily available funds generally equal to one month's anticipated cash flow needs, or a competitive yield alternative for short term fixed maturity investments. A singular repurchase agreement may be utilized if disbursements are allowed in the amount necessary to satisfy any expenditure request. This investment structure is commonly referred to as a Flexible Repurchase Agreement.

Diversification - Market conditions and arbitrage regulations influence the attractiveness of staggering the maturity of fixed rate investments for bond proceeds and other construction and capital improvement funds. With bond proceeds, if investment rates exceed the applicable arbitrage yield, the City is best served by locking in most investments. If the arbitrage yield cannot be exceeded, then concurrent market conditions will determine the attractiveness of diversifying maturities or investing in shorter and larger amounts. At no time shall the anticipated expenditure schedule be exceeded in an attempt to bolster yield with any City funds.

Yield - Achieving a positive spread to the applicable arbitrage yield is the desired objective for bond proceeds. Non-bond proceed construction and capital project funds will target a rolling portfolio of six month Treasury bills.

c. **Debt Service Funds**

The City's Debt Service Fund includes:

Debt Service Fund - General Obligations

Debt Service Fund - Tax Increment Financing Districts #1 and #2

Suitability - Any investment listed as eligible in the Investment Policy is suitable for the Debt Service Fund.

Safety of Principal - All investments shall be of high quality securities with no perceived default risk. Market price fluctuations will however occur. By managing the Debt Service Fund's portfolio to not exceed the debt service payment schedule the market risk of the overall portfolio will be minimized.

Marketability - Securities with active and efficient secondary markets are not necessary, as the event of an unanticipated cash requirement is not probable.

Liquidity - Debt service funds have predictable payment schedules. Therefore, investment maturities shall not exceed the anticipated cash flow requirements. Investment pools and money market mutual funds may provide a competitive yield alternative for short term fixed maturity investments. A singular repurchase agreement may be utilized if disbursements are allowed in the amount necessary to satisfy any debt service payment, this investment structure is commonly referred to as a Flexible Repurchase Agreement.

Diversification - Market conditions influence the attractiveness of fully extending maturity to the next "unfunded" payment date. Generally if investment rates are trending down, the City is best served by locking in most investments. If interest rates are flat or trending up, then concurrent market conditions will determine the attractiveness of extending maturity or investing in shorter- term alternatives. At no time shall the debt service schedule be exceeded in an attempt to bolster yield.

Yield - Attaining a competitive market yield for comparable security-types and portfolio restrictions is the desired objective. The yield of an equally weighted, rolling three month Treasury bill portfolio shall be the minimum yield objective.

MEMO TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL
FROM: BRUNO RUMBELOW, CITY MANAGER BR
MEETING DATE: DECEMBER 2, 2014
SUBJECT: CONSIDER A RESOLUTION TO SELL CERTIFICATES OF OBLIGATION IN AN AMOUNT NOT TO EXCEED \$12,500,000

RECOMMENDATION:

City Council to consider a resolution to sell Certificates of Obligation in an amount not to exceed \$12,500,000

BACKGROUND:

This action allows the City to proceed with the intent to sell Certificates of Obligation. The Certificates will provide funding for the following items:

\$900,000	Fire Truck (Quint) Replacement
\$500,000	Replace Two Ambulances
\$350,000	Replace 1996 Blownox Paver
\$300,000	Jenkins/Wall Street Parking Lot
\$10,000,000	Water and Wastewater Projects

It is anticipated that the sale of the Certificates will take place at the January 20, 2015 City Council Meeting.

Staff recommends approval.

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS, RELATING TO THE GIVING OF NOTICE OF INTENTION TO ISSUE CITY OF GRAPEVINE, TEXAS COMBINATION TAX AND REVENUE CERTIFICATES OF OBLIGATION, SERIES 2015 AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City of Grapevine, Texas (the "City"), pursuant to Subchapter C, Chapter 271, Texas Local Government Code, as amended, is authorized to issue its certificates of obligation (the "Certificates") for the purpose of paying contractual obligations to be incurred for the purposes set forth below; and

WHEREAS, the City Council of the City has found and determined that a notice of intention to issue certificates of obligation should be published in accordance with the requirements of applicable law;

WHEREAS, it is hereby found and determined that the meeting at which this resolution is considered is open to the public as required by law, and public notice of the time, place and purpose of said meeting was given as required by Chapter 551, Texas Government Code; and

WHEREAS, all legal prerequisites for the adoption of this resolution have been met, including but not limited to the Local Government Code and the Open Meetings Act; and

WHEREAS, the City Council hereby declares that the approval of this resolution is in the best interests of the health, safety, and welfare of the public.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS, THAT:

Section 1. That the findings and determinations set forth in the preambles hereto are hereby incorporated by reference for all purposes.

Section 2. That the City Secretary of the City is hereby authorized and directed to cause to be published in the manner required by law and in substantially the form attached hereto as Exhibit "A", a notice of the City's intention to issue the Certificates (the "Notice").

Section 3. That the Notice shall be published once a week for two consecutive weeks, the date of the first publication being not less than thirty-one (31) days prior to the date set forth in the Notice for passage of the ordinance authorizing the Certificates. Such Notice shall be published in a newspaper of general circulation in the area of the City of Grapevine, Texas.

Section 4. That this resolution shall take effect from and after the date of its passage.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS on this the 2nd day of December, 2014.

APPROVED:

ATTEST:

APPROVED AS TO FORM:

EXHIBIT A**NOTICE OF INTENTION TO ISSUE CITY OF GRAPEVINE, TEXAS
COMBINATION TAX AND REVENUE CERTIFICATES OF OBLIGATION**

NOTICE IS HEREBY GIVEN that on January 20, 2015, the City Council of the City of Grapevine, Texas, at 7:30 p.m. at a regular meeting of the City Council to be held in the Council Chambers at the City Hall, 200 S. Main St., Grapevine, Texas, the regular meeting place of the City Council, intends to pass an ordinance authorizing the issuance of not to exceed \$12,500,000 total principal amount of Certificates of Obligation for the purpose of paying contractual obligations to be incurred for the following purposes, to wit: (a) constructing, installing, acquiring and equipping additions, extensions and improvements to the City's waterworks and sewer system, (b) acquiring equipment and vehicles for the public safety, fire and public works departments, (c) constructing a public parking lot in downtown Grapevine (collectively, the "Project"), and (d) paying professional services of attorneys, financial advisors and other professionals in connection with the Project and the issuance of the Certificates. The Certificates shall be issued in one or more series, shall bear interest at a rate not to exceed fifteen percent (15%) per annum, and shall have a maximum maturity date of not later than forty (40) years after their date. Said Certificates shall be payable from the levy of a direct and continuing ad valorem tax against all taxable property within the City sufficient to pay the interest on this series of Certificates as due and to provide for the payment of the principal thereof as the same matures, as authorized by Chapter 271, Subchapter C, Texas Local Government Code, as amended, and from all or a part of the surplus revenues of the City's waterworks and sewer system.

THIS NOTICE is given in accordance with law and directed by the City Council of the City of Grapevine, Texas.

GIVEN THIS December 2, 2014.
/s/ Jodi Brown, City Secretary
City of Grapevine, Texas

MEMO TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: BRUNO RUMBELOW, CITY MANAGER ^{BR}

MEETING DATE: DECEMBER 2, 2014

SUBJECT: HALL JOHNSON CORRIDOR TRAFFIC SIGNAL TIMING
COORDINATION PLAN & SIGNAL DESIGN CONTRACT

RECOMMENDATION:

City Council to consider approving an Engineering Services Contract with Kimley Horn Engineering in an amount of \$33,000.00, for Traffic Engineering Services:

- to design a new traffic signal at the intersection of Hall Johnson Road and Countryside Drive, and
- prepare signal timing plans for the five traffic signals in the Hall Johnson Road corridor from Pool Road to SH 121, including the new signal at Countryside Drive,

authorize staff to execute said contract and take any necessary action.

FUNDING SOURCE:

Funds have been programmed in an amount of \$150,000 from 2000 GO Bonds, Account # 178-78101-011 and 2003 GO Bonds, Account #178-78125-015 for engineering services and construction.

BACKGROUND:

With the new Master Traffic Controller and the new signal controllers being deployed to signals within the City, we now have the capability to implement traffic coordination timing plans for the traffic signals in the Hall Johnson Road corridor that should improve the traffic flow. The new Master Traffic Controller provides direct communication between the master unit and each new traffic signal controller as we deploy them in the field this year.

This direct communication enables us to implement time based coordination between the signals to address predominant flow patterns during the day including the AM and PM peaks, mid-day and weekends.

Time based coordination between signals is dependent upon each traffic signal's clock maintaining synchronization with neighboring signals. Typically, individual clocks in the signal controllers tend to drift over time. With our new system, the Master Controller resets the time with all of the individual controllers on a daily basis at midnight so the impact of drift is greatly reduced.

CC ITEM #8

The intersection of Countryside Drive and Hall Johnson Road meets traffic signal warrants in two areas, four hour vehicular volume and peak hour vehicular volume.

Staff recommends approval.

MEMO TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL
FROM: BRUNO RUMBELOW, CITY MANAGER ^{BR}
MEETING DATE: DECEMBER 2, 2014
SUBJECT: INTERLOCAL AGREEMENT BETWEEN CITY OF GRAPEVINE
AND GRAPEVINE COLLEYVILLE INDEPENDENT SCHOOL
DISTRICT (GCISD) FOR TAX COLLECTION SERVICES

RECOMMENDATION:

City Council to consider approval of an Interlocal Agreement with Grapevine Colleyville Independent School District (GCISD) to assess and collect the City's current and delinquent taxes.

FUNDING SOURCE:

In accordance with the proposed Interlocal Cooperative Agreement with GCISD; the City will compensate GCISD for the City's portion of the costs of assessing and collecting said taxes on a "Per account" basis. The Tax assessors operating costs shall include all salaries, supplies, tax software and maintenance, bonding fees and other miscellaneous costs attributed directly to the tax office.

The annual estimated tax collection charges are submitted to the City by May 31 each year prior to the tax year beginning October 1. These annual fees are budgeted each year in account 100-44535-105-2.

BACKGROUND:

The City of Grapevine has been contracting with GCISD, since January 1980, to assess and collect the City's current and delinquent taxes; perform other related tax services that include monthly tax revenue reports; assisting with the annual Effective Tax Rate Worksheet and Notice of Annual Proposed Property Tax Rate.

Staff recommends approval.

KW/DR

STATE OF TEXAS

COUNTY OF TARRANT

INTERLOCAL AGREEMENT

This Agreement is made and entered into by and between the City of Grapevine, a Texas home-rule municipal corporation located in Tarrant County (hereinafter referred to as "**GRAPEVINE**"), and Grapevine-Colleyville Independent School District, also located in Tarrant County (hereinafter referred to as "**GCISD**"), both of which may be referred to herein collectively as the "Parties".

WHEREAS, the Texas Government Code Chapter 791 permits agreements between political subdivisions to provide governmental functions and services; and

WHEREAS, the Parties wish to increase their efficiency and effectiveness by contracting with one another to provide services;

NOW, THEREFORE, GRAPEVINE and GCISD do hereby contract, agree, and covenant for good and valuable consideration, the mutual promises and agreements made in the body of this agreement, as follows:

I. TERM

The initial term of the agreement is for a term commencing January 1, 2015 and ending on December 31, 2015. This agreement shall be continued automatically for additional one (1) year terms for a period of ten (10) years or until termination by either party by giving sixty (60) days written notice to the other party. In the event the agreement is terminated prior to the end of a term, the compensation provided in Section III shall be provided through the date of termination.

II. DUTIES OF PARTIES

GCISD agrees to provide to GRAPEVINE, and GRAPEVINE agrees to pay for, the governmental functions and services as defined in Government Code Chapter 791 as the Parties may agree upon from time to time.

Upon mutual agreement of a governmental function or service, an addendum will be attached hereunto that defines the nature and scope of services or functions, effective date, and termination date for that function or service. The addendum will also define the compensation GRAPEVINE will provide GCISD for that function or service as further defined in Section III.

III. COMPENSATION

GCISD may assess GRAPEVINE a fee for each function or service it provides in an amount that fairly compensates GCISD for the services or functions performed under this Agreement.

IV. CURRENT REVENUE

All payments, contributions, fees and disbursements to be paid by a Party hereunder shall be made from current revenues budgeted and available to said Party.

V. NEGLIGENCE APPORTIONMENT

In the event of negligence on the part of either Party, responsibility, if any, shall be apportioned comparatively in accordance with the laws of the State of Texas, without, however, waiving any governmental immunity available to either party individually under Texas law. The provisions of this paragraph are solely for the benefit of the parties hereto and are not intended to create or grant any rights, contractual or otherwise, to any third person.

VI. VENUE

This Agreement shall be governed by and construed in accordance with the laws of the State of Texas. Any legal action or proceeding brought or maintained, directly or indirectly, as a result of this Agreement shall be heard and determined in Tarrant County, Texas

EXECUTED this ____ day of _____, 2014 by the City of Grapevine.

_____ (Name)

_____ (Title)

EXECUTED this ____ day of _____, 2014 by the Grapevine-Colleyville Independent School District.

_____ (Name)

_____ (Title)

APPROVED AS TO FORM:

Attorney for the City of Grapevine

Attorney for Grapevine-Colleyville ISD

ADDENDUM FOR TAX COLLECTION SERVICES

1. GCISD agrees that its Tax Assessor-Collector will assess and collect the city taxes for GRAPEVINE and perform all necessary services in assessments and collections of city taxes beginning with the 2014 tax year and subsequent years and for all delinquent tax accounts.
2. GRAPEVINE agrees to pay GCISD the cost of assessing and collecting said taxes on a percentage of parcels basis to be computed as follows:
 - a. The operating costs shall include all salaries, supplies, tax software and maintenance, bonding fees and other miscellaneous costs attributed directly to the tax office.
 - b. The percentage of the costs to be paid by GRAPEVINE shall be determined by the number of GRAPEVINE parcels divided by the total number of parcels for the GCISD, GRAPEVINE and the City of Colleyville. (GCISD also provides tax collection services for the City of Colleyville)
 - c. The costs paid by GRAPEVINE shall be reduced by the amount of interest earned by GCISD in the Tax Clearing Account based on the same percentage of parcels used for costs.
 - d. Any items agreed upon by GCISD and GRAPEVINE as being for the exclusive benefits of either entity shall be excluded from the total operating cost and charged to the entity receiving such exclusive benefit. The parties do hereby agree that legal fees incurred that are based on a percentage contingent fee contract with the attorney filing delinquent tax suits are for the exclusive benefit of each entity and shall be charged to each such entity receiving said exclusive benefit.
 - e. The charges for tax collections shall be invoiced and paid quarterly.
3. The annual estimated tax collection charges will be submitted to the City by May 31st each year prior to the tax year beginning October 1st.
4. The taxes collected by GCISD for GRAPEVINE shall be remitted monthly or more frequently depending on deposit activity in order to ensure coverage of refunds made at month-end. During the peak tax collection season (defined as the period of November 1st through March 1st) remittances will be made weekly or more frequently depending on deposits. Remittances may not be made when District offices are closed for Thanksgiving and Winter breaks. The City and its auditors shall have

CC ITEM #9

the right, upon giving reasonable notice, to review, inspect, copy and audit all of the District's books, records, ledgers, accounts, bank records and accounts and all other matters relating to this contract. The City shall have the right to make copies of all cards, files, rolls, accounts or statements pertaining to City accounts during the term of this agreement and for one year thereafter.

MEMO TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: BRUNO RUMBELOW, CITY MANAGER BR

MEETING DATE: DECEMBER 2, 2014

SUBJECT: RESOLUTION AUTHORIZING THE REIMBURSEMENT OF CERTAIN EXPENDITURES TO BE INCURRED FROM FUTURE TAX-EXEMPT OBLIGATIONS OF THE CITY

RECOMMENDATION:

City Council to consider approving a resolution expressing intent to finance expenditures to be incurred relative to the purchase of two Horton ambulances and the reconstruction of the Jenkins/Wall parking lot and providing an effective date.

FUNDING SOURCE:

Future sale of Certificates of Obligation.

BACKGROUND:

This item is placed on your agenda to allow for the expenditure of funds related to the purchase of two Horton ambulances from Professional Ambulance through an Interlocal Participation Agreement with The Local Government Purchasing Cooperative (Buyboard) and reconstruction of the Wall/Jenkins parking lot. This resolution allows for expenditure of funds occurring prior to the bond sale to be reimbursed from the proceeds of the bonds.

The City reasonably expects to reimburse itself for all costs that have been or will be paid subsequent to the date that is 60 days prior to the date hereof.

Administrative Services Director recommends approval.

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS, EXPRESSING INTENT TO REIMBURSE EXPENDITURES TO BE INCURRED AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City of Grapevine, Texas (the "City") is a political subdivision of the State of Texas authorized to finance its activities by issuing obligations; and

WHEREAS, the City will make, or has made not more than 60 days prior to the date hereof, payments with respect to the acquisition of two Horton ambulances from Professional Ambulance through an Interlocal Participation Agreement with The Local Government Purchasing Cooperative (Buyboard) and the reconstruction of the Jenkins Street and Wall Street parking lot; and

WHEREAS, the City desires to reimburse itself for the costs associated with the acquisition from the proceeds of obligations to be issued subsequent to the date hereof; and

WHEREAS, the City reasonably expects to issue obligations to reimburse itself for the costs associated with the acquisition; and

WHEREAS, all legal prerequisites for the adoption of this resolution have been met, including but not limited to the Local Government Code and the Open Meetings Act; and

WHEREAS, the City Council hereby declares that the approval of this resolution is in the best interests of the health, safety, and welfare of the public.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS:

Section 1. That the City reasonably expects to reimburse itself for costs that have been or will be paid subsequent to the date that is 60 days prior to the date hereof and that are to be paid in connection with the acquisition of two Horton ambulances and the reconstruction of the Jenkins Street and Wall Street parking lot from the proceeds of obligations to be issued subsequent to the date hereof.

Section 2. That the City reasonably expects that the maximum principal amount of obligations issued to reimburse the City for the costs associated with the acquisition will be \$800,000.00.

Section 3. That this resolution shall take effect from and after the date of its passage.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS on this the 2nd day of December, 2014.

APPROVED:

ATTEST:

APPROVED AS TO FORM:

MEMO TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL
FROM: BRUNO RUMBELOW, CITY MANAGER *BR*
MEETING DATE: DECEMBER 2, 2014
SUBJECT: APPROVAL TO RENEW AN ANNUAL CONTRACT FOR
MULTIMEDIA SERVICES

RECOMMENDATION:

City Council to consider approval to renew an annual contract for multimedia services with Swagit Productions, LLC for City Council and Planning and Zoning Commission meetings.

FUNDING SOURCE:

Funding for this purchase is currently available in account 100-44540-102-1 (Professional Services) for the amount not to exceed \$16,200.00.

BACKGROUND:

This procurement was made as a sole source in accordance with Local Government Code Chapter 252, Subchapter B, § 252.022. General Exemptions (a)(7)(A). The contract was for an initial one year period with annual renewal options. This would be the first annual renewal.

This service provides live, online streaming of City Council meetings and Planning & Zoning Commission meetings. The contract allows for Swagit Productions to manage the camera and audio remotely. Swagit Productions will also archive the meetings for future online viewing.

In the six months since production began, a total of 658 live views of City Council meetings have been documented. There have been a total of 3,656 page views of live and archived meetings.

Staff recommends approval.

TB/BS

MEMO TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL
FROM: BRUNO RUMBELOW, CITY MANAGER *BR*
MEETING DATE: DECEMBER 2, 2014
SUBJECT: APPROVAL OF A RESOLUTION FOR A PROFESSIONAL SERVICES CONTRACT FOR MEDICAL CONTROL SERVICES AND TERMINATION OF CURRENT CONTRACT

RECOMMENDATION:

City Council to consider approval of a resolution for a professional services contract for medical control services from BEST EMS and terminate the current contract with Roy Yamada, M.D.

FUNDING SOURCE:

Funding for this purchase is currently available in account 100-44530-210-1(EMS Professional Fees) in the amount of \$23,760.00.

BACKGROUND:

This procurement will be made in accordance with Local Government Code Chapter 252, Subchapter B, § 252.022. General Exemptions (a)(4), professional services.

The Grapevine Fire Department desires to change to BEST EMS for Medical Control services in part due to the close affiliation between BEST EMS and Baylor Regional Medical Center at Grapevine. This affiliation will allow on-duty Baylor Emergency Department physicians to provide 24 hours a day medical guidance to Grapevine Fire Department paramedics by phone and in person. Dr. Justin Norheim will be the principle contact with BEST EMS. Dr. Norheim is an Emergency Department physician at Baylor Regional Medical Center at Grapevine. BEST EMS currently provides Medical Control Services to six local fire departments including Euless, McKinney, Double Oak, Argyle, Trophy Club, and Collin County EMS.

In order to utilize this new contract, the Fire Department seeks approval to terminate the current contract on January 31, 2015 with Dr. Roy Yamada. He has served as our Medical Control since 2009.

Staff recommends approval.

MEDICAL
CONTROL
SERVICES

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS, AUTHORIZING THE CITY MANAGER OR THE CITY MANAGER'S DESIGNEE TO APPROVE A PROFESSIONAL SERVICES CONTRACT FOR MEDICAL CONTROL SERVICES; TERMINATING THE CURRENT CONTRACT AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City of Grapevine, Texas is a local government in the State of Texas and as such is empowered by Texas Local Government Code Chapter 252, Subchapter B, § 252.022. General Exemptions (a)(4) to contract for medical control services as a professional service; and

WHEREAS, the new contract will provide better and broader services than the current one; and

WHEREAS, all legal prerequisites for the adoption of this resolution have been met, including but not limited to the Local Government Code and the Open Meetings Act; and

WHEREAS, the City Council hereby declares that the approval of this resolution is in the best interests of the health, safety, and welfare of the public.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS:

Section 1. That all matters stated in the above preamble are true and correct and are incorporated herein as if copied in their entirety.

Section 2. That the City Council of the City of Grapevine authorizes the professional services contract for medical control services with BEST EMS for the Fire Department for an amount not to exceed \$23,760.00 and terminate the current contract with Dr. Roy Yamada on January 31, 2015.

Section 3. That the City Manager or his designee is authorized to take all steps necessary to consummate the contract for medical control services and terminate the current one.

Section 4. That this resolution shall take effect from and after the date of its passage.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS on this the 2nd day of December, 2014.

APPROVED:

ATTEST:

APPROVED AS TO FORM:

MEMO TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL
FROM: BRUNO RUMBELOW, CITY MANAGER 
MEETING DATE: DECEMBER 2, 2014
SUBJECT: APPROVAL OF A RESOLUTION FOR THE PURCHASE OF HORTON AMBULANCES

RECOMMENDATION:

City Council to consider approval of a resolution for the purchase of two new Horton ambulances from Professional Ambulance through an Interlocal Participation Agreement with The Local Government Purchasing Cooperative (Buyboard).

FUNDING SOURCE:

Funding for this purchase is currently available in account 325-48910-210-15-0042 (Vehicle/Equipment Replacement Fund FY2015) for a total amount not to exceed \$484,773.00.

BACKGROUND:

This purchase will be made in accordance with an existing Interlocal Participation Agreement with The Local Government Purchasing Cooperative (Buyboard) as allowed by Texas Local Government Code, Section 271.102, Cooperative Purchasing Program.

Bids were taken by the Cooperative and a multiple award contract was awarded to Professional Ambulance. The Fleet Services Department staff and Purchasing reviewed the contract for specification compliance and determined that the contract would provide the best product and pricing for meeting the needs of the City.

This purchase is for replacement of Units 10402 and 10409 ambulances that was approved in the FY2015 Vehicle and Equipment Replacement Budget. The purchase of the two 2015 Horton ambulances will reinforce and provide the frontline coverage needed for the City of Grapevine EMS as well as strengthen the reserve status of the ambulance fleet. Professional Ambulance meets all the specifications and has provided excellent sales and service to the City of Grapevine in the past.

Staff recommends approval

PH/BS

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS, AUTHORIZING THE CITY MANAGER OR THE CITY MANAGER'S DESIGNEE TO PURCHASE TWO HORTON AMBULANCES THROUGH AN ESTABLISHED INTERLOCAL PARTICIPATION AGREEMENT AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City of Grapevine, Texas is a local government in the State of Texas and as such is empowered by the Texas Local Government Code, Section 271.102 to enter into a cooperative purchasing program agreement with other qualified entities in the State of Texas; and

WHEREAS, The Local Government Purchasing Cooperative (Buyboard) is a qualified purchasing cooperative program as authorized by Section 271.102 of the Texas Local Government Code; and

WHEREAS, the City of Grapevine, Texas has established an Interlocal Participation Agreement with The Local Government Purchasing Cooperative (Buyboard) and wishes to utilize established contracts meeting all State of Texas bidding requirements; and

WHEREAS, The Local Government Purchasing Cooperative (Buyboard) has an established multiple award contract #400-12, Ambulances, with Professional Ambulance; and

WHEREAS, the City of Grapevine, Texas has a need to replace two ambulances for the Fire Department; and

WHEREAS, all legal prerequisites for the adoption of this resolution have been met, including but not limited to the Local Government Code and the Open Meetings Act; and

WHEREAS, the City Council hereby declares that the approval of this resolution is in the best interests of the health, safety, and welfare of the public.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS:

Section 1. That all matters stated in the above preamble are true and correct and are incorporated herein as if copied in their entirety.

Section 2. That the City Council of the City of Grapevine, Texas authorizes the purchase of two Horton ambulances from Professional Ambulance through an Interlocal Participation Agreement with The Local Government Purchasing Cooperative (Buyboard) for an amount not to exceed \$484,773.00.

Section 3. That the City Manager or his designee is authorized to take all steps necessary to consummate the purchase of said ambulances.

Section 4. That this resolution shall take effect from and after the date of its passage.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS on this the 2nd day of December, 2014.

APPROVED:

ATTEST:

APPROVED AS TO FORM:

MEMO TO:HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: BRUNO RUMBELOW, CITY MANAGER *BR*

MEETING DATE: DECEMBER 2, 2014

SUBJECT: EMERGENCY MEDICAL CONTINUING EDUCATION AND
TERMINATION OF CURRENT CONTRACT

RECOMMENDATION:

City Council to consider approval of an informal request for quote for an annual contract for emergency medical continuing education with BEST EMS and terminate the current contract with Red River Medical Institute.

FUNDING SOURCE:

Funding for this purchase is currently available in account 100-44505-210-4 (Travel Training and Dues) in the amount of \$21,600.00.

BACKGROUND:

Informal quotes were taken in accordance with the City's Purchasing Policy. Quotes were received from three vendors.

Quotes Received:

BEST EMS	\$21,600.00/YR
Metrocrest Medical Services	\$24,000.00/YR
Red River Medical Institute	\$26,400.00/YR

The Grapevine Fire Department desires to change to BEST EMS for emergency medical continuing education services in part due to the move to BEST EMS for Medical Control and the close affiliation between BEST EMS and Baylor Regional Medical Center at Grapevine. BEST EMS was also the lowest bid.

The Texas Department of State Health Services requires all paramedics to receive a minimum of 144 hours of continuing education every four years. The Grapevine Fire Department utilizes a certified educational service to provide the required training on a monthly schedule. This annual contract will provide a minimum of 36 continuing education hours per firefighter per year.

MEMO TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: BRUNO RUMBELOW, CITY MANAGER

MEETING DATE: DECEMBER 2, 2014

SUBJECT: APPROVAL OF A RESOLUTION FOR THE PURCHASE OF RESCUE TOOLS

RECOMMENDATION:

City Council to consider approval of a resolution for the purchase of rescue tools from Metro Fire Apparatus Specialties, Inc. through an Interlocal Participation Agreement with The Local Government Purchasing Cooperative (Buyboard).

FUNDING SOURCE:

Funding for this purchase is currently available in account 100-48860-210-03 (Machinery and Equipment Fund FY2015) for a total amount not to exceed \$27,354.00.

BACKGROUND:

This purchase will be made in accordance with an existing Interlocal Participation Agreement with The Local Government Purchasing Cooperative (Buyboard) as allowed by Texas Local Government Code, Section 271.102, Cooperative Purchasing Program.

Bids were taken by the Cooperative and a multiple award contract was awarded to Metro Fire Apparatus Specialties, Inc. The Fire Department staff and Purchasing reviewed the contract for specification compliance and determined that the contract would provide the best product and pricing for meeting the needs of the City.

This purchase is for replacement of the Holmatro rescue tools assigned to Quint 4 vehicle. The current tools are in need of maintenance more often and are outdated by current standards. The metals used in newer vehicles contain Boron and require a higher operating pressure to cut victims out of these vehicles when they become entrapped inside them. The replacement tools will be able to cut through this type of metal and be effective on all types of vehicles.

Staff recommends approval

JS/BS

RESOLUTION NO. _____

RESCUE TOOLS

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS, AUTHORIZING THE CITY MANAGER OR THE CITY MANAGER'S DESIGNEE TO PURCHASE RESCUE TOOLS THROUGH AN ESTABLISHED INTERLOCAL PARTICIPATION AGREEMENT AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City of Grapevine, Texas is a local government in the State of Texas and as such is empowered by the Texas Local Government Code, Section 271.102 to enter into a cooperative purchasing program agreement with other qualified entities in the State of Texas; and

WHEREAS, The Local Government Purchasing Cooperative (Buyboard) is a qualified purchasing cooperative program as authorized by Section 271.102 of the Texas Local Government Code; and

WHEREAS, the City of Grapevine, Texas has established an Interlocal Participation Agreement with The Local Government Purchasing Cooperative (Buyboard) and wishes to utilize established contracts meeting all State of Texas bidding requirements; and

WHEREAS, The Local Government Purchasing Cooperative (Buyboard) has an established multiple award contract #432-13, Public Safety and Fire House Supplies and Equipment, with Metro Fire Apparatus Specialties, Inc.; and

WHEREAS, the City of Grapevine, Texas has a need to replace rescue tools for the Fire Department; and

WHEREAS, all legal prerequisites for the adoption of this resolution have been met, including but not limited to the Local Government Code and the Open Meetings Act; and

WHEREAS, the City Council hereby declares that the approval of this resolution is in the best interests of the health, safety, and welfare of the public.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS:

Section 1. That all matters stated in the above preamble are true and correct and are incorporated herein as if copied in their entirety.

Section 2. That the City Council of the City of Grapevine authorizes the purchase of rescue tools from Metro Fire Apparatus Specialties, Inc. through an Interlocal Participation Agreement with The Local Government Purchasing Cooperative (Buyboard) for an amount not to exceed \$27,354.00.

Section 3. That the City Manager or his designee is authorized to take all steps necessary to consummate the purchase of said tools.

Section 4. That this resolution shall take effect from and after the date of its passage.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS on this the 2nd day of December, 2014.

APPROVED:

ATTEST:

APPROVED AS TO FORM:

MEMO TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL
FROM: BRUNO RUMBELOW, CITY MANAGER *BR*
MEETING DATE: DECEMBER 2, 2014
SUBJECT: CONSIDER APPROVAL OF A RESOLUTION SUPPORTING THE TEXAS RECREATION AND PARKS ACCOUNT AND THE TEXAS STATE PARK SYSTEM

RECOMMENDATION:

City Council to consider approval of a resolution that supports the Texas Recreation and Parks Account (TRPA) and the Texas State Park System. The resolution is attached for review.

BACKGROUND INFORMATION:

The Texas Recreation and Parks Account is a grant program for parkland acquisition and development, and for the development of recreational facilities. The grant program is administered by the Texas Parks & Wildlife Department (TPWD) and funding for the program comes from a portion of sales tax on certain sporting goods. Funding for the program was eliminated in the last legislative session and resolutions are being considered by City Councils and Commissions to restore funding in the program.

The resolution requests members of the 84th Legislature to seek passage of legislation maximizing the use of revenue from the sporting goods sales tax to restore funding for parks and recreation programs for both Local and State parks and that all TRPA funded projects be subject to the established TPWD competitive scoring system.

The Parks & Recreation Advisory Board approved the resolution at the November 20, 2014 meeting. The Parks & Recreation Advisory Board and staff recommend approval.

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS, REQUESTING THE MEMBERS OF THE 84TH LEGISLATIVE SESSION OF THE STATE OF TEXAS TO SUPPORT LEGISLATION THAT INCREASES FUNDING FOR THE TEXAS RECREATION & PARKS ACCOUNT AND LARGE COUNTY AND MUNICIPALITY RECREATION AND PARKS ACCOUNT LOCAL PARK GRANT PROGRAMS, AND THE TEXAS STATE PARK SYSTEM AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the Texas Parks & Wildlife Department ("TPWD") administers the Texas Recreation & Parks Account Local Park Grant Program ("TRPA") and the Large County and Municipality Recreation and Parks Account (Urban Account) and manages 94 State parks and historical sites in Texas; and

WHEREAS, TPWD has separate accounts in their general revenue fund referred to as the TRPA and Urban Account for the purpose of providing matching grants to political subdivisions for parks and recreation projects, and for outreach grants to introduce new populations to outdoor experiences; and

WHEREAS, the matching grants provided by the TPWD are utilized for the planning, acquisition, and development of local park, recreation and open space areas to be owned and maintained by political subdivisions; and

WHEREAS, funds granted to political subdivisions under the TRPA and Urban Account guidelines have funded 1,629 projects of the 3,470 submitted over 30 years delivering over \$800 million to the local Texas economy; and

WHEREAS, political subdivisions throughout the State of Texas depend on grants from TPWD through the TRPA to stimulate the acquisition and development of parks and recreational areas for the benefit and enjoyment of their citizenry; and

WHEREAS, the TRPA, Urban Account, and State parks are funded from sales tax on sporting goods and that the development of new parks stimulates the purchase of sporting goods; and

WHEREAS, the TRPA, Urban Account, and State parks are partially funded from federal dollars used for parks, recreation, open space, trails, and tourism from the United States Department of the Interior Land and Water Conservation Fund (LWCF), the Sport Fish Restoration Boat Access program and the United States Department of Transportation Recreation Trails; and

WHEREAS, the maintenance and improvements of State park and historic sites and the addition of new parks is a priority to Texans due to the State's expanding population and extensive tourism industry; and

WHEREAS, the development of parks encourages and promotes public health, economic development, job creation, education, corporate relocations, an improved quality of life, and juvenile crime prevention; and

WHEREAS, funds are needed for major repairs at Local and State parks and for the acquisition and development of parks and facilities; and

WHEREAS, it is the desire of this City Council that a copy of this resolution with appropriate names affixed be presented to the Governor of Texas and the leadership of the 84th Texas Legislature; and

WHEREAS, all legal prerequisites for the adoption of this resolution have been met, including but not limited to the Local Government Code and the Open Meetings Act; and

WHEREAS, the City Council hereby declares that the approval of this resolution is in the best interests of the health, safety, and welfare of the public.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS:

Section 1. That members of the 84th Legislature of Texas seek passage of legislation maximizing the use of revenues from the sporting goods sales tax and federal funds to increase funding for parks and recreation programs for both Local and State parks and that all TRPA and Urban Account funded park projects be subject to the established TPWD competitive scoring system.

Section 2. That members of the 84th Legislature of Texas restore funding to the TRPA and Urban accounts in the amount of at least \$15.5 million per year.

Section 3. That this resolution shall take effect from and after the date of its passage.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS on this the 2nd day of December, 2014.

APPROVED:

ATTEST:

APPROVED AS TO FORM:

MEMO TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL
FROM: BRUNO RUMBELOW, CITY MANAGER *BR*
MEETING DATE: DECEMBER 2, 2014
SUBJECT: APPROVAL TO RENEW AN ANNUAL CONTRACT FOR
PORTABLE TOILET RENTAL SERVICES

RECOMMENDATION:

City Council to consider approval to renew an annual contract for portable toilet rental services with MMG Building and Construction Services, LLC through an Interlocal Cooperative Agreement with the City of Fort Worth, Texas.

FUNDING SOURCE:

Funds are budgeted in accounts 100-44573-312-3 (General Fund/Park Maintenance/Leases and Rentals), 119-44573-312-9 (Lake Park Funds/ Lake Park Maintenance/Leases and Rentals), 100-44573-415-3 (General Fund/Streets Maintenance/Leases and Rentals), 816-44573-104-1 (Heritage Foundation/Nash Farms/Leases and Rentals), and 115-44573-350-05 (Convention and Visitors Bureau Fund/Festivals/Leases and Rentals) for the estimated annual budgeted amount of \$100,000.00.

BACKGROUND:

Purchases will be made in accordance with an existing Interlocal Cooperative Agreement with the City of Fort Worth, Texas as allowed by Texas Government Code, Section 271.101 and 271.102 Cooperative Purchasing Program. The contract was for an initial one-year period with four optional, one-year renewals. If approved, this will be the third renewal.

The City of Fort Worth, Texas solicited bids on ITB 11-0351 with over 43 vendors and received three bids from which they awarded a contract to MMG Building and Construction Services, LLC on November 3, 2011. The purpose of this bid is to establish fixed annual pricing for portable toilet rentals used primarily by the Parks and Recreation Department and is available to various departments on an as-needed basis.

The Parks and Recreation staff and Purchasing reviewed the contract for specification compliance and determined that this annual contract would provide the best product, service and pricing for meeting the needs of the City. MMG Building and Construction Services, LLC has agreed to renew the contract with no increase in pricing.

MEMO TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL
FROM: BRUNO RUMBELOW, CITY MANAGER *BR*
MEETING DATE: DECEMBER 2, 2014
SUBJECT: APPROVAL OF A RESOLUTION FOR THE PURCHASE OF
PORTABLE RADIOS

RECOMMENDATION:

City Council to consider approval of a resolution for the purchase of portable radios from Motorola Solutions through an Interlocal Agreement for Cooperative Purchasing with the Houston-Galveston Area Council (H-GAC).

FUNDING SOURCE:

Funding for this purchase is currently available in account 113-42281-209-06 (Minor Apparatus and Tools) for the amount not to exceed \$26,879.20.

BACKGROUND:

This purchase will be made in accordance with an existing Interlocal Agreement for Cooperative Purchasing with the Houston-Galveston Area Council (H-GAC) as allowed by Texas Local Government Code, Section 271.102, Cooperative Purchasing Program.

Bids were taken by the Cooperative and a contract was awarded to Motorola Solutions. The Police and Purchasing staff reviewed the contract for specification compliance and pricing and determined that the contract would provide the best product and pricing for meeting the needs of the City.

This purchase by the Police Department is for portable radios for the Fire Department. These portable radios will replace older radios used by firefighters and will improve interoperability capability for firefighters in the field.

Staff recommends approval.

MB/BS

RESOLUTION NO. _____

PORTABLE RADIOS

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS, AUTHORIZING THE CITY MANAGER OR THE CITY MANAGER'S DESIGNEE TO PURCHASE PORTABLE RADIOS THROUGH AN ESTABLISHED INTERLOCAL AGREEMENT FOR COOPERATIVE PURCHASING AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City of Grapevine, Texas is a local government in the State of Texas and as such is empowered by the Texas Local Government Code, Section 271.102 to enter into a cooperative purchasing program agreement with other qualified entities in the State of Texas; and

WHEREAS, the Houston-Galveston Area Council (H-GAC), a regional planning commission, is a qualified purchasing cooperative program as authorized by Section 271.102 of the Texas Local Government Code; and

WHEREAS, the City of Grapevine, Texas has established an Interlocal Agreement for Cooperative Purchasing with H-GAC and wishes to utilize established contracts meeting all State of Texas bidding requirements; and

WHEREAS, H-GAC has established a contract with Motorola Solutions under contract #RA05-12, Radio Communication, Emergency Response & Mobile Interoperability Equipment; and

WHEREAS, the City of Grapevine, Texas has a need to replace portable radios for the Fire Department; and

WHEREAS, all legal prerequisites for the adoption of this resolution have been met, including but not limited to the Local Government Code and the Open Meetings Act; and

WHEREAS, the City Council hereby declares that the approval of this resolution is in the best interests of the health, safety, and welfare of the public.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS:

Section 1. That all matters stated in the above preamble are true and correct and are incorporated herein as if copied in their entirety.

Section 2. That the City Council of the City of Grapevine authorizes the purchase of eight portable radios from Motorola Solutions through an Interlocal Agreement for Cooperative Purchasing with H-GAC for an amount not to exceed \$26,879.20.

Section 3. That the City Manager or his designee is authorized to take all steps necessary to consummate the purchase of said radios.

Section 4. That this resolution shall take effect from and after the date of its passage.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS on this the 2nd day of December, 2014.

APPROVED:

ATTEST:

APPROVED AS TO FORM:

MEMO TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL
FROM: BRUNO RUMBELOW, CITY MANAGER
MEETING DATE: DECEMBER 2, 2014
SUBJECT: APPROVAL OF A RESOLUTION FOR THE PURCHASE OF A PORTABLE GENERATOR

RECOMMENDATION:

City Council to consider approval of a resolution for the purchase of a portable generator from Loftin Equipment Company, Inc. through an Interlocal Agreement for Cooperative Purchasing with the Houston-Galveston Area Council (H-GAC).

FUNDING SOURCE:

Funding for this purchase is currently available in account 200-48910-530-2 (Utility Fund Equipment Replacement) for the amount not to exceed \$46,045.00.

BACKGROUND:

This purchase will be made in accordance with an existing Interlocal Agreement for Cooperative Purchasing with the Houston-Galveston Area Council (H-GAC) as allowed by Texas Local Government Code, Section 271.102, Cooperative Purchasing Program.

Bids were taken by the Cooperative and a contract was awarded to Loftin Equipment Company, Inc.. The Fleet Services and Purchasing staff reviewed the contract for specification compliance and pricing and determined that the contract would provide the best product and pricing for meeting the needs of the City.

The Public Works Department received approval to purchase a 60kw portable generator to replace unit 31G96 in the Vehicle and Equipment Replacement list for FY2015 budget.

Staff recommends approval.

PH/BS

RESOLUTION NO. _____

PORTABLE
GENERATOR

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS, AUTHORIZING THE CITY MANAGER OR THE CITY MANAGER'S DESIGNEE TO PURCHASE A PORTABLE GENERATOR THROUGH AN ESTABLISHED INTERLOCAL AGREEMENT FOR COOPERATIVE PURCHASING AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City of Grapevine, Texas is a local government in the State of Texas and as such is empowered by the Texas Local Government Code, Section 271.102 to enter into a cooperative purchasing program agreement with other qualified entities in the State of Texas; and

WHEREAS, the Houston-Galveston Area Council (H-GAC), a regional planning commission, is a qualified purchasing cooperative program as authorized by Section 271.102 of the Texas Local Government Code; and

WHEREAS, the City of Grapevine, Texas has established an Interlocal Agreement for Cooperative Purchasing with H-GAC and wishes to utilize established contracts meeting all State of Texas bidding requirements; and

WHEREAS, H-GAC has established a contract with Loftin Equipment Company, Inc. under contract #GE02-14, Auxiliary Power and Backup Generators; and

WHEREAS, the City of Grapevine, Texas has a need to replace a portable generator for the Public Works Department; and

WHEREAS, all legal prerequisites for the adoption of this resolution have been met, including but not limited to the Local Government Code and the Open Meetings Act; and

WHEREAS, the City Council hereby declares that the approval of this resolution is in the best interests of the health, safety, and welfare of the public.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS:

Section 1. That all matters stated in the above preamble are true and correct and are incorporated herein as if copied in their entirety.

Section 2. That the City Council of the City of Grapevine authorizes the purchase of a portable generator from Loftin Equipment Company, Inc. through an Interlocal Agreement for Cooperative Purchasing with H-GAC for an amount not to exceed \$46,045.00.

Section 3. That the City Manager or his designee is authorized to take all steps necessary to consummate the purchase of said generator.

Section 4. That this resolution shall take effect from and after the date of its passage.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS on this the 2nd day of December, 2014.

APPROVED:

ATTEST:

APPROVED AS TO FORM:

MEMO TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL
FROM: BRUNO RUMBELOW, CITY MANAGER ^{B12}
MEETING DATE: DECEMBER 2, 2014
SUBJECT: APPROVAL OF A RESOLUTION FOR THE PURCHASE AND
INSTALLATION OF A 70 TON HVAC ROOFTOP UNIT

RECOMMENDATION:

City Council to consider a resolution for the purchase and installation of a 70 ton HVAC rooftop unit for City Hall from The Brandt Companies, LLC through an established Cooperative Agreement with the State of Texas CO-OP Purchasing Program.

FUNDING SOURCE:

Funding for this purchase is currently available in account 174-74004-118-001 (City Hall Repairs & Maintenance) for a total amount not to exceed \$117,885.00.

BACKGROUND:

This purchase will be made in accordance with an existing Cooperative Agreement with the State of Texas CO-OP Purchasing Program as allowed by Texas Local Government Code, Section 271.081, 082 and 083.

Bids were taken by the cooperative and a contract was awarded to The Brandt Companies, LLC. The Facilities Service Staff and Purchasing reviewed the contract for specification compliance and determined that the contract would provide the best product, service and pricing for meeting the needs of the City.

This purchase replaces Unit #1, an 18 year-old rooftop unit located at City Hall which has exceeded its effective life cycle and serves the first floor of City Hall with heating and cooling. The typical life cycle for these units is 10 to 15 years. This size and type of unit is not available off the shelf and requires a lead time for manufacturing of approximately eight weeks.

Staff recommends approval.

CH/LW

RESOLUTION NO. _____

HVAC UNIT

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS, AUTHORIZING THE CITY MANAGER OR THE CITY MANAGER'S DESIGNEE TO PURCHASE A 70-TON HVAC ROOFTOP UNIT THROUGH AN ESTABLISHED COOPERATIVE AGREEMENT AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City of Grapevine, Texas is a local government in the State of Texas and as such is empowered by the Texas Local Government Code, Sections 271.081, 271.082 and 271.083 to purchase an item under state contract therefore satisfying any state law requiring local governments to seek competitive bids; and

WHEREAS, the State of Texas term contracts are a qualified purchasing cooperative program as authorized under the Texas Local Government Code; and

WHEREAS, the City of Grapevine, Texas has established a Cooperative Agreement with the State of Texas, #M2201 and wishes to utilize a contract meeting all State of Texas requirements; and

WHEREAS, the State of Texas has an established term contract TXMAS #10-03FAC070 Facilities Maintenance and Management with The Brandt Companies, LLC; and

WHEREAS, the City of Grapevine, Texas has a need to replace a 70-ton HVAC rooftop unit for City Hall; and

WHEREAS, all legal prerequisites for the adoption of this resolution have been met, including but not limited to the Local Government Code and the Open Meetings Act; and

WHEREAS, the City Council hereby declares that the approval of this resolution is in the best interests of the health, safety, and welfare of the public.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS:

Section 1. That all matters stated in the above preamble are true and correct and are incorporated herein as if copied in their entirety.

Section 2. That the City Council of the City of Grapevine authorizes the purchase and installation of a 70-ton HVAC rooftop unit from The Brandt Companies, LLC for City Hall for a total amount not to exceed \$117,885.00.

Section 3. That the City Manager or his designee is authorized to take all steps necessary to consummate the purchase of said 70-ton HVAC unit and installation.

Section 4. That this resolution shall take effect from and after the date of its passage.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS on this the 2nd day of December, 2014.

APPROVED:

ATTEST:

APPROVED AS TO FORM:
